



**CLOUGH, HARBOUR
& ASSOCIATES LLP**
ENGINEERS, SURVEYORS, PLANNERS
& LANDSCAPE ARCHITECTS

"Celebrating 50 Years of Engineering Excellence"

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February 3, 2005

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FEB 07 2005

Remedial Bureau
Division of Environmental Remediation

New York State Department of Environmental Conservation
Bureau of Procurement Services – M/WBE Office
625 Broadway, 10th Floor
Albany, NY 12233-5027

**RE: Transmittal of Affirmative Action Plan for the DeLaval Property Environmental
Restoration Project in Poughkeepsie, New York.
CHA Project Number: 11205.1002.1102**

To Whom It May Concern:

Enclosed please find two copies of the Affirmative Action Work Plan for the above referenced project.

The City has completed a supplemental investigation program relative to the site, a Final Remedial Alternatives Report has been prepared, and NYSDEC is publishing a Proposed Remedial Action Plan for the site.

If you have any questions regarding this submission, do not hesitate to call. Thank you for your continued assistance.

Very truly yours,

CLOUGH HARBOUR & ASSOCIATES LLP

Keith J. Ziobron, P.E., L.E.P.
Associate

Enclosures

cc: Bradley Brown – NYSDEC
Edmund Murphy - City of Poughkeepsie
Stephen Wing, Esq. – City of Poughkeepsie w/o enclosure
Mike Ryan – NYSDEC w/o enclosure

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Offices Throughout the United States

**DeLaval Property
Rinaldi Boulevard, Poughkeepsie
New York**

Affirmative Action Plan

RECEIVED

FEB 07 2005

Remedial Bureau C
Division of Environmental Remediation

CHA Project Number: 11205

Prepared for:

The City of Poughkeepsie, New York

Prepared by:



CLOUGH HARBOUR & ASSOCIATES LLP

*III Winners Circle
Albany, New York 12205
(518) 453-4500*

February 2005

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A MINORITY AND WOMEN’S BUSINESS ENTERPRISE POLICY STATEMENT

1.0 INTRODUCTION

The City of Poughkeepsie has prepared this Affirmative Action Plan in accordance with New York State Executive Law, Article 15-A, for recipients of State Assistance Contracts. The City of Poughkeepsie has retained Clough Harbour & Associates LLP (CHA) as their engineering consultant to provide environmental site characterization services relative to the DeLaval Property under the New York State Department of Environmental Conservation (NYSDEC) Environmental Restoration Program (ERP).

The goal of the project is to remediate the property per the conditions of the NYSDEC Proposed Remedial Action Plan (PRAP), and record of decision (ROD) for the site in order to facilitate its redevelopment.

The subject property is a 13.4 acre parcel of land known as the “DeLaval Property” currently owned by the City of Poughkeepsie. The City of Poughkeepsie Assessors Office identifies this parcel of land as #31-6061-43-752749. The site is an irregularly shaped piece of property located along the Hudson River with a former Sewage Treatment Plant lying to the north, a former oil tank farm to the south, a railroad right-of-way to the east and the Hudson River to the west. The site is located within the Waterfront District zone. The main entrance to the property is on the northeast portion of the site, at the intersection of Rinaldi Boulevard and Pine Street.

Historical research indicates that the Site was occupied by two dwellings, a tannery, a carpenter shop and two coal sheds as well as the DeLaval Separator Company as early as 1887. Amendments to Sanborn Maps indicate that sometime between 1922 and 1945, the Spoor Lasher Company occupied a storehouse on the property. The Spoor Lasher Company was a supplier of construction materials (concrete, stone, asphalt).

The DeLaval Separator Company manufactured cream separators, milk machines and centrifuges to

separate both milk and oil. They were reportedly involved in the production of automatic milk machines, rubber products and stainless steel farming goods. The DeLaval property was purchased by the City of Poughkeepsie in 1968 from the DeLaval Separator Company. The property is currently vacant.

Planned remediation activities include, but may not necessarily be limited to the following:

- Excavation of contaminated soils and fill materials in areas of concern (AOC) AOC-1 and AOC-2/3 (see Figure 1).
- Removal of underground piping and an underground tank located on the northern portion of the property.
- Installation of a soil cover with managed vegetation and paved public use areas.
- Installation of bulkhead sections down gradient of AOC-1 and AOC-2/3.

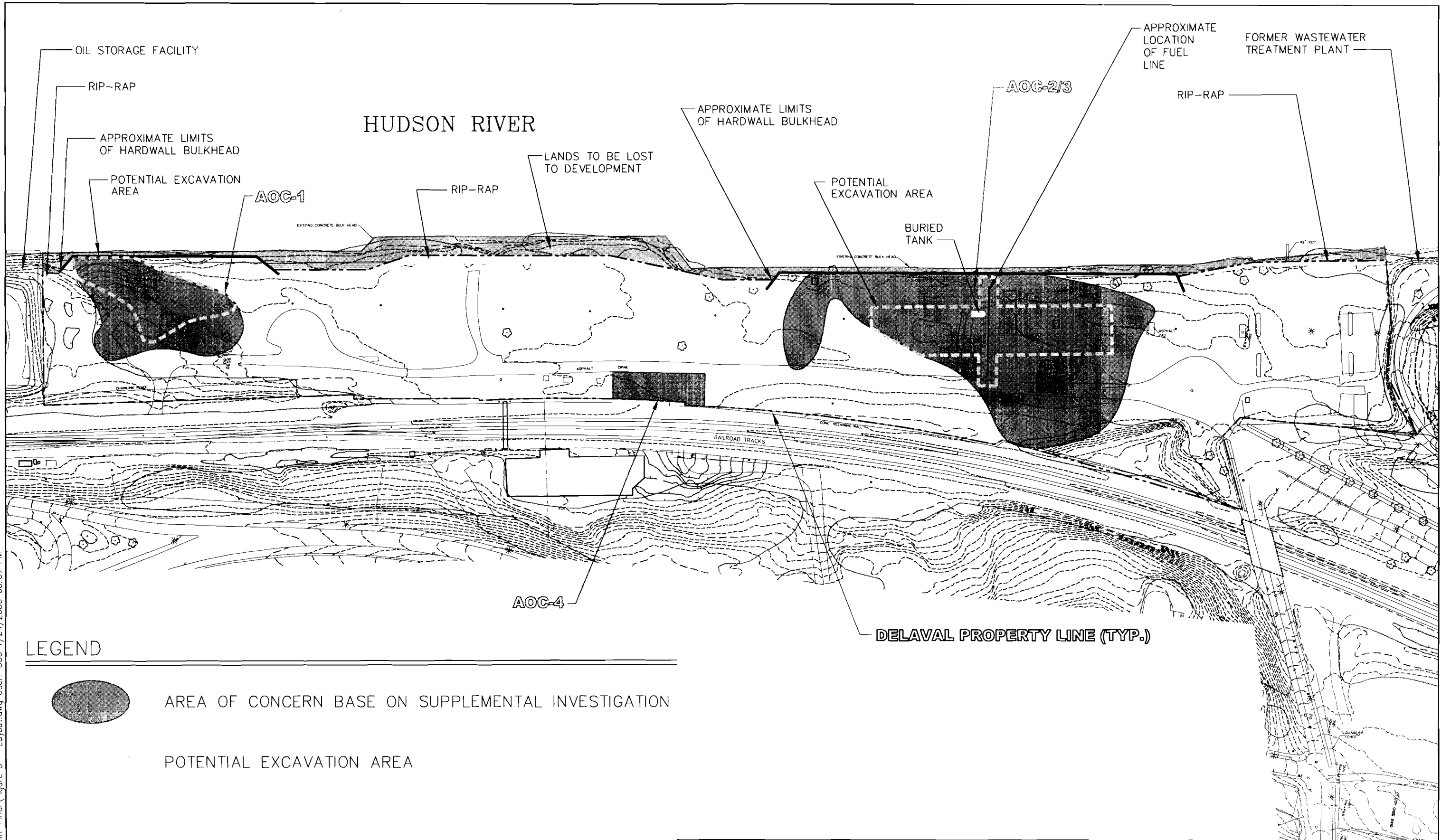
The intent of this plan is to document the City of Poughkeepsie's Minority/Women's Business Enterprise and Equal Employment Opportunity (M/WBE/EEO) program, to identify the M/WBE/EEO goals for the project, designate the Affirmative Action Representative for the City, and to provide a general description of the types of sub-contracts that may be let by the City.

2.0 POLICY STATEMENT

The City of Poughkeepsie's M/WBE/EEO program policy statement is included as Appendix A.

3.0 AUTHORIZED REPRESENTATIVE

Mr. Edward Murphy, Director of the City's Development Department will have authority to act for the City in connection with this project, and serve as the Affirmative Action Representative for this project. Mr. Murphy will be responsible for administration of the program and documenting both



the consultant's and prime remedial contractor's efforts to comply with this Work Plan. Both CHA's and the selected contractor's Affirmative Action Coordinator will be responsible for identifying subcontract opportunities for M/WBE firms and notifying such firms of these opportunities. NYSDEC's Bureau of Minority and Women's Business Programs will be responsible for review and approval of this Workplan. The contacts for the City of Poughkeepsie and for CHA are as follows:

City of Poughkeepsie

Mr. Edward Murphy
Development Director
City of Poughkeepsie
City Hall
Poughkeepsie, New York 12602
(845) 451-4046

CHA Affirmative Action Coordinator

Keith J. Ziobron, P.E.
Clough, Harbour & Associates LLP
III Winners Circle
Albany, NY 12205
(518) 453-2835

Remedial Contractor's Affirmative Action Coordinator

To Be Determined

4.0 M/WBE/EEO PROGRAM GOALS

The goals for minority and women's business enterprises and for equal employment opportunities for minorities and women are summarized below.

As required by the State assistance contract, the City is required to make good faith efforts to subcontract at least six (6) % of the dollar value of this contract to Minority Owned Business Enterprises (MBEs) and at least six (6) % of such value to Women Owned Business Enterprises (WBEs).

Clough Harbour & Associates LLP has been and will continue to be an Equal Opportunity/Affirmative Action Employer, where employment is based upon personal capabilities and qualifications without regard to race, color, disability, religious belief, national origin, marital status, veteran status, sexual orientation, age and gender or any other protected category. CHA will make good faith effort to contract with Subcontractors who are Equal Opportunity Employers. To date, CHA has utilized Chemtech as the analytical laboratory for the supplemental investigation phase of the project. Chemtech's fee to date totals \$17,348.00.

After the ROD is issued and the remedial design is complete, a contractor will be selected to complete the remedial activities specified in Section 1.0. The contractor will be required to comply with the provisions of this plan.

5.0 M/WBW/EEO OPPORTUNITIES

Specific opportunities for M/WBE/EEO participation in this project will include the solicitation of quotes to provide the following services associated with the Remedial Investigation program to be implemented on-site:

- Soil excavation and disposal
- Laboratory services
- Soil cover placement/grading
- Bulkhead Installation

APPENDIX A

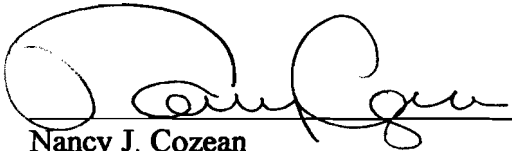
**MINORITY AND WOMEN'S BUSINESS ENTERPRISE
POLICY STATEMENT**

MINORITY AND WOMEN'S BUSINESS ENTERPRISE POLICY STATEMENT

The City of Poughkeepsie, in their state assistance application, as a recipient of State Assistance under the Environmental Restoration program, is committed to carry out the intent of New York State Executive law Article 15-A. The City of Poughkeepsie acknowledges its obligations to develop a comprehensive Minority/Women's Business Enterprise and Equal Employment Opportunity (M/WBE/EEO) program which ensures the meaningful participation of minorities and women in the work forces relative to the DeLaval Environmental Restoration Program (ERP) project.

The City of Poughkeepsie will make every effort to secure meaningful participation of M/WBEs on this contract. This will be done by notifying M/WBEs by mail and telephone contact to inform these firms of the availability of subcontracting opportunities relative to the DeLaval ERP project.

The City of Poughkeepsie will document its efforts to meet M/WBE/EEO program requirements by keeping copies of correspondence, telephone logs, etc.



Nancy J. Cozean

Mayor

City of Poughkeepsie

2/2/05
Date