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MEMO

To:

Steven Scharf, P.E., NYSDEC
Katy Murphy, NYSDEC
Renata Ockerby, NYSDOH
Julia Schneider, Town of Oyster Bay
Bob Foster, Bayer
David Schnelzer, Bayer
Ramon Simon, Bayer

John Brussel, ARCADIS
David Kingsley, ARCADIS
Gregory McDermott, ARCADIS
Dave Cirolì, EQ
John Curran, EQ
David Kahn, Preferred Env.

From:

Andrew Enigk, ARCADIS

Date:

March 13, 2013

ARCADIS Project No.:

B0032305.0009

Subject:

Bayer MaterialScience LLC – 125 New South Road, Hicksville, New York
Weekly Progress Meeting Summary – February 27, 2013

This memorandum summarizes items discussed during the February 27, 2013 weekly progress meeting for the Operable Unit 4 remedial activities being performed at the Bayer MaterialScience LLC (Bayer) site located at 125 New South Road in Hicksville, New York (the Site). The remedial activities are being implemented by Bayer's remedial contractor (EQ) with onsite construction/engineering oversight provided by ARCADIS.

ATTENDEES

The following personnel attended the meeting:

- Steve Scharf – NYSDEC (call-in)
- Katy Murphy – NYSDEC (call-in)
- Renata Ockerby – NYSDOH (call-in)
- Julia Schneider – Town of Oyster Bay
- Bob Foster – Bayer (call-in)
- Dave Schnelzer – Bayer (call-in)
- Ramon Simon – Bayer (call-in)
- John Brussel – ARCADIS (call-in)
- Dave Kingsley – ARCADIS (call-in)
- Andrew Enigk – ARCADIS (call-in)
- Greg McDermott – ARCADIS
- Dave Cirolì – EQ

- John Curran – EQ
- Dave Kahn – Preferred Environmental

HEALTH AND SAFETY MOMENT

- Dave Kingsley of ARCADIS discussed cold stress and provided the group with various preventative measures (e.g., diet, work schedule, clothing).

SAFETY/SAFE WORK PRACTICES

- EQ indicated that they held daily tailgate meetings and all work has progressed safely with no incidents. EQ also noted that all of the personnel working at the site have had their necessary physicals and are approved for work.

AIR MONITORING

- Preferred Environmental (Preferred) started preparing for air monitoring activities and planned to perform a test run on February 28, 2013.

REVIEW/APPROVAL OF PRIOR MEETING MINUTES

ARCADIS indicated that meeting minutes will be distributed to the project team after the weekly progress meetings.

REVIEW OF WORK PROGRESS

- EQ completed mobilization of two field office trailers and began coordinating an electrical drop to service these trailers. Generators are planned for interim power.
- EQ mobilized personnel, sanitary facilities, a storage container, hand tools, and an excavator and loader to the site.
- EQ provided a health and safety orientation to their site personnel.
- EQ's utility locating subcontractor (NAEVA Geophysics) began geophysical survey of the site and marking out subsurface utilities. EQ has not completed a notification to Dig Safely New York for the work at the site.

- Ms. Julia Schneider of Cashin, Spinelli & Ferretti, LLC (CSF)(representing the Town of Oyster Bay) visited the site on February 19, and 21, 2013 and Mr. Steven Scharf of the New York State Department of Environmental Conservation (NYSDEC) visited the site on February 21, 2013.
- Long Island Power Authority (LIPA) was onsite to assess and initiate the new service drop to power the field office trailers and to abandon the electrical service to the Administration Building (which will be demolished following pre-demolition removals and permitting with the Town of Oyster Bay).
- EQ continued to address comments on the Operations Plan and Survey Control Plan provided by ARCADIS. Once the submittals are revised, ARCADIS will forward the Operations Plan, Contingency Plan, Health and Safety Plan, and Critical Path Method Schedule to the NYSDEC.

PROPOSED WORK ACTIVITIES

EQ's four-week "look ahead" schedule is included as Attachment A and summarized below:

- Continue mobilization of personnel, equipment, and materials.
- Install the NYSDEC project sign and no-trespassing signs.
- Conduct vegetation clearing within work areas.
- Complete the geophysical survey to locate subsurface utilities.
- Begin pre-construction site surveying activities.
- Submit EQ's Operations Plan, HASP, and Contingency Plan to the NYSDEC.
- Continue working with LIPA for the power drop to the trailers, and mobilize and operate generators for interim power.
- Begin installation of erosion and sediment controls.

OPEN DISCUSSION

- The NYSDEC asked the group what was being done for verification sampling of the proposed excavation areas and ARCADIS summarized the sampling program proposed in the Remedial Design.
- CSF asked Bayer if there was a time frame for potential use of the rail spur. Bayer indicated that they do not anticipate encountering hazardous material during the remedial activities and the rail spur may not be used.

- The NYSDEC inquired when excavation activities will start and EQ indicated that it would be starting within the next few days.
- The NYSDEC asked if power was going to be installed in the job trailers, and EQ indicated it would be installed within the next few weeks.
- The NYSDEC discussed the Resource Conservation and Recovery Act (RCRA) Permit closure and indicated that the Bayer site was under Interim Status and that the closure will take place after completion of the Final Engineering Report.
- EQ asked if it was necessary to survey the verification sampling locations provided in the RD prior to performing excavation activities and ARCADIS indicated it was not necessary. EQ indicated they will collect samples from the proposed locations in the RD, approximating the proposed sample locations, and will survey all actual sample locations. The NYSDEC agreed with the approach.

Upon receipt of this memorandum, please notify Mr. Andrew Enigk of ARCADIS at 315.671.9548 within 5 days if you believe that any portion of this summary does not accurately reflect issues discussed/resolved during the February 27, 2013 meeting, or if additional items should be recorded in this summary. If modifications are made, a follow-up memorandum will be distributed.

Attachment A

4-Week Look-Ahead Schedule

