

June 13, 2017

VIA EMAIL: scott.deyette@dec.ny.gov

Mr. R. Scott Deyette
New York State Department of Environmental Conservation
Division of Environmental Remediation
Remedial Bureau C, 11th Floor
625 Broadway
Albany, New York 12233-7014

**RE: Site Characterization Addendum Work Plan
Kings County Former MGP Site
Brooklyn, New York
Site No. 224056
Index No. A2-0552-0606**

Dear Mr. Deyette:

Pursuant to your letter on May 10, 2016, National Grid is submitting for your review and approval the following Site Characterization (SC) Addendum Work Plan to conduct additional field activities at the Kings County Former Manufactured Gas Plant (MGP) site (the Site). This work plan has been prepared by GEI Consultants, Inc., P.C. (GEI) on behalf of National Grid, to further delineate impacts at the Site. The Site and proposed sample locations are shown in Figure 1.

1.0 SCOPE OF WORK

Soil borings advanced as part of the SC activities encountered tar-like non-aqueous phase liquid (NAPL) along the southern boundary of the former MGP footprint and along the northwest bulkhead as deep as 59.8 feet below ground surface (bgs). In this SC Addendum Work Plan, the installation of soil borings and monitoring wells are proposed to further delineate impacts in subsurface soil as requested by NYSDEC.

Additional areas of delineation include:

1. Parcel 2 South (south of KC-SB-10, KC-SB-12, and KC-SB-15)
2. South Side of Building C and bulkhead
3. Vertical delineation of KC-SB-11 and KC-SB-22

The SC Addendum activities will be conducted in accordance with the *Site Characterization Work Plan, Kings County Former MGP Site* dated March 2011, including the Quality Assurance Project Plan (QAPP), Field Sampling Plan (FSP) and Community Air Monitoring Plan (CAMP) which will be implemented at the Site during intrusive field activities. An updated

Health and Safety Plan (HASP) has been prepared and is provided as Appendix A. The remainder of this letter describes the proposed soil borings and monitoring wells, as well as their analyses.

1.1 Soil Boring Installation

Nine soil borings (KC-SB-24 through KC-SB-32) are proposed as shown in Plate 1. If tar-like NAPL coating or saturation is observed within the Parcel 2 south borings (south of KC-SB-10, 12, and 15), or borings south of Building C, step out borings will be installed at 100 foot intervals until visual observations of NAPL coating or saturation are no longer encountered. Table 1 contains sample descriptions, rationale, and analysis. Actual drilling locations will be determined based upon the subsurface utility clearance activities, permanent above ground structures, and property owner requirements. The borings will be installed with a sonic drill rig in accordance with drilling methods and procedures in the FSP and SC Work Plan. Each boring location will be hand cleared using hand tools or a vacuum truck to a depth of 5 feet, or 1 foot below the estimated depth of any nearby known utility, whichever is deeper.

Following the collection of subsurface soil samples, each soil boring will be abandoned by tremmie grouting the boring from the bottom of the boring to the top. Each sampling implement will be decontaminated in accordance with decontamination procedures described in the FSP. Soil cuttings and decontamination fluids will be contained within United States Department of Transportation (USDOT) 55-gallon drums and temporarily stored on-site for characterization and ultimate disposal at a National Grid-approved facility.

1.2 Soil Sampling

Soil samples will be collected and logged continuously from each boring. Soil borings will terminate at approximately 40 feet bgs. If tar-like NAPL is observed within the last 10 feet in a particular boring, then that boring(s) will be advanced to approximately 10 feet beyond observed tar-like NAPL.

Up to three soil samples per boring will be selected for chemical analysis. One sample will be collected from the top 5-feet of soil from the depth interval indicating the greatest degree of apparent contamination based upon photoionization detector (PID) measurements, and visual and olfactory observations. A second sample will be collected at the depth interval, deeper than 5 feet, indicating the greatest degree of contamination from the full vertical extent of the borehole. If no impacts are encountered the second and final sample will be collected at the water table interface. If tar-like NAPL is observed, a third sample will be collected beneath the observed impacts, or at the completion of the boring.

Each sample will be analyzed for:

- volatile organic compounds (VOCs) by the United States Environmental Protection Agency (EPA) Method 8260B
- semi-volatile organic compounds (SVOCs) by EPA Method 8270C
- target analyte list (TAL) metals by EPA Method 6000/7000 series
- free cyanide by EPA Method 9016
- alkylated PAHs by EPA method 8270D SIM and
- total petroleum hydrocarbon (TPH) by EPA method 8015C

One sample within the fill at each location will also be analyzed for:

- herbicides by EPA Method 8151A
- pesticides by EPA Method 8081A and
- polychlorinated biphenyls (PCBs) by EPA Method 8082
- tributyl tin (TBT) by ALS butyltin¹

The sample collected from the interval indicating the greatest degree of apparent contamination, or the water table, will also be analyzed for:

- PCBs by EPA Method 8082 and
- TBT by ALS butyltin

Quality Assurance/Quality Control (QA/QC) samples will include blind duplicate soil samples, Matrix Spike/Matrix Spike Duplicate (MS/MSD) samples, and equipment rinse blank samples. The quality control samples will be collected at on a frequency of 1 per 20 soil samples for all proposed analyses. Alpha Analytical, an approved New York State Environmental Laboratory Approval Program (ELAP) registered laboratory will perform the analyses. One trip blank will be included per shipment of samples to the laboratory.

1.3 Monitoring Well Installation

Three of the proposed soil borings (KC-SB-27, KC-SB-29, and KC-SB-32) will be completed as permanent monitoring wells to characterize groundwater quality and characteristics. If tar-like NAPL coating or saturation is observed within KC-SB-29 and/or KC-SB-32, the well will be installed in the furthest step out boring location. If tar-like NAPL coating or saturation is observed in any of the proposed soil borings, field decisions will be made regarding the potential installation of deeper monitoring wells. The proposed well locations are shown in Plate 1. Table 1 provides sample description, rationale, and analysis. The wells will be installed using rotosonic methods in accordance with drilling methods and procedures in the FSP.

¹ Tributyl Tin (TBT) analysis will be subcontracted by Alpha Analytical to ALS Environmental laboratory. TBT will be analyzed by an internally developed method.

Each proposed monitoring well will be screened in the shallow aquifer and will span the unsaturated/water table interface, extending approximately 2 feet above the water table. Each monitoring well will be constructed with a 10-foot length of 2-inch inner diameter (ID) 0.010 inch slotted monitoring well screen and finished with 2-inch ID poly vinyl chloride (PVC) riser pipe to the surface. If NAPL coating or saturation is observed within the soil boring, the well will include a 2-foot sump. The annular space between the borehole and well screen, plus 1 to 2 feet above the top of the screen, will be backfilled with chemically inert silica sand. A bentonite clay seal will be placed above the sand pack. The remaining annular space will be filled to grade with cement/bentonite grout. Where possible, the bentonite seal will be a minimum of 24-inches thick, except in those instances where the top of the well screen is in close proximity to the ground surface. When the well screen is in close proximity to the ground surface the bentonite seal will be a minimum of 6-inches thick. The remainder of the annular space will be filled with a bentonite cement grout up to the ground surface. The grout will be tremmied from the bottom up to the top. The grout will be allowed to set for a minimum of 48 hours prior to developing the monitoring wells. The top of the casing will be finished using flush-mount casings with keyed-alike locks. A concrete surface pad will be sloped to channel water away from the well casing.

1.4 Monitoring Well Development

Development of the newly installed monitoring wells will be performed by alternately surging and pumping for a maximum of 1 hour or until the turbidity of the development water is less than 50 nephelometric turbidity units (NTUs) or until a maximum of 10 well volumes has been removed in accordance with the FSP. A field turbidity meter will be used to monitor NTU levels. Groundwater sampling will not be completed for at least two weeks following the development of the permanent monitoring wells.

1.5 Groundwater Sampling

Prior to sampling, two synoptic rounds of groundwater level measurements will be recorded for the seven existing and three newly installed monitoring wells; the groundwater will be gauged at both the low and high tidal levels.

Groundwater samples will be collected from the three newly installed monitoring wells using low flow groundwater sampling procedures and in accordance with the FSP. Each groundwater sample will be analyzed for VOCs by EPA Method 8260B, SVOCs by EPA Method 8270C, TAL metals by EPA Method 6000/7000 series, herbicides by EPA Method 8151A, pesticides by EPA Method 8081A, PCBs by EPA Method 8082 and, total cyanide by EPA Method 9012B. QA/QC samples will include blind duplicate water samples, MS/MSD samples, and equipment rinse blank samples. The quality control samples will be collected at on a frequency of 1 per 20 soil samples for all proposed analyses.

If a measurable thickness of NAPL accumulation is present in any well, then no groundwater sample will be collected. A sample of the NAPL, if present, will be collected and submitted for high resolution hydrocarbon fingerprint forensic analysis.

If measurable DNAPL tar is found in a well, then the tar will be bailed or pumped from the well and the volume of tar will be recorded. All DNAPL tar removed from a well will be containerized for disposal. The recovery rate of the DNAPL tar will be assessed through periodic measurements of DNAPL tar levels with an oil/water interface probe. DNAPL tar levels in each monitoring well will be measured and recorded with the time of the measurement after the DNAPL tar has been removed. DNAPL tar measurements will be collected immediately following the removal of the DNAPL tar from a well, within 1 hour, and on the day following the removal of DNAPL tar from a well.

QA/QC procedures are detailed within the QAPP and will include one blind duplicate groundwater sample, a MS/MSD sample, and an equipment rinsate blank sample. An approved New York State ELAP laboratory will perform the analyses. One trip blank will be included per shipment of samples to the laboratory.

1.6 Waste Disposal Sampling

GEI will obtain a waste profile sample of soil and fluid investigation derived wastes to characterize the waste if required by the disposal facility. Samples will be collected into laboratory-preserved bottles, chilled with ice and submitted to the laboratory under chain of custody as described in the FSP and QAPP. Each disposal sample media will be sampled for parameters to meet the requirements of the approved disposal facilities.

1.7 Survey

The sample locations will be surveyed by a New York State Licensed Land Surveyor. The coordinates and elevation of each sample location will be determined to ± 0.01 foot. All locations and elevations will be tied to the New York State Plane Coordinate System and Mean Sea Level.

1.8 Data Validation and Management

Alpha Analytical, an approved New York State ELAP laboratory will provide New York State Category B data deliverables. The data will be validated in accordance with New York State Analytical Service Protocols (NYSASP) protocols.

The data validator will prepare a data usability report summarizing the adequacy of the analytical data obtained from the laboratory and discussing any pertinent data excursions or limitations on the use of the data.

2.0 REPORT PREPARATION

The information collected as part of this SC Addendum will be incorporated with that collected during the initial SC and presented in a SC Addendum Report. The SC Addendum Report will include SC Addendum findings, comparisons and conclusions of SC Addendum findings relative to the initial SC, and recommendations for future steps.

3.0 SCHEDULE

Field activities can commence following NYSDEC and NYSDOH approval of this work plan, contractor availability, and access to private properties. Fieldwork is projected to last approximately one month. NYSDEC will be notified a minimum of 5 business prior to the mobilization start date. Reporting will begin following the completion of field activities and is expected to be submitted to NYSDEC and NYSDOH six months after completion of fieldwork.

If you have any questions or require additional information, please feel free to contact me at (516) 545-2568 or by e-mail at sarah.aldridge@nationalgrid.com.

Sincerely,

 for

Sarah Aldridge
Project Manager

Attachments

ec: A. Perretta, NYSDOH
F. Murphy, National Grid
A. Mastrangelo, GEI
M. Felter, GEI

TABLE

**Table 1
Sample Descriptions, Rationale and Analysis
National Grid
Kings County Former MGP Site**

Sample I.D.	Sample Location	Sample Rationale	Number of Samples			VOCs (EPA 8260)	SVOCs (EPA 8270)	TAL Metals (6000/7000)	Cyanide ¹	PCBs (EPA 8082)	TBT (ALS butyltin)	Herbicides (EPA 8151A)	Pesticides (EPA 8081A)	High Resolution Hydrocarbon Fingerprint Forensics
			Soil	Groundwater	NAPL									
KC-SB-24	5600 1st Avenue, within the former MGP footprint.	Soil boring to evaluate vertical delineation of NAPL impacts seen as deep as 64.5 feet (refusal) within previously installed KC-SB-11.	Up to 3			X	X	X	X	X ²	X ³	X ⁴	X ⁴	
KC-SB-25	5600 1st Avenue, within the former MGP footprint.	Soil boring to evaluate vertical delineation of NAPL impacts seen as deep as 13 feet (refusal) in previously installed KC-SB-22	Up to 3			X	X	X	X	X ²	X ³	X ⁴	X ⁴	
KC-SB-26	5600 1st Avenue, along the bulkhead.	Soil boring to evaluate potential NAPL impacts to soils along the bulkhead.	Up to 3			X	X	X	X	X ²	X ³	X ⁴	X ⁴	
KC-SB-27/ KC-MW-08	5600 1st Avenue, south of Building C.	Soil boring and monitoring well to evaluate potential NAPL impacts to soils and groundwater south of Building C.	Up to 3	1		X	X	X	X	X ²	X ³	X ⁴	X ⁴	
KC-SB-28	5600 1st Avenue, south of Building C.	Soil boring to evaluate potential NAPL impacts to soils south of Building C.	Up to 3			X	X	X	X	X ²	X ³	X ⁴	X ⁴	
KC-SB-29/ KC-MW-09	5600 1st Avenue, south of Building C.	Soil boring and monitoring well to evaluate potential NAPL impacts to soils and groundwater south of Building C.	Up to 3	1		X	X	X	X	X ²	X ³	X ⁴	X ⁴	
KC-SB-30	5600 1st Avenue, Parcel 2 South.	Soil boring to evaluate potential NAPL impacts to soils south of previously installed KC-SB-15.	Up to 3			X	X	X	X	X ²	X ³	X ⁴	X ⁴	
KC-SB-31	5600 1st Avenue, Parcel 2 South.	Soil boring to evaluate potential NAPL impacts to soils south of previously installed KC-SB-12.	Up to 3			X	X	X	X	X ²	X ³	X ⁴	X ⁴	
KC-SB-32/ KC-MW-10 ⁵	5600 1st Avenue, Parcel 2 South.	Soil boring to evaluate potential NAPL impacts to soils south of previously installed KC-SB-10.	Up to 3	1		X	X	X	X	X ²	X ³	X ⁴	X ⁴	

Notes:

Chemical analysis test methods specified are from U.S. EPA SW-846 test methods

NAPL - Non-Aqueous Phase Liquid

EPA - Environmental Protection Agency

VOCs - Volatile Organic Compounds

SVOCs - Semivolatile Organic Compounds

TAL - Target Analyte List

PCB - Polychlorinated Biphenyls

¹-Soils will be analyzed by Free Cyanide (EPA Method 9016) and water will be analyzed for Total Cyanide (EPA Method 9012)

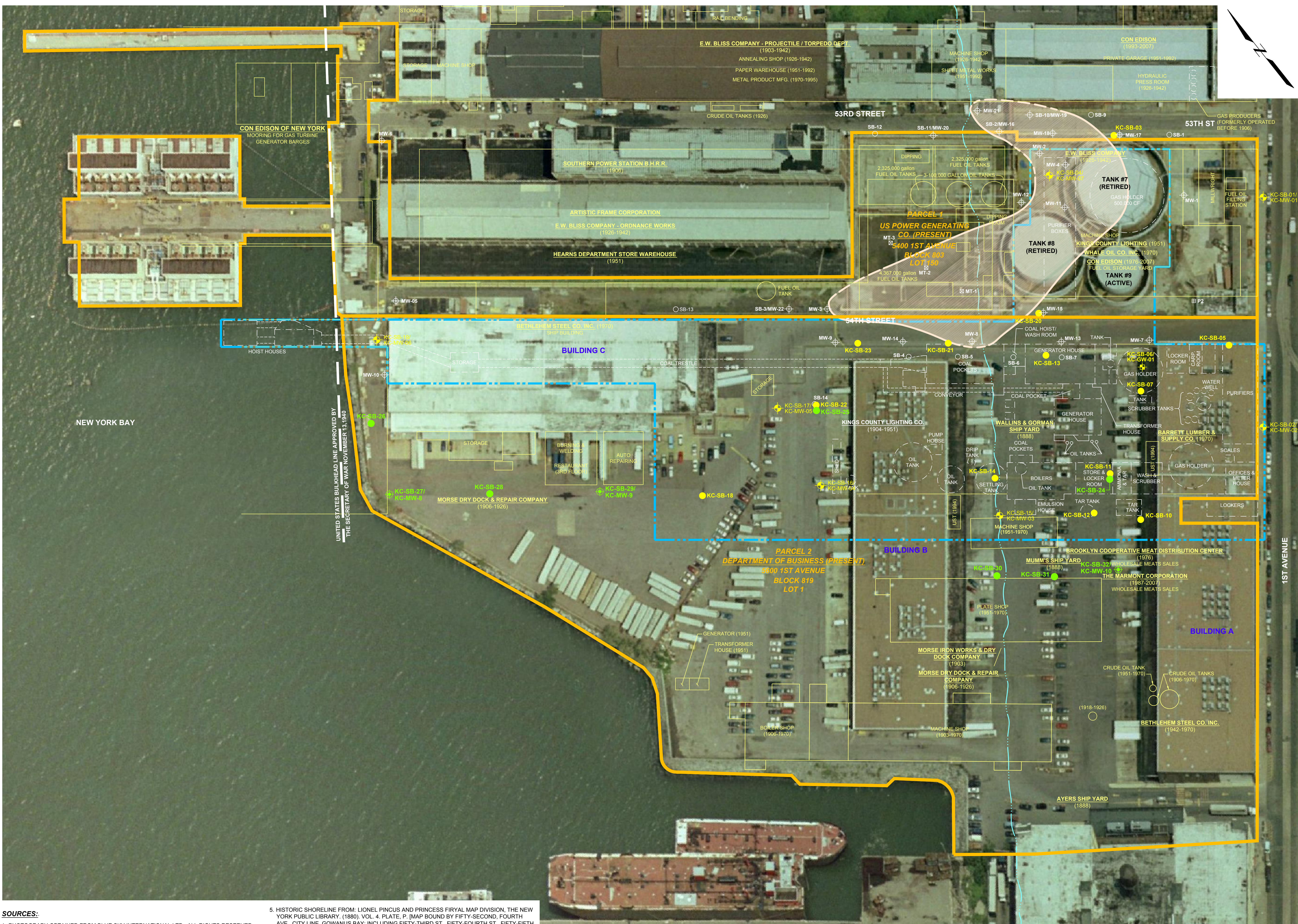
²-One soil sample from within the fill, one soil sample from the greatest degree of apparent contamination or from the water table interface, and all groundwater samples

³-One soil sample from within the fill and one soil sample from the greatest degree of apparent contamination or from the water table interface

⁴-One sample from within the fill in each soil boring and all groundwater samples

⁵-If tar-like NAPL coating or saturation is observed within KC-SB-32, the well will be installed in the furthest step out boring location.

FIGURE



LEGEND

- APPROXIMATE CURRENT PROPERTY BOUNDARY
- APPROXIMATE BOUNDARY OF FORMER MANUFACTURED GAS PLANT (MGP) SITE
- APPROXIMATE SHORELINE (1880)
- HISTORIC MGP STRUCTURE
- HISTORIC STRUCTURE
- DISTRIBUTION OF LNAPL BASED ON DECEMBER 2013 ARCADIS SUPPLEMENTAL INVESTIGATION REPORT (DASHED WHERE INFERRIED)

PROPOSED SITE CHARACTERIZATION ADDENDUM (SCA) SAMPLES

- KC-SB-01, KC-MW-01 PROPOSED SOIL BORING WITH MONITORING WELL
- KC-SB-02, KC-MW-02 PROPOSED SOIL BORING
- KC-SB-03, KC-MW-03 PROPOSED SOIL BORING

SITE CHARACTERIZATION (SC) SAMPLES

- KC-SB-04, KC-MW-04 SOIL BORING WITH MONITORING WELL
- KC-SB-05 SOIL BORING
- KC-SB-06, KC-GW-01 SOIL BORING WITH TEMPORARY GROUNDWATER SAMPLE

NARROWS GENERATING STATION PREVIOUS INVESTIGATION SAMPLES

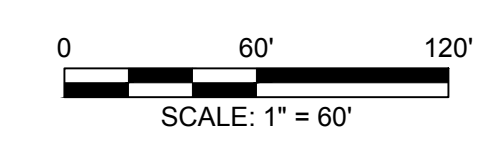
- ⊕ MW-1 MONITORING WELL LOCATION
- ⊕ SB-2/MW-16 SOIL BORING / MONITORING WELL
- SB-1 SOIL BORING
- ⊕ P2 PIEZOMETER
- ⊕ MT-1 MOUNTED TANK MANWAY

NOTES:

- UNDERGROUND STORAGE TANK (UST) LOCATIONS ADJACENT TO BUILDINGS A AND B ARE APPROXIMATE.
- IF TAR-LIKE NAPL COATING OR SATURATION IS OBSERVED WITHIN KC-SB-32, THE WELL WILL BE INSTALLED IN THE FURTHEST STEP OUT BORING LOCATION.



- SOURCES:**
- PHOTOGRAPH OBTAINED FROM BLUE SKY INTERNATIONAL LTD. ALL RIGHTS RESERVED. COPYRIGHT 2007.
 - SANBORN FIRE INSURANCE MAPS (1887 THROUGH 2007).
 - NEW YORK CITY OPEN ACCESSIBLE SPACE INFORMATION SYSTEM <http://www.oasisnyc.net>, ACCESSED OCTOBER 7, 2010.
 - PREVIOUS INVESTIGATION SAMPLE LOCATIONS FROM: DRAFT SUPPLEMENTAL INVESTIGATION DATA SUMMARY, NARROWS GENERATING STATION, ASTORIA GENERATING COMPANY, L.P., PREPARED BY ARCADIS OF NEW YORK, INC., DECEMBER 2013.
 - HISTORIC SHORELINE FROM: LIONEL PINCUS AND PRINCESS FIRYAL MAP DIVISION, THE NEW YORK PUBLIC LIBRARY, (1880). VOL. 4. PLATE. P. [MAP BOUND BY FIFTY-SECOND, FOURTH AVE., CITY LINE, COWANUS BAY, INCLUDING FIFTY-THIRD ST., FIFTY-FOURTH ST., FIFTY-FIFTH ST., FIFTY-SIXTH ST., FIFTY-SEVENTH ST., FIFTY-EIGHTH ST., FIFTY-NINTH ST., FIRST AVE., SECOND AVE., THIRD AVE.] ACCESSED FROM: <http://digitalcollections.nysl.org/items/510d47e4-4192-a3d9-e040-e00a18064a99>
 - NAPL DISTRIBUTION FROM FIGURE 10: LNAPL DISTRIBUTION, SUPPLEMENTAL INVESTIGATION, ASTORIA GENERATING COMPANY, L.P., NARROWS GENERATING STATION, BROOKLYN, NY, PREPARED BY ARCADIS, SCALE: 1" = 150', DATE: 11/2013.
 - UST LOCATIONS ADJACENT TO BUILDINGS A AND B FROM FIG 2: GEOPROBE LOCATIONS, PREPARED BY LAW ENVIRONMENTAL, NO SCALE LISTED, DATE: 6/27/94.



Site Characterization Addendum Work Plan
Kings County Former MGP Site
Brooklyn, New York

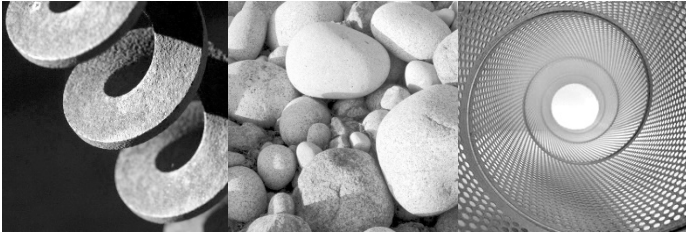
nationalgrid

GEI Consultants

Project 103910 June 2017 Plate 1

PROPOSED SAMPLE LOCATIONS

ATTACHMENT
Health and Safety Plan



Consulting
Engineers and
Scientists

Health and Safety Plan

Kings County Former MGP Site
53rd Street/1st Avenue and 5600 1st Avenue
Brooklyn, NY 11232

Prepared For:

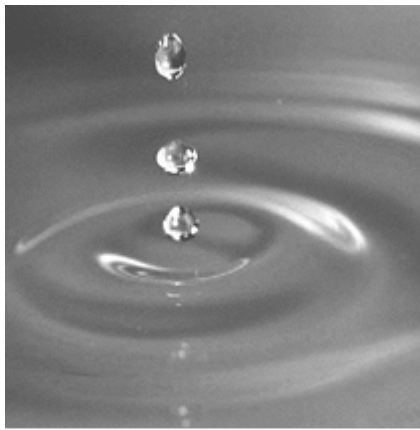
National Grid
287 Maspeth Avenue
Brooklyn, NY 11211

Submitted by:

GEI Consultants, Inc., P.C.
455 Winding Brook Drive, Suite 201
Glastonbury, CT 06033
(860) 368-5300

June 2017

Project No. 103910-1.1107



Amelia Mastrangelo
Project Manager

Lesley Gastwith
Regional Health and Safety Officer

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- B. Safety Data Sheets
- C. Heat Stress and Cold Stress Guidelines
- D. Forms
- E. GEI's Health and Safety SOPs

1. Emergency Contact Information

Table 1. Emergency Contact Information

Important Phone Numbers		Directions to Hospital
Local Police:	911	To Hospital and Occupational Health Clinic:
Fire Department:	911	
Ambulance:	911	
State Police or County Sheriff:	911	See Attached Maps and Directions in Appendix A
Calvary Hospital: 150 55th Street Brooklyn, NY 11220	(718) 630-6666	Calvary Hospital: <ul style="list-style-type: none"> Head southwest on 1st Ave towards 54th St. Turn left onto 55th St. Hospital will be on your right RJ Medical & Urgent Care: <ul style="list-style-type: none"> Head southwest on 1st Avenue toward 54 St. Turn Left at the 1st cross street onto 54th St. Slight right at 3rd Ave. Use the right lane to keep left Turn Right onto 4th Ave Turn left onto Bay Ridge Ave. Your destination will be on your right
RJ Medical & Urgent Care: 464 Bay Ridge Ave Brooklyn, NY 11230	(718) 680-6006	
Medcor Triage	1-800-775-5866	
GEI People Team	(781) 721-4117 Boston (916) 631-4596 Sacramento	
Project Manager: Amy Mastrangelo	(860) 368-5394 office (203) 285-4161 cell	
Corporate Health and Safety Officer: Steve Hawkins	(860) 368-5348 office (860) 916-4167 cell	
Regional Health and Safety Officer Steve Hawkins	(860) 368-5348 office 860) 916-4167 cell	
Client Contact: Sarah Aldridge	(516) 545-2568 office (860) 334-0554 cell	
Nearest Telephone Location: On-site cellular		

In the event of an emergency within the U.S. Power Generating Co. property at 5300 1st Avenue, the site permit holder must be contacted immediately and will then contact 911 or other emergency services.

U.S. Power Generating Co. Permit Holder: Dan Lachman	(516) 790-0417
U.S. Power Generating Co. Safety: Steve Fagan	(347) 580-0128
U.S. Power Generating Co. Site Supervisors: Chris Nikodem Chris Kraszewski	(347) 956-5837 (516) 780-1488
U.S. Power Generating Co. Operations Supervisor: John DeWitt	(347) 628-6588
U.S. Power Generating Co. Control Room	(718) 492-8608

2. Background Information

2.1 General

Consultant GEI Consultants, Inc., P.C. (GEI)
455 Winding Brook Drive, Suite 201
Glastonbury, CT 06033

Project Name Kings County Former MGP Site
5400-5600 1st Avenue
Brooklyn, NY 11232

This Health and Safety Plan (HASP) establishes policies and procedures to protect GEI personnel from the potential hazards posed by the activities at the Kings County Former Manufactured Gas Plant (MGP) Site, 5400 - 5600 1st Avenue, Brooklyn, New York. GEI personnel and Subcontractors are required to review and sign this HASP, acknowledging that they understand and will adhere to this HASP. Subcontractors will also prepare their own Site-specific HASP for the protection of their employees from the hazards associated with their work tasks and may use this document as a guide. GEI will verify that its subcontractor's HASP includes National Grid site-specific requirements, as outlined in this HASP.

Additionally, federal, state and local representatives, as well as National Grid employees may be required to sign and adhere to this HASP, depending on the nature of their presence on site during activities conducted by GEI. The plan identifies measures to minimize accidents and injuries, which may result from project activities or during adverse weather conditions. A copy of this HASP will be maintained on site for the duration of the work.

Included in Section 1 and Appendix A is a route to the nearest medical facility from the Site with directions and contact information. Safety data sheets (formerly known as Material Safety Data Sheets [MSDS]) specific to chemicals that may be encountered while working at the Site, are in Appendix B. Appendix C details the signs, symptoms, care and procedures to both heat and cold stress. Appendix D includes the Tailgate Safety Briefing form, the Project Safety Briefing form, the Accident/Incident Report Form and the Near Miss Reporting Form. Appendix E contains the GEI Health and Safety (H&S) Standard Operating Procedures (SOPs) that apply to this project.

GEI and Subcontractor employees have the authority to stop work activities if an unanticipated hazard is encountered or a potential unsafe condition is observed. The GEI employee should contact the Corporate Health and Safety Officer and the Project

Manager to discuss the stop work conditions and potential control methods that can be implemented.

2.2 Project Description

National Grid has retained GEI and other contractors specified in Section 6 of the HASP to install soil borings and monitoring wells to delineate impacts in the subsurface soil as requested by the New York State Department of Environmental Conservation (NYSDEC).

The activities will be conducted in accordance with the Site Characterization Addendum Work Plan Kings County Former MGP Site dated May 2017.

A selected contractor will utilize a rotosonic drilling rig to sample subsurface soils and install monitoring wells. Soil borings and monitoring wells are located within the former Kings County Former MGP property footprint and current property boundaries.

2.3 Site Description

The Kings County Former MGP Site is located in an industrial section of the Sunset Park neighborhood of Brooklyn, New York. The Upper New York Bay is to the north and west, the neighborhoods of Greenwood Cemetery and Borough Park are to the east and the neighborhood of Bay Ridge is located to the south of the Site. The Site is bordered by the Upper New York Bay to the northwest, 53rd Street to the northeast, 1st Avenue to the southeast, and 55th Street to the southwest.

The Kings County Former MGP Site includes two parcels. The Site is currently zoned industrial with industrial land use. The property ownership is provided in the table below.

Property Address	Property Owner
5400 1 st Avenue	Astoria Generating Co.
5600 1 st Avenue	Department of Business

The buildings are mainly one to two story, brick warehouse style. The interior conditions and layout of the buildings are unknown. The Site conditions are shown on a map view in Figure 1 and a recent aerial photograph in Figure 2.

3. Statement of Safety and Health Policy

GEI is committed to providing a safe and healthy work environment for its employees. To maintain a safe work environment, GEI has established an organizational structure and a Corporate Health and Safety Program to promote the following objectives:

- Reduce the risk of injury, illness, and loss of life to GEI employees.
- Maintain compliance with federal, state, and other applicable safety regulations; and minimize GEI employees' work exposure to potential physical, chemical, biological, and radiological hazards.

Safety policy and procedure on any one project cannot be administered, implemented, monitored, and enforced by any one individual. The total objective of a safe, accident free work environment can only be accomplished by a dedicated, concerted effort by every individual involved with the project from management down to all employees.

Each GEI employee must understand their value to the company; the costs of accidents, both monetary, physical, and emotional; the objective of the safety policy and procedures; the safety rules that apply to the safety policy and procedures; and what their individual role is in administering, implementing, monitoring, and compliance of their safety policy and procedures. This allows for a more personal approach to compliance through planning, training, understanding, and cooperative effort, rather than by strict enforcement. If for any reason an unsafe act persists, strict enforcement will be implemented.

4. Hazard/Risk Analysis

Physical hazards associated with heavy equipment operations are present. The heavy equipment associated with this project will include drilling equipment. Some of the hazards associated with this equipment include crushing of limbs, slipping, tripping, or falling, and heavy lifting.

The Drilling Contractor should verify that electric, gas, water, steam, sewer, and other service lines are shut off, capped, or otherwise controlled, at or outside the building before demolition work is started. In each case, any utility company that is involved should be notified in advance by the Drilling Contractor, and its approval or services, if necessary, will be obtained.

Smoking is prohibited at or in the vicinity of hazardous operations or materials. Where smoking is permitted, safe receptacles will be provided for smoking materials. The hazards for this operation are listed in the following Activity Hazard Analysis and Site Hazards sections.

4.1 Personal Safety

Field activities have the potential to take employees into areas which may pose a risk to personal safety. The following websites (sources) have been researched to identify potential crime activity in the area of the project:

- <https://maps.nyc.gov/crime/>: Approximately 50 crimes were identified in the past 30 days within a mile of the site.
- www.cityrating.com/crimestatistics.asp: The city violent crime rate in New York is higher than the state and national averages. The city property crime rate in New York is lower than the state and national averages.

To protect yourself, take the following precautions:

- If deemed necessary by the Project Manager (PM), use the buddy system (teams of a minimum of two persons present);
- Let the Site Safety Officer (SSO) know when you begin work in these areas and when you leave;
- Call in regularly;
- Pay attention to what is going on around you; and

- If you arrive in an area and it does not look safe to get out of your vehicle, lock the doors and drive off quickly but safely.

Employees must not knowingly enter into a situation where there is the potential for physical and violent behaviors to occur. If employees encounter hostile individuals or a confrontation develops in the work area, suspend work activities, immediately leave the area of concern, and contact local 911 for assistance. Notify the SSO and Corporate Health and Safety Officer (CHSO) of any incidents once you are out of potential danger.

In the event of an emergency, prompt communications with local emergency responders is essential. At least one charged and otherwise functioning cell phone to facilitate emergency communications will be on-site. Confirmation of cellular phone operation will be confirmed at the start of each working day.

4.2 Activity Hazard Analysis

The potential hazards for this project associated with site conditions and activity hazards associated with GEI on-site activities have been identified in Table 2. General hazards and control measures that are applicable to all site activities are identified in the General Hazards section. The site-specific tasks, potential hazards, and control measures established to reduce the risk of injury or illness are identified in the Activity Hazard section of Table 2. Health and Safety SOPs for routine hazards and common site conditions are referenced in the table below and included in Appendix E.

Table 2. Activity Hazard Analysis

General Hazards	Control Measure
<p>Chemical / Contaminant Exposure – Skin and eye injury/irritation</p>	<ul style="list-style-type: none"> • Wear protective coveralls (e.g. Tyvek®) with shoe covers, safety glasses, face shield, Nitrile gloves. • Dispose of gloves after use and wash hands. • Avoid contact with pooled liquids and limit contact with contaminated soils/groundwater. • See SOP HS-009

General Hazards	Control Measure
<p>Cold Stress – Hypothermia, Frostbite</p>	<ul style="list-style-type: none"> • Take breaks in heated shelters when working in extremely cold temperatures. • Drink warm liquids to reduce the susceptibility to cold stress. • Wear protective clothing (recommended three layers: an outside layer to break the wind, a middle layer to provide insulation, and an inner layer of cotton or synthetic weave to allow ventilation). • Wear a hat and insulated boots. • Keep a change of dry clothing available in case clothes become wet. • Do heavy work during the warmer parts of the day and take breaks from the cold. • If possible, shield work areas from drafts of wind and use insulating material on equipment handles when temperatures are below 30°F • Watch for symptoms of cold stress. (see Appendix C in HASP).
<p>Driving</p>	<ul style="list-style-type: none"> • Employees must wear their safety belt while in a moving vehicle. • Vehicle accidents will be reported in accordance with GEI’s accident reporting procedures. • Vehicles will be properly maintained and safely operated (refer to GEI’s Fleet Maintenance Program). • Employees will follow safe driving behaviors, which include limiting distractions such as manipulating radios or other equipment that may cause a distraction. Employees should not exceed the posted speed limit and should maintain a safe distance between other vehicles. • Use defensive driving techniques. • Driving distance and time after a 12-hour shift should not exceed 30 miles or 30 minutes (whichever is greater). • See SOP HS-004
<p>Heat stress – Fainting, Fatigue, Heat Stroke</p>	<ul style="list-style-type: none"> • Increase water intake while working. • Increase number of rest breaks and/or rotate workers in shorter work shifts. Rest in cool, dry areas. • Watch for signs and symptoms of heat exhaustion and fatigue. • Plan work for early morning or evening during hot months. • Use ice vests when necessary. • In the event of heat stroke, bring the victim to a cool environment and initiate first aid procedures. • See Appendix C of the HASP

General Hazards	Control Measure
<p>Inclement Weather</p>	<ul style="list-style-type: none"> • Listen to local forecasts for warnings about specific weather hazards such as tornados, thunder storms, and flash floods. • If the storms produce thunder and/or lightning, leave the work area immediately and move to a safe area. • Discuss an action plan prior to the severe weather. • Wear appropriate Personal Protective Equipment (PPE) for the type of weather that could be encountered. • Stop work until conditions are suitable. Take cover in vehicles or shelter as appropriate. • See SOP HS-010
<p>Insects – Bites, Stings, Allergic Reactions</p>	<ul style="list-style-type: none"> • Apply insect repellent prior to performing field work and as often as needed throughout the work shift • Wear proper protective clothing (work boots, socks and light colored clothing) • Wear shoes, long pants with bottoms tucked into boots or socks, and a long-sleeved shirt when outdoors for long periods of time, or when many insects are most active (between dawn and dusk). • When walking in wooded areas, avoid contact with bushes, tall grass, or brush as much as possible • Field personnel who may have insect allergies should have bee sting allergy medication on site and should provide this information to the SSO and the CHSO prior to commencing work. • Field personnel should perform a self-check at the end of the day for ticks. • See SOP HS-001
<p>Physical Injury – Slips, Trips and Falls</p>	<ul style="list-style-type: none"> • Wear PPE that properly fits, is in good condition and appropriate for the activities and hazards. • Maintain good visibility of the work area. • Avoid walking on uneven, steeply sloped or debris ridden ground surfaces. • Plan tasks prior to performing them including an activity hazard analysis. • Keep trafficked areas free from slip/trip/fall hazards. • Maintain weed growth in sampling areas, especially on slopes. • Wear shoes with traction. • Avoid traversing steep areas in slippery conditions. • Do not carry heavy objects to sampling areas, on steeply sloped areas, or where steep areas must be traversed to arrive at sample points.

General Hazards	Control Measure
<p>Repetitive Motion Injury - Standing, Squatting, and Bending Over</p>	<ul style="list-style-type: none"> • Take regular breaks and do not work in unusual positions for long periods of time. • Walk and stretch between tasks. • See SOP HS-025
<p>Unsecured or High Crime Areas</p>	<ul style="list-style-type: none"> • Be aware of your surroundings. • Use the buddy system. Do not remain on site alone. Accompany or be accompanied by others to vehicles. • Request police detail when appropriate. • Let the SSO know when you begin work in these areas and when you leave. • Call in regularly. • If you arrive in an area and it does not look safe to get out of your vehicle, lock the doors and drive off quickly but safely.
<p>Utilities – Shock, Electrocution, Fire, Explosion</p>	<ul style="list-style-type: none"> • A thorough underground utility survey must be conducted prior to intrusive activities. Coordination with utility locating services, property owner(s) or utility companies must be conducted. • Utilities are to be considered live or active until documented otherwise. • For overhead utilities within 50 feet, determine with the utility company the appropriate distance. Minimum distance for clearance is based on voltage of the line. • If exposing a utility, proper support and protection must be provided so that the utility will not be damaged. • If a gas line is contacted, the contractor must notify police, fire, and emergency personnel, and evacuate employees according to the site evacuation procedures. No attempt should be made to tamper with or correct the damaged utility. • See SOP HS-014
<p>Vehicular Traffic – Struck by injury, crushing</p>	<ul style="list-style-type: none"> • Increase visibility of the work area to others by using cones, flags, barricades, proper lighting and caution tape to define work area. • Use a "spotter" to locate oncoming vehicles. • Use vehicle to block work area. • Engage police detail for all work conducted in appropriate areas. • Wear high-visibility, reflective vest at all times. • Maintain minimum DOT defined distances to other traffic lanes. • See SOP HS-016.

Activity	Potential Hazard	Control Measures
Drilling Oversight/ Sampling	Contaminant Exposure, Noise, Contact with Utilities, Cuts/Scrapes, Heavy Lifting, Repetition, Slips/Trips/Falls	<ul style="list-style-type: none"> • Wear hardhat; high visibility reflective safety vest; steel-toed, steel-shank boots or composite toe and shank; safety glasses; Nitrile/neoprene gloves; and earplugs. • Confirm utility locate has been completed. • Confirm adequate clearance from overhead utilities. • Dispose of gloves after use and wash hands. • Take regular breaks and do not work in unusual positions for long periods of time. • Keep trafficked areas free from slip/trip/fall hazards.
Drum Handling	Contaminant Contact Wear proper PPE during sampling including nitrile gloves and safety glasses. Cuts or Abrasions Heavy Lifting, Slips/Trips/Falls	<ul style="list-style-type: none"> • Wear proper PPE during sampling including nitrile gloves and safety glasses and face shield as appropriate. • Use proper dollies or drum moving tools. • Use applicable tools to open/close drum lids. • Do not handle drums with bulging sides. • Dispose of gloves after use and wash hands. • Wear work gloves over nitrile gloves. • Use proper lifting techniques. • Ask fellow worker for help. • Keep trafficked areas free from slip/trip/fall hazards. • See SOP HS-003
Groundwater Sampling	Contaminant Exposure, Heavy Lifting, Repetition, Slips/Trips/Falls	<ul style="list-style-type: none"> • Wear hardhat; high visibility reflective safety vest; steel-toed, steel-shank boots or composite toe and shank; safety glasses and Nitrile/neoprene gloves. • Dispose of gloves after use and wash hands. • User proper lifting techniques. • Take regular breaks and do not work in unusual positions for long periods of time. • Keep trafficked areas free from slip/trip/fall hazards.
Soil Sampling/Soil Vapor Sampling	Contaminant Exposure, Cuts/Scrapes, Heavy Lifting, Repetition, Slips/Trips/Falls	<ul style="list-style-type: none"> • Wear hardhat; high visibility reflective safety vest; steel-toed, steel-shank boots or composite toe and shank; safety glasses; Nitrile/neoprene gloves; and earplugs as necessary. • Dispose of gloves after use and wash hands. • Wear work gloves over nitrile gloves. • Excavation entry will be allowed only with proper sloping or shoring. • Take regular breaks and do not work in unusual positions for long periods of time. • Keep trafficked areas free from slip/trip/fall hazards.

Activity	Potential Hazard	Control Measures
Heavy Equipment – Working Near	Struck-by, caught-in-between equipment, crushing, pinch points	<ul style="list-style-type: none"> • Wear hardhat; high visibility reflective safety vest; steel-toed, steel-shank boots or (electrical hazard) EH-rated safety boots with composite toe and shank; safety glasses; nitrile/neoprene gloves; and earplugs. • Identify yourself and your work location to heavy equipment operators, so they may incorporate you into their operations. • Coordinate hand signals with operators. • Stay Alert! Pay attention to equipment backup alarms and swing radii. • Wear a high-visibility, reflective vest when working near equipment or motor vehicle traffic. • Position yourself in a safe location when filling out logs talking with the contractor. • Notify the contractor immediately if any problems arise. • Do not stand or sit under suspended loads or near any pressurized equipment lines. • Do not operate cellular telephones in the vicinity of heavy equipment operation. • See SOP HS-018
Construction Site Entry	Struck-by, caught-in-between equipment, crushing, pinch points	<ul style="list-style-type: none"> • Wear hardhat; high visibility reflective safety vest; steel-toed, steel-shank boots or (electrical hazard) EH-rated safety boots with composite toe and shank; safety glasses; nitrile/neoprene gloves; and earplugs. • Identify yourself and your work location to heavy equipment operators, so they may incorporate you into their operations. • Coordinate hand signals with operators. • Stay Alert! Pay attention to equipment backup alarms and swing radii. • Wear a high-visibility, reflective vest when working near equipment or motor vehicle traffic. • Position yourself in a safe location when filling out logs talking with the contractor. • Notify the contractor immediately if any problems arise. • Do not stand or sit under suspended loads or near any pressurized equipment lines. • Do not operate cellular telephones in the vicinity of heavy equipment operation. • See HS-018

PPE is the initial level of protection based on the activity hazards and Site conditions which have been identified. Upgrades to respiratory protection may be required based on the designated Action Levels found in Section 9. General on-site provisions will include: extra nitrile, leather, and/or Kevlar gloves, extra protective coveralls (e.g. Tyvek®) with boot covers, drinking water and electrolyte fluids, reflective vest, first aid kit, fire extinguisher, hearing protection, and washing facilities.

If Site conditions suggest the existence of a situation more hazardous than anticipated, the Site personnel will evacuate the immediate area. The hazard, the level of precautions, and the PPE will then be reevaluated with the assistance and approval of the CHSO and the PM, Amy Mastrangelo.

4.2.1 Handling Drums and Containers

Regulations for handling drums and containers are specified by Occupational Safety and Health Administration (OSHA) 29 Code of Federal Regulations (CFR) 1910.120(j). Potential hazards associated with handling drums include vapor generation, fire, explosions, and possible physical injury. Handling of drums/containers during the Site investigation and remediation activities may be necessary. If drum/container handling is necessary, it will be performed in accordance with applicable regulations.

4.2.2 Electrical Hazards

4.2.2.1 Utilities

The Site may have shallow, buried utilities and also overhead utilities in certain areas. It will be necessary for parties disturbing the existing ground surface and conducting operations with heavy equipment having high clearances to exercise caution in performing project-related work with respect to the presence of utilities. Utility companies with active, buried lines in the Site area will be asked by the Contractor performing intrusive activities to mark their facilities. Employees will use these data to choose work locations.

4.2.2.2 Underground Utilities

No excavating, drilling, boring, or other intrusive activities will be performed until an underground utility survey, conducted by knowledgeable persons or agencies, has been made. This survey will identify underground and in-workplace utilities such as the following:

- Electrical lines and appliances;
- Telephone lines;
- Cable television lines;
- Gas lines;
- Pipelines;
- Steam lines;
- Water lines;
- Sewer lines; and/or
- Pressurized air lines.

The location of utilities will be discussed with GEI employees and subcontractors during a Site Safety Briefing. Identified utilities should be marked or access otherwise restricted to avoid chance of accidental contact.

Even when a utility search has been completed, drilling, boring, and excavation should commence with caution until advanced beyond the depth at which such utilities are usually located. Utilities will be considered “live” or active until reliable sources demonstrate otherwise.

4.2.2.3 Overhead Utilities

Overhead transmission and distribution lines will be carried on towers and poles which provide adequate safety clearance over roadways and structures. Clearances will be adequate for the safe movement of vehicles and for the operation of construction equipment.

Overhead or above-ground electric lines should be considered active until a reliable source has documented them to be otherwise. Elevated work platforms, ladders, scaffolding, man-lifts, and drill or vehicle superstructures will be erected a minimum of 20 feet (the actual distance is dependent upon the voltage of the line) from overhead electrical lines until the line is de-energized, grounded, or shielded so arcing cannot occur between the work location or superstructure.

4.2.3 *Fire and Explosion*

When conducting excavating activities, the opportunity for encountering fire and explosion hazards exists from contamination in soil and the possibility of free product in underground structures and pipelines. Additionally, the use of diesel-powered excavating equipment could present the possibility of encountering fire and explosion hazards.

4.2.4 *Heat Stress*

Employees may be exposed to the hazards associated with heat stress when ambient temperatures exceed 70°F. Employees should increase water intake while working in conditions of high heat. Enough water should be available so that each employee can consume 1 quart of water per hour. In addition, they should increase number of rest breaks and/or rotate employees in shorter work shifts. Employees should rest in cool, dry, shaded areas for at least 5 minutes. Employees should not wait until they feel sick to cool down. Watch for signs and symptoms of heat exhaustion and fatigue. In the event of heat stroke, bring the victim to a cool environment, call for help, and initiate first aid procedures

The procedures to be followed regarding avoiding heat stress are provided in Appendix C – Heat Stress Guidelines and in GEI’s Heat Stress program.

4.2.5 Cold Stress

Employees may be exposed to the hazards of working in cold environments. Potential hazards in cold environments include frostbite, trench foot or immersion foot, hypothermia, as well as slippery surfaces, brittle equipment, and poor judgment. The procedures to be followed regarding avoiding cold stress are provided in Appendix C – Cold Stress Guidelines and in GEI's Cold Stress program.

4.2.6 Noise

Noise is a potential hazard associated with the operation of heavy equipment, power tools, pumps, and generators. Employees who will perform suspected or established high noise tasks and operations for short durations (less than 1-hour) will wear hearing protection. If deemed necessary by the SSO, the CHSO will be consulted on the need for additional hearing protection and the need to monitor sound levels for Site activities. Other employees who do not need to be in proximity of the noise should distance themselves from the equipment generating the noise.

4.2.7 Hand and Power Tools

In order to complete the various tasks for the project, personnel may use hand and power tools. The use of hand and power tools can present a variety of hazards, including physical harm from being struck by flying objects, being cut or struck by the tool, fire, and electrocution. Work gloves, safety glasses, and hard hats will be worn by the operating personnel when using hand and power tools and Ground Fault Indicator (GFI)-equipped circuits will be used for power tools.

4.2.8 Slips, Trips, and Falls

Working in and around the Site may pose slip, trip, and fall hazards due to slippery and uneven surfaces. Excavation at the Site may cause uneven footing in trenches and around the soil piles. Steep slope and uneven terrain conditions at the Site are also a primary concern. GEI employees will wear proper foot gear and will employ good work practice and housekeeping procedures to minimize the potential for slips, trips, and falls.

4.2.9 Manual Lifting

Manual lifting of objects and equipment may be required. Failure to follow proper lifting technique can result in back injuries and strains. Employees should use a buddy system and/or power equipment to lift heavy loads whenever possible and should evaluate loads before trying to lift them (i.e., they should be able to easily tip the load and then return it to its original position). Carrying heavy loads with a buddy and proper lifting techniques include: 1) make sure footing is solid; 2) make back straight with no curving or slouching;

3) center body over feet; 4) grasp the object firmly and as close to your body as possible; 5) lift with legs; and 6) turn with your feet, don't twist.

4.2.10 *Projectile Objects and Overhead Dangers*

Overhead dangers, including but not limited to falling debris and equipment, can occur while operating drill rigs. GEI employees will maintain a minimum distance from large overhead operations and to maintain proper communication with heavy equipment operators and their handlers, should work necessitate their presence beyond the minimum safety distance. Proper PPE will be worn during these types of activities including steel-toed/shank boots, safety vests, and hard hats.

4.2.11 *Cuts and Lacerations*

The core sampling program may require employees to use powered cutting tools (circular saw or shears) or a hooked knife to cut open the sample liner. Safety box cutters will be utilized for routine operations such as opening boxes of supplies or cutting rope or string. When using cutting tools, follow the safety precautions listed below:

- Keep free hand out of the way.
- Secure work if cutting through thick material.
- Use only sharp blades; dull blades require more force that results in less knife control.
- Pull the knife toward you; pulling motions are easier to manage.
- Do not put the knife in your pocket.
- Wear leather or Kevlar[®] gloves when using knives or blades, or when removing sharp objects caught or dangling in sampling gear.

4.2.12 *Working Near Water*

The buddy system will be used when working near water, in which two persons operate as a single unit in order to monitor and assist each other in performing tasks. Personnel must be attired in a United States Coast Guard (USCG)-approved Type III or Type V work vest. The vest must be properly sized for the individual and must be secured. A throwable rescue device (Type IV personal flotation device [PFD] flotation aid) along with whatever equipment (i.e., ladders, lifting gear, or rescue boat) necessary will be immediately available to recover an individual from the water.

Waders may not be worn when working along, over, or in moving waters; or in waters influenced by tides or acted upon by waves when water depths exceed knee height unless specifically approved by the CHSO. Waders may be worn in still waters and in water depths

up to the waist, if bottom conditions are firm and well understood. Waders should never be worn aboard a watercraft.

Take special care on slippery rocks along shorelines, lakeshores, riverbanks, and creeks. Always look ahead at the ground when walking around the water's edge and avoid stepping on stones that have algal growth, especially those in intertidal areas, as these are extremely slippery. Employees should limit access to areas where these slip/fall hazards exist, especially in locations containing tidal water flow.

4.3 Chemical Hazards

The characteristics of compounds at the Site are discussed below for information purposes. Adherence to the safety and health guidelines in this HASP should reduce the potential for exposure to the compounds discussed below.

4.3.1 Volatile Organic Compounds

Volatile organic chemicals (VOCs), such as benzene, toluene, ethyl benzene, and xylene (BTEX) are present as soil and groundwater contaminants, and in some cases chemical components in non-aqueous phase liquids (NAPL) such as oil or tar within soils and abandoned pipelines. These compounds are at environmental concentrations and are not expected to be at concentrations that exposure symptoms would occur. These compounds generally have a depressant effect on the Central Nervous System (CNS), may cause chronic liver and kidney damage, and some are suspected human carcinogens. Benzene is a known human carcinogen. Acute exposure may include headache, dizziness, nausea, and skin and eye irritation. The primary route of exposure to VOCs is through inhalation and therefore respiratory protection is the primary control against exposure to VOCs.

4.3.2 Coal Tar and Coal Tar Products

Coal tar products, which are semi-volatile organic compounds (SVOCs) consist of a mixture of acenaphthene, acenaphthylene, anthracene, benz(a)anthracene, benzo(b)fluoranthene, benzo(k)fluorethene, benz(a)pyrene, benzo(e)pyrene, benzo(g,h,i)perylene, chrysene, dibenz(a,h)anthracene, fluoranthene, fluorene, indeno(1,2,3cd)pyrene, 2-methyl naphthalene, naphththalene, phenanthrene, phenols, pyrene.

Coal tar products and other SVOCs are present at the Site within impacted soil and groundwater and as a dense non-aqueous phase liquid (DNAPL) by-product of gas production within soils, former MGP structures, and abandoned pipelines.

Coal tar products such as those listed above may cause contact dermatitis. Direct contact can be irritating to the skin and produce itching, burning, swelling, and redness. Direct contact or exposure to the vapors may be irritating to the eyes. Conjunctivitis may result from

prolonged exposure. Coal tar is considered to be very toxic, if ingested. High levels of exposure to coal tar, though not anticipated during work activities conducted during this project, may increase the risk of cancer including lung, kidney, and skin cancer. Naphthalene is also an eye and skin irritant and can cause nausea, headache, fever, anemia, liver damage, vomiting, convulsions, and coma. Poisoning may occur by ingestion of large doses, inhalation, or skin absorption.

The major route of entry for the work activities to be conducted at this Site is through direct contact. Exposure is most likely when handling soil and water samples. Inhalation may occur when the soil is disturbed causing respirable and nuisance dust particles to become airborne.

4.3.3 Heavy Metals

Exposure to high concentrations of arsenic can cause dermatitis, gastrointestinal disturbances, peripheral neuropathy, respiratory irritation, and hyper pigmentation of skin. Chronic exposure to arsenic has resulted in lung cancer in humans.

Exposure to chromium can cause acute symptoms such as irritation of the eyes, nose and throat as well as wheezing and coughing. Chronic effects include nosebleeds, nasal congestion, dermatitis, and loss of sight.

Exposure to lead may cause acute symptoms such as eye irritation, weakness, weight loss, abdominal pain, and anemia. Chronic exposure to lead may result in kidney disease, effects to the reproductive system, blood forming organs, and CNS.

Lead and arsenic are regulated by specific OSHA standards. They are 29 CFR 1910.1025/1926.52 and 29 CFR 1910.1018/1926.1118, respectively. These standards include specific requirements for air monitoring, signs and labels, training and medical surveillance.

Exposure to high concentrations of nickel may cause sensitization dermatitis, allergic asthma, and pneumonitis. Exposure to mercury can cause dizziness, salivation nausea, vomiting, diarrhea, constipation, emotional disturbance, and kidney injury. Chronic exposure to mercury can cause CNS damage.

Exposure to high concentrations of selenium can cause mucous membrane irritation, coughing, sneezing, shortness of breath, chills, headaches, hypotension, and CNS depression. Chronic exposure to selenium could cause bronchial irritation, gastrointestinal distress, excessive fatigue, and skin discoloration.

Exposure to high concentrations of thallium can cause nausea, diarrhea, abdominal pain, vomiting; tremor; chest pain, pulmonary edema; convulsions, psychosis; liver, kidney damage; and alopecia.

These metals are at environmental concentrations and are not expected to be at concentrations that exposure symptoms would occur. As with SVOCs, the primary route of exposure is through inhalation of dust particles when soil is disturbed and becomes airborne.

4.3.4 Evaluation of Organic Vapor Exposure

Air monitoring reduces the risk of overexposure by indicating when action levels have been exceeded and when PPE must be upgraded or changed. Action Levels for VOCs and associated contingency plans for the work zone are discussed within Section 9 of this HASP.

Exposure to organic vapors will be evaluated and/or controlled by:

- Monitoring air concentrations for organic vapors in the breathing zone with a photoionization detector (PID) or a flame ionization detector (FID).
- When possible, engineering control measures will be utilized to suppress the volatile organic vapors. Engineering methods can include utilizing a fan to promote air circulation, utilizing volatile suppressant foam, providing artificial ground cover, or covering up the impacted material with a tarp to mitigate volatile odors.
- When volatile suppression engineering controls are not effective and organic vapor meters indicate concentrations above the action levels, then appropriate respiratory protection (i.e., air purifying respirator with organic vapor cartridge) will be employed.

4.3.5 Evaluation of Skin Contact and Absorption

Skin contact by contaminants may be controlled by use of proper hygiene practices, PPE, and good housekeeping procedures. The proper PPE (e.g., Tyvek[®], gloves, safety glasses) as described in Section 5 will be worn for activities where contact with potential contaminated media or materials are expected.

SDSs for decontamination chemicals and laboratory reagents that may be used on Site are included in Appendix B. Specific chemical hazards information from the occupational health sources are summarized in Table 3.

Table 3. Chemical Data

Compound	CAS #	ACGIH TLV	OSHA PEL	Route of Exposure	Symptoms of Exposure	Target Organs	Physical Data
Asbestos	1332-21-4	0.1 f/cc	0.1 f/cc over 8 hr period or 1.0 f/cc over 30 min.	Inhalation Ingestion Skin Contact	Asbestosis (chronic exposure); mesothelioma, breathing difficulty, interstitial fibrosis' restricted pulmonary function, finger clubbing; irritate eyes, potential carcinogen	Respiratory system, eyes	White, greenish, blue, or gray-green fibrous solids FP: NA IP: NA LEL: NA UEL NA VP: 0 mm
Arsenic	7440-38-2	0.01 mg/m ³	0.01 mg/m ³ A.L. 0.5mg/m ³	Inhalation Skin Absorption Ingestion Skin Contact	Ulceration of nasal septum, dermatitis, GI disturbances, peripheral neuropathy, respiratory irritation, hyper pigmentation of skin, potential carcinogen	Liver, kidneys, skin, lungs, lymphatic system	Metal: Silver-gray or tin-white, brittle, odorless solid FP: NA IP: NA LEL: NA UEL: NA VP: 0 mm
Benzene	71-43-2	0.5 ppm (Skin)	1 ppm TWA 5 ppm STEL	Inhalation Skin Absorption Ingestion Skin Contact	Irritation of eyes, skin, nose, respiratory system, giddiness, headache, nausea; staggering gait, fatigue, anorexia, weakness, dermatitis, bone marrow depression, potential carcinogen	Eyes, skin, CNS, bone marrow, blood	FP: 12o F IP: 9.24 eve LEL: 1.2% UEL:7.8% VP: 75 mm
Chromium (Chromic Acid and Chromates)	1333-82-0	0.05 mg/m ³	0.1 mg/m ³	Inhalation Ingestion Skin Contact	Irritates respiratory system, nasal, septum perforation, liver and kidney damage, leucocytosis (increased blood leucocytes), leukopenis (reduced blood leucocytes), moncytosis (increased monocytes), Eosinophilia, eye injury, conjunctivitis, skin ulcer, sensitivity dermatitis, potential carcinogen	Blood, respiratory system, liver, kidney, eyes, skin, lung cancer	FP:NA IP:NA VP: Very Low LEL: NA UEL: NA
Ethyl benzene	100-41-4	100 ppm	100 ppm	Inhalation Ingestion Skin Contact	Eye, skin, mucous membrane irritation; headache; dermatitis, narcosis; coma	Eyes, skin, respiratory system, CNS	FP: 55o F IP: 8.76 eV LEL: 0.8% UEL:6.7% VP: 7 mm

Table 3. Chemical Data

Compound	CAS #	ACGIH TLV	OSHA PEL	Route of Exposure	Symptoms of Exposure	Target Organs	Physical Data
Hydrogen cyanide	74-90-8	4.7 ppm (5 mg/m ³) STEL [skin]	10 ppm (11 mg/m ³) [skin]	Inhalation Ingestion Absorption Skin/Eye Contact	Asphyxia; weakness, headache, confusion; nausea, vomiting; increased rate and depth of respiration or respiration slow and gasping; thyroid, blood changes	CNS, CVS, thyroid, blood	Colorless or pale-blue liquid or gas (above 78°F) with a bitter, almond-like odor. VP: 630 mmHg IP: 13.60 eV
Hydrogen sulfide	7783-06-4	10 ppm TWA, 15 ppm STEL	20 ppm C, 50 ppm [10-min. Maximum peak]	Inhalation Skin/Eye Contact	Irritation eyes, respiratory system; apnea, coma, convulsions; conjunctivitis, eye pain, lacrimation (discharge of tears), photophobia (abnormal visual intolerance to light), corneal vesiculation; dizziness, headache, fatigue, irritability, insomnia; gastrointestinal disturbance; liquid: frostbite	Eyes, respiratory system, CNS	Colorless gas with a strong odor of rotten eggs. VP: 17.6 atm IP: 10.46 eV
Lead	7439-92-1	0.050 mg/m ³	0.05 mg/m ³ A.L. 0.03 mg/m ³	Inhalation Ingestion Skin Contact	Weakness, insomnia; facial pallor; pal eye, anorexia, weight loss, malnutrition; constipation, abdominal pain, colic; anemia; gingival lead line; tremor; paralysis of wrist and ankles; irritates eyes, hypo tension	Eyes, GI tract, CNS, kidneys, blood, gingival tissue	A heavy, ductile, soft, gray solid. FP: NA IP: NA LEL: NA UEL: NA VP: 0 mm
Mercury	7439-97-6	0.025 mg/m ³	0.10 mg/m ³	Inhalation Ingestion Skin Contact Skin Absorption	Irritates eyes and skin, chest pain, cough, difficulty breathing, bronchitis, pneumonitis, tremor, insomnia, irritability, indecision, headache, fatigue, weakness, stomatitis, salivation, Gastrointestinal disturbance, weight loss, proteinuria	Eyes, skin, respiratory tract, central nervous system	Silver-white, heavy odorless liquid FP: NA IP: Unknown LEL: NA UEL: NA VP: 0.0012 mm
Nickel	7440-02-0	1.5 mg/m ³	1 mg/m ³	Inhalation Skin contact	Sensitization dermatitis, allergic asthma, cough, shortness of breath, pneumonitis; decreased sense of smell [potential occupational carcinogen]	Nasal cavities, lungs, skin	Silvery-white metal FP: NA IP: NA LEL: NA UEL: NA VP: 0 mm

Table 3. Chemical Data

Compound	CAS #	ACGIH TLV	OSHA PEL	Route of Exposure	Symptoms of Exposure	Target Organs	Physical Data
PAH's as Coal tar pitch Volatiles (CTPV)	65996-93-2	0.2 mg/m ³	0.2 mg/m ³	Inhalation Skin contact Ingestion	Irritant to eyes, swelling, acne contact dermatitis, chronic bronchitis	Respiratory system, CNS, liver, kidneys, skin, bladder, carc.	Black or dark brown amorphous residue.
PCBs	11097-69-1	0.5 mg/m ³ (Skin)	0.5 mg/m ³ (Skin)	Inhalation Skin Absorption Ingestion Skin Contact	Irritate eyes; chloracne; liver damage;	Skin, eyes, liver, reproductive system	Colorless liquid or solid with a mild, hydro-carbon odor VP = 0.00006 mm
Phenol	108-95-2	10 ppm (skin)	5 ppm (19 mg/m ³) [skin]	Inhalation Skin Absorption Ingestion Skin Contact	Irritates eyes, nose, throat, anorexia, weight loss, weakness, muscle ache, pain, dark urine, cyanosis, liver and kidney damage, skin burns, dermatitis, tremors, convulsions, twitching,	Eyes, skin, respiratory system, liver, kidneys	Colorless to light pink crystalline solid with sweet, acrid odor. FP:175 o F IP:8.5 LEL:1.8% UEL: 8.6% VP: 0.4 mm
Selenium	7782-49-2	0.2 mg/m ³	0.2 mg/m ³	Inhalation Ingestion Skin Contact	Irritant to eyes, skin, nose and throat, visual disturbance, headache, chills, fever, breathing difficulty, bronchitis, metallic taste, garlic breath, GI disturbance, dermatitis, eye and skin burns,	Eyes, skin, respiratory system, liver, kidneys, blood spleen	Amphorous or crystalline, red to gray solid FP: NA IP: NA LEL: NA UEL: NA VP: 0 mm
Thallium	7440-28-0	0.1 mg/m ³	0.1 mg/m ³	Inhalation Skin Absorption Ingestion Skin Contact	Abdominal pain. Nausea. Vomiting. Headache. Weakness. Pain in the legs. Blurred vision. Loss of hair. Restlessness. Convulsions. Rapid heart.	Eyes, CNS, lungs, liver, kidneys, GI tract, body hair	Blueish-white, soft malleable metal
Toluene	108-88-3	50 ppm	200 ppm	Inhalation Skin Absorption Ingestion Skin Contact	Eye, nose irritation; fatigue, weakness, confusion, euphoria, dizziness, headache; dilated pupils, tearing of eyes; nervousness, muscle fatigue, insomnia, tingling in limbs; dermatitis	Eyes, skin, respiratory system, CNS, liver, kidneys	FP: 40o F IP: 8.82 eV LEL: 1.1% UEL:7.1% VP: 21 mm

Table 3. Chemical Data

Compound	CAS #	ACGIH TLV	OSHA PEL	Route of Exposure	Symptoms of Exposure	Target Organs	Physical Data
Xylene	1330-20-7	100 ppm	100 ppm	Inhalation Skin Absorption Ingestion Skin Contact	Eye, skin, nose, throat irritation; dizziness, excitement, drowsiness; incoordination, staggering gait; corneal damage; appetite loss, nausea, vomiting, abdominal pain; dermatitis	Eyes, skin, respiratory system, CNS, GI tract, blood, liver, kidneys	FP: 90o F IP: 8.56 eV LEL: 0.9% UEL: 6.7% VP: 9 mm
Zinc	7440-66-6	None	None	Inhalation, Eye and Skin Contact	Eye, skin irritation, cough, sweet taste, dry throat, weakness, aches, chill, fever, nausea, vomiting	Eyes, skin, respiratory system	Blueish-white lustrous metal VP: 1 mm

Abbreviations:

°F = degrees Fahrenheit

ACGIH = American Conference of Industrial Hygienists

A.L. = Action Level

atm = atmosphere

C = ceiling limit, not to be exceeded

CAS # = chemical abstract services number

CNS = Central Nervous System

CTPV = Coal Tar Pitch Volatiles

CVS = Cardiovascular System

eV = electron volt

f/cc = fibers per cubic centimeter

FP = Flash point

GI = Gastro-intestinal

H₂S = Hydrogen Sulfide

HCN = Hydrogen Cyanide

hr = hour

IP = Ionization Potential

LEL = Lower explosive limit

mg/m³ = micrograms per cubic meter

min = minute

mm = millimeter

mmHg = millimeters of mercury

N/A = not applicable

OSHA = Occupational Safety and Health Administration

PAH = Polycyclic Aromatic Hydrocarbons

PCB = Polychlorinated Biphenyls

PEL = Permissible exposure limit

ppm = parts per million

Skin = significant route of exposure

STEL = Short-term exposure limit (15 minutes)

TWA = Time-weighted average (8 hours)

VP = vapor pressure approximately 68°F in mm Hg

4.4 Biological Hazards

Areas of the Site may be landscaped. Therefore, employees working on this project should be aware of the potential biological hazards at this Site. Each is discussed in detail below.

4.4.1 Ticks

4.4.1.1 Lyme Disease

Ticks are bloodsuckers, attaching themselves to warm-blooded vertebrates to feed. Deer ticks are associated with the transmission the bacteria that causes Lyme disease. Female deer ticks are about ¼-inch in length and are black and brick red in color. Males are smaller and all black. If a tick is not removed, or if the tick is allowed to remain for days feeding on human blood, a condition known as tick paralysis can develop. This is due to a neurotoxin, which the tick apparently injects while engorging. This neurotoxin acts upon the spinal cord causing incoordination, weakness, and paralysis.

The early stages of Lyme disease, which can develop within a week to a few weeks of the tick bite, are usually marked by one or more of these signs and symptoms:

- Tiredness
- Chills and fever
- Headache
- Muscle and/or joint pain
- Swollen lymph glands
- Characteristic skin rash (i.e. bullseye rash)

4.4.1.2 Rocky Mountain Spotted Fever

Rocky Mountain spotted fever is spread by the American dog tick, the lone-star tick, and the wood tick, all of which like to live in wooded areas and tall, grassy fields. The disease is most common in the spring and summer when these ticks are active, but it can occur anytime during the year when the weather is warm.

Initial signs and symptoms of the disease include sudden onset of fever, headache, and muscle pain, followed by development of a rash. Initial symptoms may include fever, nausea, vomiting, severe headache, muscle pain, and/or lack of appetite.

The rash first appears 2 to 5 days after the onset of fever and is often not present or may be very subtle. Most often it begins as small, flat, pink, non-itchy spots on the wrists, forearms, and ankles. These spots turn pale when pressure is applied and eventually become raised on the skin. Later signs and symptoms include rash, abdominal pain, joint pain, and/or diarrhea.

The characteristic red, spotted rash of Rocky Mountain spotted fever is usually not seen until the 6th day or later after onset of symptoms, and this type of rash occurs in only 35% to 60% of patients with Rocky Mountain spotted fever. The rash involves the palms or soles in as many as 50% to 80% of patients; however, this distribution may not occur until later in the course of the disease.

4.4.1.3 Prevention

Tick season lasts from April through October; peak season is May through July. You can reduce your risk by taking these precautions:

- During outside activities, wear long sleeves and long pants tucked into socks. Wear a hat, and tie hair back.
- Use insecticides to repel or kill ticks. Repellents containing the compound n,n-diethyl-meta-toluamide (DEET) can be used on exposed skin except for the face, but they do not kill ticks and are not 100% effective in discouraging ticks from biting. Products containing permethrin kill ticks, but they cannot be used on the skin -- only on clothing. When using any of these chemicals, follow label directions carefully.
- After outdoor activities, perform a tick check. Check body areas where ticks are commonly found: behind the knees, between the fingers and toes, under the arms, in and behind the ears, and on the neck, hairline, and top of the head. Check places where clothing presses on the skin.
- Remove attached ticks promptly. Removing a tick before it has been attached for more than 24 hours greatly reduces the risk of infection. Use tweezers, and grab as closely to the skin as possible. Do not try to remove ticks by squeezing them, coating them with petroleum jelly, or burning them with a match. Keep ticks in a zip-lock baggie in case testing needs to be performed.
- Report any of the above symptoms and all tick bites to the PM and CHSO for evaluation.

4.4.2 *Mosquito- Borne Disease – West Nile Virus*

West Nile encephalitis is an infection of the brain caused by the West Nile virus, which is transmitted by infected mosquitoes. Following transmission from an infected mosquito, West Nile virus multiplies in the person's blood system and crosses the blood-brain barrier to reach the brain. The virus interferes with normal CNS functioning and causes inflammation of the brain tissue. However, most infections are mild and symptoms include fever, headache, and body aches. More severe infections may be marked by headache, high fever, neck stiffness, stupor, disorientation, coma, tremors, convulsions, muscle weakness, paralysis, and rarely, death. Persons over the age of 50 have the highest risk of severe disease.

Prevention centers on public health action to control mosquitoes and on individual action to avoid mosquito bites. To avoid being bitten by the mosquitoes that cause the disease, use the following control measures:

If possible, stay inside between dusk and dark. This is when mosquitoes are most active. When outside (between dusk and dark), wear long pants and long-sleeved shirts. Spray exposed skin with an insect repellent, preferably containing DEET.

4.4.3 Wasps and Bees

Wasps (hornets and yellow-jackets) and bees (honeybees and bumblebees) are common insects that may pose a potential hazard to the field team if work is performed during spring, summer, or fall. Bees normally build their nests in the soil. However, they use other natural holes such as abandoned rodent nests or tree hollows. Wasps make a football-shaped, paper-like nest either below or above the ground. Yellow-jackets tend to build their nests in the ground but hornets tend to build their nests in trees and shrubbery. Bees are generally more mild-mannered than wasps and are less likely to sting. Bees can only sting once while wasps sting multiple times because their stinger is barbless. Wasps sting when they feel threatened. By remaining calm and not annoying wasps by swatting, you lessen the chance of being stung.

Wasps and bees inject a venomous fluid under the skin when they sting. The venom causes a painful swelling that may last for several days. If the stinger is still present, carefully remove it with tweezers. Some people may develop an allergic reaction (i.e. anaphylactic shock) to a wasp or bee sting. If such a reaction develops, seek medical attention at once. If a GEI employee is allergic to bees or wasps notify the SSO and if, needed, the location of the epi pen.

4.4.4 Sun Exposure

Employees are encouraged to liberally apply sunscreen, with a minimum sun protection factor (SPF) of 15, when working outdoors to avoid sunburn and potential skin cancer, which is associated with excessive sun exposure to unprotected skin. Additionally, employees should wear safety glasses that offer protection from ultraviolet A and B (UVA/UVB) rays.

5. Personal Protective Equipment

The PPE specified in Table 4 represents PPE selection required by 29 CFR 1910.132, and is based on the Activity Hazard Analysis of Section 4 (Table 2). Specific information on the selection rationale activity can be found in the GEI Health and Safety Manual.

The PPE program addresses elements, such as PPE selection based on Site hazards, use and limitations, donning and doffing procedures, maintenance and storage, decontamination and disposal, training and proper fitting, inspection procedures prior to / during / and after use, evaluation of the effectiveness of the PPE program, and limitations during temperature extremes, heat stress, and other appropriate medical considerations. A summary of PPE for each level of protection is in Table 4.

Table 4. Site-Specific PPE

Task	PPE Level	Site-Specific Requirements	Respirator
Mobilization/Demobilization			
Mobilization/Demobilization of Equipment and Supplies	D	Hard hat, safety glasses, steel toe/shank safety boot, reflective vest, leather work gloves, hearing protection as needed	D – None
Establishment of Site Security, Work Zones, and Staging Area	D	Hard hat, safety glasses, steel toe/shank safety boot, reflective vest, leather work gloves, hearing protection as needed	D - None
Construction/Remediation Observation			
Drilling, Groundwater Well Installation	D	Hard hat, safety glasses, steel toe/shank safety boot with overboot as needed, reflective vest, leather work gloves as needed, nitrile gloves, hearing protection as needed, Tyvek as needed	Level D initially, Level C-If action levels exceeded (see Section 9 of HASP)

Use of Level A or Level B PPE is not anticipated. If conditions indicating the need for Level A or Level B PPE are encountered, personnel will leave the Site and this HASP will be revised with oversight of the CHSO or GEI personnel will not re-enter the Site until conditions allow.

For most work conducted at the site, Level D PPE will include long pants, hard hats, safety glasses with side shields, and steel toe/shank or EH-rated safety boots. When work is conducted in areas where non-aqueous phase liquid (NAPL) or tar-saturated soil is anticipated, employees will wear, at a minimum, Level D PPE, which can also include Tyvek® coveralls and safety boots with overboots.

5.1 OSHA Requirements for PPE

Personal protective equipment used during the course of this field investigation must meet the following OSHA standards:

Table 5. OSHA Standards for PPE

Type of Protection	Regulation	Source
Eye and Face	29 CFR 1910.133	ANSI Z87.1 1968
Respiratory	29 CFR 1910.134	ANSI Z88.1 1980
Head	29 CFR 1910.135	ANSI Z89.1 1969
Foot	29 CFR 1910.136	ANSI Z41.1 1999 or ASTM F-2412-2005, and ASTM F-2413-2005

CRF = Code of Federal Regulations
ANSI = American National Standards Institute
ASTM = American Society For Testing and Materials

On-site GEI personnel who have the potential to don a respirator must have a valid fit test certification and documentation of medical clearance. The CHSO will maintain such information on file for on-site personnel. The PM will obtain such information from the subcontractor's site supervisor prior to the initiation of such work. Both the respirator and cartridges specified for use in Level C protection must be fit-tested prior to use in accordance with OSHA regulations (29 CFR 1910.134). Air purifying respirators cannot be worn under the following conditions:

- Oxygen deficiency (less than 20.7%).
- Imminent Danger to Life and Health (IDLH) concentrations.
- If contaminant levels exceed designated use concentrations.

6. Key Project Personnel/Responsibilities and Lines of Authority

6.1 GEI Personnel

- | | |
|-----------------------------------|---|
| • Amy Mastrangelo | GEI Project Manager |
| • Hannah Kowalski | GEI Site Safety Officer |
| • Galen Heffern, Patrick Blessing | Field Personnel |
| • Steve Hawkins | GEI Corporate Health and Safety Officer |
| • Steve Hawkins | Regional Health and Safety Officer |

The implementation of health and safety at this project location will be the shared responsibility of the PM, the CHSO, the SSO, other GEI personnel implementing the proposed scope of work.

6.1.1 *GEI Project Manager*

The PM, Amy Mastrangelo, is responsible for confirming that the requirements of this HASP are implemented. Some of the PM's specific responsibilities include:

- Conducting and documenting the Project Safety Briefing for GEI project employees and forwarding the signed form (Appendix D) to the Health and Safety Committee;
- Verifying that the GEI staff selected to work on this program are sufficiently trained for Site activities;
- Assuring that personnel to whom this HASP applies, including subcontractor personnel, have received a copy of it;
- Providing the CHSO with updated information regarding conditions at the Site and the scope of Site work;
- Providing adequate authority and resources to the on-site SSO to allow for the successful implementation of necessary safety procedures;
- Supporting the decisions made by the SSO and CHSO;
- Maintaining regular communications with the SSO and, if necessary, the CHSO;
- Verifying that the subcontractors selected by GEI to work on this program have completed GEI environmental, health and safety requirements and has been deemed acceptable for the proposed scope of work; and

- Coordinating the activities of GEI subcontractors and confirming that they are aware of the pertinent health and safety requirements for this project.

6.1.2 GEI Corporate Health and Safety Officer

The CHSO is the individual responsible for the review, interpretation, and modification of this HASP. Modifications to this HASP which may result in less stringent precautions cannot be undertaken by the PM or the SSO without the approval of the CHSO. Specific duties of the CHSO include:

- Writing, approving, and amending the HASP for this project;
- Advising the PM and SSO on matters relating to health and safety on this Site;
- Recommending appropriate PPE and safety equipment to protect personnel from potential Site hazards;
- Conducting accident investigations; and
- Maintaining regular contact with the PM and SSO to evaluate Site conditions and new information which might require modifications to the HASP.

6.1.3 GEI Site Safety Officer

GEI field staff are responsible for implementing the safety requirements specified in this HASP. However, one person will serve as the SSO. For this program, Hannah Kowalski, will serve as the SSO. The SSO will be on-site during all activities covered by this HASP. The SSO is responsible for enforcing the requirements of this HASP once work begins. The SSO has the authority to immediately correct situations where noncompliance with this HASP is noted and to immediately stop work in cases where an immediate danger is perceived. Some of the SSO's specific responsibilities include:

- Conducting/attending the Project Safety Briefing prior to beginning work, and subsequent safety meetings as necessary;
- Conduct daily Safety Tailgate meeting in accordance with National Grid requirements (can be combined with "pre-entry") briefing for Site-related work;
- Verifying that personnel to whom this HASP applies have attended and participated in the Project Safety Briefing and subsequent safety meetings that are conducted during the implementation of the program;
- Maintaining a high level of health and safety consciousness among employees implementing the proposed activities;
- Procuring the air monitoring instrumentation required and performing air monitoring for investigative activities;

- Procuring and distributing the PPE and safety equipment needed for this project for GEI employees;
- Verifying that PPE and health and safety equipment used by GEI is in good working order;
- Verifying that the selected contractors are prepared with the correct PPE and safety equipment and supplies;
- Notifying the PM of noncompliance situations and stopping work in the event that an immediate danger situation is perceived;
- Monitoring and controlling the safety performance of personnel within the established restricted areas to confirm that required safety and health procedures are being followed;
- Stopping work in the event that an immediate danger situation is perceived; and
- Reporting accident/incident and preparing accident/incident reports, if necessary.

6.1.4 GEI Field Personnel

GEI field personnel covered by this HASP are responsible for following the health and safety procedures specified in this HASP and for performing their work in a safe and responsible manner. Some of the specific responsibilities of the field personnel are as follows:

- Reading and signing the HASP in its entirety prior to the start of on-site work;
- Attending and actively participating in the required Project Safety Briefing prior to beginning on-site work and any subsequent safety meetings that are conducted during the implementation of the program;
- Stopping work in the event that an immediate danger situation is perceived;
- Bringing forth any questions or concerns regarding the content of the HASP to the PM or the SSO, prior to the start of work;
- Reporting accidents, injuries, and illnesses, regardless of their severity, to the SSO, CHSO, and HR; and
- Complying with the requirements of this HASP and the requests of the SSO.

6.1.5 Lines of Authority will be as follows:

On Site – GEI will have responsibility for safety of its employees during the work performed at the Kings County Former MGP Site. GEI's field representative will have a cell phone available to contact the appropriate local authorities, in the event of an emergency. GEI's

field representative will be available for communication with the GEI PM and with the National Grid representative.

GEI and Subcontractor employees have the authority to stop work activities if an unanticipated hazard is encountered or a potential unsafe condition is observed. The GEI employee should contact the Corporate Health and Safety Officer and the Project Manager to discuss the stop work conditions and potential control methods that can be implemented.

6.2 Subcontractors

GEI requires its subcontractors to work in a responsible and safe manner. Subcontractors for this project will be required to develop their own HASP for protection of their employees, but, at a minimum, must adhere to applicable requirements set forth in this HASP.

7. Training Program

7.1 HAZWOPER Training

In accordance with OSHA Standard 29 CFR 1910.120 “Hazardous Waste Operations and Emergency Response” (HAZWOPER) responders will, at the time of job assignment, have received a minimum of 40 hours of initial health and safety training for hazardous waste site operations. At a minimum, the training will have consisted of instruction in the topics outlined in the standard. Personnel who have not met the requirements for initial training will not be allowed to work in any Site activities in which they may be exposed to hazards (chemical or physical). Proof of training will be submitted to the PM or his/her representative prior to the start of field activities.

7.2 Annual 8-Hour Refresher Training

Annual 8-hour refresher training will be required of hazardous waste site field personnel in order to maintain their qualifications for fieldwork. The training will cover a review of 29 CFR 1910.120 requirements and related company programs and procedures. Proof of current 8-hour refresher training will be submitted to the PM or his/her representative prior to the start of field activities.

7.3 Supervisor Training

Personnel acting in a supervisory capacity will have received 8 hours of instruction in addition to the initial 40-hour training. In addition supervisors will have 1 year of field experience and training specific to work activities (i.e., sampling, construction observation, etc.)

7.4 Site-Specific Training

Prior to commencement of field activities, the PM or the SSO will verify GEI field personnel assigned to the project will have completed training that will specifically address the activities, procedures, monitoring, and equipment used in the Site operations. It will include Site and facility layout, hazards, and emergency services at the Site, and will highlight the provisions contained within this HASP and applicable GEI H&S SOPs (Appendix E). This training will be documented on the Project Safety Briefing Form Appendix D). The signed form will be forwarded to the Health and Safety Team at HealthandSafetyTeam@geiconsultants.com. In addition, GEI personnel will sign the plan to document that they understand the hazards and control measures presented and agree to comply with the procedures established in the HASP. Personnel that have not received project-specific training will not be allowed on-site.

7.5 On-Site Safety Briefings

Other GEI personnel will be given health and safety briefings daily by the SSO or field representative to assist GEI personnel in safely conducting work activities. The briefing will include GEI subcontractors. The briefings can include information on new operations to be conducted, changes in work practices, or changes in the Site's environmental conditions, as well as periodic reinforcement of previously discussed topics. The briefings will also provide a forum to facilitate conformance with safety requirements and to identify performance deficiencies related to safety during daily activities or as a result of safety inspections. Documentation of these briefings will be recorded in the GEI field book, if the project duration is less than 5 days. If the project is longer than 5 days, the Tailgate Safety Briefing Form (Appendix D) will be used to document briefings. The meetings will also be an opportunity to periodically update the employees on monitoring results.

All project personnel working within the U.S. Power Generating Co. property at 5300 1st Avenue will watch and acknowledge a site safety and security video.

7.6 First Aid and CPR

The PM will verify that GEI field staff has current certifications in first aid and Cardiopulmonary Resuscitation (CPR), so that emergency medical treatment is available during field activities. The training will be consistent with the requirements of the American Red Cross Association. GEI employees also attend annual Bloodborne Pathogens training in compliance with OSHA regulations.

8. Medical Surveillance Program

GEI maintains a continuous, corporate, medical surveillance program that includes a plan designed specifically for field personnel engaged in work at sites where hazardous or toxic materials may be present. GEI's CHSO is responsible for the administration and coordination of medical evaluations conducted for GEI's employees at branch office locations. Comprehensive examinations are given to GEI field personnel on an annual or biennial basis (as determined to be appropriate by the CHSO) participating in hazardous waste operations. The medical results of the examinations aid in determining the overall fitness of employees participating in field activities.

Under the CHSO's supervision, field personnel undergo a complete initial physical examination, including a detailed medical and occupational history, before they participate in hazardous waste site investigations. Extensive annual/biennial reexaminations are also performed. Upon completion of these tests, personnel are certified by an occupational health physician as to whether they are fit for field work in general, and fit to use respiratory protection.

If a GEI employee or other project worker shows symptoms of exposure to a hazardous substance and wishes to be rechecked, he/she will be directed to the nearest area hospital or medical facility.

GEI subcontractor personnel that will enter any active waste handling or other active non-"clean" area must certify that they are participating in a medical surveillance program that complies with OSHA regulations for hazardous waste operations (i.e., 29 CFR 1910.120 and 29 CFR 1926.65). Proof of medical clearance will be submitted to the GEI PM or SSO prior to the start of field activities.

9. Atmospheric Monitoring

Air monitoring will be performed to identify and quantify airborne levels of hazardous substances and safety and health hazards in order to determine the appropriate level of worker protection needed on-site in the event that intrusive work is conducted. Work requiring air monitoring includes the installation and/or abandonment of monitoring wells. Additionally, PID screening of the well head space will be conducted during groundwater sampling activities.

GEI will conduct work zone monitoring for on-site GEI employees during intrusive activities only. GEI will monitor and document daily Site conditions and operations and inform field representatives of results. ***If Action Levels are exceeded, the SSO will immediately implement Site action(s) according to Table 6 below and notify the PM and Safety Team.***

The following air monitoring equipment will be on site:

- PID with 10.6 eV lamp or equivalent
- Drager Chip Measurement System (CMS) with appropriate gas detection chips;
- Sensidyne Gas Detection Pump with appropriate gas detector tubes;
- Particulate Meter (PM-10 capable)
- Combustible Gas Indicator (CGI): LEL / Oxygen (O₂) / hydrogen sulfide (H₂S) / hydrogen cyanide (HCN) meter

9.1 Equipment Use

9.1.1 Calibration

Air monitoring equipment will be calibrated and maintained in accordance with manufacturer's requirements. Calibrations will be recorded in the project notes daily or on a daily calibration form.

9.1.2 Photoionization Detector

Organic vapor concentrations will be measured using a PID during intrusive activities. During intrusive operations, organic vapor concentrations will be measured continuously. Organic vapor concentrations will be measured upwind of the work site(s) to determine background concentrations at least twice a day, (once in the morning and once in the afternoon). The SSO will interpret monitoring results using professional judgment and according to the alert and Action Limits set forth in the associated Site Work Plan.

9.1.3 Dust Meter

A dust meter will be used to measure airborne particulate matter during intrusive activities. Monitoring will be continuous and readings will be averaged over a 15-minute period for comparison with the Action Levels. Monitoring personnel will make a best effort to collect dust monitoring data from downwind of the intrusive activity. If off-site sources are considered to be the source of the measured dust, upwind readings will also be collected.

9.1.4 CGI Meter

A CGI meter will be used to monitor for combustible gases and O₂ content in the work zone during intrusive activities. The CGI will also be equipped with an H₂S sensor and an HCN sensor. H₂S monitoring will be completed every 15 minutes or, if a sulfur odor is present, monitoring will be continuous. HCN monitoring will be completed every 15 minutes or, if an almond odor is detected, monitoring will be continuous.

9.2 Action Levels

Table 6 provides a summary of real time air monitoring Action Levels and contingency plans for work zone activities. The below Action Levels are determined by halving the Permissible Exposure Limits (PELs) or Threshold Limit Values (TLVs) as set forth by OSHA and the American Conference of Government Industrial Hygienists (ACGIH). O₂ values are based on the maximum use limits of a full face respirator if oxygen were being displaced by a chemical.

Table 6. Real-Time Work Zone Air Monitoring Action Levels

Air Monitoring Instrument	Action Level (above background)	Site Action
PID	1.0 ppm	Use detector tube for benzene or zNose [®] to verify if concentration is benzene. No respiratory protection is required if benzene is not present.
PID	1.0 – 10 ppm	Use Sensidyne detector tube for naphthalene or zNose [®] to verify if concentration is naphthalene. No respiratory protection is required if naphthalene is not present.
	10 – 50 ppm	No respiratory protection is required if benzene or naphthalene is not present.
	50 – 100 ppm	Stop work, withdrawal from work area, institute engineering controls, if levels persist, upgrade to Level C.
	> 100 ppm	Stop work, withdraw from work area, notify PM and Safety Team.
O ₂ Meter	< 20.7%	Stop work, withdraw from work area, ventilate area, notify PM and CHSO.
	> 21.1%	Stop work, withdraw from work area, notify PM and CHSO.

Air Monitoring Instrument	Action Level (above background)	Site Action
H ₂ S Meter	< 5.0 ppm	No respiratory protection is required.
	> 5.0 ppm	Stop work, cover excavation, withdraw from work area, institute engineering controls, notify PM and CHSO.
HCN Meter	< 1.0 ppm	Run CMS Drager tube. Continue monitoring with real-time meter, and continue work if CMS Drager tube reading is less than 2.0 ppm.
	> 1.0 ppm HCN Concentrations < 2.0 ppm	Run CMS Drager tube and confirm concentration is less than 2.0 ppm, notify PM and CHSO. Run CMS tube for sulfur dioxide, hydrogen sulfide, and phosphine chip potential interferences. Continue to monitor with real-time meter.
	> 2.0 ppm	Stop work, and move (with continuous HCN monitoring meter) at least 25 ppm upwind of the excavation until continuous meter reads less than 1 ppm, notify PM and CHSO. Run CMS Drager hydrogen cyanide chip and re-evaluate activity, continue monitoring with a real-time meter, resume work if concentrations read less than 1.0 ppm.
CGI	< 10% LEL	Investigate possible causes, allow excavation to ventilate, use caution during procedures.
	> 10% LEL	Stop work, allow excavation/borehole to ventilate to < 10% LEL, if ventilation does not result in a decrease to < 10% LEL, withdraw from work area, notify PM and CHSO.
Particulate Meter	150 µg/m ³	Implement work practices to reduce/minimize airborne dust generation, e.g., spray/misting of soil with water.

10. Site Control Measures

10.1 Site Zones

Site zones are intended to control the potential spread of contamination and to assure that only authorized individuals are permitted into potentially hazardous areas. A three-zone approach will be utilized. It will include an Exclusion Zone (EZ), Contamination Reduction Zone (CRZ), and a Support Zone (SZ). Specific zones will be established on the work site when operations begin for each task requiring such delineation (i.e. drilling, construction, excavation, trenching in impacted areas of the Site). Maps depicting the zones will be available at the Site.

This project is being conducted under the requirements of 29 CFR 1910.120, and any personnel working in an area where the potential for exposure to site contaminants exists, will only be allowed access after proper training and medical documentation as required by National Grid. These records are maintained by the CHSO, and copies are provided to the SSO prior to mobilization for project activities.

The following will be used for guidance in revising these preliminary zone designations, if necessary.

Support Zone - The SZ is an uncontaminated area that will be the field support area for most operations. The SZ provides for field team communications and staging for medical emergency. Appropriate sanitary facilities and safety equipment will be located in this zone. Potentially contaminated personnel/materials are not allowed in this zone. The only exception will be appropriately packaged/decontaminated and labeled samples.

Exclusion Zone - All activities which may involve exposure to site contaminants, hazardous materials and/or conditions should be considered an exclusion zone. This zone will be clearly delineated by cones, tapes or other means. The SSO may establish more than one EZ where different levels of protection may be employed or different hazards exist. The size of the EZ will be determined by the site SSO allowing adequate space for the activity to be completed, field members and emergency equipment.

10.2 Buddy System

GEI personnel should be in line-of-site or communication contact with another on-site person. The other on-site person should be aware of his or her role as a “buddy” and be able to provide assistance in the event of an emergency. A copy of this plan will be given to any person acting as a GEI “buddy” for informational purposes.

10.3 Illumination

Illumination requirements identified by OSHA are directed to work efforts inside buildings and/or during non-daylight hours. Activities planned for the Site are anticipated to occur outside during daylight hours. However, if yard areas are used after dark, they will be equipped with illumination that meets or exceeds requirements specified in OSHA Standard 29 CFR 1926.56 “Illumination.” Employees will not work on sites that are not properly lighted.

11. Accident Reporting

GEI will report incidents involving GEI personnel or subcontractor personnel, such as lost time injuries, injuries requiring medical attention, near miss incidents, fires, fatalities, accidents involving the public, and property damage. The report will be made to the GEI PM **verbally** as soon as possible, but **no later than 0.5 hours** of the incident. The PM will **immediately** inform the CHSO, the Director of Human Resources and a Project-Specific National Grid Representative of **any accident, incident, injury or near miss**. A GEI Accident Report form will be submitted within **2 hours of the incident**. A DRAFT Incident Report Form will be completed and submitted to the Project-Specific National Grid Representative **within 4 hours**. An incident reporting flow chart, the Accident/Incident Report Forms and the Near Miss Reporting Form can be found in Appendix D. GEI report forms can also be found on the GEI Health and Safety smartphone app or on the Health and Safety page of the GEI Intranet.

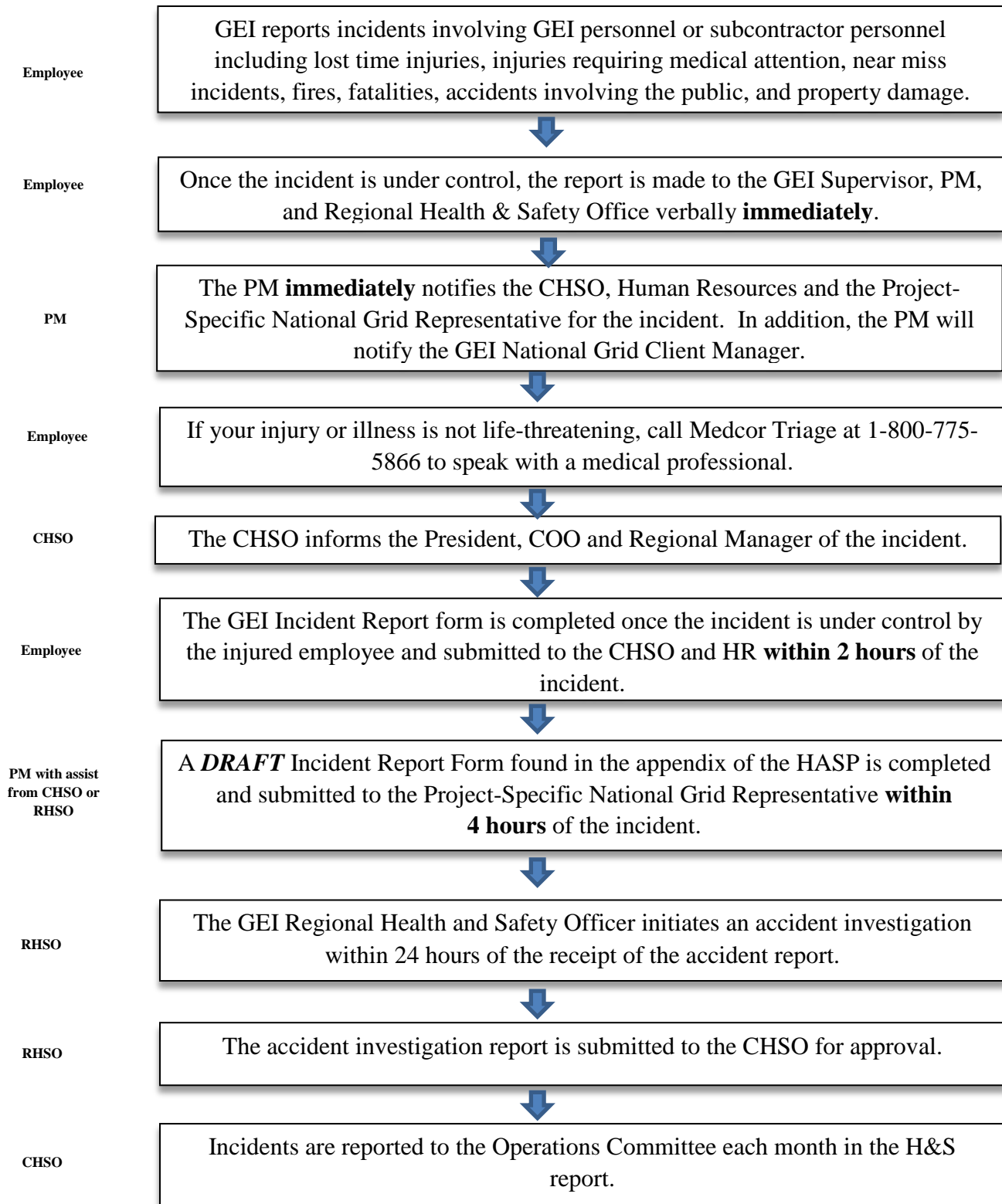
Staff must be aware that addressing accidents and injuries takes precedence over completing field work. If a staff member requires medical attention, or an incident/accident has occurred that call this into question, work must stop and the situation must be addressed.

Any incidents or injuries occurring within the U.S. Power Generating Co. property at 53rd Street and 1st Avenue must be reported immediately to the site permit holder and a written report must be generated as soon as possible.

11.1 Injury Triage Service

If a GEI employee experiences a work related injury that is not life-threatening, the employee will initiate a call to Medcor Triage at 1-800-775-5866. The injured employee will detail any medical symptoms or complaints which will be evaluated by a Registered Nurse (RN) specially trained to perform telephonic triage. The RN will recommend first aid self-treatment or refer the injured employee for an off-site medical evaluation by a health professional at a clinic within GEI's workers' compensation provider network. GEI employees are still required to follow our Accident Reporting procedures as listed above.

11.2 Flow Chart for Accident Reporting



12. Decontamination Procedures

PPE helps prevent the wearer from becoming contaminated or inhaling contaminants, and good work practices help reduce contamination on protective clothing, instruments, and equipment. Even with these safeguards, contamination may occur. Harmful materials can be transferred to clean areas, exposing unprotected personnel. To prevent such occurrences, the following contamination reduction and decontamination procedures have been developed.

During completion of all site activities, personnel should attempt to minimize the degree of contact with contaminated materials. This involves a conscientious effort to keep "clean" during site activities. All personnel should minimize kneeling, splash generation, and other physical contact with contamination. This may ultimately minimize the degree of decontamination required and the generation of waste materials from site operations.

12.1 Personnel Decontamination Station

Personnel hygiene, coupled with diligent decontamination, will significantly reduce the potential for exposure. Consideration will be given to prevailing wind directions so that the decontamination line, the support zone, and contamination reduction zone exit is upwind from the exclusion zone and the first station of the decontamination line. Decontamination will be performed by removing all PPE used in EZ and placing in drums/trash cans at CRZ. Disinfecting hand wipes will be available for wiping hands and face. For Level D Decontamination, personnel should wash and rinse gloves, and use anti-bacterial wipes/gel and wash and rinse hands and face with potable water.

For Level C Decontamination, personnel should wash and rinse gloves and over boots, remove boot covers, remove outer gloves, remove Tyvek[®] splash-resistant suit or chemical resistant clothing, wash inner gloves, remove respirator, rinse inner gloves, remove inner gloves and wash and rinse hands and face.

If exposed to subsurface soils, wash with soap and water.

12.2 Heavy Equipment Decontamination

Decontamination of chemically contaminated heavy equipment will be accomplished using high-pressure steam or dry decontaminated with brushes and shovels. Decontamination will take place on a decontamination pad and all liquids used in the decontamination procedure will be collected. Vehicles or equipment brought into an exclusion zone will be treated as contaminated, and will be decontaminated prior to removal. All liquids used in the decontamination procedure will be stored at the Site drums and then disposed of at an

approved facility in accordance with federal, state and local regulations. Personnel performing this task will wear the proper PPE as prescribed in Table 5.

12.3 Emergency Decontamination

If circumstances dictate that contaminated clothing cannot be readily removed then remove gross contamination, wrap injured personnel with clean garments/blankets to avoid contaminating other personnel or transporting equipment. If the injured person can be moved, he/she will be moved to the exclusion zone boundary and decontaminated by site personnel as described above before emergency responders handle the victim.

If the person cannot be moved because of the extent of the injury (a back or neck injury) provisions will be made to ensure that emergency response personnel will be able to respond to victim without being exposed to potentially hazardous atmospheric conditions. The only time an injured person should be removed is if the worker's life is threatened to a greater degree than if he/she is left in the spot where the accident occurred. If emergency response personnel have to enter hazardous conditions to respond to victim this should be communicated when the emergency call is made and responders can come prepared in appropriate PPE. If the potential for inhalation hazards exist, such as with an open excavation, this area will be covered with plastic sheeting, or similar controls, to eliminate any potential inhalation hazards. All emergency personnel are to be immediately informed of the injured person's condition, potential contaminants, and provided with all pertinent chemical data.

12.4 Hand Held Equipment Decontamination

Hand held equipment includes all monitoring instruments, samples, hand tools, and notebooks. The hand-held equipment is dropped at the first decontamination station to be decontaminated by one of the decontamination team members. These items must be decontaminated or discarded as waste prior to removal from the exclusion zone.

To aid in decontamination, monitoring instruments can be sealed in plastic bags or wrapped in polyethylene. This will also protect the instruments against contaminants. The instruments will be wiped clean using antibacterial wipes and paper towels if contamination is visually evident.

Decontamination procedures for sampling equipment, hand tools, etc., will include the use of steam cleaning or a detergent wash, as appropriate for the site conditions. The standard decontamination procedures will be used as presented in the Kings County Former MGP Site Characterization Work Plan. All liquids generated in the decontamination will be stored at the Site in drums and then disposed of at an approved facility in accordance with federal, state and local regulations. Personnel performing this task will wear the proper PPE as prescribed in Table 5.

12.5 Decontamination Equipment Requirements

The following equipment, if required, should be in sufficient supply to implement decontamination procedures for GEI's equipment.

- Buckets
- Alconox™ detergent concentrate
- Hand pump sprayers
- Long handled soft bristle brushes
- Large sponges
- Cleaning wipes for respirators
- Bench or stool(s)
- Methanol and/or Nitric Acid
- Liquid detergent and paper towels
- Plastic trash bags

The Contractor performing decontamination procedures is responsible for verifying that the above materials, as required for their operation, are in sufficient supply.

13. Supplemental Contingency Plan Procedures

13.1 Hazard Communication Plan

GEI personnel have received hazard communication training as part of their annual health and safety training and new employee health and safety orientation training. Hazardous materials used on the Site will be properly labeled, stored, and handled. SDS will be available to potentially exposed employees.

13.2 Fire

In the event of a fire personnel will evacuate the area. GEI's field representative will contact the local fire department with jurisdiction and report the fire. Notification of evacuation will be made to the PM, the CHSO, and the Project Specific National Grid Representative. The field representative will account for GEI personnel and subcontractor personnel and report their status to the PM.

13.3 Medical Support

In case of minor injuries, on-site care will be administered with the Site first aid kit. For serious injuries, call 911 and request emergency medical assistance. Seriously injured persons should not be moved, unless they are in immediate danger. Notify the PM, the CHSO, and the Project Specific National Grid Representative of the emergency.

Section 1 and Table 1 of this HASP contain detailed emergency information, including directions to the nearest hospital, and a list of emergency services and their telephone numbers. In addition, Appendix A includes maps to the hospital and/or occupational health clinic. GEI field personnel will carry a cellular telephone.

13.4 Severe Weather

The contingency plan for severe weather includes reviewing the expected weather to determine if severe weather is in the forecast. Severe weather includes high winds over 40 miles per hour (mph), heavy rains or snow squalls, thunderstorms, tornados, and lightning storms. If severe weather is approaching, the decision to evacuate GEI personnel and subcontractor personnel from the Site will be the responsibility of GEI's field representative. Notification of evacuation will be made to the PM, the CHSO, and the Project-Specific National Grid Representative. The field representative will account for GEI personnel and subcontractor personnel and report their status to the PM. If safe, work can resume 30 minutes after the last clap of thunder or flash of lightning.

13.5 Spills or Material Release

If a hazardous waste spill or material release occurs, if safe, the SSO or their representative will immediately assess the magnitude and potential seriousness of the spill or release based on the following:

- SDS for the material spilled or released;
- Source of the release or spillage of hazardous material;
- An estimate of the quantity released and the rate at which it is being released;
- The direction in which the spill or air release is moving;
- Personnel who may be or may have been in contact with the material, or air release, and possible injury or sickness as a result;
- Potential for fire and/or explosion resulting from the situation; and
- Estimates of area under influence of release.

If the spill or release is determined to be within the on-site emergency response capabilities, the SSO will verify implementation of the necessary remedial action. If the release is beyond the capabilities of the Site personnel, personnel will be evacuated from the immediate area and the local fire department will be contacted. The SSO will notify the PM, the CHSO, and the Project Specific National Grid Representative.

13.6 Alcohol and Drug Abuse Prevention

Alcohol and drugs will not be allowed on the work Site. Project personnel under the influence of alcohol or drugs will not be allowed to enter the Site.

14. Health and Safety Plan Sign-Off

GEI personnel conducting site activities will be familiar with the information in this HASP. After reviewing this plan, please sign the copy in the project files, and bring a copy of the plan with you to the Site.

Site Name: Kings County Former MGP Site

Investigation: Subsurface soil and groundwater investigation.

GEI Project No: 103910-1.1107

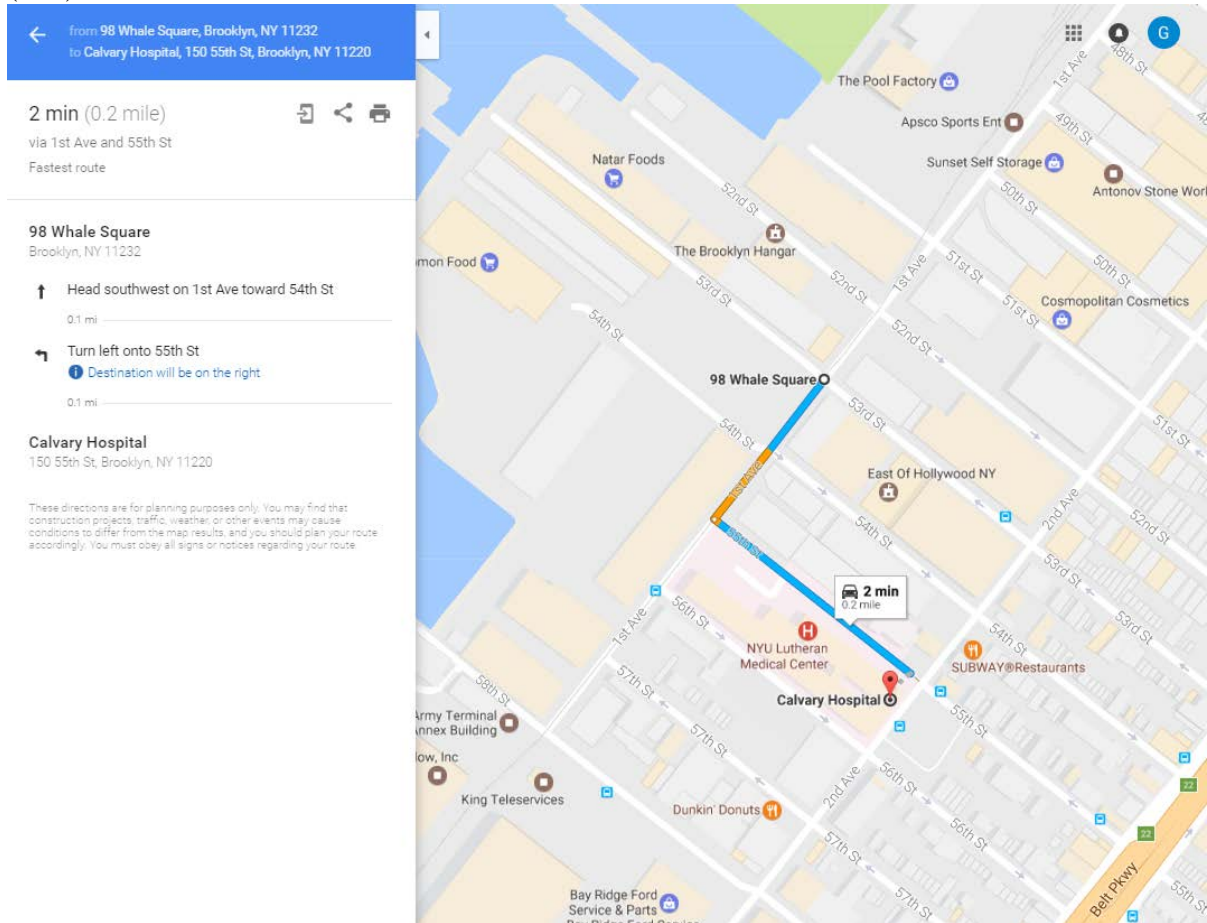
Print Name	Signature
Project Manager: Amy Mastrangelo	

Figures

Appendix A

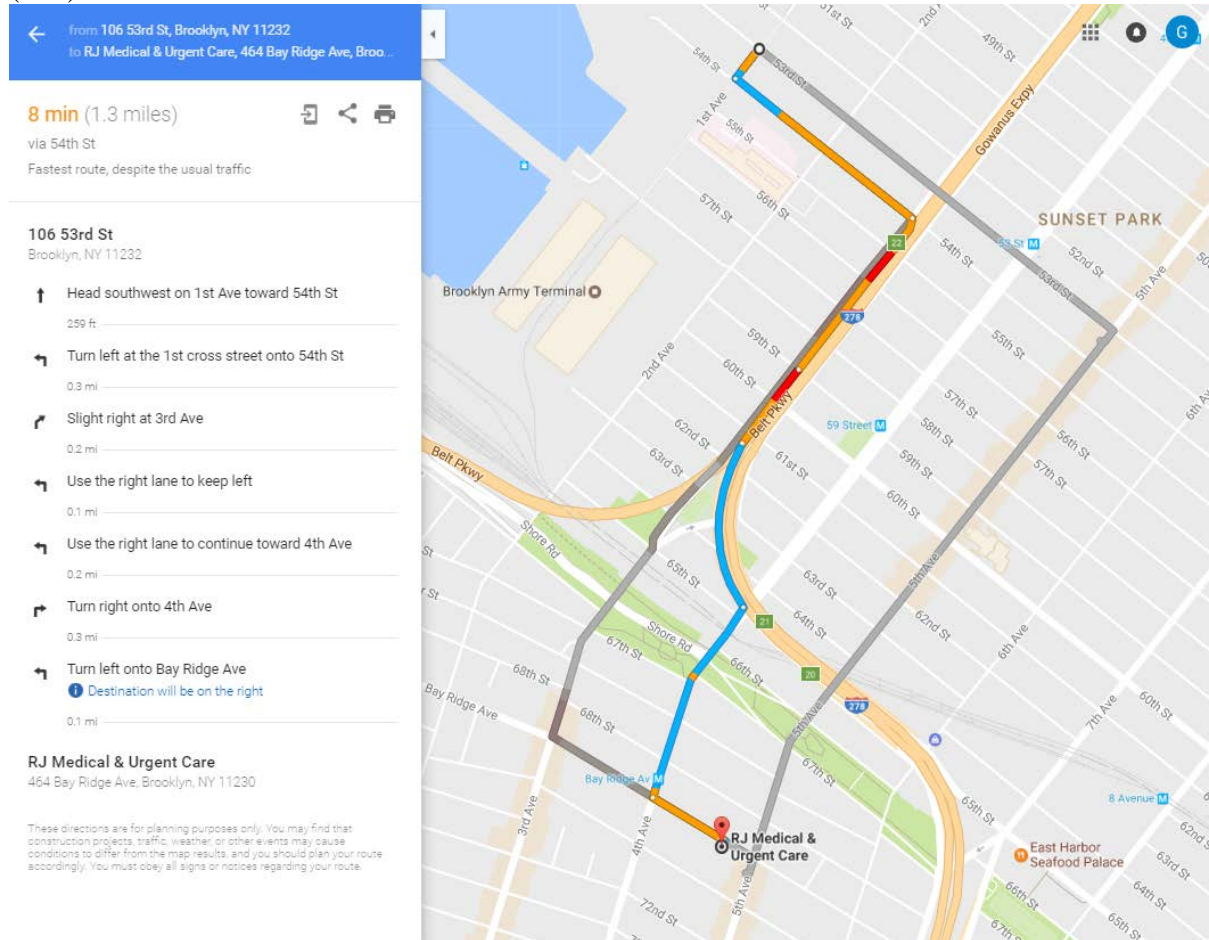
Map to Hospital and Occupational Health Clinic

Calvary Hospital
150 55th Street
Brooklyn, NY 11220
(718) 630-6666



**Health and Safety Plan
Kings County Former MGP Site
Brooklyn, New York
June 2017**

RJ Medical & Urgent Care
464 Bay Ridge Ave
Brooklyn, NY 11230
(718) 680-6006



Appendix B

Safety Data Sheets

Section 1: IDENTIFICATION**Product Name:** Simple Green® All-Purpose Cleaner**Additional Names:****Manufacturer's Part Number:** **Please refer to Section 16***Recommended Use:** Cleaner & Degreaser for water tolerant surfaces.**Restrictions on Use:** Do not use on non-rinsable surfaces.**Company:** Sunshine Makers, Inc.
15922 Pacific Coast Highway
Huntington Beach, CA 92649 USA**Telephone:** 800-228-0709 • 562-795-6000 *Mon – Fri, 8am – 5pm PST***Fax:** 562-592-3830**Email:** info@simplegreen.com**Emergency Phone:** Chem-Tel 24-Hour Emergency Service: 800-255-3924**Section 2: HAZARDS IDENTIFICATION****This product is not classified as hazardous under 2012 OSHA Hazard Communication Standards (29 CFR 1910.1200).***OSHA HCS 2012**Label Elements***Signal Word:** None**Hazard Symbol(s)/Pictogram(s):** None required**Hazard Statements:** None**Precautionary Statements:** None**Hazards Not Otherwise Classified (HNOC):** None**Other Information:** None Known**Section 3: COMPOSITION/INFORMATION ON INGREDIENTS**

<u>Ingredient</u>	<u>CAS Number</u>	<u>Percent Range</u>
Water	7732-18-5	> 84.8%*
Ethoxylated Alcohol	68439-46-3	< 5%*
Sodium Citrate	68-04-2	< 5%*
Tetrasodium <i>N,N</i> -bis(carboxymethyl)-L-glutamate	51981-21-6	< 1%*
Sodium Carbonate	497-19-8	< 1%*
Citric Acid	77-92-9	< 1%*
Isothiazolinone mixture	55965-84-9	< 0.2%*
Fragrance	Proprietary Mixture	< 1%*
Colorant	Proprietary Mixture	< 1%*

specific percentages of composition are being withheld as a trade secret*Section 4: FIRST-AID MEASURES****Inhalation:** Not expected to cause respiratory irritation. If adverse effect occurs, move to fresh air.**Skin Contact:** Not expected to cause skin irritation. If adverse effect occurs, rinse skin with water.**Eye Contact:** Not expected to cause eye irritation. If adverse effect occurs, flush eyes with water.**Ingestion:** May cause upset stomach. Drink plenty of water to dilute. See section 11.**Most Important Symptoms/Effects, Acute and Delayed:** None known.**Indication of Immediate Medical Attention and Special Treatment Needed, if necessary:** Treat symptomatically

Section 5: FIRE-FIGHTING MEASURES

Suitable & Unsuitable Extinguishing Media: Use Dry chemical, CO₂, water spray or “alcohol” foam. Avoid high volume jet water.
Specific Hazards Arising from Chemical: In event of fire, fire created carbon oxides may be formed.
Special Protective Actions for Fire-Fighters: Wear positive pressure self-contained breathing apparatus; Wear full protective clothing.

This product is non-flammable. See Section 9 for Physical Properties.

Section 6: ACCIDENTAL RELEASE MEASURES

Personal Precautions, Protective Equipment and Emergency Procedures: *For non-emergency and emergency personnel:* See section 8 – personal protection. Avoid eye contact. Safety goggles suggested.

Environmental Precautions: Do not allow into open waterways and ground water systems.

Methods and Materials for Containment and Clean Up: Dike or soak up with inert absorbent material. See section 13 for disposal considerations.

Section 7: HANDLING AND STORAGE

Precautions for Safe Handling: Ensure adequate ventilation. Keep out of reach of children. Keep away from heat, sparks, open flame and direct sunlight. Do not pierce any part of the container. Do not mix or contaminate with any other chemical. Do not eat, drink or smoke while using this product.

Conditions for Safe Storage including Incompatibilities: Keep container tightly closed. Keep in cool dry area. Avoid prolonged exposure to sunlight. Do not store at temperatures above 109°F (42.7°C). If separation occurs, mix the product for reconstitution.

Section 8: EXPOSURE CONTROLS / PERSONAL PROTECTION

Exposure Limit Values: No components listed with TWA or STEL values under OSHA or ACGIH.

Appropriate Engineering Controls: Showers, eyewash stations, ventilation systems

Individual Protection Measures / Personal Protective Equipment (PPE)

Eye Contact: Use protective glasses or safety goggles if splashing or spray-back is likely.

Respiratory: Use in well ventilated areas or local exhaust ventilations when cleaning small spaces.

Skin Contact: Use protective gloves (any material) when used for prolonged periods or dermally sensitive.

General Hygiene Considerations: Wash thoroughly after handling and before eating or drinking.

Section 9: PHYSICAL AND CHEMICAL PROPERTIES

Appearance:	Green Liquid	Partition Coefficient: n-octanol/water:	Not determined	
Odor:	Added sassafras odor	Autoignition Temperature:	Non-flammable	
Odor Threshold:	Not determined	Decomposition Temperature:	109°F	
pH ASTM D-1293:	8.5 – 9.5	Viscosity:	Like water	
Freezing Point ASTM D-1177:	0-3.33°C (32-38°F)	Specific Gravity ASTM D-891:	1.01 – 1.03	
Boiling Point & Range ASTM D-1120:	101°C (213.8°F)	VOCs:	<i>**Water & fragrance exemption in calculation</i>	
Flash Point ASTM D-93:	> 212°F	SCAQMD 304-91 / EPA 24:	0 g/L	0 lb/gal
Evaporation Rate ASTM D-1901:	½ Butyl Acetate @ 25°C	CARB Method 310**:	2.5 g/L	0.021 lb/gal
Flammability (solid, gas):	Not applicable	SCAQMD Method 313:	Not tested	
Upper/Lower Flammability or Explosive Limits:	Not applicable	VOC Composite Partial Pressure:	Not determined	
Vapor Pressure ASTM D-323:	0.60 PSI @77°F, 2.05 PSI @100°F	Relative Density ASTM D-4017:	8.34 – 8.42 lb/gal	
Vapor Density:	Not determined	Solubility:	100% in water	

Section 10: STABILITY AND REACTIVITY

Reactivity:	Non-reactive.
Chemical Stability:	Stable under normal conditions 70°F (21°C) and 14.7 psig (760 mmHg).
Possibility of Hazardous Reactions:	None known.
Conditions to Avoid:	Excessive heat or cold.
Incompatible Materials:	Do not mix with oxidizers, acids, bathroom cleaners, or disinfecting agents.
Hazardous Decomposition Products:	Normal products of combustion - CO, CO ₂ .

Section 11: TOXICOLOGICAL INFORMATION

Likely Routes of Exposure:	Inhalation -	Overexposure may cause headache.
	Skin Contact -	Not expected to cause irritation, repeated contact may cause dry skin.
	Eye Contact -	Not expected to cause irritation.
	Ingestion -	May cause upset stomach.

Symptoms related to the physical, chemical and toxicological characteristics: no symptoms expected under typical use conditions.

Delayed and immediate effects and or chronic effects from short term exposure: no symptoms expected under typical use conditions.

Delayed and immediate effects and or chronic effects from long term exposure: headache, dry skin, or skin irritation may occur.

Interactive effects: Not known.

Numerical Measures of Toxicity

Acute Toxicity:	Oral LD ₅₀ (rat)	> 5 g/kg body weight
	Dermal LD ₅₀ (rabbit)	> 5 g/kg body weight

Calculated via OSHA HCS 2012 / Globally Harmonized System of Classification and Labelling of Chemicals

Skin Corrosion/Irritation:	Non-irritant per Dermal Irritation® assay modeling. No animal testing performed.
Eye Damage/Irritation:	Minimal irritant per Ocular Irritation® assay modeling. No animal testing performed.
Germ Cell Mutagenicity:	Mixture does not classify under this category.
Carcinogenicity:	Mixture does not classify under this category.
Reproductive Toxicity:	Mixture does not classify under this category.
STOT-Single Exposure:	Mixture does not classify under this category.
STOT-Repeated Exposure:	Mixture does not classify under this category.
Aspiration Hazard:	Mixture does not classify under this category.

Section 12: ECOLOGICAL INFORMATION

Ecotoxicity:	Volume of ingredients used does not trigger toxicity classifications under the Globally Harmonized System of Classification and Labelling of Chemicals.
Aquatic:	Aquatic Toxicity - Low, based on OECD 201, 202, 203 + Microtox: EC ₅₀ & IC ₅₀ ≥100 mg/L. Volume of ingredients used does not trigger toxicity classifications under the Globally Harmonized System of Classification and Labelling of Chemicals.
Terrestrial:	Not tested on finished formulation.
Persistence and Degradability:	Readily Biodegradable per OCED 301D, Closed Bottle Test
Bioaccumulative Potential:	No data available.
Mobility in Soil:	No data available.
Other Adverse Effects:	No data available.

Section 13: DISPOSAL CONSIDERATIONS

Unused or Used Liquid: May be considered hazardous in your area depending on usage and tonnage of disposal – check with local, regional, and or national regulations for appropriate methods of disposal.

Empty Containers: May be offered for recycling.

Never dispose of used degreasing rinsates into lakes, streams, and open bodies of water or storm drains.

Section 14: TRANSPORT INFORMATION

U.N. Number: Not applicable
Transport Hazard Class(es): Not applicable
Packing Group: Not applicable
Environmental Hazards: Marine Pollutant - NO
U.N. Proper Shipping Name: Cleaning Compound, Liquid NOI
NMFC Number: 48580-3
Class: 55
Transport in Bulk (according to Annex II of MARPOL 73/78 and IBC Code): Unknown.
Special precautions which user needs to be aware of/comply with, in connection with transport or conveyance either within or outside their premises: None known.

U.S. (DOT) / Canadian TDG: Not Regulated for shipping.
IMO / IDMG: Not classified as Hazardous
ICAO/ IATA: Not classified as Hazardous
ADR/RID: Not classified as Hazardous

Section 15: REGULATORY INFORMATION

All components are listed on: TSCA and DSL Inventory.

SARA Title III: Sections 311/312 Hazard Categories – Not applicable.
 Sections 313 Superfunds Amendments and Reauthorizations Act of 1986 – Not applicable.
 Sections 302 – Not applicable.

Clean Air Act (CAA): Not applicable
Clean Water Act (CWA): Not applicable

State Right To Know Lists: No ingredients listed
California Proposition 65: No ingredients listed

Texas ESL:

Ethoxylated Alcohol	68439-46-3	60 µg/m ³ long term	600 µg/m ³ short term
Sodium Citrate	68-04-2	5 µg/m ³ long term	50 µg/m ³ short term
Sodium Carbonate	497-19-8	5 µg/m ³ long term	50 µg/m ³ short term
Citric Acid	77-92-9	10 µg/m ³ long term	100 µg/m ³ short term

Section 16: OTHER INFORMATION

<u>Size</u>	<u>UPC</u>	<u>Size</u>	<u>UPC</u>
2 oz. Pump	043318130366	1 Gallon w/ Dilution Bottle	043318000669
2 oz. Pump	043318131035	1 Gallon	043318000799
4 oz. Pump	043318130014	1 Gallon w/ Dilution Bottle	043318001383
16 oz. Trigger	043318130021	1 Gallon w/ Dilution Bottle	043318002021
22 oz. Trigger	043318130229	1 Gallon	043318130052
24 oz. Trigger, 12 per case	043318000034	1 Gallon w/ Dilution Bottle, 112 per case	043318480140
24 oz. Trigger	043318000300	1 Gallon w/ Dilution Bottle, 4 per case	043318480416
24 oz. Trigger	043318130137	1 Gallon w/ Dilution Bottle, 24 per case	043318480492
32 oz. Trigger	043318000652	1 Gallon w/ laundry	043318002052
32 oz. Trigger	043318130335	1 Gallon w/ towel	043318001222
67.6 oz	043318000393	140 oz.	043318001390
67.6 oz.	043318130144	140 oz., 168 per case	043318561405
1 Gallon w/ Dilution Bottle	043318000539	140 oz. w/ Dilution Bottle	043318001468
1 Gallon w/ Dilution Bottle	043318000645		

USA items listed only. Not all items listed. USA items may not be valid for international sale.

Section 16: OTHER INFORMATION - continued

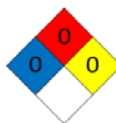
NFPA:

Health – None

Flammability – Non-flammable

Stability – Stable

Special - None



Acronyms

NTP	National Toxicology Program	IARC	International Agency for Research on Cancer
OSHA	Occupational Safety and Health Administration	CPSC	Consumer Product Safety Commission
TSCA	Toxic Substances Control Act	DSL	Domestic Substances List

Prepared / Revised By: Sunshine Makers, Inc., Regulatory Department.

This SDS has been revised in the following sections: Revised SDS layout

DISCLAIMER: The information provided in this Safety Data Sheet is correct to the best of our knowledge, information and belief at the date of its publication. The information given is designed only as guidance for safe handling, use, processing, storage, transportation, disposal and release and is not to be considered a warranty or quality specification. The information relates only to the specific material designated and may not be valid for such material used in combination with any other materials or in any process, unless specified in the text.



Fisher Scientific

Part of Thermo Fisher Scientific

SAFETY DATA SHEET

Creation Date 12-Mar-2009

Revision Date 28-Nov-2016

Revision Number 5

1. Identification

Product Name Nitric acid (65 - 70%)

Cat No. : A198C-212, A200-212, A200-212LC, A200-500, A200-500LC, A200-612GAL, A200C-212, A200S-212, A200S-212LC, A200S-500, A200SI-212, A467-1, A467-2, A467-250, A467-500, A483-212; S719721

Synonyms Azotic acid; Engraver's acid; Aqua fortis

Recommended Use Laboratory chemicals.

Uses advised against No Information available

Details of the supplier of the safety data sheet

Company
Fisher Scientific
One Reagent Lane
Fair Lawn, NJ 07410
Tel: (201) 796-7100

Emergency Telephone Number
CHEMTREC®, Inside the USA: 800-424-9300
CHEMTREC®, Outside the USA: 001-703-527-3887

2. Hazard(s) identification

Classification

This chemical is considered hazardous by the 2012 OSHA Hazard Communication Standard (29 CFR 1910.1200)

Oxidizing liquids	Category 3
Corrosive to metals	Category 1
Skin Corrosion/Irritation	Category 1 A
Serious Eye Damage/Eye Irritation	Category 1
Specific target organ toxicity (single exposure)	Category 3
Target Organs - Respiratory system.	

Label Elements

Signal Word
Danger

Hazard Statements
May intensify fire; oxidizer
May be corrosive to metals
Causes severe skin burns and eye damage
May cause respiratory irritation

**Precautionary Statements****Prevention**

Do not breathe dust/fume/gas/mist/vapors/spray
 Wash face, hands and any exposed skin thoroughly after handling
 Wear protective gloves/protective clothing/eye protection/face protection
 Use only outdoors or in a well-ventilated area
 Keep away from heat/sparks/open flames/hot surfaces. - No smoking
 Keep/Store away from clothing/ other combustible materials
 Take any precaution to avoid mixing with combustibles
 Keep only in original container

Response

Immediately call a POISON CENTER or doctor/physician

Inhalation

IF INHALED: Remove victim to fresh air and keep at rest in a position comfortable for breathing

Skin

IF ON SKIN (or hair): Take off immediately all contaminated clothing. Rinse skin with water/shower
 Wash contaminated clothing before reuse

Eyes

IF IN EYES: Rinse cautiously with water for several minutes. Remove contact lenses, if present and easy to do. Continue rinsing

Ingestion

IF SWALLOWED: Rinse mouth. DO NOT induce vomiting

Fire

In case of fire: Use CO₂, dry chemical, or foam for extinction

Spills

Absorb spillage to prevent material damage

Storage

Store locked up
 Store in a well-ventilated place. Keep container tightly closed
 Store in corrosive resistant polypropylene container with a resistant inliner
 Store in a dry place

Disposal

Dispose of contents/container to an approved waste disposal plant

Hazards not otherwise classified (HNOC)

None identified

3. Composition / information on ingredients

Component	CAS-No	Weight %
Nitric acid	7697-37-2	65 - 70
Water	7732-18-5	30 - 35

4. First-aid measures

General Advice

Immediate medical attention is required. Show this safety data sheet to the doctor in attendance.

Eye Contact

Rinse immediately with plenty of water, also under the eyelids, for at least 15 minutes. Immediate medical attention is required.

Skin Contact	Wash off immediately with plenty of water for at least 15 minutes. Remove and wash contaminated clothing before re-use. Call a physician immediately.
Inhalation	If breathing is difficult, give oxygen. Do not use mouth-to-mouth method if victim ingested or inhaled the substance; give artificial respiration with the aid of a pocket mask equipped with a one-way valve or other proper respiratory medical device. Remove from exposure, lie down. Call a physician immediately.
Ingestion	Do not induce vomiting. Never give anything by mouth to an unconscious person. Clean mouth with water. Call a physician immediately.
Most important symptoms/effects	Causes burns by all exposure routes. Ingestion causes severe swelling, severe damage to the delicate tissue and danger of perforation: Product is a corrosive material. Use of gastric lavage or emesis is contraindicated. Possible perforation of stomach or esophagus should be investigated
Notes to Physician	Treat symptomatically

5. Fire-fighting measures

Suitable Extinguishing Media	CO ₂ , dry chemical, dry sand, alcohol-resistant foam.
Unsuitable Extinguishing Media	No information available
Flash Point	Not applicable
Method -	No information available
Autoignition Temperature	No information available
Explosion Limits	
Upper	No data available
Lower	No data available
Oxidizing Properties	Oxidizer
Sensitivity to Mechanical Impact	No information available
Sensitivity to Static Discharge	No information available

Specific Hazards Arising from the Chemical

Thermal decomposition can lead to release of irritating gases and vapors. The product causes burns of eyes, skin and mucous membranes. Oxidizer: Contact with combustible/organic material may cause fire. May ignite combustibles (wood paper, oil, clothing, etc.).

Hazardous Combustion Products

Nitrogen oxides (NO_x) Thermal decomposition can lead to release of irritating gases and vapors

Protective Equipment and Precautions for Firefighters

As in any fire, wear self-contained breathing apparatus pressure-demand, MSHA/NIOSH (approved or equivalent) and full protective gear. Thermal decomposition can lead to release of irritating gases and vapors.

NFPA

Health	Flammability	Instability	Physical hazards
4	0	0	OX

6. Accidental release measures

Personal Precautions	Evacuate personnel to safe areas. Keep people away from and upwind of spill/leak. Ensure adequate ventilation. Use personal protective equipment.
Environmental Precautions	Should not be released into the environment. Do not flush into surface water or sanitary sewer system. See Section 12 for additional ecological information.
Methods for Containment and Clean Up	Soak up with inert absorbent material. Keep in suitable, closed containers for disposal. Sweep up and shovel into suitable containers for disposal.

7. Handling and storage

Handling Use only under a chemical fume hood. Wear personal protective equipment. Do not get in eyes, on skin, or on clothing. Do not ingest. Do not breathe vapors or spray mist. Keep away from clothing and other combustible materials.

Storage Keep containers tightly closed in a cool, well-ventilated place. Do not store near combustible materials.

8. Exposure controls / personal protection

Exposure Guidelines

Component	ACGIH TLV	OSHA PEL	NIOSH IDLH
Nitric acid	TWA: 2 ppm STEL: 4 ppm	(Vacated) TWA: 2 ppm (Vacated) TWA: 5 mg/m ³ (Vacated) STEL: 4 ppm (Vacated) STEL: 10 mg/m ³ TWA: 2 ppm TWA: 5 mg/m ³	IDLH: 25 ppm TWA: 2 ppm TWA: 5 mg/m ³ STEL: 4 ppm STEL: 10 mg/m ³
Component	Quebec	Mexico OEL (TWA)	Ontario TWA/STEL
Nitric acid	TWA: 2 ppm TWA: 5.2 mg/m ³ STEL: 4 ppm STEL: 10 mg/m ³	TWA: 2 ppm TWA: 5 mg/m ³ STEL: 4 ppm STEL: 10 mg/m ³	TWA: 2 ppm STEL: 4 ppm

Legend

ACGIH - American Conference of Governmental Industrial Hygienists

OSHA - Occupational Safety and Health Administration

NIOSH IDLH: The National Institute for Occupational Safety and Health Immediately Dangerous to Life or Health

Engineering Measures Use only under a chemical fume hood. Ensure that eyewash stations and safety showers are close to the workstation location. Ensure adequate ventilation, especially in confined areas.

Personal Protective Equipment

Eye/face Protection Wear appropriate protective eyeglasses or chemical safety goggles as described by OSHA's eye and face protection regulations in 29 CFR 1910.133 or European Standard EN166. Tightly fitting safety goggles. Face-shield.

Skin and body protection Long sleeved clothing.

Respiratory Protection Follow the OSHA respirator regulations found in 29 CFR 1910.134 or European Standard EN 149. Use a NIOSH/MSHA or European Standard EN 149 approved respirator if exposure limits are exceeded or if irritation or other symptoms are experienced.

Hygiene Measures Keep away from food, drink and animal feeding stuffs. When using, do not eat, drink or smoke. Contaminated work clothing should not be allowed out of the workplace. Provide regular cleaning of equipment, work area and clothing. Avoid contact with skin, eyes and clothing. For environmental protection remove and wash all contaminated protective equipment before re-use. Wear suitable gloves and eye/face protection.

9. Physical and chemical properties

Physical State	Liquid
Appearance	Clear Colorless, Light yellow
Odor	Strong Acrid
Odor Threshold	No information available
pH	< 1.0 (0.1M)
Melting Point/Range	-41 °C / -41.8 °F
Boiling Point/Range	Not applicable
Flash Point	Not applicable

Evaporation Rate	No information available
Flammability (solid,gas)	Not applicable
Flammability or explosive limits	
Upper	No data available
Lower	No data available
Vapor Pressure	0.94 kPa (20°C)
Vapor Density	No information available
Specific Gravity	1.40
Solubility	miscible
Partition coefficient; n-octanol/water	No data available
Autoignition Temperature	No information available
Decomposition Temperature	No information available
Viscosity	No information available
Molecular Formula	HNO ₃
Molecular Weight	63.02

10. Stability and reactivity

Reactive Hazard	Yes
Stability	Oxidizer: Contact with combustible/organic material may cause fire.
Conditions to Avoid	Incompatible products. Combustible material. Excess heat. Exposure to air or moisture over prolonged periods.
Incompatible Materials	Combustible material, Strong bases, Reducing agents, Metals, Powdered metals, Organic materials, Aldehydes, Alcohols, Cyanides, Ammonia, Strong reducing agents
Hazardous Decomposition Products	Nitrogen oxides (NO _x), Thermal decomposition can lead to release of irritating gases and vapors
Hazardous Polymerization	Hazardous polymerization does not occur.
Hazardous Reactions	None under normal processing.

11. Toxicological information

Acute Toxicity

Product Information

Oral LD50

Based on ATE data, the classification criteria are not met. ATE > 2000 mg/kg.

Dermal LD50

Based on ATE data, the classification criteria are not met. ATE > 2000 mg/kg.

Vapor LC50

Based on ATE data, the classification criteria are not met. ATE > 20 mg/l.

Component Information

Component	LD50 Oral	LD50 Dermal	LC50 Inhalation
Nitric acid	Not listed	Not listed	LC50 = 2500 ppm. (Rat) 1h
Water	-	Not listed	Not listed

Toxicologically Synergistic Products No information available

Delayed and immediate effects as well as chronic effects from short and long-term exposure

Irritation Causes severe burns by all exposure routes

Sensitization No information available

Carcinogenicity The table below indicates whether each agency has listed any ingredient as a carcinogen.

Component	CAS-No	IARC	NTP	ACGIH	OSHA	Mexico
Nitric acid	7697-37-2	Not listed	Not listed	Not listed	Not listed	Not listed
Water	7732-18-5	Not listed	Not listed	Not listed	Not listed	Not listed

Mutagenic Effects No information available

Reproductive Effects	No information available.
Developmental Effects	No information available.
Teratogenicity	No information available.
STOT - single exposure	Respiratory system
STOT - repeated exposure	None known
Aspiration hazard	No information available
Symptoms / effects, both acute and delayed	Ingestion causes severe swelling, severe damage to the delicate tissue and danger of perforation: Product is a corrosive material. Use of gastric lavage or emesis is contraindicated. Possible perforation of stomach or esophagus should be investigated
Endocrine Disruptor Information	No information available
Other Adverse Effects	The toxicological properties have not been fully investigated.

12. Ecological information

Ecotoxicity

Do not empty into drains. Large amounts will affect pH and harm aquatic organisms.

Component	Freshwater Algae	Freshwater Fish	Microtox	Water Flea
Nitric acid	Not listed	LC50: = 72 mg/L, 96h (Gambusia affinis)	Not listed	Not listed

Persistence and Degradability Miscible with water Persistence is unlikely based on information available.
Bioaccumulation/ Accumulation No information available.

Mobility Will likely be mobile in the environment due to its water solubility.

Component	log Pow
Nitric acid	-2.3

13. Disposal considerations

Waste Disposal Methods Chemical waste generators must determine whether a discarded chemical is classified as a hazardous waste. Chemical waste generators must also consult local, regional, and national hazardous waste regulations to ensure complete and accurate classification.

14. Transport information

DOT

UN-No UN2031
 Proper Shipping Name NITRIC ACID
 Hazard Class 8
 Subsidiary Hazard Class 5.1
 Packing Group II

TDG

UN-No UN2031
 Proper Shipping Name NITRIC ACID
 Hazard Class 8
 Subsidiary Hazard Class 5.1
 Packing Group II

IATA

UN-No UN2031
 Proper Shipping Name NITRIC ACID
 Hazard Class 8
 Subsidiary Hazard Class 5.1
 Packing Group II

IMDG/IMO

UN-No	UN2031
Proper Shipping Name	NITRIC ACID
Hazard Class	8
Subsidiary Hazard Class	5.1
Packing Group	II

15. Regulatory information

All of the components in the product are on the following Inventory lists: X = listed

International Inventories

Component	TSCA	DSL	NDSL	EINECS	ELINCS	NLP	PICCS	ENCS	AICS	IECSC	KECL
Nitric acid	X	X	-	231-714-2	-		X	X	X	X	X
Water	X	X	-	231-791-2	-		X	-	X	X	X

Legend:

X - Listed

E - Indicates a substance that is the subject of a Section 5(e) Consent order under TSCA.

F - Indicates a substance that is the subject of a Section 5(f) Rule under TSCA.

N - Indicates a polymeric substance containing no free-radical initiator in its inventory name but is considered to cover the designated polymer made with any free-radical initiator regardless of the amount used.

P - Indicates a commenced PMN substance

R - Indicates a substance that is the subject of a Section 6 risk management rule under TSCA.

S - Indicates a substance that is identified in a proposed or final Significant New Use Rule

T - Indicates a substance that is the subject of a Section 4 test rule under TSCA.

XU - Indicates a substance exempt from reporting under the Inventory Update Rule, i.e. Partial Updating of the TSCA Inventory Data Base Production and Site Reports (40 CFR 710(B)).

Y1 - Indicates an exempt polymer that has a number-average molecular weight of 1,000 or greater.

Y2 - Indicates an exempt polymer that is a polyester and is made only from reactants included in a specified list of low concern reactants that comprises one of the eligibility criteria for the exemption rule.

U.S. Federal Regulations

TSCA 12(b) Not applicable

SARA 313

Component	CAS-No	Weight %	SARA 313 - Threshold Values %
Nitric acid	7697-37-2	65 - 70	1.0

SARA 311/312 Hazard Categories

Acute Health Hazard	Yes
Chronic Health Hazard	Yes
Fire Hazard	No
Sudden Release of Pressure Hazard	No
Reactive Hazard	Yes

CWA (Clean Water Act)

Component	CWA - Hazardous Substances	CWA - Reportable Quantities	CWA - Toxic Pollutants	CWA - Priority Pollutants
Nitric acid	X	1000 lb	-	-

Clean Air Act Not applicable

OSHA Occupational Safety and Health Administration

Component	Specifically Regulated Chemicals	Highly Hazardous Chemicals
Nitric acid	-	TQ: 500 lb

CERCLA

This material, as supplied, contains one or more substances regulated as a hazardous substance under the Comprehensive

Environmental Response Compensation and Liability Act (CERCLA) (40 CFR 302)

Component	Hazardous Substances RQs	CERCLA EHS RQs
Nitric acid	1000 lb	1000 lb

California Proposition 65 This product does not contain any Proposition 65 chemicals

U.S. State Right-to-Know Regulations

Component	Massachusetts	New Jersey	Pennsylvania	Illinois	Rhode Island
Nitric acid	X	X	X	X	X
Water	-	-	X	-	-

U.S. Department of Transportation

Reportable Quantity (RQ): Y
 DOT Marine Pollutant N
 DOT Severe Marine Pollutant N

U.S. Department of Homeland Security

This product contains the following DHS chemicals:

Component	DHS Chemical Facility Anti-Terrorism Standard
Nitric acid	2000 lb STQ

Other International Regulations

Mexico - Grade No information available

Canada

This product has been classified in accordance with the hazard criteria of the Controlled Products Regulations (CPR) and the MSDS contains all the information required by the CPR

WHMIS Hazard Class C Oxidizing materials
 E Corrosive material
 D2B Toxic materials



16. Other information

Prepared By Regulatory Affairs
 Thermo Fisher Scientific
 Email: EMSDS.RA@thermofisher.com

Creation Date 12-Mar-2009
Revision Date 28-Nov-2016
Print Date 28-Nov-2016
Revision Summary This document has been updated to comply with the US OSHA HazCom 2012 Standard replacing the current legislation under 29 CFR 1910.1200 to align with the Globally Harmonized System of Classification and Labeling of Chemicals (GHS)

Disclaimer

The information provided in this Safety Data Sheet is correct to the best of our knowledge, information and belief at the date of its publication. The information given is designed only as a guidance for safe handling, use, processing, storage, transportation, disposal and release and is not to be considered a warranty or quality specification. The information relates only to the specific material designated and may not be valid for such material used in combination with any other materials or in any process, unless specified in the text

End of SDS

Safety Data Sheet

according to 1907/2006/EC (REACH), 1272/2008/EC (CLP), 29CFR1910/1200 and GHS Rev. 3

Effective date: 12.08.2015**Revision :** 12.10.2015**Trade Name:** Alconox**1 Identification of the substance/mixture and of the supplier****1.1 Product identifier****Trade Name:** Alconox**Synonyms:****Product number:** Alconox**1.2 Application of the substance / the mixture :** Cleaning material/Detergent**1.3 Details of the supplier of the Safety Data Sheet**

Manufacturer	Supplier
Alconox, Inc. 30 Glenn Street White Plains, NY 10603 1-914-948-4040	Not Applicable

Emergency telephone number:**ChemTel Inc**

North America: 1-800-255-3924

International: 01-813-248-0585

2 Hazards identification**2.1 Classification of the substance or mixture:**

In compliance with EC regulation No. 1272/2008, 29CFR1910/1200 and GHS Rev. 3 and amendments.

Hazard-determining components of labeling:Tetrasodium Pyrophosphate
Sodium tripolyphosphate
Sodium Alkylbenzene Sulfonate**2.2 Label elements:**Skin irritation, category 2.
Eye irritation, category 2A.**Hazard pictograms:****Signal word:** Warning**Hazard statements:**H315 Causes skin irritation.
H319 Causes serious eye irritation.**Precautionary statements:**P264 Wash skin thoroughly after handling.
P280 Wear protective gloves/protective clothing/eye protection/face protection.
P302+P352 If on skin: Wash with soap and water.
P305+P351+P338 If in eyes: Rinse cautiously with water for several minutes. Remove contact lenses if present and easy to do. Continue rinsing.
P321 Specific treatment (see supplemental first aid instructions on this label).
P332+P313 If skin irritation occurs: Get medical advice/attention.
P362 Take off contaminated clothing and wash before reuse.
P501 Dispose of contents and container as instructed in Section 13.

Safety Data Sheet

according to 1907/2006/EC (REACH), 1272/2008/EC (CLP), 29CFR1910/1200 and GHS Rev. 3

Effective date: 12.08.2015**Revision :** 12.10.2015**Trade Name:** Alconox**Additional information:** None.**Hazard description****Hazards Not Otherwise Classified (HNOC):** None**Information concerning particular hazards for humans and environment:**

The product has to be labelled due to the calculation procedure of the "General Classification guideline for preparations of the EU" in the latest valid version.

Classification system:

The classification is according to EC regulation No. 1272/2008, 29CFR1910/1200 and GHS Rev. 3 and amendments, and extended by company and literature data. The classification is in accordance with the latest editions of international substances lists, and is supplemented by information from technical literature and by information provided by the company.

3 Composition/information on ingredients**3.1 Chemical characterization :** None**3.2 Description :** None**3.3 Hazardous components (percentages by weight)**

Identification	Chemical Name	Classification	Wt. %
CAS number: 7758-29-4	Sodium tripolyphosphate	Skin Irrit. 2 ; H315 Eye Irrit. 2; H319	12-28
CAS number: 68081-81-2	Sodium Alkylbenzene Sulfonate	Acute Tox. 4; H303 Skin Irrit. 2 ; H315 Eye Irrit. 2; H319	8-22
CAS number: 7722-88-5	Tetrasodium Pyrophosphate	Skin Irrit. 2 ; H315 Eye Irrit. 2; H319	2-16

3.4 Additional Information : None.**4 First aid measures****4.1 Description of first aid measures****General information:** None.**After inhalation:**

Maintain an unobstructed airway.

Loosen clothing as necessary and position individual in a comfortable position.

After skin contact:

Wash affected area with soap and water.

Seek medical attention if symptoms develop or persist.

After eye contact:

Rinse/flush exposed eye(s) gently using water for 15-20 minutes.

Remove contact lens(es) if able to do so during rinsing.

Seek medical attention if irritation persists or if concerned.

After swallowing:

Rinse mouth thoroughly.

Seek medical attention if irritation, discomfort, or vomiting persists.

Safety Data Sheet

according to 1907/2006/EC (REACH), 1272/2008/EC (CLP), 29CFR1910/1200 and GHS Rev. 3

Effective date: 12.08.2015**Revision :** 12.10.2015**Trade Name:** Alconox**4.2 Most important symptoms and effects, both acute and delayed**

None

4.3 Indication of any immediate medical attention and special treatment needed:

No additional information.

5 Firefighting measures**5.1 Extinguishing media****Suitable extinguishing agents:**

Use appropriate fire suppression agents for adjacent combustible materials or sources of ignition.

For safety reasons unsuitable extinguishing agents : None**5.2 Special hazards arising from the substance or mixture :**

Thermal decomposition can lead to release of irritating gases and vapors.

5.3 Advice for firefighters**Protective equipment:**Wear protective eye wear, gloves and clothing.
Refer to Section 8.**5.4 Additional information :**Avoid inhaling gases, fumes, dust, mist, vapor and aerosols.
Avoid contact with skin, eyes and clothing.**6 Accidental release measures****6.1 Personal precautions, protective equipment and emergency procedures :**Ensure adequate ventilation.
Ensure air handling systems are operational.**6.2 Environmental precautions :**Should not be released into the environment.
Prevent from reaching drains, sewer or waterway.**6.3 Methods and material for containment and cleaning up :**

Wear protective eye wear, gloves and clothing.

6.4 Reference to other sections : None**7 Handling and storage****7.1 Precautions for safe handling :**Avoid breathing mist or vapor.
Do not eat, drink, smoke or use personal products when handling chemical substances.**7.2 Conditions for safe storage, including any incompatibilities :**

Store in a cool, well-ventilated area.

7.3 Specific end use(s):

No additional information.

Safety Data Sheet

according to 1907/2006/EC (REACH), 1272/2008/EC (CLP), 29CFR1910/1200 and GHS Rev. 3

Effective date: 12.08.2015

Revision : 12.10.2015

Trade Name: Alconox

8 Exposure controls/personal protection



8.1 Control parameters :

7722-88-5, Tetrasodium Pyrophosphate, OSHA TWA 5 mg/m³.

8.2 Exposure controls

Appropriate engineering controls:

Emergency eye wash fountains and safety showers should be available in the immediate vicinity of use or handling.

Respiratory protection:

Not needed under normal conditions.

Protection of skin:

Select glove material impermeable and resistant to the substance.

Eye protection:

Safety goggles or glasses, or appropriate eye protection.

General hygienic measures:

Wash hands before breaks and at the end of work.

Avoid contact with skin, eyes and clothing.

9 Physical and chemical properties

Appearance (physical state, color):	White and cream colored flakes - powder	Explosion limit lower: Explosion limit upper:	Not determined or not available. Not determined or not available.
Odor:	Not determined or not available.	Vapor pressure at 20°C:	Not determined or not available.
Odor threshold:	Not determined or not available.	Vapor density:	Not determined or not available.
pH-value:	9.5 (aqueous solution)	Relative density:	Not determined or not available.
Melting/Freezing point:	Not determined or not available.	Solubilities:	Not determined or not available.
Boiling point/Boiling range:	Not determined or not available.	Partition coefficient (n-octanol/water):	Not determined or not available.
Flash point (closed cup):	Not determined or not available.	Auto/Self-ignition temperature:	Not determined or not available.
Evaporation rate:	Not determined or not available.	Decomposition temperature:	Not determined or not available.

Safety Data Sheet

according to 1907/2006/EC (REACH), 1272/2008/EC (CLP), 29CFR1910/1200 and GHS Rev. 3

Effective date: 12.08.2015**Revision :** 12.10.2015

Trade Name: Alconox			
Flammability (solid, gaseous):	Not determined or not available.	Viscosity:	a. Kinematic: Not determined or not available. b. Dynamic: Not determined or not available.
Density at 20°C:	Not determined or not available.		

10 Stability and reactivity

- 10.1 Reactivity :** None
- 10.2 Chemical stability :** None
- 10.3 Possibility hazardous reactions :** None
- 10.4 Conditions to avoid :** None
- 10.5 Incompatible materials :** None
- 10.6 Hazardous decomposition products :** None

11 Toxicological information**11.1 Information on toxicological effects :****Acute Toxicity:****Oral:**

: LD50 > 5000 mg/kg oral rat - Product .

Chronic Toxicity: No additional information.**Skin corrosion/irritation:**

Sodium Alkylbenzene Sulfonate: Causes skin irritation. .

Serious eye damage/irritation:

Sodium Alkylbenzene Sulfonate: Causes serious eye irritation .

Tetrasodium Pyrophosphate: Rabbit - Risk of serious damage to eyes .

Respiratory or skin sensitization: No additional information.**Carcinogenicity:** No additional information.**IARC (International Agency for Research on Cancer):** None of the ingredients are listed.**NTP (National Toxicology Program):** None of the ingredients are listed.**Germ cell mutagenicity:** No additional information.**Reproductive toxicity:** No additional information.**STOT-single and repeated exposure:** No additional information.**Additional toxicological information:** No additional information.**12 Ecological information**

Safety Data Sheet

according to 1907/2006/EC (REACH), 1272/2008/EC (CLP), 29CFR1910/1200 and GHS Rev. 3

Effective date: 12.08.2015**Revision :** 12.10.2015**Trade Name:** Alconox**12.1 Toxicity:**

Sodium Alkylbenzene Sulfonate: Fish, LC50 1.67 mg/l, 96 hours.

Sodium Alkylbenzene Sulfonate: Aquatic invertebrates, EC50 Daphnia 2.4 mg/l, 48 hours.

Sodium Alkylbenzene Sulfonate: Aquatic Plants, EC50 Algae 29 mg/l, 96 hours.

Tetrasodium Pyrophosphate: Fish, LC50 - other fish - 1,380 mg/l - 96 h.

Tetrasodium Pyrophosphate: Aquatic invertebrates, EC50 - Daphnia magna (Water flea) - 391 mg/l - 48 h.

12.2 Persistence and degradability: No additional information.**12.3 Bioaccumulative potential:** No additional information.**12.4 Mobility in soil:** No additional information.**General notes:** No additional information.**12.5 Results of PBT and vPvB assessment:****PBT:** No additional information.**vPvB:** No additional information.**12.6 Other adverse effects:** No additional information.**13 Disposal considerations****13.1 Waste treatment methods (consult local, regional and national authorities for proper disposal)****Relevant Information:**

It is the responsibility of the waste generator to properly characterize all waste materials according to applicable regulatory entities. (US 40CFR262.11).

14 Transport information**14.1 UN Number:** None
ADR, ADN, DOT, IMDG, IATA**14.2 UN Proper shipping name:** None
ADR, ADN, DOT, IMDG, IATA**14.3 Transport hazard classes:**
ADR, ADN, DOT, IMDG, IATA
Class: None
Label: None
LTD. QTY: None**US DOT****Limited Quantity Exception:** None**Bulk:****RQ (if applicable):** None**Proper shipping Name:** None**Hazard Class:** None**Packing Group:** None**Marine Pollutant (if applicable):** No additional information.**Non Bulk:****RQ (if applicable):** None**Proper shipping Name:** None**Hazard Class:** None**Packing Group:** None**Marine Pollutant (if applicable):** No additional information.

Safety Data Sheet

according to 1907/2006/EC (REACH), 1272/2008/EC (CLP), 29CFR1910/1200 and GHS Rev. 3

Effective date: 12.08.2015

Revision : 12.10.2015

Trade Name: Alconox	
Comments: None	Comments: None
14.4 Packing group: ADR, ADN, DOT, IMDG, IATA	None
14.5 Environmental hazards :	None
14.6 Special precautions for user:	None
Danger code (Kemler):	None
EMS number:	None
Segregation groups:	None
14.7 Transport in bulk according to Annex II of MARPOL73/78 and the IBC Code: Not applicable.	
14.8 Transport/Additional information:	
Transport category:	None
Tunnel restriction code:	None
UN "Model Regulation":	None

15 Regulatory information**15.1 Safety, health and environmental regulations/legislation specific for the substance or mixture.****North American****SARA****Section 313 (specific toxic chemical listings):** None of the ingredients are listed.**Section 302 (extremely hazardous substances):** None of the ingredients are listed.**CERCLA (Comprehensive Environmental Response, Clean up and Liability Act) Reportable****Spill Quantity:** None of the ingredients are listed.**TSCA (Toxic Substances Control Act):****Inventory:** All ingredients are listed.**Rules and Orders:** Not applicable.**Proposition 65 (California):****Chemicals known to cause cancer:** None of the ingredients are listed.**Chemicals known to cause reproductive toxicity for females:** None of the ingredients are listed.**Chemicals known to cause reproductive toxicity for males:** None of the ingredients are listed.**Chemicals known to cause developmental toxicity:** None of the ingredients are listed.**Canadian****Canadian Domestic Substances List (DSL):**

All ingredients are listed.

EU**REACH Article 57 (SVHC):** None of the ingredients are listed.

Safety Data Sheet

according to 1907/2006/EC (REACH), 1272/2008/EC (CLP), 29CFR1910/1200 and GHS Rev. 3

Effective date: 12.08.2015**Revision :** 12.10.2015**Trade Name:** Alconox**Germany MAK:** Not classified.**Asia Pacific****Australia****Australian Inventory of Chemical Substances (AICS):** All ingredients are listed.**China****Inventory of Existing Chemical Substances in China (IECSC):** All ingredients are listed.**Japan****Inventory of Existing and New Chemical Substances (ENCS):** All ingredients are listed.**Korea****Existing Chemicals List (ECL):** All ingredients are listed.**New Zealand****New Zealand Inventory of Chemicals (NZOIC):** All ingredients are listed.**Philippines****Philippine Inventory of Chemicals and Chemical Substances (PICCS):** All ingredients are listed.**Taiwan****Taiwan Chemical Substance Inventory (TSCI):** All ingredients are listed.**16 Other information****Abbreviations and Acronyms:** None**Summary of Phrases****Hazard statements:**

H315 Causes skin irritation.

H319 Causes serious eye irritation.

Precautionary statements:

P264 Wash skin thoroughly after handling.

P280 Wear protective gloves/protective clothing/eye protection/face protection.

P302+P352 If on skin: Wash with soap and water.

P305+P351+P338 If in eyes: Rinse cautiously with water for several minutes. Remove contact lenses if present and easy to do. Continue rinsing.

P321 Specific treatment (see supplemental first aid instructions on this label).

P332+P313 If skin irritation occurs: Get medical advice/attention.

P362 Take off contaminated clothing and wash before reuse.

P501 Dispose of contents and container as instructed in Section 13.

Manufacturer Statement:

The information provided in this Safety Data Sheet is correct to the best of our knowledge, information and belief at the date of its publication. The information given is designed only as guidance for safe handling, use, processing, storage, transportation, disposal and release and is not to be considered a warranty or quality specification. The information relates only to the specific material designated and may not be valid for such material used in combination with any other materials or in any process, unless specified in the text.

NFPA: 1-0-0

Safety Data Sheet

according to 1907/2006/EC (REACH), 1272/2008/EC (CLP), 29CFR1910/1200 and GHS Rev. 3

Effective date: 12.08.2015

Revision : 12.10.2015

Trade Name: Alconox

HMIS: 1-0-0

Safety Data Sheet

according to 29CFR1910/1200 and GHS Rev. 3

Effective date : 01.08.2015

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Methanol, Lab Grade, 4L

SECTION 1 : Identification of the substance/mixture and of the supplier

Product name : Methanol, Lab Grade, 4L

Manufacturer/Supplier Trade name:

Manufacturer/Supplier Article number: S25426A

Recommended uses of the product and uses restrictions on use:

Manufacturer Details:

AquaPhoenix Scientific
9 Barnhart Drive, Hanover, PA 17331

Supplier Details:

Fisher Science Education
15 Jet View Drive, Rochester, NY 14624

Emergency telephone number:

Fisher Science Education Emergency Telephone No.: 800-535-5053

SECTION 2 : Hazards identification

Classification of the substance or mixture:



Flammable

Flammable liquids, category 2



Toxic

Acute toxicity (oral, dermal, inhalation), category 3



Health hazard

Specific target organ toxicity following single exposure, category 1

AcTox Dermal. 3

Flammable liq. 2

AcTox Oral. 3

AcTox Inhaln. 3

Stot SE. 1

Signal word :Danger

Hazard statements:

Highly flammable liquid and vapour

Toxic if swallowed

Toxic in contact with skin

Toxic if inhaled

Causes damage to organs

Precautionary statements:

If medical advice is needed, have product container or label at hand

Keep out of reach of children

Read label before use

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Methanol, Lab Grade, 4L

Wear protective gloves/protective clothing/eye protection/face protection
Wash skin thoroughly after handling
Do not eat, drink or smoke when using this product
Avoid breathing dust/fume/gas/mist/vapours/spray
Keep away from heat/sparks/open flames/hot surfaces. No smoking
Do not breathe dust/fume/gas/mist/vapours/spray
Specific treatment (see supplemental first aid instructions on this label)
IF ON SKIN: Wash with soap and water
Call a POISON CENTER or doctor/physician if you feel unwell
Specific measures (see supplemental first aid instructions on this label)
Take off contaminated clothing and wash before reuse
Wash contaminated clothing before reuse
IF SWALLOWED: Immediately call a POISON CENTER or doctor/physician
IF exposed: Call a POISON CENTER or doctor/physician
IF INHALED: Remove victim to fresh air and keep at rest in a position comfortable for breathing
Store locked up
Store in a well ventilated place. Keep cool
Dispose of contents and container as instructed in Section 13

Other Non-GHS Classification:

WHMIS



NFPA/HMIS



NFPA SCALE (0-4)

Health	2
Flammability	3
Physical Hazard	0
Personal Protection	X

HMIS RATINGS (0-4)

SECTION 3 : Composition/information on ingredients

Ingredients:

CAS 67-56-1

Methanol

>90 %

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Methanol, Lab Grade, 4L

Percentages are by weight

SECTION 4 : First aid measures

Description of first aid measures

After inhalation: Move exposed individual to fresh air. Loosen clothing as necessary and position individual in a comfortable position. Get medical assistance. If breathing is difficult, give oxygen

After skin contact: Wash affected area with soap and water. Rinse/flush exposed skin gently using water for 15-20 minutes. Seek medical attention if irritation persists or if concerned.

After eye contact: Protect unexposed eye. Rinse or flush eye gently with water for at least 15-20 minutes, lifting upper and lower lids. Seek medical attention if irritation persists or if concerned

After swallowing: Rinse mouth thoroughly. Do not induce vomiting. Have exposed individual drink sips of water. Dilute mouth with water or milk after rinsing. Get medical assistance.

Most important symptoms and effects, both acute and delayed:

Poison. Toxic by ingestion, absorption through skin and inhalation, potentially causing irreversible effects. Irritating to eyes, skin, and respiratory tract. Irritation- all routes of exposure. Shortness of breath. Nausea. Headache. May be fatal or cause blindness if swallowed. Cannot be made non-poisonous. May cause gastrointestinal irritation, vomiting, and diarrhea. Central nervous system disorders. Skin disorders, preexisting eye disorders, gastrointestinal tract; Toxic: danger of very serious irreversible effects by inhalation, ingestion or absorption through skin. Experiments have shown reproductive toxicity effects on laboratory animals. May cause adverse kidney and liver effects

Indication of any immediate medical attention and special treatment needed:

If seeking medical attention, provide SDS document to physician. Physician should treat symptomatically.

SECTION 5 : Firefighting measures

Extinguishing media

Suitable extinguishing agents: Dry chemical, foam, dry sand, or Carbon Dioxide. Water spray can keep containers cool.

For safety reasons unsuitable extinguishing agents: Water may be ineffective.

Special hazards arising from the substance or mixture:

Risk of ignition. Vapors may form explosive mixtures with air. Vapors may travel to source of ignition and flash back. Containers may explode when heated

Advice for firefighters:

Protective equipment: Wear protective eyewear, gloves, and clothing. Refer to Section 8.

Additional information (precautions): Remove all sources of ignition. Avoid contact with skin, eyes, and clothing. Ensure adequate ventilation. Take precautions against static discharge.

SECTION 6 : Accidental release measures

Personal precautions, protective equipment and emergency procedures:

Use spark-proof tools and explosion-proof equipment. Provide exhaust ventilation or other engineering controls to keep the airborne concentrations of vapor and mists below the applicable workplace exposure limits (Occupational Exposure Limits-OELs) indicated above. Ensure adequate ventilation.

Environmental precautions:

Prevent from reaching drains, sewer or waterway. Should not be released into environment.

Methods and material for containment and cleaning up:

If necessary use trained response staff or contractor. Remove all sources of ignition. Contain spillage and then

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Methanol, Lab Grade, 4L

collect. Do not flush to sewer. Absorb with a noncombustible absorbent material such as sand or earth and containerize for disposal. Ventilate area of leak or spill. Use spark-proof tools and explosion-proof equipment. Follow proper disposal methods. Refer to Section 13.

Reference to other sections:

SECTION 7 : Handling and storage

Precautions for safe handling:

Use in a chemical fume hood. Wash hands before breaks and immediately after handling the product. Avoid contact with skin, eyes, and clothing. Take precautions against static discharge.

Conditions for safe storage, including any incompatibilities:

Store in a cool location. Provide ventilation for containers. Avoid storage near extreme heat, ignition sources or open flame. Keep container tightly sealed. Store with like hazards. Protect from freezing and physical damage.

SECTION 8 : Exposure controls/personal protection



Control Parameters:

67-56-1, Methanol, ACGIH: 250 ppm STEL; 200 ppm TWA
67-56-1, Methanol, NIOSH: 250 ppm STEL; 325 mg/m³ STEL
67-56-1, Methanol, NIOSH: 200 ppm TWA; 260 mg/m³ TWA

Appropriate Engineering controls: Emergency eye wash fountains and safety showers should be available in the immediate vicinity of use or handling. Ensure that dust-handling systems (exhaust ducts, dust collectors, vessels, and processing equipment) are designed to prevent the escape of dust into the work area.

Respiratory protection: Use in a chemical fume hood. If exposure limit is exceeded, a full-face respirator with organic cartridge may be worn.

Protection of skin: Select glove material impermeable and resistant to the substance. Select glove material based on rates of diffusion and degradation.

Eye protection: Safety glasses with side shields or goggles.

General hygienic measures: Wash hands before breaks and at the end of work. Avoid contact with the eyes and skin. Dispose of contaminated gloves after use in accordance with applicable laws and good laboratory practices. Perform routine housekeeping.

SECTION 9 : Physical and chemical properties

Appearance (physical state,color):	Clear colorless liquid	Explosion limit lower: Explosion limit upper:	6 31
Odor:	Alcohol	Vapor pressure:	128 hPa @ 20°C
Odor threshold:	Not Available	Vapor density:	1.11
pH-value:	Not Available	Relative density:	0.79
Melting/Freezing point:	-98°C	Solubilities:	Miscible at 20 °C

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Boiling point/Boiling range:	64.7°C @ 760mmHg	Partition coefficient (n-octanol/water):	Not Available
Flash point (closed cup):	12°C	Auto/Self-ignition temperature:	455°C
Evaporation rate:	5.2	Decomposition temperature:	Not Available
Flammability (solid,gaseous):	Flammable	Viscosity:	a. Kinematic:Not Available b. Dynamic: Not Available
Density: Not Available			

SECTION 10 : Stability and reactivity

Reactivity:Vapours may form explosive mixture with air.

Chemical stability:Stable under normal conditions.

Possible hazardous reactions:None under normal processing.

Conditions to avoid:Excess heat, Incompatible Materials, flames, or sparks.

Incompatible materials: Oxidizing agents, reducing agents, alkali metals, acids, sodium, potassium, metals as powders, acid chlorides, acid anhydrides, powdered magnesium, and aluminum.

Hazardous decomposition products:carbon monoxide, formaldehyde.

SECTION 11 : Toxicological information

Acute Toxicity:		
Dermal:	(rabbit)	LD-50 15800 mg/kg
Oral:	(rat)	LD-50 5628 mg/kg
Inhalation:	(rat)	LC-50 130,7 mg/l
Chronic Toxicity: No additional information.		
Corrosion Irritation:		
Ocular:		Irritating to eyes
Dermal:		Irritating to skin
Sensitization: No additional information.		
Single Target Organ (STOT): Classified as causing damage to organs: Eyes, skin, optic nerve, gastrointestinal tract, central nervous system, respiratory system, liver, spleen, kidney, blood		
Numerical Measures: No additional information.		
Carcinogenicity: Teratogenicity : has occurred in experimental animals.		
Mutagenicity: Mutagenetic effects have occurred in experimental animals.		

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Methanol, Lab Grade, 4L

Reproductive Toxicity:

Developmental Effects (Immediate/Delayed) have occurred in experimental animals

SECTION 12 : Ecological information

Ecotoxicity

Freshwater Fish: 96 Hr LC50 Pimephales promelas: 28200 mg/L

Freshwater Fish: 96 Hr LC50 Oncorhynchus mykiss: 19500 - 20700 mg/L

Freshwater Fish: 96 Hr LC50 Pimephales promelas: >100 mg/L

Freshwater Fish: 96 Hr LC50 Oncorhynchus mykiss: 18 - 20 mL/L

Freshwater Fish: 96 Hr LC50 Lepomis macrochirus: 13500 - 17600 mg/L

Persistence and degradability: Not persistent.

Bioaccumulative potential: Not Bioaccumulative.

Mobility in soil: Aqueous solution has high mobility in soil.

Other adverse effects:

SECTION 13 : Disposal considerations

Waste disposal recommendations:

Methanol RCRA waste code U154. Do not allow product to reach sewage system or open water. It is the responsibility of the waste generator to properly characterize all waste materials according to applicable regulatory entities (US 40CFR262.11). Absorb with a noncombustible absorbent material such as sand or earth and containerize for disposal. Provide ventilation. Have fire extinguishing agent available in case of fire. Eliminate all sources of ignition. Use spark-proof tools and explosion-proof equipment. Chemical waste generators must determine whether a discarded chemical is classified as a hazardous waste. Chemical waste generators must also consult local, regional, and national hazardous waste regulations. Ensure complete and accurate classification.

SECTION 14 : Transport information

UN-Number

UN1230

UN proper shipping name

Methanol

Transport hazard class(es)



Class:

3 Flammable liquids



Class:

6.1 Toxic substances

Packing group: II

Environmental hazard:

Transport in bulk:

Special precautions for user:

SECTION 15 : Regulatory information

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Methanol, Lab Grade, 4L

United States (USA)

SARA Section 311/312 (Specific toxic chemical listings):

Acute, Chronic, Fire

SARA Section 313 (Specific toxic chemical listings):

67-56-1 Methanol

RCRA (hazardous waste code):

67-56-1 Methanol RCRA waste code U154

TSCA (Toxic Substances Control Act):

All ingredients are listed.

CERCLA (Comprehensive Environmental Response, Compensation, and Liability Act):

67-56-1 Methanol 5000 lbs

Proposition 65 (California):

Chemicals known to cause cancer:

None of the ingredients is listed

Chemicals known to cause reproductive toxicity for females:

None of the ingredients is listed

Chemicals known to cause reproductive toxicity for males:

None of the ingredients is listed

Chemicals known to cause developmental toxicity:

67-56-1 Methanol

Canada

Canadian Domestic Substances List (DSL):

All ingredients are listed.

Canadian NPRI Ingredient Disclosure list (limit 0.1%):

None of the ingredients is listed

Canadian NPRI Ingredient Disclosure list (limit 1%):

67-56-1 Methanol

SECTION 16 : Other information

This product has been classified in accordance with hazard criteria of the Controlled Products Regulations and the SDS contains all the information required by the Controlled Products Regulations. Note: The responsibility to provide a safe workplace remains with the user. The user should consider the health hazards and safety information contained herein as a guide and should take those precautions required in an individual operation to instruct employees and develop work practice procedures for a safe work environment. The information contained herein is, to the best of our knowledge and belief, accurate. However, since the conditions of handling and use are beyond our control, we make no guarantee of results, and assume no liability for damages incurred by the use of this material. It is the responsibility of the user to comply with all applicable laws and regulations applicable to this material.

GHS Full Text Phrases:

Abbreviations and acronyms:

IMDG: International Maritime Code for Dangerous Goods

PNEC: Predicted No-Effect Concentration (REACH)

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Methanol, Lab Grade, 4L

CFR: Code of Federal Regulations (USA)

SARA: Superfund Amendments and Reauthorization Act (USA)

RCRA: Resource Conservation and Recovery Act (USA)

TSCA: Toxic Substances Control Act (USA)

NPRI: National Pollutant Release Inventory (Canada)

DOT: US Department of Transportation

IATA: International Air Transport Association

GHS: Globally Harmonized System of Classification and Labelling of Chemicals

ACGIH: American Conference of Governmental Industrial Hygienists

CAS: Chemical Abstracts Service (division of the American Chemical Society)

NFPA: National Fire Protection Association (USA)

HMIS: Hazardous Materials Identification System (USA)

WHMIS: Workplace Hazardous Materials Information System (Canada)

DNEL: Derived No-Effect Level (REACH)

Effective date : 01.08.2015

Last updated : 03.27.2015

Appendix C

Heat Stress and Cold Stress Guidelines

Heat Stress Guidelines

Form	Signs & Symptoms	Care	Prevention ³
Heat Rash	Tiny red vesicles in affected skin area. If the area is extensive, sweating can be impaired.	Apply mild lotions and cleanse the affected area.	Cool resting and sleeping areas to permit skin to dry between heat exposures.
Heat Cramps	Spasm, muscular pain (cramps) in stomach area and extremities (arms and legs).	Provide replacement fluids with minerals (salt) such as Gatorade.	Adequate salt intake with meals ¹ . ACCLIMATIZATION ²
Heat Exhaustion	Profuse sweating, cool (clammy) moist skin, dizziness, confusion, pale skin color, faint, rapid shallow breathing, headache, weakness, and/or muscle cramps.	Remove from heat, sit or lie down, rest, replace lost water with electrolyte replacement fluids (water, Gatorade) take frequent sips of liquids in amounts greater than required to satisfy thirst.	ACCLIMATIZATION ² Adequate salt intake with meals ¹ , only during early part of heat season. Ample water intake, frequently during the day.
Heat Stroke	HOT <u>Dry</u> Skin. Sweating has stopped. Mental confusion, dizziness, nausea, chills, severe headache, collapse, delirium, and/or coma.	HEAT STROKE IS A MEDICAL EMERGENCY <ul style="list-style-type: none"> • Remove from heat. • COOL THE BODY AS RAPIDLY AS POSSIBLE by immersing in cold (or cool) water, or splash with water and fan. • Call for Emergency Assistance. • Observe for signs of shock. 	ACCLIMATIZATION ² Initially moderate workload in heat (8 to 14 days). Monitor worker's activities.

Footnotes:

- 1.) American diets are normally high in salt, sufficient to aid acclimatization. However, during the early part of the heat season, (May, June), one extra shake of salt during one to two meals per day may help, so long as this is permitted by your physician. Check with your personal physician.
- 2.) ACCLIMATIZATION - The process of adapting to heat is indicated by worker's ability to perform hot jobs less fluid loss, lower concentrations of salt loss in sweat, and a reduced core (body) temperature and heart rate.
- 3.) Method to Achieve Acclimatization - Moderate work or exercise in hot temperatures during early part of heat season. Adequate salt (mineral) and water intake. Gradually increasing work time in hot temperatures. Avoid alcohol. Normally takes 8 to 14 days to achieve acclimatization. Lost rapidly, if removed from strenuous work (or exercise) in hot temperature for more than approximately 5 days.

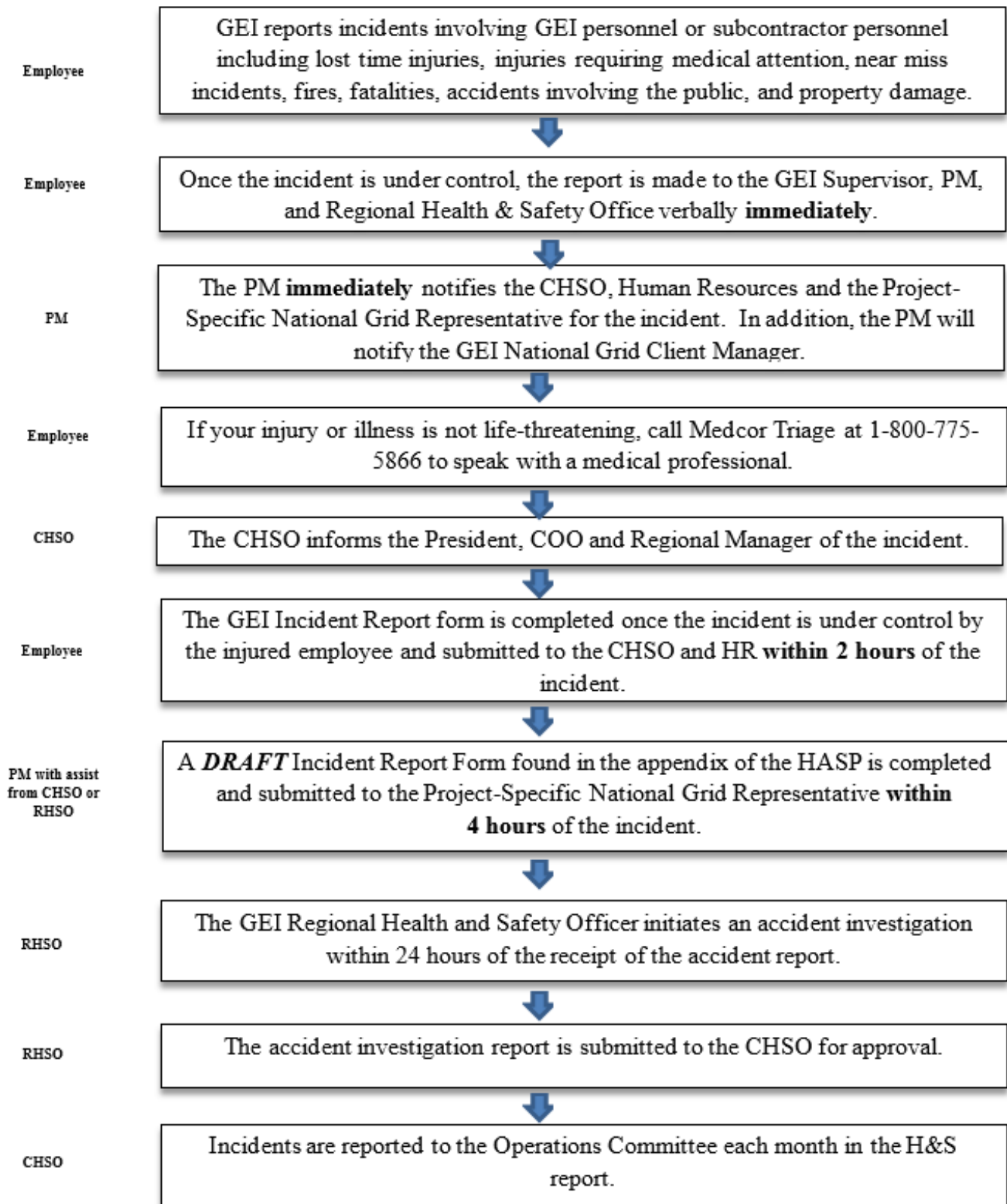
Cold Stress Guidelines

Stress	Symptoms	What to do
Mild Hypothermia	<ul style="list-style-type: none"> • Body Temp 98 to 90°F • Shivering • Lack of coordination, stumbling, fumbling hands • Slurred speech • Memory loss • Pale, cold skin 	<ul style="list-style-type: none"> • Move to warm area • Stay active • Remove wet clothes and replace with dry clothes or blankets • Cover the head • Drink warm (not hot) sugary drink
Moderate Hypothermia	<ul style="list-style-type: none"> • Body temp 90 to 86°F • Shivering stops • Unable to walk or stand • Confused and/or irrational 	<ul style="list-style-type: none"> • All of the above, plus: <ul style="list-style-type: none"> ○ Call 911 ○ Cover all extremities completely ○ Place very warm objects, such as hot packs on the victim's head, neck, chest, and groin
Severe Hypothermia	<ul style="list-style-type: none"> • Body temp 86 to 78°F • Severe muscle stiffness • Very sleepy or unconscious • Ice cold skin • Death 	<ul style="list-style-type: none"> • Call 911 • Treat victim very gently • Do not attempt to re-warm
Frostbite	<ul style="list-style-type: none"> • Cold, tingling, stinging, or aching feeling in the frostbitten area, followed by numbness • Skin color turns red, then purple, then white or very pale skin • Cold to the touch • Blisters in severe cases 	<ul style="list-style-type: none"> • Call 911 • Do not rub the area • Wrap in soft cloth • If help is delayed, immerse in warm (not hot) water
Trench Foot	<ul style="list-style-type: none"> • Tingling, itching, or burning sensation • Blisters 	<ul style="list-style-type: none"> • Soak feet in warm water, then wrap with dry cloth bandages • Drink a warm (not hot) sugary drink

Appendix D

Forms

Flow Chart for Accident Reporting





Accident/Incident Report Form

Please complete this form and send it to your Branch Manager, HR and CHSO **within 24 hours** of the incident.

SECTION A ACCIDENT/INCIDENT DETAILS

EMPLOYEE INFORMATION:		OTHER INJURED (IF APPLICABLE):	
Name: _____		Name: _____	
Home Address: _____ Street Address City State Zip Code		Home Address: _____ Street Address City State Zip Code	
Contact Information: () () Primary Secondary		Contact Information: () () Primary Secondary	
Date of Birth: _____		Date of Birth: _____	
Date of Hire: _____		Date of Hire: _____	
Branch: _____		Branch: _____	
Supervisor: _____		Supervisor: _____	

Date and Time Accident/Incident	Date and Time Reported	LOCATION OF INCIDENT/ACCIDENT
____ / ____ / ____ Month Day Year	____ / ____ / ____ Month Day Year	Project Name: _____
____ A.M. ____ P.M.	____ A.M. ____ P.M.	Client and Location: _____
		or _____
		Office Location: _____

INCIDENT TYPE: (Check All That Applies)	WITNESS INFORMATION
<input type="checkbox"/> Personal Injury/Illness <input type="checkbox"/> Vehicle Accident <input type="checkbox"/> Property Damage <input type="checkbox"/> Environmental Spill <input type="checkbox"/> Other	Name: _____ Contact Number: _____ Company: _____

WHAT HAPPENED TO THE INJURED PARTY: First Aid Administered Refused Treatment/Transport Transported to Hospital
 Returned to Work Went Home Went to Physician Unknown

Clinic/Hospital or Treating Physician: _____ Phone: _____
 Name Street Address City State Zip Code

SECTION B PERSONAL INJURY

Cause of Injury: _____

Part of Body Injured: _____ Multiple Injuries: Y N

Was PPE worn when injured? : Y N What PPE was worn? _____

WAS INJURY A RESULT OF THE USE A MOTOR VEHICLE: YES NO (If yes, complete Section C)



Accident/Incident Report Form

Please complete this form and send it to your Branch Manager, HR and CHSO **within 24 hours** of the incident.

SECTION C AUTO ACCIDENT ONLY

DRIVER/VEHICLE INFORMATION

Name of Insured: _____	Name of Other Driver: _____
Department: _____	Driver's License Number: _____
Driver's License Number: _____	State: _____
DOB: ____/____/____ State: _____	Description of Vehicle: License Plate Number: _____
Description of Vehicle: License Plate Number: _____	Make: _____ Model: _____ Year: _____ Color: _____
Make: _____ Model: _____ Year: _____ Color: _____	Insurance Carrier: _____
Owner: _____	Policy Number: _____ Ph. Number: _____

SECTION D PROPERTY DAMAGE OR CHEMICAL RELEASE ONLY

Type of Damage(s): _____

Cause of Damage(s): _____

Type of Chemical Released (if known): _____

Quantity of Chemical Released: _____

Spill Measures Employed: _____

SECTION E NATURE OF ACCIDENT/INCIDENT AND EXTENT OF INJURIES/DAMAGES

(Please give a detailed description of what happened. Attach a sketch or picture if applicable)

I hereby certify that the above information is true and correct to my understanding of this accident/incident.

Employee/Preparer's Name

Date and Time



Daily Safety Briefing and Site Visitor Sign-In

Project Number:	Project Name:
¹Date:	Time:
Briefing Conducted by:	Signature:

This sign-in log documents the tailgate briefing conducted in accordance with the site specific HASP. Personnel who perform work operations on site are required to attend each briefing and to acknowledge receipt of each briefing, daily.

TOPICS COVERED (check all those covered):

<input type="checkbox"/> Accident Reporting Procedures	<input type="checkbox"/> General PPE Usage	<input type="checkbox"/> Site Control	<input type="checkbox"/> Other:
<input type="checkbox"/> Cellular Phone Charged w/Service	<input type="checkbox"/> Heat Stress	<input type="checkbox"/> Site Emergency Procedures	<input type="checkbox"/> Other:
<input type="checkbox"/> Changes to the HASP	<input type="checkbox"/> Hearing Conservation	<input type="checkbox"/> Slips, Trips, Falls	<input type="checkbox"/> Other:
<input type="checkbox"/> Cold Stress	<input type="checkbox"/> Lockout/Tagout	<input type="checkbox"/> Traffic Safety	<input type="checkbox"/> Other:
<input type="checkbox"/> Confined Space	<input type="checkbox"/> Personal Hygiene	<input type="checkbox"/> Other:	<input type="checkbox"/> Other:
<input type="checkbox"/> Decon Procedures	<input type="checkbox"/> Respiratory Protection	<input type="checkbox"/> Other:	<input type="checkbox"/> Other:
<input type="checkbox"/> Exposure Guidelines	<input type="checkbox"/> Review of Hazards	<input type="checkbox"/> Other:	<input type="checkbox"/> Other:

Daily Safety Topic Description:

Personnel Sign-in List

Printed Name	Signature	Company Name	Time-In	Time-Out

¹ This form is applicable for only 1 day of site activity. Revised January 2015

NEAR MISS REPORT

A near miss is a potential hazard or incident that has not resulted in any personal injury. Unsafe working conditions, unsafe employee work habits, improper use of equipment, or use of malfunctioning equipment have the potential to cause work related injuries. It is everyone's responsibility to report and/or correct these potential accidents/incidents immediately. Please complete this form as a means to report these near-miss situations. Send a copy of the completed form to the Project Manager, Regional Health and Safety Officer and the Corporate Health and Safety Officer.

Location: _____

Site Name: _____

Date: _____

Time: _____ a.m. p.m.

Weather conditions, site operations taking place during near miss. _____

Please check all appropriate conditions:

Unsafe Act

Unsafe equipment

Unsafe Condition

Unsafe use of equipment

Description of incident or potential hazard: _____

Employees or sub-contractors involved if applicable. _____

Employee Signature _____ Date _____

Print Name _____

NEAR MISS INVESTIGATION

Description of the near-miss condition: _____

Causes (primary & contributing) _____

Corrective action taken (Remove the hazard, replace, repair, or retrain in the proper procedures for the task) _____

Actions not yet taken _____

Signed: _____ Date Completed: _____

Print Name

Not completed for the following reason: _____ Date: _____

Project Safety Briefing Form

Project Number:	Project Name:
Date:	Time:
Briefing Conducted by:	Signature:

This sign-in log documents that a project specific-briefing was conducted in accordance with the site-specific HASP and GEI's H&S policy. GEI personnel who perform work on site are required to attend this project briefing. Applicable health and safety SOPs and any additional hazards are also required to be reviewed during this briefing. Prior to the start of the project or upon the start of a new on-site project team member, this form must be completed. Please email this completed form to:

Health&SafetyTeam@geiconsultants.com

TOPICS COVERED (check all those covered):			
SOP HS-001 Biological Hazards		SOP HS-025 Manual Lifting	
SOP HS-002 Bloodborne Pathogens		SOP HS -26 Hazard Identification	
SOP HS-003 Container Management		SOP HS-27 Confined Space Entry for Sanitary Sewers	
SOP HS-004 Driver Safety		SOP HS-28 Safe Trailer Use	
SOP HS-005a Electrical Safety		SOP HS-29 Overtime and Fatigue Management	
SOP HS-005b Lockout/Tagout		Accident Reporting Procedures	
SOP HS-006 Excavation/Trenching		Changes to the HASP	
SOP HS-008a Hand Tools (Non-Powered)		Cold Stress	
SOP HS-008b Powered Hand Tools		Confined Space	
SOP HS-009 Hazardous Substances Management		Decon Procedures	
SOP HS-010 Inclement Weather		Exposure Guidelines	
SOP HS-011 Ladders		General PPE Usage	
SOP HS-012 Noise Exposure		Heat Stress	
SOP HS-013 Nuclear Density Gauge		Hearing Conservation	
SOP HS-014 Utility Markout		Lockout/Tagout	
SOP HS-015 Respirator Fit Test		Personal Hygiene	
SOP HS-016 Traffic Hazards		Respiratory Protection	
SOP HS-017 Water Safety		Review of Hazard Evaluation	
SOP HS-018 Working Around Heavy Equipment		Site Control	
SOP HS-019 Rail Safety		Site Emergency Procedures	
SOP HS-020 Aerial Lift		Slips, Trips, Falls	
SOP HS-021 Mobile Equipment		Other (Specify):	
SOP HS-022 Aquatic Ecological Survey/Electrofishing		Other (Specify):	
SOP HS-023 Scaffolding		Other (Specify):	
SOP HS-024 Wilderness Safety		Other (Specify):	

Personnel Sign-in List	
Printed Name	Signature

Appendix E

GEI's Health and Safety SOPs

STANDARD OPERATING PROCEDURES

SOP No. HS-001 Biological Hazards

1.1 Objective

The objective of this Standard Operating Procedure (SOP) is to prevent or limit the potential for GEI personnel to encounter biological hazards during field activities.

1.2 General

This SOP is intended for use by employees engaged in work with the potential for contact with biological hazards such as animals, insects, plants, and sewage. The site-specific health and safety plan (HASP) should include a hazard assessment for the project that identifies the potential for encounters with biological hazards and the control methods to be implemented by GEI employees. These hazards must be reviewed in the project safety briefing and documented on the Project Safety Briefing form, found on the Safety page of the GEI intranet.

1.3 Mammals

During some site operations, animals such as stray or domesticated dogs or cats, raccoons, snakes, bears, rats, bats, etc. may be encountered. Employees should use discretion and attempt to avoid contact with animals. If these animals present a problem, efforts will be made to remove these animals from the site by contacting a licensed animal control technician.

1.3.1 Rabies

The rabies virus is transmitted through the bite of an infected animal or contact with saliva or brain/nervous system tissue of an infected animal. The rabies virus infects the central nervous system, causing disease in the brain. The early symptoms of rabies in people are fever, headache, and general weakness or discomfort. As the disease progresses, more specific symptoms appear and may include insomnia, anxiety, confusion, slight or partial paralysis, excitation, hallucinations, agitation, hypersalivation (increase in saliva), difficulty swallowing, and hydrophobia (fear of water). Death usually occurs within days of the onset of these symptoms.

If you are bitten or think you may be exposed, wash any wounds immediately and thoroughly with soap and water. Then go to the hospital emergency room and notify the Project Manager and the People Safety Team. The doctor, possibly in consultation with the state or local health department, will decide if you need a rabies vaccination.

Decisions to start series of vaccinations will be based on your type of exposure and the animal you were exposed to, as well as laboratory and surveillance information for the geographic area where the exposure occurred. If possible have someone document what type of animal it was, how it was behaving prior to the bite, what caused it to bite the

employee, and if it's not a domestic animal that would be easy to find again in the future, try to get animal control on site to capture it. An Incident Report Form must be completed and submitted, per GEI's Incident reporting procedures. This form is available on the Safety App (smart phones) and on the Safety page on the GEI intranet.

1.4 Insects and Arachnids

Insects, including bees, wasps, hornets, mosquitoes, ticks, spiders, etc., may be present at a job site making the chance of a bite/sting possible. Some individuals may have a severe allergic reaction to an insect bite or sting that can result in a life-threatening condition. Some insect bites can transmit diseases such as Lyme disease or a virus such as West Nile. The following is a list of preventive measures:

- Apply insect repellent prior to performing field work and as often as needed throughout the work shift.
- Wear proper personal protective equipment (PPE), including protective clothing (work boots, socks, and light colored clothing).
- Wear shoes, long pants with bottoms tucked into boots or socks, and a long-sleeved shirt when outdoors for long periods of time, or when many insects are most active (between dawn and dusk).
- When walking in wooded areas, avoid contact with bushes, tall grass, or brush as much as possible.
- Field personnel who have or may have insect allergies must have insect allergy medication onsite and must inform the Site Safety Officer (SSO) and the People and Safety Team of their particular allergy prior to commencing work.
- Field personnel should perform a self-check at the end of the day for ticks.

1.4.1 Tick-borne Diseases

Lyme Disease

Lyme disease is caused by infection from a deer tick that carries a spirochete (a bacterium). During the painless tick bite, the spirochete may be transmitted into the bloodstream, often after feeding on the host for 12 to 24 hours. The ticks that cause the disease are often no bigger than a poppy seed or a comma in newsprint. The peak months for human infection are from May to September.

Symptoms appear in three stages. First symptoms usually appear from 2 days to a few weeks after a person is bitten by an infected tick. Symptoms usually consist of a ring-like red rash on the skin where the tick was attached. The rash is often bulls-eye like with red around the edges and clear in the center. The rash may be warm, itchy, tender, and/or "doughy." This rash appears in only 60 to 80 percent of infected persons. An infected

person also has flu-like symptoms of a stiff neck, chills, fever, sore throat, headache, fatigue, and joint pain. These symptoms often disappear after a few weeks.

The second stage symptoms, which occur weeks to months later include meningitis, severe headache, drooping of the muscles on the face, called Bell's Palsy, encephalitis, numbness, withdrawal, and lethargy. These symptoms may last for several weeks to several months. Third stage symptoms, which occur months or years later include arthritis, heart problems, and loss of memory. The third stage symptoms may mimic multiple sclerosis and Alzheimer's disease.

When in areas that could harbor deer ticks, employees should wear light color clothing, and visually check themselves and check and be checked by another employee when coming from wooded or vegetated areas. If a GEI employee has a tick bite, the People and Safety Team and Project Manager must be contacted immediately. The employee will be offered the option for medical treatment by a physician, which typically involves antibiotics. An Incident Report form must be completed in compliance with the Incident Reporting procedures. This form is available on the Safety App (smart phones) and on the Safety page on the GEI intranet.

If personnel feel sick or have signs similar to those mentioned above, the SSO and the People and Safety Team must be notified immediately.



Figure 1: From left to right, the deer tick adult female, adult male, nymph, and larva on a centimeter scale.

How to Remove a Tick

A tick can be removed from the skin by pulling gently at the head with tweezers. If tweezers are not available, use tissue paper or cloth to grasp the tick. It is important to grasp the tick as close to the site of attachment and use a firm steady pull to remove it. Wash hands immediately after with soap and water. The affected area should also be washed with soap and water, then disinfected with an antiseptic wipe, if available. All mouth parts must be removed from the skin. If the tick was removed by breaking off the

mouth parts, an irritation or infection may occur because the organism that is causing the disease can still enter the body through the skin.

Treatment for Lyme Disease

Treatment with antibiotics is effective and recovery is usually complete. For first stage symptoms, antibiotics are usually given orally. However, treatment for second and third stage symptoms is prolonged and recovery may take longer. Antibiotic treatment is usually provided intravenously for second and third stage Lyme disease.

Babesiosis

The deer tick can also cause Babesiosis, an infection of the parasite *Babesia Microti*. Symptoms of Babesiosis may not be evident, but may also include fever, fatigue and hemolytic anemia lasting from several days to several months. Babesiosis is most commonly diagnosed in the elderly or in individuals whose immune systems are compromised. If there are no signs or symptoms of Babesiosis, usually no treatment is needed. If an employee believes they might have Babesiosis they'll see a physician to be tested. Treatment usually consists of taking prescription medications for 7 to 10 days.

Ehrlichiosis

Ehrlichiosis is a tick-borne disease which can be caused by either of two different organisms. Human monocytic ehrlichiosis (HME) is caused by *Ehrlichia chaffeensis*, which is transmitted by the lone star tick (*Amblyomma americanum*). Human granulocytic anaplasmosis (HGA), previously known as human granulocytic ehrlichiosis (HGE), is caused by *Anaplasma phagocytophilia*, which is transmitted by the deer tick (*Ixodes scapularis*).

Ehrlichiosis is transmitted by the bite of infected ticks, including the deer tick and the lone star tick. The symptoms of HME and HGE are the same and usually include fever, muscle aches, weakness and headache. Patients may also experience confusion, nausea, vomiting and joint pain. Unlike Lyme disease or Rocky Mountain spotted fever, a rash is not common. Infection usually produces mild to moderately severe illness, with high fever and headache, but may occasionally be life-threatening or even fatal. Symptoms appear 1 to 3 weeks after the bite of an infected tick. However, not every exposure results in infection. For those that become infected a drug called Doxycycline will be prescribed.

Rocky Mountain Spotted Fever

Rocky Mountain spotted fever is a tick-borne disease caused by a rickettsia (a microbe that differs somewhat from bacteria and virus). In the eastern United States, children are infected most frequently, while in the western United States, disease incidence is highest among adult males. Disease incidence is directly related to exposure to tick-infested habitats or to infested pets. Rocky Mountain spotted fever is characterized by a sudden onset of moderate to high fever (which can last for 2-3 weeks), severe headache, fatigue, deep muscle pain, chills and rash. The rash begins on the legs or arms, may include the

soles of the feet or palms of the hands and may spread rapidly to the trunk or rest of the body. Symptoms usually appear within 2 weeks of the bite of an infected tick. Like Ehrlichiosis the prescription drug Doxycycline is the first line treatment option.

1.4.2 Mosquito-Borne Disease

West Nile Virus

West Nile Virus is a mosquito-borne infection transmitted through the bite of an infected mosquito. The symptoms of West Nile Virus can be asymptomatic (no symptoms) or in more serious cases can lead to West Nile Fever. West Nile Fever can include fever, headache, tiredness, body ache, an occasional rash on the trunk of the body, and swollen lymph glands. In severe cases, people have developed West Nile Encephalitis or Meningitis which symptoms include fever, headache, neck stiffness, tremors, coma, and in some cases death. The incubation period for the disease is usually 2 to 15 days. The symptoms can range from a few days to several weeks. Most mosquitoes are not infected and the chance of infection from a mosquito bite of an on-site employee is very small.

1.5 Repellants

The following precautions will be used to help reduce the risk of mosquito bites:

Reduce mosquito-breeding areas by making sure wheelbarrows, buckets, and other containers are turned upside down when not used so that they do not collect standing water. According to the Environmental Protection Agency (EPA), many mosquitoes can breed in pooled water that's minimal enough to fill a bottle cap.

Wear shoes, long pants with bottoms tucked into boots or socks, and a long-sleeved shirt when outdoors for long periods of time, or when many mosquitoes are most active (between dawn and dusk).

Use mosquito repellent according to the manufacturer's directions when outdoors for long periods of time and when mosquitoes are most active.

Centers for Disease Control and Prevention (CDC) evaluation of information contained in peer-reviewed scientific literature and data available from the EPA has identified several EPA-registered products that provide repellent activity sufficient to help people avoid the bites of disease carrying mosquitoes. Products containing these active ingredients typically provide reasonably long-lasting protection:

- **DEET** (Chemical Name: N,N-diethyl-m-toluamide or N,N-diethyl-3-methylbenzamide)
- **Picaridin** (KBR 3023, Chemical Name: 2-(2-hydroxyethyl)-1-piperidinecarboxylic acid 1-methylpropyl ester)

- **Oil of Lemon Eucalyptus** or **PMD** (Chemical Name: para-Menthane-3,8-diol) the synthesized version of oil of lemon eucalyptus
- **IR3535** (Chemical Name: 3-[N-Butyl-N-acetyl]-aminopropionic acid, ethyl ester)
- **Permethrin** (3-Phenoxybenzyl (1RS)-cis,trans-3-(2,2-dichlorovinyl) -2,2-dimethylcyclopropanecarboxylate) – Permethrin kills ticks and can be used on clothing (but not skin)

The EPA characterizes the active ingredients DEET and Picaridin as “conventional repellents” and Oil of Lemon Eucalyptus, PMD, and IR3535 as “biopesticide repellents”, which are derived from natural materials.

In general, higher concentrations of active ingredient provide longer duration of protection, regardless of the active ingredient, although concentrations above approximately 50 percent do not offer a marked increase in protection time. Products with less than 10 percent active ingredient may offer only limited protection, often from 1 to 2 hours. Products that offer sustained release or controlled release (micro-encapsulated) formulations, even with lower active ingredient concentrations, may provide longer protection times. Regardless of what product you use, if you start to get mosquito bites reapply the repellent according to the label instructions or remove yourself from the area with biting insects if possible.

Clothing and other products can be purchased pre-treated, or products can be treated using EPA-registered products. Permethrin is the only pesticide approved by the EPA for these uses. Permethrin binds tightly to the fabrics, resulting in little loss during washing and minimal transfer to the skin. Permethrin is poorly absorbed through the skin, although sunscreens and other products may increase the rate of skin absorption.

If you decide to use permethrin-treated clothing, consider these tips:

- Read the application instructions carefully and apply the product according to the label directions. Do not over-treat products.
- Permethrin treatments are only intended for use on fabrics; do not apply them directly to the skin or other items.
- Do not apply permethrin to clothing while it is being worn.
- Apply the product to clothing outdoors in well ventilated areas that are protected from wind.
- Hang treated fabrics outdoors and allow them to dry completely before wearing them.
- Wash permethrin treated clothing separately from other clothing items.

1.6 Poisonous Plants

The potential for contact with poisonous plants, such as poison ivy, oak, and sumac exists when performing fieldwork in wooded or boggy areas. Urushiol, an oily organic allergen found in plants, can cause an allergic reaction when in contact with the leaves or vines.

Poison ivy can be found as vines on tree trunks or as upright bushes. Poison ivy consists of three leaflets with notched edges. Two leaflets form a pair on opposite sides of the stalk, and the third leaflet stands by itself at the tip. Poison ivy is red in the early spring and turns shiny green later in the spring. Poison ivy grows throughout much of North America, including all states east of the Rocky Mountains. It is normally found in wooded areas, especially along edge areas where the tree line breaks and allows sunshine to filter through. It also grows in exposed rocky areas, open fields, and disturbed areas.

Poison oak can be present as a sparsely-branched shrub. Poison oak can grow anywhere in the United States with the exception of Hawaii, Alaska, and some southwest areas that have desert climates. Poison oak is similar to poison ivy in that it has the same leaflet configuration; however, the leaves have slightly deeper notches.

Poison sumac can be present in the form of a flat-topped shrub or tree. It has fern-like leaves, which are velvety dark green on top and pale underneath. The branches of immature trees have a velvety “down.” Poison sumac has white, “hairy” berry clusters. Poison sumac grows exclusively in very wet or flooded soils, usually in swamps and peat bogs, in the eastern United States.



Poison Ivy



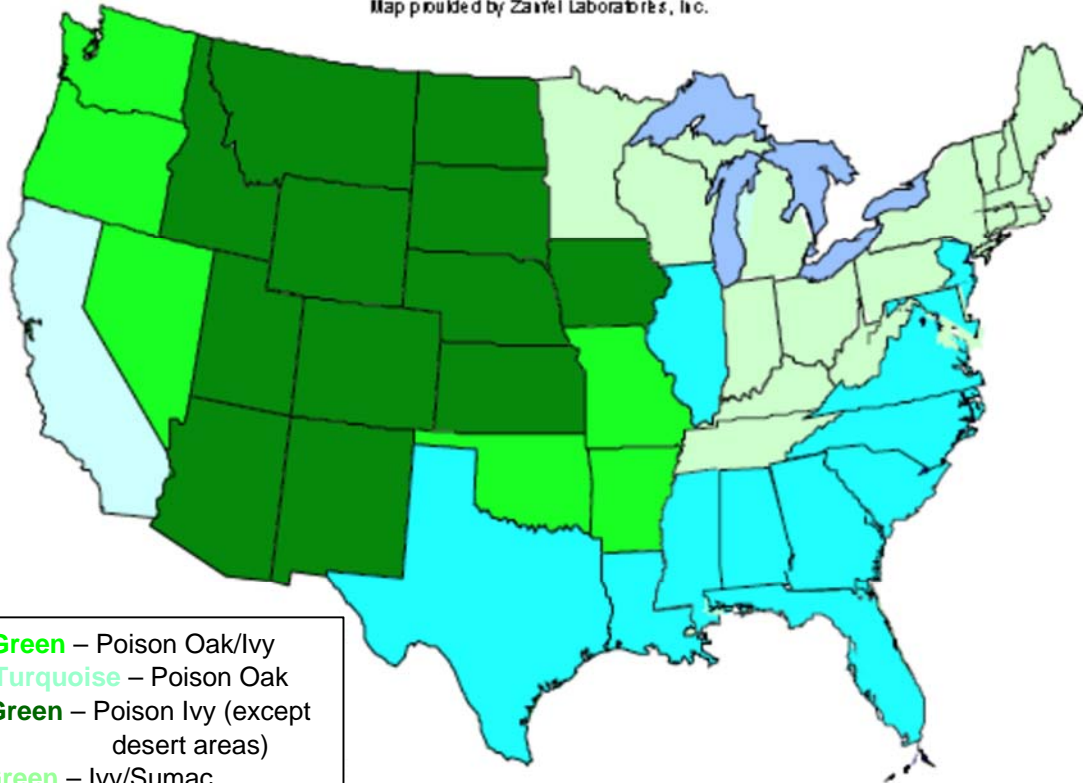
Poison Oak



Poison Sumac

U.S. Prevalence of Poison Ivy, Oak & Sumac

Map provided by Zante Laboratories, Inc.



- Lime Green** – Poison Oak/Ivy
- Light Turquoise** – Poison Oak
- Dark Green** – Poison Ivy (except desert areas)
- Pale Green** – Ivy/Sumac
- Turquoise** – Ivy/Oak/Sumac

Source: United States Department of Agriculture Plant Database, <http://plants.usda.gov/>

To prevent exposure to these poisonous plants:

- Wear proper PPE, including long sleeves, long pants, boots, and gloves.
- Barrier skin creams, such as lotion containing bentoquatam (Tecnu®), may offer some protection prevent the occurrence of exposure symptoms.
- Contact with poison ivy, sumac, or oak may lead to a skin rash, characterized by reddened, itchy, blistering skin which needs first aid treatment. Employees with known allergies should identify themselves to the SSO or Project Manager prior to starting field work as a precautionary measure. If you believe you have contacted one of these plants:
 - Immediately wash skin thoroughly with soap and water, taking care not to touch your face or other body parts.
 - Contact the People and Safety Team and Project Manager immediately after caring for affected skin.

- Wash exposed clothing separately in hot water with detergent.
- After use, clean tools, and soles of boots with rubbing alcohol or soap and lots of water. Urushiol can remain active on the surface of objects for up to 5 years.
- If a rash occurs, contact the People and Safety Team and complete and submit an Incident Report Form. This form is available on the Safety App (smart phones) and on the Safety page on the GEI intranet.

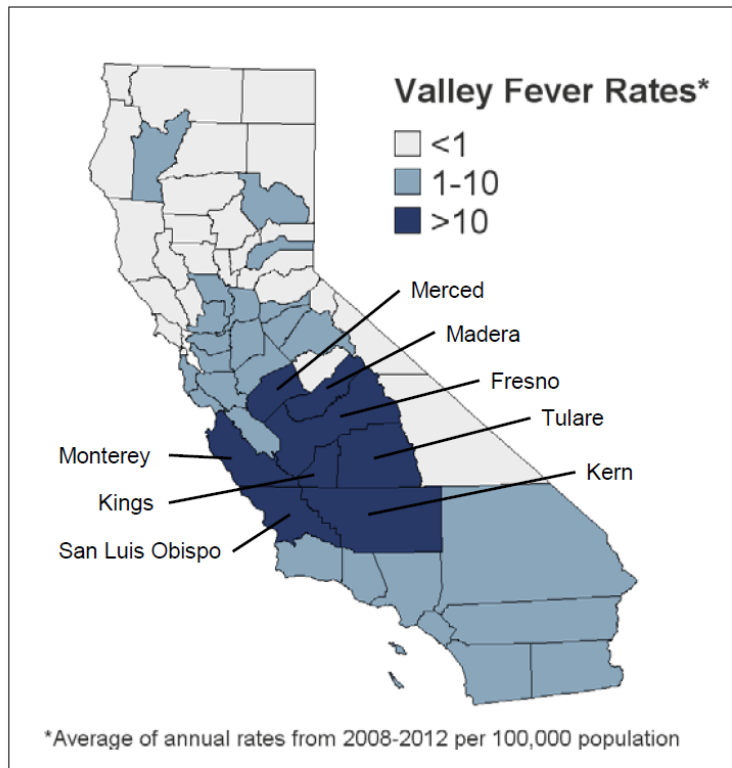
1.7 Sewage and Bacterial Impacted Sediments

Some project work may be conducted at sites that serve or have served as a combined sewer overflow and consequently may have received untreated sanitary sewage from numerous sources. Decomposed sewage can potentially be encountered within sites and their sediments. Sediments could contain soil and marine microorganisms, and bacterium associated with sewage. Many of these bacterium can cause illness through ingestion, direct contact, or the inhalation of a bio-aerosol possibly in the form of dust. Potential respiratory exposure to biological agents can also occur through the inhalation of aerosols produced during sediment handling activities. PPE as identified in the site-specific HASP will be worn to minimize potential exposures. Employees will follow the decontamination or disposal procedures identified in the HASP.

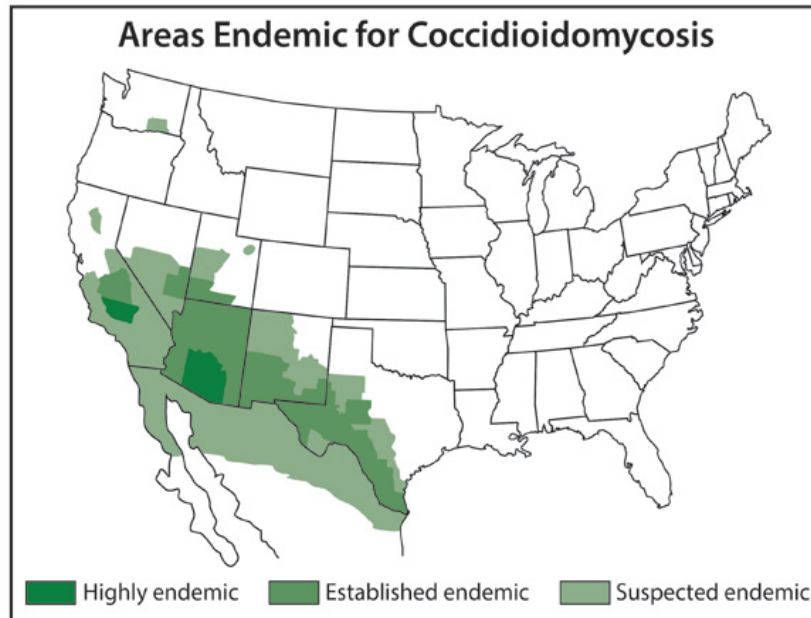
1.7.1 Fungal Spores in Soil – Valley Fever

Valley Fever is an illness that usually affects the lungs. It is caused by the fungus *Coccidioides immitis* that lives in the top 2 to 12 inches of soil in many parts of California. When fungal spores are present, any work activity that disturbs the soil, such as digging, grading, or other earth moving operations, or vehicle operation on dirt roads, can cause the spores to become airborne, therefore increasing the risk of Valley Fever. All employees on sites where the fungus is present, and who are exposed to dusty conditions and wind-blown dusts are at increased risk of becoming infected.

Valley Fever fungal spores are too small to be seen, and there is no reliable way to test the soil for spores before working in a particular place. Valley Fever can be found throughout the southwestern United States, parts of Mexico, and South America. Some California counties consistently have Valley Fever fungus present in the soil. In these regions Valley Fever is considered endemic. Health departments track the number of cases of Valley Fever illness that occur. This information is used to map illness rates as seen on the figures below from the Center of Disease Control Valley Fever Awareness website.



Rates of reported Valley Fever cases in California counties from 2008–2012. Darkest colored counties had the highest rates of Valley Fever.



When present, symptoms usually occur between 7 to 21 days after breathing in spores, and can include:

- Cough
- Fever
- Chest pain
- Headache
- Muscle aches
- Rash on upper trunk or extremities
- Joint pain in the knees or ankles
- Fatigue

Symptoms of Valley Fever can be mistaken for other diseases such as the flu (influenza) and TB (tuberculosis), so it is important for employees to obtain medical care for an accurate diagnosis and possible treatment.

While there is no vaccine to prevent Valley Fever, the following important steps must be taken in order to limit risk:

- Determine if the worksite is in an endemic area. Contact the local health department for more information about the risk in the county GEI is performing work that may disturb soils.
- Prepare work plans and work practices that reduce employee’s exposure, which may include:
 - Provide air conditioned cabs with properly maintained dust filters for vehicles that generate heavy dust and make sure employees keep windows and vents closed.
 - Suspend work during heavy winds.
- When exposure to dust is unavoidable, National Institute for Occupational Safety and Health (NIOSH)-approved respiratory protection with particulate filters rated as N95, N99, N100, P100, or High Efficiency Particulate Air (HEPA) must be provided. The Project Manager must work with the Safety Team to develop and implement a respiratory protection program in accordance with California’s Occupational Safety and Health Administration (Cal/OSHA’s) Respiratory Protection standard (8 CCR 5144) for the project.
- Take measures to reduce transporting spores offsite, such as:
 - Clean tools, equipment, PPE, and vehicles before transporting offsite.
 - If employee’s clothing is likely to be heavily contaminated with dust, provide coveralls and change rooms, and showers where possible.

1.8 Injury Reporting

If a GEI employee suffers an injury, bite, or sting on the job that is not life threatening, call Medcor Triage at 1-800-775-5866 to speak with a medical professional. Then, immediately report the injury to the Supervisor/Project Manager and Regional Safety Officer.

After verbal notification has been made, an Incident Report Form is to be completed by the employee and/or Supervisor/Project Manager and submitted to the People & Safety Team immediately following care of the incident. This form is available on the Safety App (smart phones) and on the Safety page on the GEI intranet.

Upon notification from a Branch or Office Manager, Human Resources, and/or the receipt of the Incident Report Form, the Regional Health & Safety Officer (RHSO) will conduct an investigation and evaluation on what happened and how and why it happened. The Corporate Health and Safety Officer (CHSO) will then recommend (as necessary) engineering controls, personal protection equipment, training or other appropriate measures to minimize the potential for future injuries. The CHSO/RHSO may develop educational information based on lessons learned for distribution to GEI employees.

1.9 Limitations

Follow safety procedures as defined in the site-specific HASP. Appropriate PPE must be worn correctly to provide the intended level of protection.

1.10 References

<http://www.cdc.gov/ncidod/dvbid/westnile/index.htm>

http://www.cdc.gov/ncidod/dvbid/westnile/qa/insect_repellent.htm

<http://www.epa.gov/pesticides/health/mosquitoes/insectrp.htm>

<http://www.cdc.gov/niosh/topics/lyme/>

Protecting Yourself from Ticks and Mosquitoes, NIOSH Fast Facts, Publication No. 2010-119

<http://npic.orst.edu/pest/mosquito/ptc.html>

<http://www.cdc.gov/features/valley-fever-10-things/>

<https://www.cdph.ca.gov/HealthInfo/discond/Documents/VFGeneral.pdf>

<https://blog.epa.gov/blog/tag/mosquitoes/>

1.11 Attachments

None

1.12 Contact

Health&SafetyTeam@geiconsultants.com

1.13 Review History

- June 2016
- June 2014
- November 2013
- October 2010

STANDARD OPERATING PROCEDURES

SOP No. HS-002 Infectious Materials and Bloodborne Pathogens Exposure Control Plan

1.1 Objective

GEI personnel may come in contact with potentially infectious agents (materials) when performing first aid or cardiopulmonary resuscitation (CPR). Employees may also come into contact with these agents when working at certain contaminated sites (i.e., urban sites, discarded contaminated needles, or sewer outfall exposures). This standard operating procedure (SOP) has been developed to minimize the potential for exposure to employees who may contact, directly or indirectly, infectious agents.

1.2 General

This SOP is intended for use by employees engaged in work with the potential for contact with infectious materials and bloodborne pathogens. The site-specific health and safety plan (HASP) should include a hazard assessment for the project that identifies the potential for encounters with infectious materials or bloodborne pathogens and the control methods to be implemented by GEI employees. These hazards should be reviewed in the project safety briefing and documented on the Project Safety Briefing form, found on the Safety page of the GEI intranet.

Universal Precautions (i.e., treat all potentially infectious materials as if it were infected) will be used by GEI employees.

1.3 Exposure Control Plan

1.3.1 Standard Procedures

Sampling of potentially infectious materials will be performed in a manner that minimizes the potential for creating splashes, droplets, or aerosols. Mechanical pipetting devices will be used for manipulating sanitary sewer effluent. Mouth pipetting is prohibited.

The use of glassware or equipment with sharp or pointed edges will be kept at a minimum to reduce the potential of injury that would create a direct route of entry into the body for infectious materials.

Minor cuts, scratches, or other breaks in the skin barrier will be covered prior to the handling of infectious materials. Employees experiencing exudative lesions or weeping dermatitis will refrain from direct contact with infectious materials.

Eating, drinking, smoking, or application of cosmetics is not permitted in areas where potentially infectious materials are handled or sampled.

Employees will wash and disinfect their hands, face, or other potentially contaminated skin surfaces upon completing the handling of infectious or potentially infectious agents or after rendering first aid.

1.3.2 Personal Protective Equipment

Personal Protective Equipment (PPE) will be worn to reduce the potential of exposures to splashes or aerosols. At a minimum, PPE will include safety glasses and appropriate gloves, but may also require the use of face, respiratory, foot, and full-body protection. Refer to the site-specific HASP for specific PPE requirements.

Disposable PPE used in the handling or sampling of infectious materials will be appropriately disposed of and not reused.

1.3.3 Medical Monitoring

Medical monitoring is required for an employee when a potential workplace exposure has occurred. The employee must follow the GEI Incident Reporting procedures regarding the potential exposure as soon as possible. For infectious agents in which a medically accepted vaccination has been developed (e.g., hepatitis B virus) (HBV) potentially exposed employees will be given the option to receive an inoculation at no cost. Employees who have been exposed will be given the option to receive a confidential medical evaluation also at no cost. Required records for exposed employees will be kept confidential.

1.3.4 Training

Employees with a reasonable risk for exposure must complete Bloodborne Pathogen training covering the following topics:

- An explanation of the Occupational Health and Safety Administration (OSHA) bloodborne pathogen standard.
- A general explanation of bloodborne diseases.
- An explanation of the modes of transmission of bloodborne diseases.
- An explanation of the GEI's Bloodborne Pathogen SOP and exposure control plan.
- Appropriate methods for recognizing tasks that involve potential exposure.
- An explanation of the use and limitations of methods to prevent exposure.
- Proper types, use, handling, decontamination, and disposal of PPE.
- The availability of HBV vaccines and the procedures for obtaining a vaccination.
- Appropriate actions to take during an emergency involving bloodborne pathogens.
- Post-exposure procedures.
- An explanation of required signs and labels.

1.4 Injury Reporting

If a GEI employee suffers an injury on the job that is not life threatening, call Medcor Triage at 1-800-775-5866 to speak with a medical professional. Then, immediately report the injury to the Supervisor/Project Manager and Regional Health & Safety Officer (RHSO).

After verbal notification has been made, an Incident Report Form is to be completed by the employee and/or Supervisor/Project Manager and submitted to the People & Safety Team immediately following care of the incident. This form is available on the Safety App (smart phones) and on the Safety page on the GEI intranet.

Upon notification from a Branch or Office Manager, Human Resources, and/or the receipt of the Incident Report Form, the RHSO will conduct an investigation and evaluation on what happened and how and why it happened. The Corporate Health & Safety Officer (CHSO) will then recommend (as necessary) engineering controls, personal protection equipment, training or other appropriate measures to minimize the potential for future injuries. The CHSO/RHSO may develop educational information based on lessons learned for distribution to GEI employees.

1.5 Limitations

Follow safety procedures as defined in the site-specific HASP. Appropriate PPE must be worn correctly to provide the intended level of protection.

1.6 Attachment

None

1.7 Reference

OSHA 29 CFR 1910.1030 – Bloodborne Pathogens

1.8 Contact

Health&SafetyTeam@geiconsultants.com

1.9 Review History

- June 2016
- June 2014
- November 2013
- January 2011
- November 2010

STANDARD OPERATING PROCEDURES

SOP NO. HS-003 Container Management

1.1 Objective

This Standard Operating Procedure (SOP) has been developed to minimize the potential for injuries to GEI employees performing container and drum handling and sampling, through proper use of engineering and administrative controls, personal protective equipment (PPE), and education.

1.2 General

This SOP is intended for use by employees engaged in work with the management of containers that may contain hazardous substances or contaminated media. The site-specific health and safety plan (HASP) should include a hazard assessment and control methods to be implemented by GEI employees. These hazards should be reviewed in the project safety briefing and documented on the Project Safety Briefing form, found on the Safety page of the GEI intranet.

Hazardous substances and contaminated media will be handled, transported, labeled, and disposed of in accordance with this paragraph. Drums and containers will meet the appropriate United States Department of Transportation (DOT), Occupational Safety and Health Administration (OSHA), and Environmental Protection Agency (EPA) regulations for the wastes that they contain.

Site operations will be organized to minimize the amount of drum or container movement. Prior to movement of drums or containers, employees exposed to the transfer operation will be notified of the potential hazards associated with the contents of the drums or containers. Unlabeled drums and containers will be considered to contain hazardous substances and handled accordingly until the contents are positively identified and labeled.

Fire extinguishing equipment meeting the requirements of 29 CFR Part 1910, Subpart L, shall be on hand and ready for use to control incipient fires.

DOT specified salvage drums or containers and suitable quantities of proper absorbent will be kept available and used in areas where spills, leaks, or ruptures may occur. Where spills may occur, a spill containment program, which may be part of the HASP, will be implemented to contain and isolate the entire volume of the hazardous substance being transferred.

1.3 Opening Drums and Containers

The following procedures will be followed in areas where drums or containers are being opened:

- Employees not actually involved in opening drums or containers will be kept a safe distance from the drums or containers being opened.
- If employees must work near or adjacent to drums or containers being opened, a suitable shield that does not interfere with the work operation will be placed between the employee and the drums or containers being opened to protect the employee in case of accidental release.
- GEI employees will not handle or attempt to open bulging containers. Employees will not stand upon or work from drums or containers. GEI will contract with a hazardous waste company to handle, manage, and dispose of a bulging drum.

1.4 Material Handling Equipment

Several types of equipment can be used to move drums: (1) a drum grappler attached to a hydraulic excavator; (2) a small front-end loader, which can be either loaded manually or equipped with a bucket sling; (3) a rough terrain forklift; (4) a roller conveyor equipped with solid rollers; and (5) drum carts designed specifically for drum handling. GEI employees will not operate heavy equipment to move drums. This will be handled by an authorized subcontractor.

The following procedures can be used to maximize worker safety during drum handling and movement:

- Train personnel in proper lifting and moving techniques to prevent back injuries.
- Make sure the vehicle selected has sufficient rated load capacity to handle the anticipated loads, and make sure the vehicle can operate smoothly on the available road surface.
- Air condition the cabs of vehicles to increase operator efficiency; protect the operator with heavy splash shields.
- Supply operators with appropriate respiratory PPE when needed. Normally either a combination SCBA/SAR with the air tank fastened to the vehicle, or an airline respirator, and an escape SCBA are used because of the high potential hazards of drum handling. This improves operator efficiency and provides protection in case the operator must abandon the equipment.
- Have overpacks ready before any attempt is made to move drums.
- Before moving anything, determine the most appropriate sequence in which the various drums and other containers should be moved. For example, small

containers may have to be removed first to permit heavy equipment to enter and move the drums.

- Exercise extreme caution in handling drums that are not intact and tightly sealed.
- Ensure that operators have a clear view of the roadway when carrying drums. Where necessary, have ground workers available to guide the operator's motion.

1.5 Leaking, Open, and Deteriorated Drums

If a drum containing a liquid cannot be moved without rupture, immediately transfer its contents to a sound drum using a pump designed for transferring that liquid. Contract an approved vendor to immediately use an over pack container if the:

- Leaking drum contains sludge or semi-solids;
- Open drum contains liquid or solid waste;
- Deteriorated drum can be moved without rupture.

1.6 Radioactive Wastes

GEI does not routinely handle or manage radioactive waste. If required to do so for a project, procedures will be approved by the Corporate Health and Safety Officer (CHSO) and Regional Health and Safety Officer (RHSO).

1.7 Shock-Sensitive Wastes

GEI employees will not handle shock-sensitive waste. Shock-sensitive waste or chemicals may explode with friction, movement or heat. Some chemicals are shock-sensitive by nature-, others become shock-sensitive through drying, decomposition, or slow reactions with oxygen, nitrogen, or the container. Some chemicals that are, or can, become shock-sensitive will have that hazard noted in the safety data sheet (SDS).

- Drums and containers containing packaged laboratory wastes will be considered to contain shock-sensitive or explosive materials until they have been characterized. *Caution: Shipping of shock-sensitive wastes may be prohibited under U.S. Department of Transportation regulations. Shippers will refer to 49 CFR 173.21 and 173.50.*

1.8 Laboratory Waste Packs

It is unlikely that GEI employees work in an environment where laboratory waste packs are used. However if one is found, do not handle or open it. Complete the incident reporting form to identify finding the pack and then work with the Project Manager to find the appropriate means of disposal.

1.9 Sampling of Drum and Container Contents

Sampling of containers and drums will be done in accordance with a site-specific sampling plan that will be developed in conjunction with a site-specific HASP.

1.10 Staging Areas

Drums and containers will be identified and classified prior to packaging for shipment. Drum or container staging areas will be kept to a minimum number as approved by the client to safely identify and classify materials and prepare them for transport. Staging areas will be provided with adequate access and egress routes. Bulking of hazardous wastes will be permitted only after a thorough characterization of the materials has been completed and approved by the Client. GEI employees will not sign manifests unless a written authorization agreement is in place with the Client.

1.11 Shipment and Training

Shipment of materials to off-site treatment, storage, or disposal facilities involves the entry of waste hauling vehicles into the site. U.S. Department of Transportation (DOT) regulations (49 CFR Parts 171-178) and EPA regulations (40 CFR Part 263) for shipment of wastes must be complied with. Employees managing hazardous waste on behalf of a client must complete annual RCRA training and triannual DOT hazardous materials training. Training must be current and a manifest agreement with the client must be in place before employees can sign hazardous waste manifests on behalf of a client.

1.12 Tank and Vault Procedures

GEI employees do not routinely sample vaults and tanks. Entry procedures will be coordinated and approved by the CHSO and RHSO.

1.13 Injury Reporting

If a GEI employee suffers an injury on the job that is not life threatening, call Medcor Triage at 1-800-775-5866 to speak with a medical professional. Then, immediately report the injury to the Supervisor/Project Manager and Regional Health & Safety Officer (RHSO).

After verbal notification has been made, an Incident Report Form is to be completed by the employee and/or Supervisor/Project Manager and submitted to the People & Safety Team immediately following care of the incident. This form is available on the Safety App (smart phones) and on the Safety page on the GEI intranet.

Upon notification from a Branch or Office Manager, Human Resources, and/or the receipt of the Incident Report Form, the RHSO will conduct an investigation and evaluation on what happened and how and why it happened. The Corporate Health & Safety Officer (CHSO) will then recommend (as necessary) engineering controls, personal protection equipment, training or other appropriate measures to minimize the

potential for future injuries. The CHSO/RHSO may develop educational information based on lessons learned for distribution to GEI employees.

1.14 Limitations

Follow safety procedures as defined in the site-specific HASP. Appropriate PPE must be worn correctly to provide the intended level of protection and appropriate training must be current

1.15 References

OSHA 1910.120 Hazardous Waste Operations and Emergency Response (j) Handling of Drums and Containers

1.16 Attachment

None.

1.17 Contact

Health&SafetyTeam@geiconsultants.com

1.18 Review History

- June 2016
- May 2014
- November 2013
- October 2011
- Initial Version Date Unknown

STANDARD OPERATING PROCEDURE

HS-004 Driver Safety

1.1 Objective

GEI has implemented a Safe Driving Program to encourage safe driving habits and promote the ongoing safety of our staff and the communities where we work. For more information, refer to the Operation of Vehicles section of GEI's Employee Handbook.

This Standard Operating Procedure (SOP) provides requirements and recommendations to minimize the potential risks while operating or riding in a motor vehicle.

1.2 General

GEI employees will adhere to the following requirements when operating a vehicle while conducting business on behalf of GEI. These requirements apply to GEI-owned, rental, and personal vehicles used to conduct GEI business:

- Employees must maintain a valid and current driver's license.
- Employees using a personal vehicle for work-related travel must have proper insurance coverage that meets the requirements in the state in which they reside.
- Employees must wear their safety belt while in a moving vehicle.
- Vehicle incidents will be reported in accordance with GEI's Incident Reporting procedures (*refer to* GEI's Safety App for smart phones or the Safety page on the GEI intranet.).
- Vehicles will be properly maintained and safely operated (*refer to* GEI's Fleet Maintenance Program).
- Employees will follow safe driving behaviors, which include limiting distractions such as manipulating radios or other equipment that may cause a distraction. Employees should not exceed the posted speed limit and should maintain a safe distance between other vehicles.
- When parking a vehicle at a job site, the employee should position the vehicle in a manner which reduces or eliminates the need to operate the vehicle in reverse. It is recommended, a safety cone should be placed at the rear of the vehicle after parking the vehicle and be removed prior to moving the vehicle. This precautionary measure makes the employee aware of other vehicles, equipment, and structures within the backup radius of the vehicle.

When driving an unfamiliar vehicle (rental or GEI-owned), it is the driver's responsibility to orient themselves to the vehicle by:

- Walking around the vehicle to observe the condition of the vehicle and hazards that could be within the travel path.
- Becoming familiar with the size of the vehicle.
- Note if the vehicle has anti-lock braking system (ABS¹).
- Adjusting mirrors (rear and side).
- Adjust seats to be situated as far back as safely practical, away from the air bag, located in the steering wheel.
- Becoming familiar with dashboard, center console, and steering controls.
- Locating the turn signals, windshield wipers, lights, emergency flashers, and the heating, air conditioning, and defrost controls.

1.3 Driving Defensively

Driving defensively means not only taking responsibility for oneself and actions but also keeping an eye on “the other guy.” Good defensive drivers may be able to anticipate what the other driver will do next. GEI recommends the following guidelines to help reduce risks while driving:

- Do not start the vehicle until each passenger and any belongings are secured in the vehicle.
- Remember that driving above or below the speed limit can increase the likelihood of a collision.
- Be aware of impaired drivers; if a car is straddling the center line, weaving, making wide turns, stopping abruptly, or responding slowly to traffic signals, the driver may be impaired or using a cellular telephone. Avoid an impaired driver by turning right at the nearest corner or exiting at the nearest exit.
 - If it appears that an oncoming car is crossing into your lane, pull over to the roadside, sound the horn, and flash the headlights.
 - If an unsafe or suspicious driver is observed, notify the police.
- Follow the rules of the road. Do not contest the “right of way” or try to race another car during a merge. Always be respectful of other motorists.

¹ ABS is a mechanism that allows the wheels on a vehicle to maintain contact with the surface of the road, based on inputs from the driver (braking), to prevent the wheels from locking up (ceasing rotation) and to avoid an uncontrolled skid.

- Allow large vehicles, including tractor trailers, extra breaking distance, turning radius, and avoid traveling in the other driver's blind spots.
- Do not follow too closely. GEI employees should use a minimum of "3-second following distance."
- While driving, be cautious, aware, and responsible.
- Use extra caution, observe road signs, and reduce speed in construction areas and school zones.
- Always be aware of pedestrians, bicyclists, and motorcyclists.

1.4 Cellular Phone Use and Other Distractions

Refer to the *Portable Communication Device Use While Driving* section of the GEI Employee Handbook for GEI's policy on the use of cellular telephones while operating a vehicle.

1.5 Drugs and Alcohol

The use of illegal drugs or alcohol is prohibited when driving a vehicle on GEI business. Be aware of the side effects of prescription and over-the-counter medications which can impair an employee's ability to drive.

1.6 Adverse Driving Conditions

When operating a vehicle, its possible adverse driving conditions may be encountered. Below is a list of possible conditions and how they can be mitigated.

1.6.1 Driving at Night

Vision maybe limited at night due to impairment of the driver's depth perception, color recognition, and peripheral vision. Another factor adding danger to night or early morning driving is fatigue. Drowsiness makes driving more difficult by dulling concentration and slowing reaction time. Effective measures to minimize these hazards by preparing the car and following guidelines:

- Check the headlights to ensure they are properly aimed. If you notice the headlights are not properly aimed, report it to the Branch Manager, or if applicable the rental car agent. Misaimed headlights blind other drivers and reduce the driver's ability to see the road.
- In addition to the known hazards of consuming alcohol prior to driving, night driving can potentially be affected because the recovery rate of glare from headlights is prolonged. Thus reducing your ability to see.

- Smoking in GEI vehicles and rentals is not permitted. When driving a personal vehicle for business, avoid smoking while driving. Nicotine and carbon monoxide may hamper night vision.
- Observe driving safety as soon as the sun goes down. Twilight is one of the most difficult times to drive, because the eyes' pupils are constantly changing to adapt to the growing darkness. Always use headlights at dusk and at dawn; lights will not help the driver see better in early twilight, but they will make it easier for other drivers to see your car. Drive at a speed that allows you to see the road that is within the headlights span. Driving in a manner that prevents you from seeing hazards as they are illuminated is known as overdriving the headlights; it may be necessary for the driver to reduce speed to be prepared to brake within the illuminated area of the headlights.
- If an oncoming vehicle does not lower beams from high to low, avoid glare by watching the right edge of the road and using it as a steering guide.
- The driver should make frequent stops for light snacks and exercise. If the driver is too tired to drive, stop in a safe area and get some rest.

1.6.2 Snow/Freezing Conditions

When snow and ice are present, be prepared by following these winter driving safety tips.

1.6.2.1 Prepare the Vehicle Before a Snowstorm

- Check under the hood and take a look at the vehicles cooling system. Make sure the vehicle contains adequate antifreeze and the hoses are in good condition.
- Test heaters and defrosters ahead of time to make sure they are in good working condition.
- Test the windshield wipers and check the condition of the wiper blades. If wipers leave streaks on the windshields, replace the blades at the next possible opportunity. Keep the receipt to expense the cost with GEI or with the car rental company.
- It is recommended that a windshield washer/antifreeze solution is used during winter conditions.
- Check the lights on the vehicle and periodically clear them of snow and dirt.
- Vehicle batteries need extra power in cold conditions. Make sure the battery's terminals are clean and cables are secure.
- Determine if the vehicle has a anti-lock brake (ABS) system.
- Keep the gas tank at least half-full in the winter to help avoid gas line freeze up.

1.6.2.2 Driving During and After a Snowstorm

- Wear sunglasses to aid in limiting reflection from snow.
- Be aware of blind spots created by snow banks.
- Be extra cautious of pedestrians and other vehicles in intersections.
- Allow extra time for braking and increase the distance between your car and the car immediately in front of the car.
- Reduce speed and do not exceed the posted limit.
- If the tires starts to lose traction, remove the foot off the gas and gradually reduce speed. Accelerate slowly once traction is regained.
- If the vehicle starts to skid, and does not have anti-lock brakes, steer into the skid. This will bring the back end of the car in line with the front. Avoid using the brakes. If the vehicle does have anti-lock brakes, firmly brake as you steer into the skid.

1.6.3 *Driving In the Rain*

To prevent losing control of the car on wet pavement, take these preventive measures.

- Prevent skids by driving slowly and carefully, especially on curves.
- Steer and brake with a light touch.
- When necessary to stop or slow, do not brake hard or lock the wheels.
- Maintain mild pressure on the brake pedal.

Skidding

If the car begins to skid, ease the foot off the gas, and carefully steer the car in the direction you want the front of the car to go. For cars without anti-lock brakes, avoid using the brakes. This procedure, known as “steering into the skid,” will bring the back end of the car in line with the front. If the car has anti-lock brake systems (ABS), brake firmly as you steer into the skid.

Hydroplaning

Hydroplaning happens when the water in front of the tires builds up faster than the car’s weight can push it out of the way. The water pressure causes the car to lose contact with the road surface and slide on a thin layer of water between the tires and the road. At this point, the car can be completely out of contact with the road, making it possible for the driver to skid or drift out of the lane, or even off the road.

To avoid hydroplaning, keep the tires properly inflated and maintain good tread on the tires. If tires need to be replaced on a company vehicle, notify the branch manager or their designee. Slow down when roads are wet, and stay away from puddles. Try to drive in the tire tracks left by the cars in front of the vehicle. If the car begins to hydroplane, do not brake or turn suddenly. This could throw the car into a skid. Ease the foot off the gas until the car slows; accelerate slowly once traction is regained. If braking is needed, do so gently with light pumping actions. If the car has ABS, brake normally; the car's computer will mimic a pumping action, as necessary.

If weather conditions worsen to the point where the driver is not comfortable driving, pull the vehicle over to a safe location until conditions improve. Do not drive during severe weather conditions. Do not attempt to drive on roads with standing water or that have been flooded. Find an alternate route if these conditions exist.

1.6.4 Off Road

If operation of a vehicle is required off public or private roads or in situations where four-wheel-drive vehicles are required, the appropriate vehicle for the situation will be used.

Be sure any gear or equipment is secured inside the vehicle so it doesn't bounce around while the vehicle is off-road.

- Know the underside of the vehicle. Look under the vehicle and learn where the lowest-hanging parts are located so they are not damaged.
- Scout tricky terrain on foot. Don't hesitate to get out of the vehicle to examine, up close, the terrain and soil conditions. And be sure to scout out what's on the other side of a hill ahead of time so there are no surprises.
- Drive cautiously. Drive, "as slow as possible, as fast as necessary." Remember to use the gears to efficiently manage engine power, braking, and torque.
- Create a mental picture. Look ahead and visualize the paths to the vehicle will travel. Follow those paths.
- Drive straight up and down hills. Avoid diagonal lines that put the vehicle in a situation where it might roll.

1.7 Driver Training

GEI employees are required to complete driver safety training every 3 years. This training is managed by the People Team and will be assigned through GEI's e-learning provider.

1.8 Injury Reporting

If a GEI employee suffers an injury on the job that is not life threatening, call Medcor Triage at 1-800-775-5866 to speak with a medical professional. Then, immediately report the injury to the Supervisor/Project Manager and Regional Health & Safety Officer (RHSO).

After verbal notification has been made, an Incident Report Form is to be completed by the employee and/or Supervisor/Project Manager and submitted to the People & Safety Team immediately following care of the incident. This form is available on GEI's Safety App (for smart phones) and on the Safety page on the GEI intranet.

Upon notification from a Branch or Office Manager, Human Resources, and/or the receipt of the Incident Report Form, the RHSO will conduct an investigation and evaluation on what happened and how and why it happened. The Corporate Health & Safety Officer (CHSO) will then recommend (as necessary) engineering controls, personal protection equipment, training or other appropriate measures to minimize the potential for future injuries. The CHSO/RHSO may develop educational information based on lessons learned for distribution to GEI employees.

1.9 Limitations

Follow safety procedures as defined in the site-specific HASP.

1.10 References

National Safety Council
Oklahoma Safety Council
GEI Consultants, Inc. Employee Handbook

1.11 Attachments

None

1.12 Contact

Health&Safetyteam@geiconsultants.com

1.13 Review History

- November 2016
- May 2014
- November 2013
- January 2011

STANDARD OPERATING PROCEDURES

HS-005a Electrical Safety

1.1 Objective

Electrical hazards are typically the most serious physical hazards GEI employees encounter when working on or near an electric substation, conducting intrusive activities such as excavation or drilling, using powered hand tools, or working near overhead utilities. This Standard Operating Procedure (SOP) has been developed to minimize the potential for exposure to energized electrical equipment while performing work activities.

1.2 General

Employees who face a risk of electric shock will be trained and become familiar with electrically-related safety practices in the GEI annual Health and Safety training. This training will include safety-related work practices that pertain to their respective job assignments and minimum approach distances.

An activity hazard analysis conducted for the project scope of work will evaluate the potential for electrical shock and be incorporated in the site-specific health and safety plan (HASP). In addition, site-specific training will be conducted by the Project Manager or their designee to discuss the project electrical hazards and include a review of the HASP requirements.

Annual health and safety training will include review of this electrical safety SOP and GEI's lockout/tagout requirements. Retraining will be required when there is a change in job assignments; a change in the energy control procedures; or a new hazard is introduced. Retraining may also be conducted through the Project Safety Briefing and documented on the Project Safety Briefing form.

Safe work practices will be employed to prevent electric shock or other injuries resulting from either direct or indirect electrical contacts when work is performed near or on equipment or circuits that are or may be energized. Employees may not enter spaces containing exposed energized parts unless proper illumination, protective shields, protective barriers, or insulating materials (if necessary) are provided to enable employees to work safely. If portable ladders are needed near electrical equipment, they will have non-conductive side rails.

1.3 Personal Protection

Measures to mitigate exposure to overhead and subsurface electrical transmission and distribution lines should be adhered to at all times when working adjacent to electrical hazards. These measures include:

- Electrical Hazard (EH)-rated footwear and hardhat are required when working onsite. Additional personal protective equipment (PPE) may be needed as referenced in the site specific HASP.
- Avoid carrying tools/equipment above waist height if overhead electric hazards exist.
- Maintain the minimum approach distance (MAD) from bus bars, transformer/capacitor electrodes, and overhead transmission/distribution lines.
- Stop work immediately and vacate the work area in the event lightning is observed.

Measures of protection that should be adhered to within an active substation perimeter or if work adjacent to the substation perimeter consists of intrusive activities:

- Contact utility clearance agency at least 48 hours prior to any invasive activities for mark out of underground public utilities.
- Obtain the most recent as-built drawings of the transmission/distribution line layout from the client.
- Mark out of underground transmission/distribution lines by the client survey/mark out personnel if applicable.
- Conduct work under the supervision of the client's Health and Safety representative per client requirements.
- Conductive items such as jewelry or clothing containing metals will not be worn unless they are rendered non-conductive by insulating means such as covering or wrapping with materials that specifically rated as non-conductive, or other insulating means.
- Use hand digging tools specifically designed for use on substation property (i.e., insulated digging bar, long-handled spoon shovel, etc.). In addition, rubber gloves and fire-resistant clothing are required if hand digging in a substation.
- Use insulated lineman's gloves when handling equipment that may come into contact with electrical utilities.
- EH-rated footwear is required when working onsite.
- Flame resistant clothing that meets National Fire Protection Association (NFPA) 70E standards is to be worn.

- Avoid carrying tools/equipment above waist height if overhead electric hazards exist.
- Ground vehicles or equipment **within the substation perimeter** using 4-aught gauge grounding cable. Adhere to specific client or site requirement for grounding.
- Maintain a minimum clearances on substations in accordance with 29 CFR 1910.333 and NFPA 70E standards when working near energized equipment.
- Maintain a minimum offset of 3 feet from marked underground transmission/distribution lines.
- Avoid working within or outside of a substations in conditions of high humidity, rain, or thunderstorms.
- Stop work immediately and vacate the work area in the event lightning is observed.

1.3.1 Minimum Approach Distance

According to OSHA, the MAD is "...the closest distance an employee is permitted to approach an energized or grounded object." MADs ensure that employees do not approach or take any conductive object closer to energized equipment than the allowed distances. All GEI employees conducting work onsite must follow the MADs shown below:

Nominal Voltage in Kilovolts	Minimum Approach Distance: Phase to Ground Exposure
0.05 to 1.0	Avoid Contact
1.1 to 15.0	2'1"
15.1 to 36.0	2'4"
36.1 to 46.0	2'7"
46.1 to 72.5	3'
72.6 to 121	3'2"
138 to 145	3'7"
161 to 169	4'
230 to 242	5'3"
345 to 362	8'6"
500 to 550	11'3"
764 to 800	14'11"

Reference: Table R-6 in OSHA regulation CFR 1910.269 (l) (10)

Unqualified employees must maintain a 10-foot distance from all electrical sources. Vehicular and mechanical equipment will also maintain minimum clearance distances of 10 feet.

Site personnel will assume that all electrical equipment at surface, subsurface, and overhead locations are energized until the equipment has been designated as de-energized by a client representative. Client representatives will be responsible for de-energizing and lockout/tagout of all electrical equipment. If the equipment cannot be de-energized, work will stop and the GEI Field Representative and/or the Site Safety Officer (SSO) will consult with the Project Manager and CHSO. GEI will notify the client prior to working adjacent to this equipment, and will verify that the equipment is energized or de-energized in the vicinity of the project area.

All power lines that have been indicated by the client to be de-energized must be locked out by the client or their representative, such that the lines cannot be energized when personnel are working near them. The lines will not be unlocked and re-energized until GEI notifies the client that they have completed work in the area and that all personnel are clear of the area. The client representatives will thoroughly familiarize GEI personnel with site-specific lockout/tagout procedures during the site orientation. Conductors and parts of electrical equipment that have been de-energized, but not been locked or tagged out, shall be treated as live/energized. Only qualified persons may work on electric circuit parts or equipment that has not been de-energized. Such persons will be made familiar with the use of special precautionary techniques, PPE, insulating and shielding materials, and insulated tools.

If power lines cannot be de-energized, the SSO will consult with the client to discuss how to proceed. Work tasks will only commence after determining that a safe working distance (MAD) can be maintained and all personnel working in the area have been informed of the limitation. All work performed within the substation boundaries requires the use of task-specific PPE as described in the HASP.

GEI will verify that the contractor or subcontractor has located and marked all electric, gas, water, steam, sewer, and other utility service lines before any intrusive work is started. In each case, any utility company that is involved should be notified in advance by the contractor, and its approval or services will be obtained, if necessary.

1.3.2 Ground-Fault Circuit Interrupters (GFCI)

GEI employees will use approved ground-fault circuit interrupters for personnel protection when using electrical tools and equipment. Equipment will be plugged into receptacles protected by a GFCI, extension cords with built-in GFCIs, or a GFCI adapter is to be used.

1.3.3 Equipment Inspection

Each extension cord, plug and receptacle, and any equipment connected by the cord and plug, will be visually inspected before each day's use for external defects, such as deformed or missing pins or insulation damage, and for indications of possible internal damage. Each receptacle and plug will be tested for correct attachment of the equipment grounding conductor. The equipment grounding conductor will be connected to its proper terminal.

Inspection of equipment will be performed before first use; before equipment is returned to service following any repairs; before equipment is used after any incident which can be reasonably suspected to have caused damage (e.g., when an extension cord is run over), and at intervals not to exceed 3 months. Cords and receptacles which are fixed and not exposed to damage will be tested at intervals not exceeding 6 months. Equipment found damaged or defective will not be used and will be properly tagged as "Out of Service"; notify the Branch Manager so that the equipment can be replaced or repaired. If the equipment cannot be repaired it will be disposed of properly.

1.4 Injury Reporting

If a GEI employee suffers an injury on the job that is not life threatening, call Medcor Triage at 1-800-775-5866 to speak with a medical professional. Then, immediately report the injury to the Supervisor/Project Manager and Regional Safety Officer.

After verbal notification has been made, an Incident Report Form is to be completed by the employee and/or supervisor/project manager and submitted to the People & Safety Team immediately following care of the incident. This form is available on the Safety App (smart phones) and on the Safety page on the GEI intranet.

Upon notification from a Branch or Office Manager, Human Resources, and/or the receipt of the Incident Report Form, the Regional Health & Safety Officer (RHSO) will conduct an investigation and evaluation on what happened and how and why it happened. The Corporate Health & Safety Officer (CHSO) will then recommend (as necessary) engineering controls, personal protection equipment, training or other appropriate measures to minimize the potential for future injuries. The CHSO/RHSO may develop educational information based on lessons learned for distribution to GEI employees.

1.5 Limitations

- Follow safety procedures as defined in the site-specific HASP at all times.
- If lockout/tagout procedures are going to be performed by GEI employees or GEI subcontractors, the specific procedure will be reviewed with the CHSO and the RHSO.

1.6 References

OSHA 29 CFR 1910.147 Appendix A – The control of hazardous energy (lockout/tagout)

1.7 Attachments

None

1.8 Contact

Health&Safetyteam@geiconsultants.com

1.9 Review History

- February 2017
- May 2014
- October 2011
- August 2010 (Titled Lock Out/Tag Out)

STANDARD OPERATING PROCEDURES

SOP No. HS-008a Non-Powered Hand Tools

1.1 Objective

This Standard Operating Procedure (SOP) is intended for use by employees working with non-powered hand tools. The site-specific health and safety plan (HASP) should include a hazard assessment for the project that identifies the hazards associated with the non-powered hand tools that will be used. These hazards should be reviewed during the project safety briefing and documented on the Project Safety Briefing form, found on the Safety page of the GEI intranet.

1.2 General

Misuse of hand tools accounts for the majority of accidents and injuries involving hand tools. Only use a tool for the task which it was designed for. If the right tool isn't available contact the Project Manager and discuss what is needed. Improper maintenance is another leading cause of injuries. Employees using hand tools may be exposed to a number of other potentially serious hazards: falling objects (i.e., objects can fall as a result of contact with tools or objects which are abrasive or splash), harmful dust, fumes mists, vapors, and gases, as well as contact with electrical power sources.

1.2.1 Condition of Tools

All hand tools, whether furnished by GEI or the employee, will be maintained in safe working condition. All hand tools must be inspected before use. Never use a tool if its handle has splinters, burrs, cracks, splits or if the head of the tool is loose. Never use impact tools such as hammers, chisels, punches or steel stakes having mushroomed (flattened) heads. Tag worn, damaged or defective tools "Out of Service" and do not use them; notify your Branch Manager or Project Manager so that the tool can be replaced or repaired. If the tools cannot be repaired they will be disposed of properly. GEI does not issue or permit the use of unsafe hand tools.

1.2.2 Personal Protective Equipment

Employees using hand tools will be provided with the personal protective equipment (PPE) necessary to protect them from the hazard of the tool as well as the associated hazards with using the tool. (i.e., projectile debris, dust, etc.). All employees will wear work gloves, steel toe or composite toe boots, and safety glasses at a minimum. In addition, face shields and hearing protection may be required. Most hand injuries can be avoided with the proper use of PPE. PPE must be maintained in good condition, kept clean and properly stored when not in use. More information regarding PPE is located in Section 6 of GEI's Corporate Health and Safety Program.

1.2.3 General Safe Practices

Never wear sandals, open-toed or canvas shoes when working with tools. Always tie back long hair. Avoid loose-fitting clothes which might become entangled in a tool. Always remove rings and other jewelry. Make sure your grip and footing are secure when using large tools. Never carry tools up ladders; use a tool belt, hoist, or a rope. Use extra caution when using tools at heights – a falling tool could kill a co-worker. Always pass a tool to another person by the handle – never toss it to them. Never use a tool with hands are wet, oily, or greasy. Select ergonomically-designed tools for work tasks when movements are repetitive and forceful. Always make sure observers are at a safe distance. Always secure work with a vice, clamp, or other support.

1.3 Non-Power Hand Tools

Non-powered hand tools include anything from axes to wrenches. Even though the tool is powered by human inertia, injuries from improper use of non-powered hand tools often involve severe disabilities.

1.3.1 Knives

Only use a knife with a sharpened blade. Pull the knife through the object and away from your body; pulling motions are easier to manage. Never use a knife if its handle has splinters, burrs, cracks, splits or if the blade is loose. Knives should never be used as screwdrivers, pry bars, or can openers. Never pick up knives by their blades. Always carry knives with their tips/points toward the floor. Never carry knives, scissors, or other sharp tools in pockets. Never attempt to catch a falling knife. When not in use, knives should be stored in sheaths. Box cutters will be self-retracting.

1.3.2 Wrenches

Never use wrenches that are bent, cracked, badly chipped, or having loose or broken handles. Discard any wrench with spread or battered jaws; if the handle is bent; or if a wrench has broken or battered points and notify your Branch Manager so that a replacement can be made. Never slip a pipe over a single head wrench handle to increase leverage. Never use a shim to make a wrench fit. Pull on a wrench using a slow, steady motion. Do not use push force on a wrench; you could lose your balance if the wrench slips.

1.3.3 Screwdrivers

Always match the size and type of screwdriver blade to fit the head of the screw. Do not hold the work piece against your body while using a screwdriver. Never put your fingers near the tip of a screwdriver when tightening a screw. Never use a screwdriver to make a starting hole for screws. Never use a screwdriver as a chisel, pry bar, or nail puller. When performing electrical work, always use an insulated screwdriver. Never use a screwdriver to test the charge of a battery.

1.3.4 Hammers

Never use a hammer if your hands are oily, greasy or wet. Always check behind you before swinging a hammer. Use a claw hammer for pulling nails. Never strike nails or other objects with the “cheek” of the hammer. Do not strike a hardened steel surface, such as a cold chisel, with a claw hammer. Never strike one hammer against another hammer. Never use a hammer as a wedge or a pry bar.

1.3.5 Pliers

Never use pliers which are cracked, broken, or sprung. Never use pliers as a wrench or a hammer. Do not attempt to force pliers by using a hammer on them. Never slip a pipe over the handles of pliers to increase leverage. When performing electrical work, always use insulated pliers. When using diagonal cutting pliers, shield loose pieces of cut material from flying into the air by using a cloth or your gloved hand.

1.3.6 Snips

Never use snips as a hammer, screwdriver, or pry bar. Always wear safety glasses or safety goggles when using snips to cut materials. Always wear work gloves when cutting materials with snips. Keep the blade aligned by tightening the nut and bolt of the snips. Never use straight cut snips to cut curves. Always use the locking clip on the snips when you have finished using them. Never leave or store snips in the open position.

1.3.7 Hand Saws

Always keep handsaws sharp and free of rust to prevent them from binding or jumping. Never carry a saw by the blade. Always hold the work piece firmly against a work table. Keep control of saws by releasing downward pressure at the end of the stroke. Never use an adjustable blade saw such as a hacksaw, coping saw, keyhole saw, or bow saw, if the blade is not taut. Oil saw blades after each use. Never force the saw through the cut as this may cause the saw to buckle or fly out of the groove and cause injury.

1.3.8 Chisels

Only use sharpened chisels. Never use chisels having mushroomed (flattened) striking heads. Whenever possible, hold a chisel by using a tool holder. Clamp small work pieces in a vise and chip towards the stationary jaw of the vise. Chip or cut away from yourself and keep both hands in back of the cutting edge. Always wear safety glasses or a face shield.

1.3.9 Vise and Clamps

Never use a vise having worn or broken jaw inserts, or having cracks or fractures in the body of the vise. Position the work piece in the vise so the entire face of the jaw supports the work piece. When clamping a long work piece in a vise, support the far end of the work piece by using an adjustable pipe stand or saw horse. Never slip a pipe over the handle of a vise to increase leverage. Never use a C-clamp for hoisting materials. Never use a C-clamp as a permanent fastening device.

1.3.10 Jacks

A manufacturer's rated capacity must be clearly marked on all jacks and all jacks must have a stop indicator. When using a jack, never exceed the capacity of the stop indicator. Jacks should be lubricated and inspected regularly. When setting up a jack, ensure the base is centered on a firm, level surface. The jack head should also be placed against a level surface. Lift force should be applied evenly. Put a block under the base of the jack when the foundation is not firm. If it seems likely the cap could slip, place a block between the jack cap and load. Immediately block the load after it is lifted.

1.4 Injury Reporting

If a GEI employee suffers an injury on the job that is not life threatening, call Medcor Triage at 1-800-775-5866 to speak with a medical professional. Then, immediately report the injury to the Supervisor/Project Manager and Regional Safety Officer.

After verbal notification has been made, an Incident Report Form is to be completed by the employee and/or supervisor/project manager and submitted to the People & Safety Team immediately following care of the incident. This form is available on the Safety App (smart phones) and on the Safety page on the GEI intranet.

Upon notification from a Branch or Office Manager, Human Resources, and/or the receipt of the Incident Report Form, the Regional Health & Safety Officer (RHSO) will conduct an investigation and evaluation on what happened and how and why it happened. The Corporate Health & Safety Officer (CHSO) will then recommend (as necessary) engineering controls, personal protection equipment, training or other appropriate measures to minimize the potential for future injuries. The CHSO/RHSO may develop educational information based on lessons learned for distribution to GEI employees.

1.5 Limitations

Follow safety procedures as defined in the site-specific HASP or in the manufacturer's specifications. Appropriate PPE must be worn correctly to provide the intended level of protection. If a hand tool is being used that is not identified in this SOP consult the manufacturer's literature and contact the Safety Team so we can include the information in a future version of this SOP.

1.6 References

OSHA Standards for the Construction Industry, Subpart I
Risk Analytics, LLC Hand Tools Training, 2006

1.7 Attachments

None

1.8 Contact

Health&SafetyTeam@geiconsultants.com

1.9 Review History

- July 2016
- May 2014
- August 2011
- October 2010
- One revision date unable to be found

STANDARD OPERATING PROCEDURES

SOP No. HS-010 Inclement Weather

1.1 Objective

This Standard Operating Procedure (SOP) is intended for use by employees engaged in work with the potential to be affected by inclement weather. The site-specific health and safety plan (HASP) should include a hazard assessment for the project that identifies the potential for working in inclement weather and the control methods to be implemented by GEI employees. These hazards should be reviewed in the project safety briefing and documented on the Project Safety Briefing form, found on the Safety page of the GEI intranet.

1.2 General

Employees should be aware of local weather conditions and monitor advisories issued by the National Weather Service and other local reporting services. Depending on location and season, storms are capable of producing heavy rain, floods, extreme temperatures, high wind conditions, lightning, tornados, and/or snowfall.

1.2.1 Heavy Rain

If working or driving in a rain storm, use extreme caution. When driving, turn your low beam lights on when the rainfall becomes heavy. Employees should be aware of the following:

- Heavy rain decreases visibility, especially when driving.
- Surfaces and tools become slippery.
- If you are working in the rain and your clothes become wet there is a risk of hypothermia when exposed to winds, even in warm temperatures.
- If the storms are going to produce thunder and/or lightning, leave the work area immediately and move to a safe area.
- Use your best judgment to determine if the rainfall becomes too heavy to continue working safely.

1.2.2 Lightning

Lightning can strike as far as 10 miles from the area where it is raining. That's approximately the distance you can hear thunder. **If you can hear thunder, you are within striking distance. Seek safe shelter immediately.** This can be within a building or vehicle. Wait 30 minutes after the last clap of thunder or flash of lightning before going outside again.

1.2.3 Flooding

Flooding may occur as a result of heavy rain in a short period of time. Flooding can be particularly acute in canyon areas where dry creek beds can turn into raging rivers from rainfall in distant or higher elevation areas. Be aware of this and your surroundings and move to a safe place if you begin to see signs that flooding may occur. Signs of potential flooding include sudden appearance of water in dry creek beds, increased water flow in rivers or streams, or quick rise in water levels.

Do not attempt to drive through areas or streets that are flooded. Seek alternate routes. Be particularly cautious at night when flooded areas are difficult to see. Urban flooding can stop traffic; increase the potential for traffic accidents; and can trap people in vehicles.

1.2.4 Extreme Temperatures

Work activities may take place in extreme heat or cold. Be prepared if these conditions are anticipated. Have the appropriate personal protective equipment (PPE) available; exercise proper fluid intake; and take breaks to prevent heat and cold stress. For more information about these conditions see the heat stress and cold stress programs found in GEI's Health and Safety Program.

1.2.5 High Winds, Tropical Storms, and Tornadoes

High Winds can be extremely dangerous. Appropriate measures will be taken to secure equipment and loose items when working in windy conditions. The project manager should be contacted about the weather conditions and, if necessary, work should be postponed.

Tropical storms are described as storms with sustained winds ranging from 39 to 73 miles per hour (mph) and hurricanes produce sustained winds that exceed 74 mph. When winds approach 40 mph (gale force winds) twigs begin to break off of trees and vehicles will veer off of the road. When winds approach 40 mph or the GEI employee feels unsafe based on the activities being performed, stop work and seek shelter as soon as possible. Blowing or falling debris and overhanging limbs/signs can be a significant hazard. If possible, avoid driving in these conditions; 70 percent of injuries during hurricanes are a result of vehicle accidents. Note that tall or elevated equipment will have manufacturer's safe operating wind speeds defined that could be less than 40 mph. The operator's manual should be consulted prior to operation of the equipment.

A tornado is a violent, dangerous, rotating column of air that is in contact with both the surface of the earth and a cumulonimbus cloud or, in rare cases, the base of a cumulus cloud. The Fujita Scale is used to rate the intensity of a tornado by examining the damage caused by the tornado after it has passed over a man-made structure. Based on the Fujita Scale, or F-Scale, numbers begin at F0: 40-72 mph and go to F6: 319-379 mph (F6 is

generally theoretical). Nearly three-fourths of tornados are on the weak F0-F1 scale with just over two-thirds of deaths resulting from the violent F4-F5 tornados.

If a tornado is seen, stop work and seek shelter immediately. If a tornado siren is sounded move immediately to safety indoors and then move to a windowless interior space, basement, stairwell, or designated fall-out shelter. Windows should not be opened before an oncoming tornado. If there is no shelter available, seat belt yourself into your stationary vehicle or seek a depression or low spot on the land surface.

1.2.6 Snowfall and Ice Conditions

Working in the winter months may result in activities taking place during periods of snowfall or icy conditions. If you are working during or after snow has fallen, dress appropriately for the conditions. Snow and ice can cause working surfaces to become slippery. Clear snow and ice from work areas to prevent slip hazards. Use caution when performing snow or ice removal activities to prevent injuries. Driving in snowy and icy conditions is also hazardous. Reduce speed and use caution if you must drive in these conditions.

If the weather conditions deteriorate and you do not feel safe working in these conditions, stop work, move to a safe indoor location, and contact your project manager to let them know the weather, work conditions, and your location.

1.3 Injury Reporting

If a GEI employee suffers an injury on the job that is not life threatening, call Medcor Triage at 1-800-775-5866 to speak with a medical professional. Then, immediately report the injury to the Supervisor/Project Manager and Regional Safety Officer.

After verbal notification has been made, an Incident Report Form is to be completed by the employee and/or Supervisor/Project Manager and submitted to the People & Safety Team immediately following care of the incident. This form is available on the Safety App (smart phones) and on the Safety page on the GEI intranet.

Upon notification from a Branch or Office Manager, Human Resources, and/or the receipt of the Incident Report Form, the Regional Health & Safety Officer (RHSO) will conduct an investigation and evaluation on what happened and how and why it happened. The Corporate Health and Safety Officer (CHSO) will then recommend (as necessary) engineering controls, personal protection equipment, training or other appropriate measures to minimize the potential for future injuries. The CHSO/RHSO may develop educational information based on lessons learned for distribution to GEI employees.

1.4 Limitations

Follow safety procedures as defined in the site-specific HASP. Appropriate PPE must be worn correctly to provide the intended level of protection. Protection in extreme weather conditions can best be accomplished if the conditions are anticipated and actions are taken. Monitor local weather conditions prior to starting work.

1.5 References

Center for Disease Control and Prevention – Natural Disasters and Severe Weather
<http://www.bt.cdc.gov/disasters/>

National Lightning Safety Institute

NOAA, National Weather Service

Office of Climate, Water, and Weather Services

1.6 Attachment

None

1.7 Contact

Safety Team

Health&SafetyTeam@geiconsultants.com

1.8 Review History

- Previous revision dates were not documented
- May 2014
- July 2016

STANDARD OPERATING PROCEDURES

SOP No. HS-012 Noise Exposures

1.1 Objective

This Standard Operating Procedure (SOP) is intended for use by employees engaged in work with elevation noise levels. The site-specific health and safety plan (HASP) should include a hazard assessment for the project that identifies the potential for work in loud environments and the control methods to be implemented by GEI employees. These hazards should be reviewed in the project safety briefing and documented on the Project Safety Briefing form, found on the Safety page of the GEI intranet.

1.2 General

Working in loud environments can cause hearing damage and loss if the proper protection is not in place. The following procedures describe methods to mitigate unhealthy noise levels and protect hearing.

1.3 Hazard Identification

If projects involve noise levels above OSHA regulations, employees should take steps to remove the noise exposure. Common sources of elevated noise levels are heavy equipment, power tools, pumps, and generators. GEI has an established Hearing Conservation Program located in the GEI Health and Safety Program.

1.4 Risk Identification

Hearing protection is required if noise levels in a work area are known to be above 85 decibels (dB), which can be measured with a noise meter. When decibel levels are not known, hearing protection is required if you need to raise your voice to talk to someone standing within a normal speaking distance from you.

1.5 Mitigation

There are three options that can be used to help mitigate a noise hazard:

- 1.) Remove the hazard by taking away the source of the noise.
- 2.) Remove the employee from the source of the noise.
- 3.) Provide the employee with appropriate personal protective equipment (PPE).

The first option for employee protection is to remove the hazard by taking away the source of the noise or using engineering controls to reduce the level.

If this cannot be accomplished, the next control measure is to remove the employee from the source. This can be done by moving the work area to a quieter location or distancing the employee from the noise source. For example, GEI employees do not need to be standing next to an operating drill rig or other heavy equipment. By distancing themselves from heavy equipment or other noise sources the need for hearing protection can be eliminated/reduced.

The final option, if the above two options aren't feasible, disposable ear plugs that are made available to GEI employees are to be used. Additional means of hearing protection will be provided, such as ear muffs, if the disposable ear plugs are not adequate.

When using hearing protection, employees will need to make a greater effort to be aware of the surroundings which may include moving equipment, traffic, and other site hazards.

1.6 Proper Use of Hearing Protection

DISPOSABLE EAR PLUG FITTING INSTRUCTIONS

Before fitting any ear plugs, make sure your hands are clean.
Foam ear plugs are disposable and not intended for reuse.

Hold the ear plug between your thumb and forefinger. Roll and compress the entire ear plug to a small, crease-free cylinder. While still rolling, use your other hand to reach over your head and pull up and back on your outer ear. This straightens the ear canal, making way for a snug fit.



Insert the ear plug and hold for 20 to 30 seconds. This allows the ear plug to expand and fill your ear canal.



Test the fit. In a noisy environment, and with earplugs inserted, cup both hands over your ears and release. You should not notice a significant difference in the noise level. If the noise seems to lessen when your hands are cupped over your ears, your ear plugs are not fitted properly. Carefully remove the earplugs (see instructions below) and refit following instructions, above.



Always remove ear plugs slowly, twisting them to break the seal. If you remove them too quickly, you could damage your ear drum.



REUSABLE EAR PLUG FITTING INSTRUCTIONS

Before fitting any ear plugs, make sure your hands are clean.

Reusable ear plugs should be inspected and cleaned often in soapy water. If they become hard, torn, or deformed they should be discarded and replaced.

Reach around your head and pull up and back on your outer ear. This straightens out the ear canal, making way for a snug fit. Hold the stem end of the ear plug and insert it well inside your ear canal until you feel it sealing and the fit is comfortable.



Test the fit. In a noisy environment, and with ear plugs inserted, cup both hands over your ears and release. You should not notice a significant difference in the noise level. If the noise seems to lessen when your hands are cupped over your ears, your ear plugs are not fitted properly. Carefully remove the ear plugs (see instructions below) and refit following instructions, above.



Always remove ear plugs slowly, twisting them to break the seal. If you remove them too quickly, you could damage your ear drum.



1.7 Injury Reporting

If a GEI employee suffers an injury on the job that is not life threatening, call Medcor Triage at 1-800-775-5866 to speak with a medical professional. Then, immediately report the injury to the Supervisor/Project Manager and Regional Safety Officer.

After verbal notification has been made, an Incident Report Form is to be completed by the employee and/or Supervisor/Project Manager and submitted to the People & Safety

Team immediately following care of the incident. This form is available on the Safety App (smart phones) and on the Safety page on the GEI intranet.

Upon notification from a Branch or Office Manager, People Team, and/or the receipt of the Incident Report Form, the Regional Health & Safety Officer (RHSO) will conduct an investigation and evaluation on what happened and how and why it happened. The Corporate Health and Safety Officer (CHSO) will then recommend (as necessary) engineering controls, personal protection equipment, training or other appropriate measures to minimize the potential for future injuries. The CHSO/RHSO may develop educational information based on lessons learned for distribution to GEI employees.

1.8 Limitations

Follow safety procedures as defined in the site-specific HASP. Appropriate PPE must be worn correctly to provide the intended level of protection.

1.9 References

OHSA 29 CFR 1910.95 – Occupational Noise Exposure

OHSA 29 CFR 1926.101 – Hearing Protection

Texas American Safety Company (TASCO)

1.10 Attachments

None

1.11 Contact

Health&SafetyTeam@geiconsultants.com

1.12 Review History

- June 2016
- May 2014
- November 2013
- February 2011
- November 2010

STANDARD OPERATING PROCEDURE

SOP HS-014 Utility Mark-out

1.1 Objective

This Standard Operating Procedure (SOP) provides guidance for utility mark-out procedures related to drilling, excavation, or other sub-surface or intrusive activities to avoid injury to GEI employees or property damage. This SOP is applicable when GEI is responsible for its operation or our subcontractor's operation for utility mark-out. A utility mark out is when paint, flags or other markers are put in place to identify the location of an underground utility.

Clients or local agencies may have additional requirements or procedures to mark out of utilities. If local utility mark-out procedures differ from those described within this SOP, applicable state or municipal regulations should be followed.

1.2 General

This SOP is intended for use by employees engaged in work with sub-surface or intrusive activities. The site-specific health and safety plan (HASp) should include a hazard assessment for the project that identifies the potential for subsurface hazards and the control methods to be implemented by GEI employees. These hazards should be reviewed in the project safety briefing and documented on the Project Safety Briefing form, found on the Safety page of the GEI intranet.

1.2.1 Contractor/GEI Responsibilities

- The contractor or GEI employee will pinpoint each exploration area with white paint, flags, or stakes. personal protection equipment (PPE), including eye protection when using spray paint will be worn.
- Exploration locations should be marked-out with sample identification number(s) and type of sample (e.g., boring, test-pit, or monitoring well).
- The contractor compiles information about the work areas on a request form specified by the state utility mark-out program and submits it. Work area location maps can be sent to the utility mark-out program to clarify locations.
- The mark-out program customer service representative will provide a mark-out ticket number and a list of utilities notified upon receipt of the request information. This information will be recorded on the GEI documentation form in Appendix B and/or in other project documents.
- If known, the contractor or GEI employee will also notify non-member utility operators (e.g., apartment complexes, commercial complexes, railroads with communication cables, etc.).

1.2.2 Utility Mark Outs

- Utility companies or their sub-contractors will only mark-out, or clear, utilities under their responsibility. Generally, this means that they will only mark-out utilities within the public right-of-way up to private property boundaries. Information needed to determine the location of utilities on private properties will be requested from the property owner. This may include available property drawings or as-built figures. If this information is not available, additional non-intrusive surveys of the property may be required by a private utility locator to find underground utilities by using techniques such as ground penetrating radar (GPR).
- American Public Works Association (APWA) Uniform Color Code For Marking Underground Utility Lines are:
 1. **White** – Proposed Excavation
 2. **Pink** – Temporary Survey Markings
 3. **Red** – Electric Power Lines, Cables, Conduit and Lighting Cables
 4. **Yellow** – Gas, Oil, Steam, Petroleum, and Gaseous Material
 5. **Orange** – Communications, Alarm, Signal Lines, Cables or Conduit
 6. **Blue** – Water
 7. **Purple** – Radioactive Materials
 8. **Green** – Sanitary and Storm Sewers and Drain Lines

1.2.3 Utility Mark Out Review

- Before the intrusive work activities begin, the contractor or GEI employee will verify that each utility company has completed a utility location for the work area or the location has been cleared by a private locator and record this on the mark-out request information sheet.
- A visual survey of the project area will be done prior to the start of intrusive activities. This visual inspection will be done to identify signs, manholes, utility boxes, or other evidence of an underground utility is present and has been considered.
- The contractor or GEI employee can begin work on the scheduled work date and time if the utility operators have responded, taking care to find and preserve markings that have been made.
- Completed clearance documentation will be located on the excavation site during excavation activities and kept in project files.

1.2.4 Excavations

- When excavating near a buried utility, observe the approximate location around that utility.
- If exposing a utility, proper support and protection must be provided so that the utility will not be damaged.
- If the excavation work requires significant spans of the utility to be exposed, it is the contractor's responsibility to support the infrastructure (to prevent sagging or collapse) as needed. Contact the utility operator for support, guidance, or assistance.
- When the excavation is complete, provide proper backfill for utilities that have been exposed.
- Take care not to damage the conduit or protective coating of a utility. If the damage occurs, leave the damaged utility exposed and immediately call the utility owner.
- If a gas line is encountered, everyone will be evacuated according to the site evacuation procedures and the contractor must notify police, fire, and emergency personnel. No attempt should be made to tamper with or correct the damaged utility. All site personnel are to evacuate to the site's predetermined meeting point or a location a minimum of 300 feet away from the incident location.
- If the contractor needs to dig within the approximate location of a combustible, hazardous fluid, or gas line (natural gas, propane or gasoline), soft digging is required (hand digging, vacuum extraction) to a maximum depth of 5 feet. The approximate location is defined as 24 inches on either side of the designated center line of the utility if the diameter is not provided or 24 inches from each outside edge if the diameter is provided.

1.3 Injury Reporting

If a GEI employee suffers an injury on the job that is not life threatening, call Medcor Triage at 1-800-775-5866 to speak with a medical professional. Then, immediately report the injury to the Supervisor/Project Manager and Regional Health & Safety Officer (RHSO).

After verbal notification has been made, an Incident Report Form is to be completed by the employee and/or Supervisor/Project Manager and submitted to the People & Safety Team immediately following care of the incident. This form is available on the Safety App (smart phones) and on the Safety page on the GEI intranet.

Upon notification and/or the receipt of the Incident Report Form, RHSO will conduct an investigation and evaluation on what happened and how and why it happened. The Corporate Health and Safety Officer (CHSO) will then recommend (as necessary) engineering controls, personal protection equipment, training or other appropriate measures to minimize the potential for future injuries. The CHSO/RHSO may develop educational information based on lessons learned for distribution to GEI employees.

1.4 Limitations

- Follow safety procedures as defined in the site-specific HASP. Appropriate PPE must be worn correctly to provide the intended level of protection.
- Mark-out notification time usually does not include holidays. Make sure holidays are considered and mark-out time is scheduled accordingly. Under no circumstances are intrusive activities allowed to be performed prior to the required mark-out.
- Do not use white paint if precipitation is eminent. Consider using stakes if snow is predicted.

1.5 References

Reference the website for the “Call Before You Dig – 811” for the utility mark-out agency for the state you working in prior to site work. If you have issues locating the appropriate agency, contact the Safety Team for assistance.

1.6 Attachments

Attachment A – Standard Utility Color Codes

Attachment B – GEI Utility Clearance Documentation Form

1.7 Contact

Health&SafetyTeam@geiconsultants.com

1.8 Review History

- June 2016
- May 2014
- November 2013
- February 2011
- November 2010

ATTACHMENT A

COLOR CODE FOR UTILITY MARKING

(BASED ON 'THE AMERICAN PUBLIC WORKS ASSOCIATION' RECOMMENDATIONS AND THE ANSI STANDARD Z-53.1 FOR SAFETY COLORS)

UTILITY	COLOR
PROPOSED EXCAVATION	WHITE
ELECTRIC POWER LINES, CABLES, CONDUIT AND LIGHTING CABLES	RED
POTABLE WATER	BLUE
STEAM, CONDENSATE, GAS OR OIL COMPRESSED AIR	YELLOW
TELECOMMUNICATIONS, ALARM OR SIGNAL LINES, CABLES OR CONDUIT	ORANGE
TEMPORARY SURVEY MARKINGS	PINK
SEWER AND STORM DRAINS	GREEN
CHILLED WATER, RECLAIMED WATER, IRRIGATION AND SLURRY LINES	PURPLE
OTHER	LIGHT BLUE

ATTACHMENT B

Utility Clearance Documentation

Please print clearly.

For more room, use back of page.

Client: _____

GEI Project Name & Number: _____

Site: _____

Excavation/Drilling Location ID: _____

Excavator/Driller: _____

GEI PM: _____ GEI Field Team Leader: _____

Utility Drawings Reviewed: _____

Provided By: _____ Reviewed By: _____

Utility Clearance Call Date: _____ Name of Utility: _____

Utility Clearance Call Date: _____ Name of Utility: _____

Utility Clearance Received from (utility & rep name): _____ Date: _____

Utility Clearance Received from (utility & rep name): _____ Date: _____

Company that completed clearance: _____ Date: _____

GEI Staff Responsible for Oversight: _____

Metal Detector Survey (yes/no): _____ Drilling Location Cleared by: _____

Contractor Name: _____ Company Name: _____

Contractor Signature: _____ Date: _____

GEI Staff Responsible for Oversight: _____

Private Location Clearance Required (yes/no): _____ Date: _____

Contractor Name: _____ Company Name: _____

Contractor Signature: _____ Date: _____

Methods used for utility location (i.e. GPR, electronic pipe location) _____

GEI Staff Responsible for Oversight: _____

Hand clearing Performed (yes/no): _____ Methods: _____ Date: _____

Contractor Name: _____ Company Name: _____

Contractor Signature: _____ Date: _____

GEI Staff Responsible for Oversight: _____

GEI Consultants, Inc. Representative (name & title): _____

GEI Consultants, Inc. Representative Signature: _____ Date: _____

Based upon the best available information, appropriate utility clearance procedures were performed for the invasive work specified. If client ordered site specific deviations from existing GEI utility clearance procedures, they are approved by the client signature below:

Client Representative (name & title): _____

Client Representative Signature: _____ Date: _____



STANDARD OPERATING PROCEDURES

SOP No. HS-016 Traffic Hazard Management

1.1 Objective

The objective of this Standard Operating Procedure (SOP) is to prevent or limit the potential for GEI personnel to encounter traffic hazards during field activities.

1.2 General

This SOP is intended for use by employees engaged in work with the potential for traffic hazards. The site-specific health and safety plan (HASP) will include a hazard assessment for the project that identifies the potential for exposure to traffic hazards and the control methods to be implemented by GEI employees, including review or attainment of necessary permits, traffic control plans, and flagger/police detail requirements for the local jurisdiction. Routine checks of the work zone will be made to ensure there are adequate levels of protection. These hazards will be reviewed in the project safety briefing and documented on the Project Safety Briefing form, found on the Safety page of the GEI intranet.

1.3 Traffic Hazard Management

Traffic Hazard Management is the process of identifying and managing the potential risks associated with the movement of traffic through, around, or past a work area. This Traffic Hazard Management SOP is designed to assist employees in identifying and managing these hazards. Work areas should be as safe as possible. It is the responsibility of GEI employees to follow the Traffic Hazard Management SOP and adhere to these safety standards. Safety is not negotiable.

Under no circumstances are GEI employees permitted to commence work in a situation that the employee believes or knows their health and safety, or the health and safety of others, is at risk.

Major risk factors for work site Traffic Hazard Management include:

- The speed of traffic moving through a work site.
- The distance and clearance between moving traffic, workers, vehicles and equipment, and over-head power lines.
- Traffic volume and vehicle composition.
- Nature and conditions at the work site and approaches to the work site.

- Other factors such as the time of day, sight distance, weather, presence of pedestrians, or cyclists, and the type of work being carried out.
- Other hazards in proximity to the work site (e.g., power lines, open excavations) that may have conflicting safety management measures that need to be considered when developing the HASP.

1.4 Site Preparation

The following management measures will be considered whenever working in traffic areas. In addition, remain aware of the amount of traffic around the working area. The work space should be large enough for the job to be completed safely. Check permit, traffic control plans, and flagger/police detail requirements for the local jurisdiction. Perform routine checks of the work zone to make sure there are adequate levels of protection.

1.4.1 Traffic Barriers and Warning Signs

GEI employees will comply with the U.S. Department of Transportation's (DOT) Manual on Uniformed Traffic Control Devices (MUTCD) and/or state regulations for temporary traffic barriers (cones, barriers) and sign placement when required for working in traffic areas. Clearly define the work site by placing traffic barriers around the work space to indicate the space that is needed to safely perform the work. The traffic barrier will help make the work site more visible to other workers, pedestrians, cyclists, and moving vehicles. Place traffic barriers in such a way as to give yourself and equipment adequate space to work within the barriers. OSHA suggests placing the first warning sign at a distance calculated to be 4 to 8 times (in feet) the speed limit (in MPH).

1.4.2 Adequate Light

Requirements for night conditions and work areas with poor visibility are similar to day requirements. However there are a number of additional things to consider, such as visibility of the work site to advancing traffic and sufficient lighting. OSHA requires lighting for workers on foot and equipment operators to be at least 5-foot-candles or greater.

Visibility of the work area can be increased by employing the following measures:

- Using parked vehicles hazard and flashing lights.
- Wearing reflective personal protective equipment (PPE), such as a safety vest, in good condition.
- Providing adequate lighting to illuminate the work area with lights positioned so that there is no glare to approaching drivers.
- Placing reflective advance warning signs and traffic barriers so that they are visible to road users.

1.4.3 Distance from the Nearest Traffic Lane

Work areas located along roadsides will have a minimum clearance as defined by DOT's MUTCD and/or state or local DOT regulations for traffic barrier and sign placement.

1.4.4 PPE

The proper PPE, as outlined in the project HASP, will be worn when appropriate. The color/type of safety vest will comply with site regulations.

1.5 Equipment Operation

Vehicles and heavy equipment operators should use a spotter when possible if it is necessary to drive in reverse to reduce risk of collision with oncoming traffic. If it is necessary to drive against the flow of traffic make sure this area is within the work zone and properly blocked off from oncoming traffic.

1.6 Pedestrian Safety

When working near pedestrian traffic, a safe alternate pedestrian route will be established. Refer to local regulations when establishing pedestrian walkways.

1.7 Injury Reporting

If a GEI employee suffers an injury on the job that is not life threatening, call Medcor Triage at 1-800-775-5866 to speak with a medical professional. Then, immediately report the injury to the Supervisor/Project Manager and Regional Health & Safety Officer (RHSO).

After verbal notification has been made, an Incident Report Form is to be completed by the employee and/or Supervisor/Project Manager and submitted to the People & Safety Team immediately following care of the incident. This form is available on the Safety App (smart phones) and on the Safety page on the GEI intranet.

Upon notification from a Branch or Office Manager, Human Resources, and/or the receipt of the Incident Report Form, the RHSO will conduct an investigation and evaluation on what happened and how and why it happened. The Corporate Health and Safety Officer (CHSO) will then recommend (as necessary) engineering controls, personal protection equipment, training or other appropriate measures to minimize the potential for future injuries. The CHSO/RHSO may develop educational information based on lessons learned for distribution to GEI employees.

1.8 Limitations

Follow safety procedures as defined in the site-specific HASP, federal DOT, and local jurisdictions. Appropriate PPE must be worn correctly to provide the intended level of protection.

1.9 References

DOT's Manual on Uniformed Traffic Control Devices (2009 Edition)

Hazard Exposure and Risk Assessment Matrix for Hurricane Response and Recovery

Work: <https://www.osha.gov/SLTC/etools/hurricane/work-zone.html>

1.10 Attachments

None

1.11 Contact

Health&SafetyTeam@geiconsultants.com

1.12 Review History

- November 2016
- May 2014
- November 2013
- August 2011
- October 2010 Initially HS-027 Traffic Hazards

STANDARD OPERATING PROCEDURES

SOP No. HS-018 Working Around Heavy Equipment

1.1 Objective

The objective of this Standard Operating Procedure (SOP) is to prevent or limit the physical hazards when working around heavy equipment.

1.2 General

This SOP is intended for use by employees engaged in work with the potential for working near heavy equipment. The project site-specific health and safety plan (HASP) should include a hazard assessment for working near heavy equipment to be implemented by GEI employees. These hazards should be reviewed in the project safety briefing and documented on the Project Safety Briefing form, found on the Safety page of the GEI intranet.

1.3 Heavy Equipment Precautions

Heavy equipment (e.g., excavators, backhoes, drill rigs, etc.), can present many physical hazards that can result in serious injury or death if the proper safety precautions are not followed. The following is a list of precautions to be aware of when working around heavy equipment:

- Wear appropriate personal protective equipment (PPE), including at a minimum reflective, high-visibility safety vest, hard hat, safety glasses, and steel/composite toe boots.
- Always keep your distance from moving equipment.
- Do not assume the operator knows where you are or where you are going.
- Make sure to make eye contact and receive acknowledgement of your presence with the operator.
- Avoid working near heavy equipment, but if unavoidable, communicate your location with the operators. If using hand signals, discuss the signals with the equipment operator prior to starting work.
- Watch for moving equipment. Construction sites can have a lot of activity and equipment may be moving in an unpredictable manner.
- Do not rely on back-up or other alarms. They may not be working or you may not hear them with the noise of other activities taking place in the area.
- Stay out of the swing radius of cranes, excavators, or other equipment that swings or rotates.
- Do not walk beside a moving vehicle, the vehicle may turn, slip, or the load may shift causing the vehicle to go off course.
- Do not ride on the outside of a moving equipment.

- Never walk under or stand too close to a load suspended by cranes or hoists.
- Do not walk behind a piece of equipment that is backing up without acknowledgment from the operator it is safe to proceed. If working next to heavy equipment is unavoidable, be aware of the hazards including pinch points and moving parts. Use a spotter to watch the work area for moving equipment.
- If necessary, ask the operator to stop equipment operation to perform your work tasks.
- Verify the location and operation of emergency shut-off devices on the equipment.
- Be aware of the fuels and chemicals associated with the equipment. Have a spill prevention and response plan in place that includes the appropriate containment materials (i.e., spill kit).
- Do not wear loose fitting clothing when working around moving equipment (i.e., drill rig augers).
- Do not operate heavy equipment.
- Do not use cellular telephones near operating equipment.

1.4 Injury Reporting

If a GEI employee suffers an injury on the job that is not life threatening, call Medcor Triage at 1-800-775-5866 to speak with a medical professional. Then, immediately report the injury to the Supervisor/Project Manager and Regional Safety Officer.

After verbal notification has been made, an Incident Report Form is to be completed by the employee and/or Supervisor/Project Manager and submitted to the People & Safety Team immediately following care of the incident. This form is available on the Safety App (smart phones) and on the Safety page on the GEI intranet.

Upon notification from a Branch or Office Manager, Human Resources, and/or the receipt of the Incident Report Form, the Regional Health & Safety Officer (RHSO) will conduct an investigation and evaluation on what happened and how and why it happened. The Corporate Health and Safety Officer (CHSO) will then recommend (as necessary) engineering controls, personal protection equipment, training or other appropriate measures to minimize the potential for future injuries. The CHSO/RHSO may develop educational information based on lessons learned for distribution to GEI employees.

1.5 Limitations

Follow safety procedures as defined in the site-specific HASP. Appropriate PPE must be worn correctly to provide the intended level of protection.

1.6 References

OSHA 29 CFR 1926.600 – Subpart O; Motor Vehicles, Mechanized Equipment, and Marine Operations.

www.toolboxtopics.com/Construction/ (Viewed 10/16)

Caterpillar Safety – <http://safety.cat.com/> (Viewed 10/16)

1.7 Attachments

None

1.8 Contact

Health&SafetyTeam@geiconsultants.com

1.9 Review History

- October 2016
- May 2014
- November 2013
- August 2011
- October 2010

STANDARD OPERATING PROCEDURES

SOP No. HS-025 Manual Lifting

1.1 Objective

The purpose of this Standard Operating Procedure (SOP) is to identify and reduce potential work-related musculoskeletal disorder (WMSD) hazards. The SOP is intended to comply with state regulations and safe work practices developed by the Occupational Safety and Health Administration (OSHA). Modifications to meet these requirements will be made to this program as changing laws or regulations dictate.

1.2 General

Lifting heavy items is one of the leading causes of injury in the workplace. Overexertion and cumulative trauma when lifting are significant factors for injuries. When employees use smart lifting practices and work in their “power zone”, they are less likely to suffer from back sprains, muscle pulls, wrist/elbow/spinal and other injuries caused by lifting heavy objects. Common things to consider prior to lifting an object are: weight of the object, awkward postures, high-frequency and long duration lifting, inadequate handholds, and physical/environmental factors.

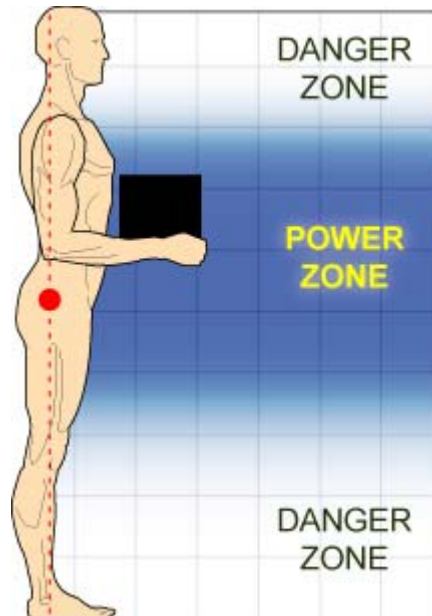


Figure 1: Lifting Power Zone

1.3 Safe Lifting Guidelines

The following safe lifting guidelines will be followed by employees involved in manual lifting activities:

- Before manual lifting is performed, a hazard assessment must be completed. The assessment must consider size, bulk, and weight of the object(s), if mechanical lifting equipment is required, if two-man lift is required, whether vision is obscured while carrying and the walking surface and path where the object is to be carried.
- Get a co-worker to help if equipment or other item is too heavy to lift.
- If possible, use powered equipment instead of manually lifting heavy materials. Lifting equipment such as dollies, hand trucks, lift-assist devices, jacks, or carts can be provided for employees.
- Reduce lifts from shoulder height and from floor height by repositioning the shelf or bin to closer to the power zone.
- Make sure walkways are clear of tripping hazards before moving materials.
- Use your legs and keep your back in a natural position while lifting. Keep the load close to your torso.



- Test the load to be lifted to estimate its weight, size, and bulk and to determine the proper lifting method.
- Do not twist while carrying a load. Instead, shift your feet and take small steps in the direction you want to turn.
- Make sure there are appropriately marked and sufficiently safe clearances for aisles and at loading docks or passageways where mechanical-handling equipment is used.
- Properly stack loose or unboxed materials which might fall from a pile by blocking, interlocking, or limiting the height of the pile to prevent falling hazards.
- Bags, containers, bundles, etc. should be stored in tiers that are stacked, blocked, interlocked, and limited in height so that they are stable and secure to prevent sliding or collapse.

- Storage areas should be kept free from accumulation of materials that could lead to tripping, fire, or explosion.
- Work methods and stations should be designed to minimize the distance between the person and the object being handled.

Supervisors should periodically evaluate work areas and employees' work techniques to assess the potential for and prevention of injuries. New operations should be evaluated to engineer out hazards before work processes are implemented.

1.4 Regulations

OSHA does not have a standard which sets limits on how much a person may lift or carry. They do however state that lifting loads heavier than about 50 pounds will increase the risk of injury.

The National Institute for Occupational Safety and Health (NIOSH) has developed a mathematical model that helps predict the risk of injury based on the weight being lifted and other criteria. The NIOSH model is based on previous medical research into the compressive forces needed to cause damage to bones and ligaments of the back. The mathematical model is incorporated in the *Applications Manual for the Revised NIOSH Lifting Equation*, which can be found on the NIOSH website (<http://www.cdc.gov/niosh/docs/94-110/>). It should be noted, however, that this NIOSH document provides only voluntary guidelines.

If there is a situation that arises where an employee is required to perform manual lifting on a reoccurring basis, the NIOSH Lifting Equation will be used to determine the appropriate weight that employee can safely lift. The lifting equation establishes a maximum load of 50 pounds for employees that are less likely to have to lift something, and don't have to do any long distance travel or maneuvering of the item. This 50 pounds is then adjusted to account for:

- how often the employee is lifting
- twisting the back during lifting
- the vertical distance the load is lifted
- the distance of the load from the body
- the distance the employee must move while lifting the load
- how easy it is to hold onto the load

GEI uses 50 pounds as a standard. However each individual should not attempt to carry loads heavier than they can safely manage.

1.5 Training

Training will include general principles of ergonomics, correct manual lifting techniques to avoid musculoskeletal injuries, recognition of hazards and injuries, procedures for reporting hazardous conditions, and methods and procedures for early reporting of injuries.

1.6 Lifting Assistance

If employees are assigned a task that involves repetitive lifting and carrying of equipment the Safety Team and Project Manager should be contacted to conduct an ergonomic evaluation. The task should be discussed to determine if there is an alternative method that can be used. The alternative method should institute an engineering or administrative control to reduce/limit the amount of lifting that is required of the employee. Some examples include providing smaller containers to reduce the weight of what needs to be lifted; providing a device that helps carry awkwardly-shaped objects easier; or using a winch, fork lift, or other device to lift the item(s) for the employee.

1.7 Injury Reporting

Injuries experienced during manual lifting activities should receive prompt medical attention. If a GEI employee suffers an injury on the job that is not life threatening, call Medcor Triage at 1-800-775-5866 to speak with a medical professional. Then, immediately report the injury to the Supervisor/Project Manager and Regional Health and Safety Officer.

After verbal notification has been made, an Incident Report Form is to be completed by the employee and/or Supervisor/Project Manager and submitted to the People & Safety Team immediately following care of the incident. This form is available on the Safety App (smart phones) and on the Safety page on the GEI intranet.

Upon notification from a Branch or Office Manager, Human Resources, and/or the receipt of the Incident Report Form, the Regional Health & Safety Officer (RHSO) will conduct an investigation and evaluation on what happened and how and why it happened. The Corporate Health & Safety Officer (CHSO) will then recommend (as necessary) engineering controls, personal protection equipment, training or other appropriate measures to minimize the potential for future musculoskeletal injuries. The CHSO/RHSO may develop educational information based on lessons learned for distribution to GEI employees.

1.8 Limitations

Follow safety procedures for manual lifting.

1.9 References

OSHA Technical Manual (OTM), Section VII: Chapter 1 - Back Disorders and Injuries

https://www.osha.gov/pls/oshaweb/owadisp.show_document?p_table=INTERPRETATIONS&p_id=29936 (Viewed 7/12/2016)

<https://www.osha.gov/SLTC/etools/electricalcontractors/materials/heavy.html> (Viewed 7/12/2016)

1.10 Attachments

None

1.11 Contact

Health&SafetyTeam@geiconsultants.com

1.12 Review History

- July 2016
- August 2014

STANDARD OPERATING PROCEDURES

SOP NO. HS-026 Hazard Identification and Management

1.1 Objective

This Standard Operating Procedure (SOP) is intended to outline the steps GEI employees will take to identify potential hazards on site, the risks associated with these hazards, and the proper engineering controls, work practices, and personal protective equipment (PPE) to use to minimize the associated risks.

1.2 Hazard Identification

Establishing proper work procedures by conducting a job hazard analysis will should be performed for all projects involving field work. An initial identification of hazards will be completed based on past and current property usage of the site, what tasks are required to perform the job, what equipment is needed to complete the assigned tasks, what hazards are in the working area etc.

The site-specific health and safety plan (HASP) will include a hazard assessment for the project that identifies the potential hazards and how to alleviate the hazard. These hazards will be reviewed in the project safety briefing and documented on the Project Safety Briefing form, found on the Safety page of the GEI intranet.

1.3 Risk Assessment

A risk assessment will be performed for all aspects of field work. This analysis is to determine the quantitative or qualitative value of risk related to a tangible situation and a recognized hazard. Identification, studies, and monitoring of any hazard to determine its potential, origin, characteristics, and behavior are examples of what could be included and performed during a risk assessment. The assessment will increase awareness of workplace hazards and provide an opportunity to identify and control workplace hazards.

1.3.1 Assessment Guidelines

It is necessary to consider certain general guidelines for assessing the foot, head, eye and face, and hand hazard situations that exist in an occupational operation or process, and to match the protective devices to the particular hazard.

Assessments should be conducted:

- Prior to starting any work at the site
- As conditions change
- Workplace layout changes
- Environmental changes
- Process changes

- Yearly or other pre-determined interval

1.3.2 Hazard Sources

Some examples of hazard sources include but are not limited to:

- Items, materials, or machinery in motion
- Extreme temperatures
- Chemical exposures
- Harmful dust
- Light radiation
- Falling objects or potential from dropping objects
- Sharp objects
- Rolling or pinching objects
- Layout of workplace and location of co-workers
- Electrical hazards
- Noise exposures
- Confined spaces
- Working near or on water
- Fall hazards
- Traffic or other activities taking place on the site
- Air quality issues

1.4 Prevention – Control Methods

Control methods should be considered in the following hierarchy:

- Elimination
- Substitution
- Engineering Controls
- Administrative Controls
- Personal Protective Equipment

1.4.1 Elimination and Substitution

Elimination and substitution, while most effective at reducing hazards, also tend to be the most difficult to implement in an existing process. If the process is still at the design or development stage, elimination and substitution of hazards may be inexpensive and

simple to implement. For an existing process, major changes in equipment and procedures may be required to eliminate or substitute for a hazard. Employees should work with the Safety Team to find solutions.

1.4.2 Engineering Controls

Engineering controls are used to remove a hazard or place a barrier between the work and the hazard. It's implemented to control the hazard at the source. Examples may include machine guards, sound deadening/dampening panels, traffic barriers, guardrails, and shields.

1.4.3 Administrative Controls

Administrative controls change the work procedures such as programs, schedules, and supervision to reduce employee exposure to hazards. The controls are frequently used with existing processes where hazards are not particularly well controlled. Examples of administrative controls are requiring frequent breaks or implementing a specific method to perform a task.

1.4.4 Personal Protective Equipment Selection

To select the proper PPE, the potential hazards must be known. The protective equipment selected must ensure a level of protection *greater than* the minimum required in order to help protect employees. The user must be supplied with a properly fitting protective device and given instructions on care and use. Users must be aware of all warning labels for and limitation of the PPE. Employees must be aware that the PPE does not eliminate the hazard.

1.4.5 Hazard Re-Assessment

As necessary, the workplace should be re-assessed for hazards by identifying and evaluating new equipment and processes, reviewing accident records, and re-evaluating the suitability of previously selected PPE. Re-assessment should occur at a defined regular schedule interval.

1.5 Job Safety Analysis

A job safety analysis (JSA) sometimes referred to as a job hazard analysis (JHA) or an activity hazard analysis (AHA) is the breaking down of any method or procedure into its component parts to determine the hazards connected with each key step and the requirements for performing it safely.

When a JSA is being created, make sure it isn't too general where the resulting information is not enough to assess the hazard and select proper controls, and be careful not to add unnecessary steps.

1.6 Injury Reporting

If a GEI employee suffers an injury on the job that is not life threatening, call Medcor Triage at 1-800-775-5866 to speak with a medical professional. Then, immediately report the injury to the Supervisor/Project Manager and Regional Health & Safety Officer (RHSO).

After verbal notification has been made, an Incident Report Form is to be completed by the employee and/or Supervisor/Project Manager and submitted to the People & Safety Team immediately following care of the incident. This form is available on the Safety App (smart phones) and on the Safety page on the GEI intranet.

Upon notification from a Branch or Office Manager, Human Resources, and/or the receipt of the Incident Report Form, the RHSO will conduct an investigation and evaluation on what happened and how and why it happened. The Corporate Health and Safety Officer (CHSO) will then recommend (as necessary) engineering controls, personal protection equipment, training or other appropriate measures to minimize the potential for future injuries. The CHSO/RHSO may develop educational information based on lessons learned for distribution to GEI employees.

1.7 Limitations

Limitations may arise on a project specific basis and will be addressed as they arise.

1.8 Attachments

None.

1.9 References

Risk Analytics, LLC Hazard Assessment Training Program, January 2011

1.10 Contact

Health&SafetyTeam@geiconsultants.com

1.11 Review History

- November 2016
- June 2015