

SUPPLEMENTAL REMEDIAL INVESTIGATION WORK PLAN
FORMER BP GASOLINE SERVICE STATION SITE
NYSDEC BCP SITE NO. C224424
860 FLUSHING AVENUE
BROOKLYN, NEW YORK

H & A of New York Engineering and Geology, LLP
New York, New York

Prepared for
Flushing Holdings NY LLC
Brooklyn, New York

File No. 0211437
November 2025





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November 11, 2025
File No. 0211437

New York State Department of Environmental Conservation
625 Broadway
Albany, New York 12233

Attention: Ms. Nour Haredy

Subject: Supplemental Remedial Investigation Work Plan
Former BP Gasoline Service Station Site
860 Flushing Avenue
Brooklyn, New York
NYSDEC BCP Site No. C224424

Dear Ms. Haredy,

On behalf of Flushing Holdings NY LLC, H & A of New York Engineering and Geology, LLP (Haley & Aldrich of New York) and is submitting this Supplemental Remedial Investigation Work Plan (SRIWP) for the Former BP Gasoline Service Station Site (C224424), located at 860 Flushing Avenue in the Bushwick neighborhood of Brooklyn, NY (Site). This SRIWP has been developed in response to the New York State Department of Environmental Conservation (NYSDEC) comment response letter dated October 29, 2025 to the draft Remedial Investigation Report (RIR) which, in part, provided that "additional investigation is required to fully characterize the nature and extent of contamination at the site and allow for proper evaluation of remedial alternatives", and based on the NYSDEC's "Technical Guidance for Site Investigation and Remediation" (DER-10, dated May 2010).

Please do not hesitate to contact us if there are any questions regarding this submittal or any other aspects of the project.

Sincerely yours,
HALEY & ALDRICH OF NEW YORK

A handwritten signature in blue ink that reads "James M. Bellew".

James M. Bellew
Principal

A handwritten signature in blue ink that reads "Luke J. McCartney".

Luke J. McCartney, P.G.
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1. Site Information and Purpose

On behalf of Flushing Holdings NY LLC, H & A of New York Engineering and Geology, LLP (Haley & Aldrich of New York) has prepared this Supplemental Remedial Investigation Work Plan (SRIWP) for the Former BP Gasoline Service Station Site, BCP Site C224424, located at 860 Flushing Avenue (the “Site”, see Figure 1) in the Bushwick neighborhood of the Brooklyn, NY.

Flushing Holdings NY LLC entered into a Brownfield Cleanup Agreement (BCA) with the New York State Department of Environmental Conservation (NYSDEC) on June 20, 2025 to investigate and remediate the Site. The Site is identified as Block 3138 Lot 32 on the New York City tax map and is approximately 10,600 square feet (sq ft) (0.24 acres). Previously improved with a BP gasoline service station with three pump islands, three gasoline pumps, and a one-story convenience store, the Site is currently vacant. The Site is bounded to the north by Flushing Avenue and a multi-story residential building that is part of the Bushwick Houses apartment complex; to the east by a one-story restaurant and two four-story residential buildings with ground-floor commercial use; to the south by a six-story residential building with ground-floor commercial use; and to the west by a two-story deli. The Site is located within an R6A residential zoning district with a C2-4 overlay in a mixed-use area characterized by low-rise commercial and residential buildings and multi-family high-rise buildings. A Site Plan is provided as Figure 2.

A Remedial Investigation (RI) was completed by Haley & Aldrich of New York with submission of a draft Remedial Investigation Report (RIR) to the NYSDEC in September 2025. The RI activities, which included installation of 15 soil borings, 5 permanent groundwater monitoring wells and 5 soil vapor probes, were completed in July and August 2025.

The RI identified subsurface soils throughout the Site impacted with elevated concentrations of metals, SVOCs, and, in some areas, pesticides and PFAS characteristic of contaminated fill, groundwater beneath the Site impacted with SVOCs and PFAS, and soil vapor impacted with VOCs and CVOCs. The Site characterization identified historical operations as likely the primary source of petroleum-related contamination at the Site, and contaminated fill as the likely source of metals and PAHs in soil and possible off-Site and upgradient sources as impacts to soil vapor. Supplemental data is required to further define the areal and vertical extent of contamination at the Site and determine the nature and extent of the contamination, adequately identify sources of contamination migration pathways, and actual or potential receptors of contaminants, and fully evaluate actual and potential threats to human health to provide data of sufficient quantity and quality to support the evaluation of proposed alternatives.

This SRIWP was prepared in accordance with the regulations and guidance applicable to the BCP, including, without limitation, DER-10 which is entitled “Technical Guidance for Site Investigation and Remediation” and dated May 2010 (DER-10).

2. Supplemental Remedial Investigation

This section describes the field activities to be conducted during the Supplemental Remedial Investigation (SRI) and provides the sampling scope, objectives, methods, anticipated number of samples, and sample locations. A summary of the sampling and analysis plans for soil and groundwater sampling are provided as in-text Tables 1 and 2 and the proposed sampling locations are shown in Figure 3. The following investigation activities will be conducted to fill data gaps and include: collection of additional soil samples underneath the pump island canopy and underground storage tanks to delineate the nature and extent of contamination and to determine the extent of excavation required in this area, installation of a monitoring well at SB12 to determine if groundwater quality is impacted at this location, and resurveying, regauging, and resampling all groundwater wells to confirm groundwater quality and groundwater flow direction.

2.1 UTILITY MARKOUT

Field personnel will mobilize to the Site to stake (with flagging or paint) the proposed soil sample locations. Once the sample locations are marked, Dig Safely New York will be contacted to mark underground utilities. All boring locations will be precleared by hand prior to advancing boring rods. Once the utilities are marked, field equipment and personnel will be mobilized to the Site.

2.2 SOIL SAMPLING

Additional on-Site soil samples will be collected at varying intervals to identify the extent and depth of petroleum-impacted soil and fill contamination.

The sampling and analysis plan is summarized in Table 1 below. Four soil borings will be installed to a minimum of 27 feet below grade surface (ft bgs) or as determined by field observations and photoionization detector (PID) readings by a track-mounted direct push drill rig (Geoprobe®), operated by a licensed operator. Soil samples will be collected from acetate liners using a stainless-steel trowel or sampling spoon. Samples will be placed in laboratory provided clean bottle ware.

Soils will be logged continuously by a geologist or engineer using the Unified Soil Classification System. The presence of staining, odors, and PID response will be noted. Samples will be collected using laboratory-provided clean bottle ware. VOC grab samples will be collected using Terra Cores. Sampling methods are described in the Field Sampling Plan (FSP) provided as Appendix A. A Quality Assurance Project Plan (QAPP) is provided as Appendix B. Laboratory data will be reported in ASP Category B deliverable format.

Soil samples representative of Site conditions will be collected at four locations as shown on Figure 3. Sample intervals have been proposed based on observations from the soil boring logs developed during the RI and submitted in the draft RIR. Borings SB-16 through SB-19 will be sampled from 0 to 2 ft interval, 14 to 16 ft interval, and the 25 to 27 ft interval. This is to delineate the nature and extent of contamination and to determine the extent of excavation required in these areas.

Samples will be analyzed for:

- Target Compound List (TCL) VOCs using U.S. Environmental Protection Agency (EPA) Method 8260B;
- TCL SVOCs using EPA Method 8270C;
- Total Analyte List (TAL) Metals using EPA Method 6010;
- TCL Pesticides using EPA Method 8081B;
- Polychlorinated biphenyls (PCBs) using EPA Method 8082;
- Per- and polyfluoroalkyl substances (PFAS) by EPA Method 1633A;
- 1,4-dioxane by EPA Method 8270.

Table 1 – Soil Sampling and Analysis Plan

Boring Number	Sample Depth	Target Compound List VOCs (8260B)	Target Compound List SVOCs (8270C)	Total Analyte List Metals (6010)	PCBs (8082)	Pesticides (8081B)	PFAS (1633A)	1,4-Dioxane (8270)
SOIL								
SB-16	0-2'	X	X	X	X	X	X	X
	14-16'	X	X	X	X	X	X	X
	25-27'	X	X	X	X	X	X	X
SB-17	0-2'	X	X	X	X	X	X	X
	14-16'	X	X	X	X	X	X	X
	25-27'	X	X	X	X	X	X	X
SB-18	0-2'	X	X	X	X	X	X	X
	14-16'	X	X	X	X	X	X	X
	25-27'	X	X	X	X	X	X	X
SB-19	0-2'	X	X	X	X	X	X	X
	14-16'	X	X	X	X	X	X	X
	25-27'	X	X	X	X	X	X	X
Notes: VOCs - Volatile Organic Compounds SVOCs - Semi-volatile Organic Compounds PCBs - Polychlorinated biphenyls PFAS - Per- and Polyfluoroalkyl Substances								
QAQC samples include: MS/MSD - 1 for every 20 samples Field Duplicate - 1 for every 20 samples Trip Blanks - 1 per cooler of samples to be analyzed for VOCs Field Blanks - 1 for every 20 samples								

2.3 GROUNDWATER SAMPLING

The purpose of the groundwater sampling is to obtain current groundwater data and analyze for additional parameters (i.e., PFAS and 1,4-dioxane) to meet NYSDEC DER-10 requirements for remedial investigations. Groundwater flow is presumed to flow from the east to the west.

One additional permanent monitoring well will be installed to approximately 35 ft bgs or to at least 5 feet below the groundwater interface (if encountered at a shallower depth) at remedial investigation boring SB-12. The monitoring well will have a 2-inch annular space and be installed using either #0 or #00 certified clean sand fill. The well will be screened to straddle the groundwater interface, encountered between approximately 26.31 to 28.32 ft bgs. The depth of the monitoring well and screened interval will be dependent on field conditions and may require nested or cluster monitoring wells depending on the depth of contamination observed. If contamination is encountered at the well screened across the groundwater interface, a deeper nested or cluster well may be required for contingent sampling for vertical groundwater contamination delineation. The groundwater interface depth will be measured at pre-existing wells during the implementation of this SRI in order to establish the proper range of well screening in the field. Observations will be communicated with NYSDEC daily in field reports, further detailed in Section 6.

The monitoring well will be developed by surging a pump in the well several times to pull fine-grained material from the well. Development will continue until the water turbidity is 50 nephelometric turbidity units (NTUs) or less or 10 well volumes are removed, if possible. Groundwater sampling of all existing and the newly installed monitoring well will occur at a minimum of one week after development of the new monitoring well. The well casings will be re-surveyed by a New York State-licensed surveyor and gauged during a round of synoptic groundwater depth readings to facilitate the preparation of a second groundwater contour map and to further determine the direction of groundwater flow.

The proposed monitoring well location (MW-06) is provided in Figure 3. Proposed locations will be dependent on field observation and will be communicated with NYSDEC in daily reporting.

The six monitoring wells will be sampled and analyzed for:

- TCL VOCs using EPA Method 8260B;
- TCL SVOCs using EPA Method 8270C;
- Total Metals using EPA Methods 6010/7471;
- Dissolved Metals using EPA Methods 6010/7471;
- PCBs using EPA Method 8082;
- TCL Pesticides using EPA Method 8081B;
- PFAS using EPA Method 1633A; and
- 1,4-dioxane using EPA Method 8270.

Samples to be analyzed for PFAS will be collected and analyzed in accordance with the NYSDEC-issued April 2023 “Sampling, Analysis and Assessment of PFAS.”

Groundwater wells will be sampled using low-flow sampling methods as described in the Field Sampling Plan (FSP) in Appendix A. Following the low-flow purge, samples will be collected from monitoring wells for analysis of the analytes mentioned above. Groundwater sampling will be conducted at least one week after monitoring well development.

Table 2 – Groundwater Sampling and Analysis Plan

Boring Number	Target Compound List VOCs (8260B)	Target Compound List SVOCs (8270C)	Total Analyte List Metals (6010)	PCBs (8082)	Pesticides (8081B)	PFAS (1633A)	1,4-Dioxane (8270 SIM)
GROUNDWATER							
MW-01	X	X	X	X	X	X	X
MW-02	X	X	X	X	X	X	X
MW-03	X	X	X	X	X	X	X
MW-04	X	X	X	X	X	X	X
MW-05	X	X	X	X	X	X	X
MW-06	X	X	X	X	X	X	X
Notes: VOCs - Volatile Organic Compounds SVOCs - Semi-volatile Organic Compounds PCBs - Polychlorinated biphenyls PFAS - Per- and Polyfluoroalkyl Substances				QAQC samples include: MS/MSD - 1 for every 20 samples Field Duplicate - 1 for every 20 samples Trip Blanks - 1 per cooler of samples to be analyzed for VOCs Field Blanks - 1 for every 20 samples			

2.4 INVESTIGATION DERIVED WASTE

Following sample collection, boreholes will be backfilled with soil cuttings and an upper bentonite plug. Boreholes will be restored to grade with surrounding area. If soil is identified as grossly contaminated, it will be separated and placed into a sealed and labeled Department of Transportation (DOT) approved 55-gallon drum pending characterization and off-Site disposal.

3. Quality Assurance and Quality Control

Quality Assurance/Quality Control (QA/QC) procedures will be used to provide performance information with regard to accuracy, precision, sensitivity, representation, completeness, and comparability associated with the sampling and analysis for this investigation. Field QA/QC procedures will be used (1) to document that samples are representative of actual conditions at the Site and (2) identify possible cross-contamination from field activities or sample transit. Laboratory QA/QC procedures and analyses will be used to demonstrate whether analytical results have been biased either by interfering compounds in the sample matrix, or by laboratory techniques that may have introduced systematic or random errors to the analytical process.

QA/QC procedures are defined in the Quality Assurance Project Plan included in Appendix B and NYSDEC Emerging Contaminant Guidance is included in Appendix C.

4. Data Use

4.1 DATA SUBMITTAL

Analytical data will be supplied in ASP Category B Data Packages. If more stringent than those suggested by the United States Environmental Protection Agency, the laboratory's in house QA/QC limits will be utilized.

4.2 DATA VALIDATION

Data packages will be sent to a qualified data validation specialist for evaluation of accuracy and precision of the analytical results. A Data Usability Summary Report (DUSR) will be created to confirm the compliance of methods with the protocols described in the NYSDEC Analytical service Protocol (ASP). The DUSR will summarize and confirm usability of the data for project-related decisions. Data validation will be completed in accordance with the DUSR guidelines from NYSDEC Division of Environmental Remediation. The DUSR will be included with the submittal of a revised Remedial Investigation Report (RIR).

5. Health and Safety

5.1 HEALTH AND SAFETY PLAN

A Site-specific Health and Safety Plan (HASP) has been prepared in accordance with NYSDEC and NYSDOH guidelines and is provided as Appendix D.

5.2 COMMUNITY AIR MONITORING PLAN

The proposed SRI work will be completed outdoors at the Site. Where intrusive drilling operations are planned, community air monitoring will be implemented to protect the downwind receptors. A Haley & Aldrich representative will continually monitor the breathing air in the vicinity of the immediate work area using a PID to measure total VOCs in air at concentrations as low as 1 part per million (ppm). The air in the work zone also will be monitored for visible dust generation.

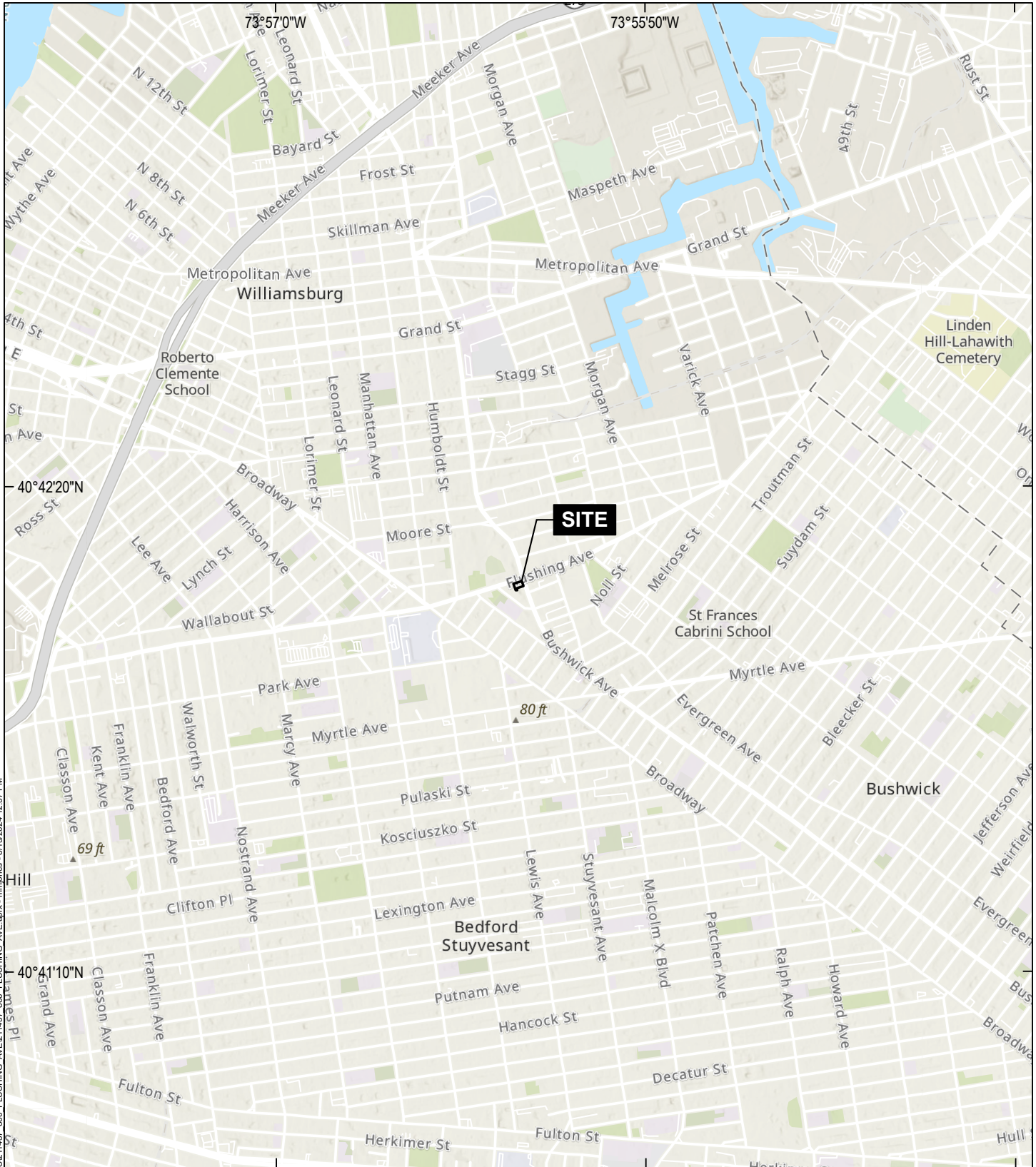
If VOC measurements above 5 ppm are sustained for 15 minutes or visible dust generation is observed, the intrusive work will be temporarily halted and a more rigorous monitoring of VOCs and dust using recordable meters will be implemented in accordance with the Community Air Monitoring Plan (CAMP) provided in Appendix E.

6. Reporting

During implementation of this SRIWP, daily reports will be provided to the NYSDEC which summarize daily activities and provide the CAMP monitoring data. Following completion of the work, the draft Remedial Investigation Report will be revised to include the findings of the SRI to support implementation of proposed remedial action. The report will include updates to:

- Summary of the activities;
- Figure showing sampling locations;
- Tables summarizing laboratory analytical results;
- Laboratory analytical data reports;
- Field sampling data sheets;
- Findings regarding the nature and extent of contamination at the Site;
- Qualitative exposure assessment of any contamination from an on-site source that has migrated offsite; and
- Conclusions and recommendations.

FIGURES



GIS: \\haleyaldrich.com\share\CF\Projects\0211437\GIS\211437_860_FLUSHING_AVE.aprx - mmpines - 8/13/2024 12:37 PM



MAP SOURCE: ESRI
SITE COORDINATES: 40°42'06"N, 73°56'14"W

**HALEY
ALDRICH**

860 FLUSHING AVENUE
BROOKLYN, NEW YORK

PROJECT LOCUS

APPROXIMATE SCALE: 1 IN = 2000 FT
NOVEMBER 2025

FIGURE 1



LEGEND

-  SITE BOUNDARY
-  PARCEL BOUNDARY

NOTES

1. ALL LOCATIONS AND DIMENSIONS ARE APPROXIMATE.
2. PARCEL DATA SOURCE: NEW YORK CITY DEPARTMENT OF CITY PLANNING, INFORMATION TECHNOLOGY DIVISION
3. AERIAL IMAGERY SOURCE: NEARMAP, JULY 3, 2025



0 30 60
SCALE IN FEET

**HALEY
ALDRICH**

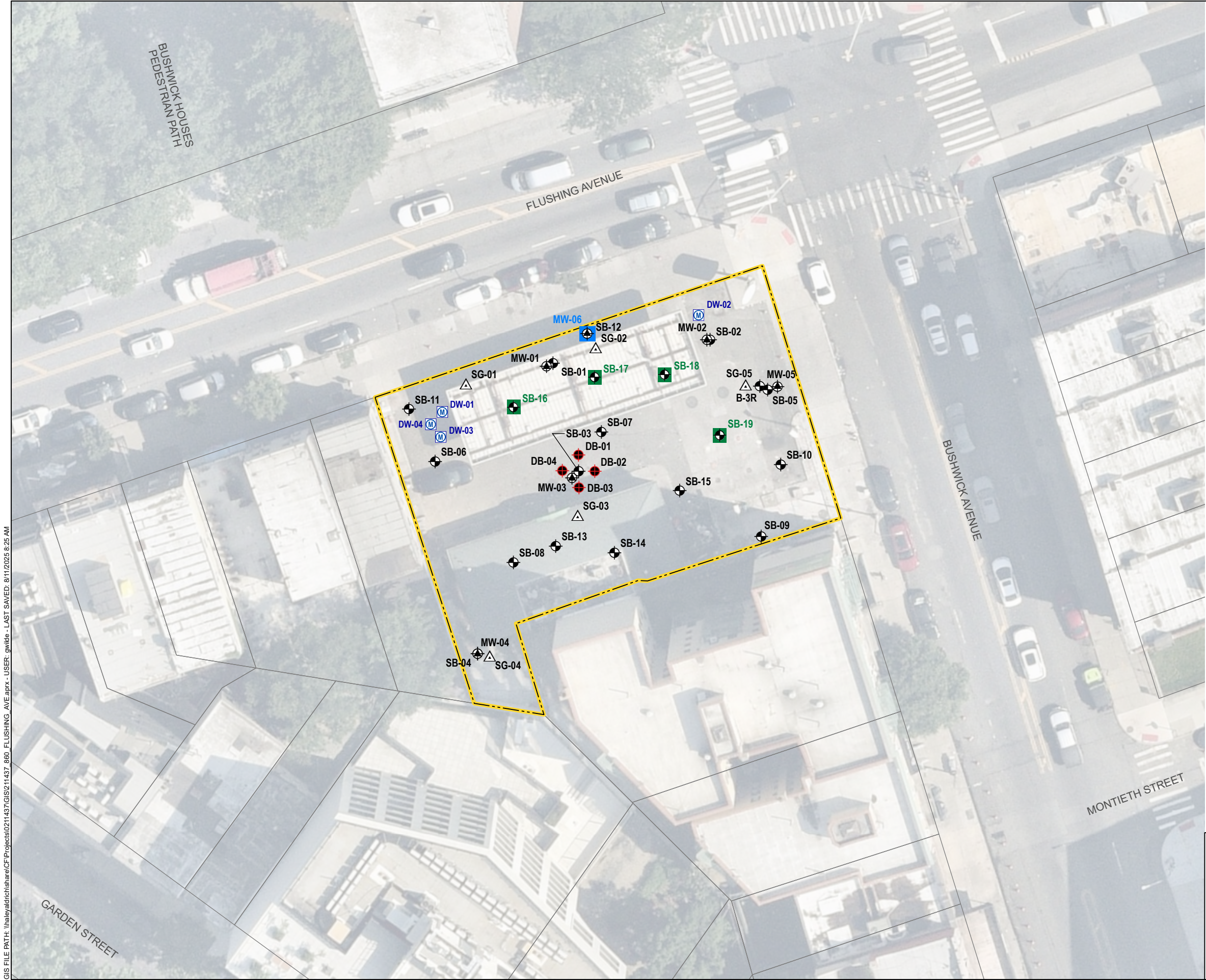
860 FLUSHING AVENUE
BROOKLYN, NEW YORK

SITE MAP

NOVEMBER 2025

FIGURE 2

G:\S FILE PATH: \\haleyaldrich\share\CF\Projects\0211437\GIS\211437 860 FLUSHING AVE.aprx - USER: gwhite - LAST SAVED: 8/11/2025 8:25 AM



LEGEND

- MONITORING WELL (2025 RI)
- SOIL BORING (2025 RI)
- HAZARDOUS LEAD SOIL DELINEATION BORING (2025 RI)
- SOIL VAPOR SAMPLE (2025 RI)
- SITE BOUNDARY
- PARCEL BOUNDARY
- DRYWELL SYSTEM MANHOLE (2025 RI)
- PROPOSED SRI MONITORING WELL
- PROPOSED SRI SOIL BORING

NOTES

- ALL LOCATIONS AND DIMENSIONS ARE APPROXIMATE.
- PARCEL DATA SOURCE: NEW YORK CITY DEPARTMENT OF CITY PLANNING, INFORMATION TECHNOLOGY DIVISION
- AERIAL IMAGERY SOURCE: NEARMAP, JULY 3, 2025
- 2025 RI = REMEDIAL INVESTIGATION COMPLETED IN JULY AND AUGUST 2025
- SRI = SUPPLEMENTAL REMEDIAL INVESTIGATION



0 30 60
SCALE IN FEET

HALEY
ALDRICH

860 FLUSHING AVENUE
BROOKLYN, NEW YORK

SAMPLE LOCATION PLAN

NOVEMBER 2025

FIGURE 3

APPENDIX A – FIELD SAMPLING PLAN

FIELD SAMPLING PLAN
860 FLUSHING AVENUE
BROOKLYN, NEW YORK



by
H & A of New York Engineering and Geology, LLP
New York, New York

for
Flushing Holdings NY LLC
Brooklyn, New York

File No. 0211437
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APPENDIX A – Field Forms

1. Introduction

This Field Sampling Plan (FSP) has been prepared as a component of the Supplemental Remedial Investigation Work Plan (SRIWP) for the subject Site located at 860 Flushing Ave in Brooklyn, New York. This document was prepared to establish field procedures for field data collection to be performed in support of the SRIWP for the Site.

The SRIWP includes this Field Sampling Plan, a Quality Assurance Project Plan (QAPP), Health and Safety Plan (HASP), and Community Air Monitoring Plan (CAMP), which are included as part of this plan by reference.

The standard operating procedures (SOP) included as components of this plan will provide the procedures necessary to meet the project objectives. The SOPs will be used as reference for the methods to be employed for field sample collection and handling and the management of field data collected in the execution of the approved SRIWP. The SOPs include numerous methods to execute the tasks of the SRIWP. The Project Manager will select the appropriate method as required by field conditions and/or the objective the respective project task at the time of sample collection. Field procedures will be conducted in general accordance with the New York State Department of Conservation (NYSDEC) Technical Guidance for Site Investigation and Remediation (DER-10) and the Sampling, Analysis and Assessment of Per- and Polyfluoroalkyl Substances (PFAS) under NYSDEC Part 375 Remedial Program when applicable.

2. Field Program

This FSP provides the general purpose of sampling as well as procedural information. The SRIWP contains the details on sampling and analysis (locations, depths, frequency, analyte lists, etc.).

The field program has been designed to acquire the necessary data to comply with the RIWP, and includes the following tasks:

- Soil sampling;
- Groundwater sampling;
- Sampling of investigation of derived wastes (IDW) as needed for disposal.

A Limited Phase II Site Investigation (ESI) was performed at the Site in September 2024 to investigate the anticipated contaminants of concern identified based on the Site's former uses. Based on the results of the Limited Phase II ESI and a Remedial Investigation (RI) performed at the Site in July and August 2025, subsurface soils throughout the Site are impacted with elevated concentrations of metals, SVOCs, and, in some areas, pesticides and PFAS characteristic of contaminated fill, groundwater beneath the Site is impacted with SVOCs and PFAS, and soil vapor is impacted with VOCs and CVOCs. The site characterization identified historical operations as likely the primary source of petroleum-related contamination at the Site, and contaminated fill as the likely source of metals and PAHs in soil and possible off-Site and upgradient sources as impacts to soil vapor. Based upon review of the draft Remedial Investigation Report (RIR), the NYSDEC has required soil sampling within the areas of the pump island and existing underground storage tanks, installation of a groundwater monitoring well at RI SB-12, and re-surveying, collection of synoptic groundwater levels, and collection of groundwater samples from all site monitoring wells as part of the SRIWP.

These SOPs presented herein may be changed as required, dependent on-site conditions, or equipment limitations, at the time of sample collection. If the procedures employed differ from the SOP, the deviations will be documented in the associated sampling report.

3. Utility Clearance

Invasive remedial activities such as excavation or remedial construction activities require location of underground utilities prior to initiating work. Such clearance is sound practice in that it minimizes the potential for damage to underground facilities and more importantly, is protective of the health and safety of personnel. Under no circumstances will invasive activities be allowed to proceed without obtaining proper utility clearance by the appropriate public agencies and/or private entities. This clearance requirement applies to all work on both public and private property, whether located in a dense urban area or a seemingly out-of-the-way rural location.

The drilling contractor performing the work will be responsible for obtaining utility clearance.

Utility clearance is required by law, and obtaining clearance includes contacting a public or private central clearance agency via a “one-call” telephone service and providing the proposed exploration location information. It is important to note that public utility agencies may not, and usually do not have information regarding utility locations on private property.

Before beginning subsurface work at any proposed exploration locations, it is critical that all readily available information on underground utilities and structures be obtained. This includes publicly available information as well as information in the possession of private landowners. Any drawings obtained must be reviewed in detail for information pertaining to underground utilities.

Using the information obtained, the site should be viewed in detail for physical evidence of buried lines or structures, including pavement cuts and patches, variation in or lack of vegetation, variations in grading, etc. Care must also be taken to avoid overhead utilities as well. Presence of surface elements of buried utilities should be documented, such as manholes, gas or water service valves, catch basins, monuments or other evidence.

Overhead utility lines must be considered when choosing exploration and excavation locations. Most states require a minimum of 10 ft of clearance between equipment and energized wires. Such separation requirements may also be voltage-based and may vary depending on state or municipality regulations. In evaluating clearance from overhead lines, the same restrictions may apply to “drops”, or wires on a utility pole connecting overhead and underground lines.

Using the information obtained and observations made, proposed exploration or construction locations should be marked in the field. Marking locations can be accomplished using spray paint on the ground, stakes, or other means. All markings of proposed locations should be made in white, in accordance with the generally-accepted universal color code for facilities identification (AWMA 4/99):

- White: Proposed Excavation or Drilling location
- Pink: Temporary Survey Markings
- Red: Electrical Power Lines, Cables, Conduit and Lighting Cables
- Yellow: Gas, Oil, Steam, Petroleum or Gaseous Materials
- Orange: Communication, Alarm or Signal Lines, Cables or Conduits
- Blue: Potable Water
- Purple: Reclaimed Water, Irrigation and Slurry Lines

- Green: Sewers and Drain Lines

In order to effectively evaluate the proposed locations with these entities, detailed, accurate measurements between the proposed locations and existing surface features should be obtained. Such features can be buildings, street intersections, utility poles, guardrails, etc.

Obtaining the utility clearance generally involves the designated “One-Call” underground facilities protection organization for the area and the landowner and one or both following entities:

- A third-party utility locator company will be utilized to locate underground utilities outside of the public right-of-way; and/or
- “Soft dig” excavation techniques to confirm or deny the presence of underground utilities in the area.

The proposed locations should be evaluated in light of information available for existing underground facilities. The detailed measurement information described above will be required by the “one call” agency. The owners of the applicable, participating underground utilities are obligated to mark their respective facilities at the site in the colors described above. Utility stake-out activities will typically not commence for approximately 72 hours after the initial request is made.

The public and private utility entities generally only mark the locations of their respective underground facilities within public rights-of-way. Determination of the locations of these facilities on private property will be the responsibility of the property owner or Contractor. If available information does not contain sufficient detail to locate underground facilities with a reasonable amount of confidence, alternate measures may be appropriate, as described below. In some cases, the memory of a long-time employee of a facility on private property may be the best or only source of information. It is incumbent on the Consultant or Contractor to exercise caution and use good judgement when faced with uncertainty.

Note: It is important to note that not all utilities are participants in the “one-call” agency or process. As such, inquiries must be made with the “one-call” agency to determine which entities do not participate, so they can be contacted independently.

Most utility stakeouts have a limited time period for which they remain valid, typically two to three weeks. It is critical that this time period be considered to prevent expiration of clearance prior to completion of the invasive activities, and the need to repeat the stake-out process.

Care must be exercised to document receipt of notice from the involved agencies of the presence or absence of utilities in the vicinity of the proposed locations.

Most agencies will generally provide a telephone or fax communication indicating the lack of facilities in the project area. If contact is not made by all of the agencies identified by the “one-call” process, do not assume that such utilities are not present. Re-contact the “one-call” agency to determine the status.

For complicated sites with multiple proposed locations and multiple utilities, it is advisable to arrange an on-site meeting with utility representatives. This will minimize the potential for miscommunication amongst the involved parties.

Completion of the utility stake out process is not a guarantee that underground facilities will not be encountered in excavations or boreholes; in fact, most “one-call” agencies and individual utilities do not offer guarantees, nor do they accept liability for damage that might occur. In areas outside the public right-of-way, a utility locating service may be utilized to locate underground utilities. It is advisable that any invasive activities proceed with extreme caution in the upper four to five feet in the event the clearance has failed to identify an existing facility. This may necessitate hand-excavation or probing to confirm potential presence of shallow utilities. If uncertainty exists for any given utility, extra activities can be initiated to solve utility clearance concerns. These options include:

- Screening the proposed work areas with utility locating devices, and/or hiring a utility locating service to perform this task.
- Hand digging, augering or probing to expose or reveal shallow utilities and confirm presence and location. In northern climates, this may require advancing to below frost line, typically at least four feet.
- Using “soft dig” techniques that utilize specialized tools and compressed air to excavate soils and locate utilities. This technique is effective in locating utilities to a depth of four to five feet.

Equipment/Materials:

- White Spray paint
- Wooden stakes, painted white or containing white flagging
- Color-code key
- Available drawings

4. Field Data Recording

This procedure describes protocol for documenting the investigation activities in the field. Field data serves as the cornerstone for an environmental project, not only for site characterization but for additional phases of investigation or remedial design. Producing defensible data includes proper and appropriate recording of field data as it is obtained in a manner to preserve the information for future use. This procedure provides guidelines for accurate, thorough collection and preservation of written and electronic field data.

Field data to be recorded during the project generally includes, but is not limited to, the following:

- general field observations;
- numeric field measurements and instrument readings;
- quantity estimates;
- sample locations and corresponding sample numbers;
- relevant comments and details pertaining to the samples collected;
- documentation of activities, procedures and progress achieved;
- contractor pay item quantities;
- weather conditions;
- a listing of personnel involved in site-related activities;
- a log of conversations, site meetings and other communications; and,
- field decisions and pertinent information associated with the decisions.

4.1 Written Field Data

Written field data will be collected using a standardized, pre-printed field log form. In general, use of a field log form is preferable as it prompts field personnel to make appropriate observations and record data in a standardized format. This promotes completeness and consistency from one person to the next. Otherwise, electronic data collection using a handheld device produces equal completeness and consistency using a preformatted log form.

In the absence of an appropriate pre-printed form, the data should be recorded in an organized and structured manner in a dedicated project field log book. Log books must be hard cover, bound so that pages cannot be added or removed, and should be made from high-grade 50% rag paper with a water-resistant surface.

The following are guidelines for use of field log forms and log books:

1. Information must be factual and complete.
2. All entries will be made in black indelible ink with a ballpoint pen and will be written legibly. Do not use “rollerball” or felt tip-style pens, since the water-soluble ink can run or smear in the presence of moisture.
3. Field log forms should be consecutively numbered.
4. Each day’s work must start a new form/page.
5. At the end of each day, the current log book page or forms must be signed and dated by the field personnel making the entries.

6. Make data entries immediately upon obtaining the data. Do not make temporary notes in other locations for later transfer; this only increases the potential for error or loss of data.
7. Entry errors are to be crossed out with a single line and initialed by the person making the correction.
8. Do not leave blanks on log forms, if no entry is applicable for a given data field, indicate so with "NA" or a dash ("--").
9. At the earliest practical time, photocopies or typed versions of log forms and log book pages should be made and placed in the project file as a backup in the event the book or forms are lost or damaged.
10. Log books should be dedicated to one project only, i.e., do not record data from multiple projects in one log book.

4.2 Electronic Data

Electronic data recording involves electronic measurement of field information through the use of monitoring instruments, sensors, gauges, and equipment controls. The following is a list of guidelines for proper recording and management of electronic field data:

1. Field data management should follow requirements of a project-specific data management plan (DMP), if applicable.
2. Use only instruments that have been calibrated in accordance with manufacturer's recommendations.
3. Usage of instruments, controls and computers for the purpose of obtaining field data should only be performed by personnel properly trained and experienced in the use of the equipment and software.
4. Use only fully-licensed software on personal computers and laptops.
5. Loss of electronic files may mean loss of irreplaceable data. Every effort should be made to back up electronic files obtained in the field as soon as practical. A backup file placed on the file server will minimize the potential for loss.
6. Electronic files, once transferred from field instruments or laptops to office computers, should be protected if possible, to prevent unwanted or inadvertent manipulation or modification of data. Several levels of protection are usually available for spreadsheets, including making a file "read-only" or assigning a password to access the file.
7. Protect CD disks from exposure to moisture, excessive heat or cold, magnetic fields, or other potentially damaging conditions.
8. Remote monitoring is often used to obtain stored electronic data from site environmental systems. A thorough discussion of this type of electronic field data recording is beyond the scope of this Section. Such on-site systems are generally capable of storing a limited amount of data as a comma-delimited or spreadsheet file. Users must remotely access the monitoring equipment files via modem or other access and download the data. In order to minimize the potential for loss of data, access and downloading of data should be performed frequently enough to ensure the data storage capacity of the remote equipment is not exceeded.

Equipment/Materials:

- Appropriate field log forms, or iPad® or equivalent with preformatted log forms.
- Indelible ball point pen (do not use "rollerball" or felt-tip style pens);
- Straight edge;

- Pocket calculator; and
- Laptop computer (if required).

5. Aquifer Characterization

This procedure describes measurement of water levels in groundwater monitoring.

A synoptic gauging round will be completed to obtain water levels in monitoring wells. Water levels will be acquired in a manner that provides accurate data that can be used to calculate vertical and horizontal hydraulic gradients and other hydrogeologic parameters. Accuracy in obtaining the measurements is critical to ensure the usability of the data.

5.1 Procedure

In order to provide reliable data, water level monitoring events should be collected over as short a period of time as practical. Barometric pressure can affect groundwater levels and, therefore, observation of significant weather changes during the period of water level measurements must be noted. Rainfall events and groundwater pumping can also affect groundwater level measurements. Personnel collecting water level data must note if any of these controls are in effect during the groundwater level collection period. Due to possible changes during the groundwater level collection period, it is imperative that the time of data collection at each station be accurately recorded. Water levels will also be collected prior to any sample collection that day.

The depth to groundwater will be measured with an electronic depth-indicating probe. Prior to obtaining a measurement, a fixed reference point on the well casing will be established for each well to be measured. Unless otherwise established, the reference point is typically established and marked on the north side of the well casing. Do not use protective casings or flush-mounted road boxes as a reference, due to the potential for damage or settlement. The elevation of the reference point shall be obtained by accepted surveying methods, to the nearest 0.01 ft.

The water level probe will be lowered into the well until the meter indicates (via indicator light or tone) the water is reached. The probe will be raised above water level and slowly lowered again until water is indicated. The cable will be held against the side of the inner protective casing at the point designated for water level measurements and a depth reading taken. This procedure will be followed three times or until a consistent value is obtained. The value will be recorded to the nearest 0.01 feet on the Groundwater Level Monitoring Report form.

Upon completion, the probe will be raised to the surface and together with the amount of cable that entered the well casing, will be decontaminated in accordance with methods described in Equipment Decontamination Procedure.

Equipment/Materials:

- Battery-operated, non-stretch electronic water level probe with permanent markings at 0.01 ft. increments, such as the Solinst Model 101 or equivalent.
- The calibrated cable on the depth indicator will be checked against a surveyor's steel tape once per quarter year. A new cable will be installed if the cable has changed by more than 0.01% (0.01 feet for a 100-foot cable). See also the Field Instruments – Use and Calibration Procedure.
- Groundwater Level Monitoring Report form.

6. Sample Collection for Laboratory Analysis

6.1 SOIL SAMPLE COLLECTION FOR LABORATORY ANALYSIS

The following procedure is an introduction to soil sampling techniques and an outline of field staff responsibilities. All samples will be collected with dedicated sampling equipment.

6.1.1 Preparatory Requirements

Prior to the beginning of any supplemental remedial investigation or remedial measures activities, staff must attend a project briefing for the purpose of reviewing the project work plan, site and utility plans, drawings, applicable regulations, sampling location, depth, and criteria, site contacts, and other related documents. Health and safety concerns will be documented in a site-specific Health & Safety Plan.

A file folder for the field activities should be created and maintained such that all relevant documents and log forms likely to be useful for the completion of field activities by others are readily available in the event of personnel changes.

6.1.2 Soil Classification

The stratigraphic log is a factual description of the soil at the borehole location and is relied upon to interpret the soil characteristics, and their influence and significance in the subsurface environment. The accuracy of the stratigraphic log is to be verified by the person responsible for interpreting subsurface conditions. An accurate description of the soil stratigraphy is essential for a reasonable understanding of the subsurface conditions. Confirmation of the field description by examination of representative soil samples by the project geologist, hydrogeologist, or geotechnical engineer (whenever practicable) is recommended.

The ability to describe and classify soil correctly is a skill that is learned from a person with experience and by systematic training and comparison of laboratory results to field descriptions.

6.1.2.1 Data Recording

Several methods for classifying and describing soils or unconsolidated sediments are in relatively widespread use. The Unified Soil Classification System (USCS) is the most common. With the USCS, a soil is first classified according to whether it is predominantly coarse-grained or fine-grained.

The description of fill soil is similar to that of natural undisturbed soil except that it is identified as fill and not classified by USCS group, relative density, or consistency. Those logging soils must attempt to distinguish between soils that have been placed (i.e., fill) and not naturally present; or soils that have been naturally present but disturbed (i.e., disturbed native).

It is necessary to identify and group soil samples consistently to determine the subsurface pattern or changes and non-conformities in soil stratigraphy in the field at the time of drilling. The stratigraphy in each borehole during drilling is to be compared to the stratigraphy found at the previously completed

boreholes to ensure that pattern or changes in soil stratigraphy are noted and that consistent terminology is used.

Visual examination, physical observations, and manual tests (adapted from ASTM D2488, visual-manual procedures) are used to classify and group soil samples in the field and are summarized in this subsection. ASTM D2488 should be reviewed for detailed explanations of the procedures. Visual-manual procedures used for soil identification and classification include:

- visual determination of grain size, soil gradation, and percentage fines;
- dry strength, dilatancy, toughness, and plasticity (thread or ribbon test) tests for identification of inorganic fine-grained soil (e.g., CL, CH, ML, or MH); and
- soil compressive strength and consistency estimates based on thumb indent and pocket penetrometer (preferred) methods.

Soil characteristics like plasticity, strength and dilatancy should be determined using the Haley & Aldrich Soil Identification Field Form.

6.1.2.2 Field Sample Screening

Upon the collection of soil samples, the soil is screened with a photoionization detector (PID) for the presence of organic vapor. This is accomplished by running the PID across the soil sample. The highest reading and sustained readings are recorded.

Note: The PID measurement must be done upwind of the excavating equipment or any running engines so that exhaust fumes will not affect the measurements.

Another method of field screening is head space measurements. This consists of placing a portion of the soil sample in a sealable glass jar, placing aluminum foil over the jar top, and tightening the lid. Alternatively, plastic sealable bags may be utilized for field screen in lieu of glass containers. The jar should only be partially filled. Shake the jar and set aside for at least 30 minutes. After the sample has equilibrated, the lid of the jar can be opened; the foil is punctured with the PID probe and the air (headspace) above the soil sample is monitored. This headspace reading on the field form or in the field book is recorded. All head space measurements must be completed under similar conditions to allow comparability of results. Soil classification and PID readings will be recorded in the daily field report.

Equipment/Materials:

- Pocket knife or small spatula
- Small handheld lens
- Stratigraphic Log (Overburden) (Form 2001)
- Tape Measure
- When sampling for PFAS, acceptable materials for sampling include stainless steel, high density polyethylene (HDPE), PVC, silicone, acetate, and polypropylene.

6.1.3 Soil Sampling

Soil samples will be collected from acetate liners installed by a track-mounted direct push drill rig (Geoprobe®) operated by a licensed operator. Soil samples will be collected using a stainless-steel

trowel or sampling spoon into laboratory provided sample containers. If it is necessary to relocate any proposed sampling location due to terrain, utilities, access, etc., the Project Manager must be notified, and an alternate location will be selected.

Prior to use and between each sampling location at an environmental site, the sampling equipment must be decontaminated. All decontamination must be conducted in accordance with the project specific plans, or the methods presented in SOP 7.0.

6.1.4 Sampling Techniques

The following procedure describes typical soil sample collection methods for submission of samples to a laboratory for chemical analysis. The primary goal of soil sampling is to collect representative samples for examination and chemical analysis (if required).

Environmental soil samples obtained for chemical analyses are collected with special attention given to the rationale behind determining the precise zone to sample, the specifics of the method of soil extraction and the requisite decontamination procedures. Preservation, handling and glassware for environmental soil samples varies considerably depending upon several factors including the analytical method to be conducted, and the analytical laboratory being used.

6.1.4.1 Grab Versus Composite Samples

A grab sample is collected to identify and quantify conditions at a specific location or interval. The sample is comprised of the minimum amount of soil necessary to make up the volume of sample dictated by the required sample analyses. Composite samples may be obtained from several locations or along a linear trend (in a test pit or excavation). Sampling may occur within or across stratification.

6.2 GROUNDWATER SAMPLE COLLECTION FOR LABORATORY ANALYSIS

The following section describes two techniques for groundwater sampling: "Low Stress/Low Flow Methods" and "Typical Sampling Methods."

"Low Stress/Low Flow" methods will be employed when collecting groundwater samples for the evaluation of volatile constituents (i.e., dissolved oxygen (DO)) or in fine-grained formations where sediment/colloid transport is possible. Analyses typically sensitive to colloidal transport issues include polychlorinated biphenyls (PCBs), polyaromatic hydrocarbons (PAHs) and metals.

The "Typical Sampling Methods" will be employed where the collection of parameters less sensitive to turbidity/sediment issues are being collected (general chemistry, pesticides, and other semi-volatile organic compounds (SVOCs)).

NOTE: If non-aqueous phase liquids (NAPL) (light or dense) are detected in a monitoring well, groundwater sample collection will not be conducted, and the Project Manager must be contacted to determine a course of action.

6.2.1 Preparatory Requirements

- Verify well identification and location using borehole log details and location layout figures. Note the condition of the well and record any necessary repair work required.
- Prior to opening the well cap, measure the breathing space above the well casing with a handheld organic vapor analyzer to establish baseline breathing space VOC levels. Repeat this measurement once the well cap is opened. If either of these measurements exceeds the air quality criteria in the HASP, field personnel should adjust their PPE accordingly.
- Prior to commencing the groundwater purging/sampling, a water level must be obtained to determine the well volume for hydraulic purposes. In some settings, it may be necessary to allow the water level time to equilibrate. This condition exists if a water tight seal exists at the well cap and the water level has fluctuated above the top of screen; creating a vacuum or pressurized area in this air space. Three water level checks will verify static water level conditions have been achieved.
- Calculate the volume of water in the well. Typically overburden well volumes consider only the quantity of water standing in the well screen and riser; bedrock well volumes are calculated on the quantity of water within the open core hole and within the overburden casing.

6.2.2 Well Development

Well development is completed to remove fine grained materials from the well but in such a manner as to not introduce fines from the formation into the sand pack. Well development continues until the well responds to water level changes in the formation (i.e., a good hydraulic connection is established between the well and formation) and the well produces clear, sediment-free water to the extent practical.

- Attach appropriate pump and lower tubing into well.
- Gauge well and calculate one well volume. Turn on pump. If well runs dry, shut off pump and allow to recover.
- Surging will be performed by raising and lowering the pump several times to pull fine-grained material from the well. Periodically measure turbidity level using a La Motte turbidity reader.
- The second and third steps will be repeated until turbidity is less than 50 nephelometric turbidity units (NTU) or when 10 well volumes have been removed.
- All water generated during cleaning and development procedures will be collected and contained on site in 55-gallon drums for future analysis and appropriate disposal.

Equipment:

- Appropriate health and safety equipment
- Knife
- Power source (generator)
- Field book
- Well Development Form (Form 3006)
- Well keys
- Graduated pails

- Pump and tubing
- Cleaning supplies (including non-phosphate soap, buckets, brushes, laboratory-supplied distilled/deionized water, tap water, cleaning solvent, aluminum foil, plastic sheeting, etc.)
- Water level meter

6.2.3 Well Purging and Stabilization Monitoring (Low Stress/Low Flow Method)

The preferred method for groundwater sampling will be the low stress/low flow method described below.

- Slowly lower the pump, safety cable, tubing, and electrical lines into the well to the depth specified by the project requirements. The pump intake must be at the midpoint of the well screen to prevent disturbance and resuspension of any sediment in the screen base.
- Before starting the pump, measure the water level again with the pump in the well leaving the water level measuring device in the well when completed.
- Purge the well at 100 to a maximum of 500 milliliters per minute (mL/min). During purging, the water level should be monitored approximately every 5 minutes, or as appropriate. A steady flow rate should be maintained that results in drawdown of 0.3 feet or less. The rate of pumping should not exceed the natural flow rate conditions of the well. Care should be taken to maintain pump suction and to avoid entrainment of air in the tubing. Record adjustments made to the pumping rates and water levels immediately after each adjustment.
- During the purging of the well, monitor and record the field indicator parameters (pH, temperature, conductivity, oxidation-reduction (redox) reaction potential (ORP), dissolved oxygen (DO), and turbidity) approximately every five minutes. Stabilization is considered to be achieved when the final groundwater flow rate is achieved, and three consecutive readings for each parameter are within the following limits:
 - pH: 0.1 pH units of the average value of the three readings;
 - Temperature: 3 percent of the average value of the three readings;
 - Conductivity: 0.005 milliSiemen per centimeter (mS/cm) of the average value of the three readings for conductivity <1 mS/cm and 0.01 mS/cm of the average value of the three readings for conductivity >1 mS/cm;
 - ORP: 10 millivolts (mV) of the average value of the three readings;
 - DO: 10 percent of the average value of the three readings; and
 - Turbidity: 10 percent of the average value of the three readings, or a final value of less than 50 nephelometric turbidity units (NTU).
- The pump must not be removed from the well between purging and sampling.

6.2.4 Sampling Techniques

- If an alternate pump is utilized, the first pump discharge volumes should be discarded to allow the equipment a period of acclimation to the groundwater.

- Samples are collected directly from the pump with the groundwater being discharged directly into the appropriate sample container. Avoid handling the interior of the bottle or bottle cap and don new gloves for each well sampled to avoid contamination of the sample.
- Order of sample collection:
 - Polyfluoroalkyl substances (PFAS)
 - Volatile organic compounds (VOC)
 - 1,4-Dioxane
 - Semi-volatile organic compounds (SVOC)
 - Total Analyte List (TAL) metals
- No sampling equipment components or sample containers should come in contact with aluminum foil, low density polyethylene, glass, or polytetrafluoroethylene (PTFE, Teflon™) materials including plumbers tape and sample bottle cap liners with a PTFE layer.
- For low stress/low flow sampling, samples should be collected at a flow rate between 100 and 500 mL/min and such that drawdown of the water level within the well does not exceed the maximum allowable drawdown of 0.3 feet.
- The pumping rate used to collect a sample for VOC should not exceed 100 mL/min. Samples should be transferred directly to the final container 40 mL glass vials completely full and topped with a Teflon cap. Once capped the vial must be inverted and tapped to check for headspace/air presence (bubbles). If air is present, the sample will be discarded, and recollected until free of air.
- All samples must be labeled with:
 - A unique sample number
 - Date and time
 - Parameters to be analyzed
 - Project Reference ID
 - Samplers initials
- Labels should be written in indelible ink and secured to the bottle with clear tape.

Equipment/Materials:

- pH meter, conductivity meter, DO meter, ORP meter, nephelometer, temperature gauge
- Field filtration units (if required)
- Purging/sampling equipment
 - Bladder pump
- Water level probe
- Sampling materials (containers, log book/forms, coolers, chain of custody)
- Work Plan
- Health and Safety Plan
- When sampling for PFAS, acceptable materials for sampling include stainless steel, HDPE, PVC, silicone, acetate, and polypropylene.

Note: 1,4-Dioxane and PFAS purge and sample techniques will be conducted following the NYSDEC guidance documents (see Appendix C of the RIWP). Acceptable groundwater pumps include stainless steel inertia pump with HDPE tubing, bladder pump equipped with HDPE tubing and silicone tubing, stainless steel bailer with stainless steel ball or bladder pump (identified as PFAS-free) with HDPE tubing.

Field Notes:

- Field notes must document all the events, equipment used, and measurements collected during the sampling activities. Section 2.0 describes the data/recording procedure for field activities.
- The log book should document the following for each well sampled:
 - Identification of well
 - Well depth
 - Static water level depth and measurement technique
 - Sounded well depth
 - Presence of immiscible layers and detection/collection method
 - Well yield – high or low
 - Purge volume and pumping rate
 - Time well purged
 - Measured field parameters
 - Purge/sampling device used
 - Well sampling sequence
 - Sampling appearance
 - Sample odors
 - Sample volume
 - Types of sample containers and sample identification
 - Preservative(s) used
 - Parameters requested for analysis
 - Field analysis data and method(s)
 - Sample distribution and transporter
 - Laboratory shipped to
 - Chain of custody number for shipment to laboratory
 - Field observations on sampling event
 - Name collector(s)
 - Climatic conditions including air temperature
 - Problems encountered and any deviations made from the established sampling protocol.

A standard log form for documentation and reporting groundwater purging and sampling events are presented on the Groundwater Sampling Record, Low Flow Groundwater Sampling Form, and Low Flow Monitored Natural Attenuation (MNA) Field Sampling Form. Refer to Appendix A for example field forms.

Groundwater/Decon Fluid Disposal:

- Groundwater disposal methods will vary on a case-by-case basis but may range from:
 - Off-site treatment at private treatment/disposal facilities or public owned treatment facilities

- On-site treatment at Facility operated facilities
- Direct discharge to the surrounding ground surface, allowing groundwater infiltration to the underlying subsurface regime
- Decontamination fluids should be segregated and collected separately from wash waters/groundwater containers.

6.3 SAMPLE HANDLING AND SHIPPING

Sample management is the continuous care given to each sample from the point of collection to receipt at the analytical laboratory. Good sample management ensures that samples are properly recorded, properly labeled, and not lost, broken, or exposed to conditions which may affect the sample's integrity.

All sample submissions must be accompanied with a chain of custody (COC) document to record sample collection and submission. Personnel performing sampling tasks must check the sample preparation and preservation requirements to ensure compliance with the Quality Assurance Project Plan.

The following sections provide the minimum standards for sample management.

6.3.1 Sample Handling

Prior to entering the field area where sampling is to be conducted, especially at sites with defined exclusion zones, the sampler should ensure that all materials necessary to complete the sampling are on hand. If samples must be maintained at a specified temperature after collection, dedicated coolers and ice must be available for use. Conversely, when sampling in cold weather, proper protection of water samples, trip blanks, and field blanks must be considered. Sample preservation will involve pH adjustment, cooling to 4°C, and sample filtration and preservation.

6.3.2 Sample Labeling

Samples must be properly labeled immediately upon collection.

Note that the data shown on the sample label is the minimum data required. The sample label data requirements are listed below for clarity.

- Project name
- Sample name/number/unique identifier
- Sampler's initials
- Date of sample collection
- Time of sample collection
- Analysis required
- Preservatives

To ensure that samples are not confused, a clear notation should be made on the container with a permanent marker. If the containers are too soiled for marking, the container can be put into a "zip lock" bag which can then be labeled.

All sample names will be as follows:

- Sample unique identifier: Enter the sample name or number. There should be NO slashes, spaces, or periods in the date.
- Date: Enter the six-digit date when the sample was collected. Note that for one-digit days, months, and/or years, add zeros so that the format is MMDDYY (050210). There should be NO slashes, dashes, or periods in the date.

The QA/QC samples will be numbered consecutively as collected with a sample name, date, and number of sample collected throughout the day (i.e. when multiple QA/QC samples are collected in one day).

Examples of this naming convention are as follows:

Sample Name:	Comments
TB-050202-0001	TRIP BLANK
TB-050202-0002	TRIP BLANK
FD-050202-0001	FIELD DUPLICATE
FD-050202-0002	FIELD DUPLICATE

NOTE: The QA/QC Sample # resets to 0001 EACH DAY, this will avoid having to look back to the previous day for the correct sequential number.

6.3.3 Field Code

The field code will be written in the 'Comments' field on the chain of custody for EVERY sample but will not be a part of the actual sample name. Enter the one/two-character code for type of sample (must be in CAPITALS):

N	Normal Field Sample
FD	Field Duplicate (note sample number (i.e., 0001) substituted for time)
TB	Trip Blank (note sample number (i.e., 0001) substituted for time)
EB	Equipment Blank (note sample number (i.e., 0001) substituted for time)
FB	Field Blank (note sample number (i.e., 0001) substituted for time)
KD	Known Duplicate
FS	Field Spike Sample
MS	Matrix Spike Sample (note on 'Comments' field of COC – laboratory to spike matrix.
MD	Matrix Spike Duplicate Sample (note on 'Comments' field of COC – laboratory to spike matrix.
RM	Reference Material

The sample labeling – both chain and sample bottles must be EXACTLY as detailed above. In addition, the Field Sample Key for each sample collected must be filled out.

6.3.4 Packaging

Sample container preparation and packing for shipment should be completed in a well-organized and clean area, free of any potential cross contamination. The following is a list of standard guidelines which must be followed when packing samples for shipment.

- Double bag ice in "Zip Lock" bags.

- Double check to ensure trip and temperature blanks have been included for all shipments containing VOCs, or where otherwise specified in the QAPP.
- Enclose the Chain of Custody form in a "Zip Lock" bag.
- Ensure custody seals (two, minimum) are placed on each cooler. Coolers with hinged lids should have both seals placed on the opening edge of the lid. Coolers with "free" lids should have seals placed on opposite diagonal corners of the lid. Place clear tape over custody seals.
- Containers should be wiped clean of all debris/water using paper towels (paper towels must be disposed of with other contaminated materials).
- Clear, wide packing tape should be placed over the sample label for protection.
- Do not bulk pack. Each sample must be individually padded.
- Large glass containers (1 liter and up) require much more space between containers.
- Ice is not a packing material due to the reduction in volume when it melts.

Note: Never store sterile sample containers in enclosures containing equipment which use any form of fuel or volatile petroleum-based product. When conducting sampling in freezing conditions at sites without a heated storage area (free of potential cross contaminants), unused trip blanks should be isolated from coolers immediately after receipt. Trip blanks should be double bagged and kept from freezing.

6.3.5 Chain-of-Custody Records

Chain of custody (COC) forms will be completed for all samples collected. The form documents the transfer of sample containers. The COC record, completed at the time of sampling, will contain, but not be limited to, the sample number, date and time of sampling, and the name of the sampler. The COC document will be signed and dated by the sampler when transferring the samples.

Each sample cooler being shipped to the laboratory will contain a COC form. The cooler will be sealed properly for shipment. The laboratory will maintain a copy for their records. One copy will be returned with the data deliverables package.

The following list provides guidance for the completion and handling of all COCs:

- COCs used should be a Haley & Aldrich standard form or supplied by the analytical laboratory.
- COCs must be completed in black ball point ink only.
- COCs must be completed neatly using printed text.
- If a simple mistake is made, cross out the error with a single line and initial and date the correction.
- Each separate sample entry must be sequentially numbered.
- If numerous repetitive entries must be made in the same column, place a continuous vertical arrow between the first entry and the next different entry.
- When more than one COC form is used for a single shipment, each form must be consecutively numbered using the "Page ____ of ____" format.
- If necessary, place additional instructions directly onto the COC in the Comment Section. Do not enclose separate instructions.
- Include a contact name and phone number on the COC in case there is a problem with the shipment.
- Before using an acronym on a COC, define clearly the full interpretation of your designation [i.e., polychlorinated biphenyls (PCBs)].

6.3.6 Shipment

Prior to the start of the field sampling, the carrier should be contacted to determine if pickup will be at the field site location. If pick-up is not available at the Site, the nearest pick-up or drop off location should be determined. Sample shipments must not be left at unsecured drop locations.

Copies of all shipment manifests must be maintained in the field file.

7. Field Instruments – Use and Calibration

A significant number of field activities involve usage of electronic instruments to monitor for environmental conditions and health and safety purposes. It is imperative the instruments are used and maintained properly to optimize their performance and minimize the potential for inaccuracies in the data obtained. This section provides guidance on the usage, maintenance, and calibration of electronic field equipment.

- All monitoring equipment will be in proper working order and operated in accordance with manufacturer's recommendations.
- Field personnel will be responsible for ensuring that the equipment is maintained and calibrated in the field in accordance with manufacturer's recommendations.
- Instruments will be operated only by personnel trained in the proper usage and calibration.
- Personnel must be aware of the range of conditions such as temperature and humidity for instrument operation. Usage of instruments in conditions outside these ranges will only proceed with approval of the Project Manager and/or Health and Safety Officer as appropriate.
- Instruments that contain radioactive source material, such as x-ray fluorescence (XRF) analyzers or moisture-density gauges require specific transportation, handling and usage procedures that are generally associated with a license from the Nuclear Regulatory Commission (NRC) or an NRC-Agreement State. Under no circumstance will operation of such instruments be allowed on site unless by properly authorized and trained personnel, using the proper personal dosimetry badges or monitoring instruments.

7.1 GENERAL PROCEDURE DISCUSSION

Care must be taken to minimize the potential for transfer of contaminated materials to the ground or onto other materials. Regardless of the size or nature of the equipment being decontaminated, the process will utilize a series of steps that involve removal of gross material (dirt, grease, oil etc.), washing with a detergent, and multiple rinsing steps. In lieu of a series of washes and rinse steps, steam cleaning with low-volume, high-pressure equipment (i.e., steam cleaner) is acceptable.

Exploration equipment, and all monitoring equipment in contact with the sampling media must be decontaminated prior to initiating site activities, in between exploration locations to minimize cross-contamination, and prior to mobilizing off site after completion of site work.

The following specific decontamination procedure is recommended for sampling equipment and tools:

- Brush loose soil off equipment;
- Wash equipment with laboratory grade detergent (i.e., Alconox or equivalent);
- Rinse with tap water;
- Rinse equipment with distilled water;
- Allow water to evaporate before reusing equipment; and

- Wrap equipment in aluminum foil when not being used.

7.2 DECONTAMINATION OF MONITORING EQUIPMENT

Because monitoring equipment is difficult to decontaminate, care should be exercised to prevent contamination. Sensitive monitoring instruments should be protected when they are at risk of exposure to contaminants. This may include enclosing them in plastic bags allowing an opening for the sample intake. Ventilation ports should not be covered.

If contamination does occur, decontamination of the equipment will be required; however, immersion in decontamination fluids is not possible. As such, care must be taken to wipe the instruments down with detergent-wetted wipes or sponges, and then with de-ionized water-wetted wipes or sponges.

7.3 DISPOSAL OF WASH SOLUTIONS AND CONTAMINATED EQUIPMENT

All contaminated wash water, rinses, solids, and materials used in the decontamination process that cannot be effectively decontaminated (such as polyethylene sheeting) will be containerized and disposed of in accordance with applicable regulations. All containers will be labeled with an indelible marker as to contents and date of placement in the container, and any appropriate stickers required (such as PCBs). Storage of decontamination wastes on site will not exceed 90 days under any circumstances.

Equipment/Materials:

Decontamination equipment and solutions are generally selected based on ease of decontamination and disposability.

- Polyethylene sheeting;
- Metal racks to hold equipment;
- Soft-bristle scrub brushes or long-handle brushes for removing gross contamination and scrubbing with wash solutions;
- Large galvanized wash tubs, stock tanks, or wading pools for wash and rinse solutions;
- Plastic buckets or garden sprayers for rinse solutions;
- Large plastic garbage cans or other similar containers lined with plastic bags can be used to store contaminated clothing;
- Contaminated liquids and solids should be segregated and containerized in DOT-approved plastic or metal drums, appropriate for offsite shipping/disposal if necessary.

8. Investigation Derived Waste Disposal

8.1 RATIONALE/ASSUMPTIONS

This procedure applies to the disposition of investigation derived waste (IDW) including soils and/or groundwater. IDW is dealt with the following "Best Management Practices" and is not considered a listed waste due to the lack of generator knowledge concerning chemical source, chemical origin, and timing of chemical introduction to the subsurface.

Consequently, waste sampling and characterization is performed to determine if the wastes exhibit a characteristic of hazardous waste. The disposal of soil cuttings, test pit soils and/or purged groundwater will be reviewed on a case by case basis prior to initiation of field activities. Two scenarios typically exist:

- When no information is available in the area of activity or investigation, and impacted media/soils are identified. Activities such as new construction and /or maintenance below grade may encounter environmental conditions that were unknown.
- Disposal Required/Containerization Required – When sufficient Site information regarding the investigative Site conditions warrant that all materials handled will be contained and disposed.

If a known listed hazardous and/or characteristically hazardous waste/contaminated environmental media is being handled, then handling must be performed in accordance with RCRA Subtitle C (reference 2, Part V, Section 1(a),(b),(c)).

The following outlines the waste characterization procedures to be employed when IDW disposal is required.

The following procedure describes the techniques for characterization of IDW for disposal purposes. IDW may consist of soil cuttings (augering, boring, well installation soils, test pit soils), rock core or rock flour (from coring, reaming operations), groundwater (from well development, purging and sampling activities), decontamination fluids, personal protective equipment (PPE), and disposal equipment (DE).

8.2 PROCEDURE

The procedures for handling and characterization of field activity generated wastes are:

- A.) Soil Cuttings - Soils removed from boring activities will be contained within an approved container, suitable for transportation and disposal.
- Once placed into the approved container, any free - liquids (i.e., groundwater) will be removed for disposal as waste fluids or solidified within the approved container using a solidification agent such as Speedy Dri (or equivalent).
 - Contained soils will be screened for the presence of Volatile Organic Compounds (VOCs), using a Photo ionization detector (PID); this data will be logged for future reference.
 - Once screened, full and closed; the container will be labeled and placed into the container storage area. At a minimum, the following information will be shown on each container

label: date of filling/generation, Site name, source of soils (i.e., borehole or well), and contact.

- Prior to container closure, representative samples from the containers will be collected for waste characterization purposes and submitted to the project laboratory.
- Typically, at a location where an undetermined site-specific parameter group exists, sampling and analysis may consist of the full RCRA Waste Characterization (ignitability, corrosivity, reactivity, toxicity), or a subset of the above based upon data collected, historical information, and generator knowledge.

B.) Groundwater - purging, and sampling groundwater, which requires disposal, will be contained.

- Containment may be performed in 55-gallon drums, tanks suitable for temporary storage (i.e., Nalgene tanks 500 to 1,000 gallons) or if large volumes of groundwater are anticipated, tanker trailer (5,000 to 10,000 gallons $\pm$), or drilling "Frac" tanks may be utilized (20,000 gallons $\pm$). In all cases the container/tank used for groundwater storage must be clean before use such that cross contamination does not occur.

C.) Decon Waters/Decon Fluids - Decon waters and/or fluids will be segregated, contained, and disposed accordingly.

- Decon waters may be disposed of with the containerized groundwater once analytical results have been acquired.

D.) PPE/DE – A number of disposal options exists for spent PPE/DE generated from investigation tasks. The options typically employed are:

- Immediately disposed of within on-Site dumpster/municipal trash; or
- If known to be contaminated with RCRA hazardous waste, dispose off-Site at a RCRA Subtitle C facility.
- Spent Solvent/Acid Rinses - The need for sampling must be determined in consultation with the waste management organization handling the materials. If known that only the solvent and/or acids are present, then direct disposal/treatment using media specific options may be possible without sampling (i.e., incineration).
- PPE/DE – Typically not sampled and included with the disposal of the solid wastes.

Equipment/Materials:

- Sample spoons, trier, auger,
- Sample mixing bowl,
- Sampling bailer, or pump,
- Sample glassware.

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APPENDIX A

Field Forms

EQUIPMENT CALIBRATION LOG

Project:**Location:****Model Name:****Model Number:****Serial Number:****Cal. Standards:**

Instruments will be calibrated in accordance with manufacturer's recommendations at least once per day.

[illegible]**Other Comments:**

Groundwater Field Sampling Form

Location:

Job Number: _____

Well ID: _____

Field Sampling Crew: _____

Date: _____

Start Time: _____

Finished Time: _____

Initial Depth to Water: _____ Purging Device: _____

Well Depth: _____ Tubing present in well? _____

Depth to top of screen: _____ Tubing type: _____

Depth to bottom of screen: _____

Depth of Pump Intake: _____

[illegible]

Comments:

SAMPLE IDENTIFICATION KEY

Page of

PROJECT _____
 LOCATION _____
 CLIENT _____
 CONTRACTOR _____

H&A FILE NO. _____

PROJECT MGR. _____

[illegible]

Notes:

Common Sample Type Codes:

N Normal Environmental Sample	WG Groundwater	WS Surface Water	SO Soil	GS Soil Gas	SE Sediment
WQ Water for Quality Control	FD Field Duplicate	EB Equipment Blank	TB Trip Blank	MS Matrix Spike	MSD Matrix Spike Duplicate

see Memorandum dated 08/08/05 from Melanie Satanek "Sample Labeling for Submission to Analytical Laboratory" for less common codes

DAILY FIELD REPORT

Page of

Project

Report No.

Location

Date

Client

Page

Contractor

File No.

Weather

Temperature

Field Representative(s)

Time on site

Report/Travel/OtherTotal hours

Distribution:

Haley & Aldrich, Inc.

BORING NO.

Page 1 of

DATE FINISHED

[illegible]

Summary

Overburden (Linear ft.)	_____
Rock Cored (Linear ft.)	_____
Number of Samples	_____

BORING NO.

NOTE: Soil descriptions based on a modified Burmister method of visual-manual identification

APPENDIX B – QUALITY ASSURANCE PROJECT PLAN

QUALITY ASSURANCE PROJECT PLAN
860 FLUSHING AVENUE
BROOKLYN, NEW YORK
NYSDEC BCP SITE NO. C224424

by
H & A of New York Engineering and Geology, LLP
New York, New York

for
Flushing Holdings NY LLC
Brooklyn, New York

File No. 0211437
November 2025



Executive Summary

This Quality Assurance Project Plan outlines the scope of the quality assurance and quality control activities associated with the site monitoring activities associated with the Supplemental Remedial Investigation Work Plan for 860 Flushing Avenue in Brooklyn, New York (Site).

Protocols for sample collection, sample handling and storage, chain-of-custody procedures, and laboratory and field analyses are described herein or specifically referenced to related project documents.

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Attachment	Title
A	Project Team Resumes

1. Project Description

This Quality Assurance Project Plan (QAPP) has been prepared as a component of the Supplemental Remedial Investigation Work Plan (RIWP) for 860 Flushing Avenue, Brooklyn, New York (Site).

1.1 PROJECT OBJECTIVES

The primary objective for data collection is to collect sufficient data necessary to characterize the subsurface conditions at the Site and determine the nature and extent of contamination.

1.2 SITE DESCRIPTION AND HISTORY

The general Site description and Site history is provided in the Site Description and History Summary that accompanies the RIWP appended to the Brownfield Cleanup Program application for the Site and incorporated herein by reference.

1.3 LABORATORY PARAMETERS

The laboratory parameters for soil include:

- Target Compound List volatile organic compounds (VOCs) using EPA method 8260C
- Target Compound List semi-volatile organic compounds (SVOCs) using EPA method 8270D
- Total Analyte List (TAL) Metals using EPA method 6010D
- TCL Pesticides using EPA method 8081B
- Polychlorinated biphenyls (PCBs) using EPA method 8082A
- Per- and polyfluoroalkyl substances (PFAS) using EPA method 1633A
- 1,4-Dioxane using EPA method 8270SIM

The laboratory parameters for groundwater include:

- Target Compound List VOCs using EPA method 8260C
- Target Compound List SVOCs using EPA method 8270D
- TAL Metals using EPA method 6020
- PFAS using EPA method 1633A
- 1,4-Dioxane using EPA method 8270SIM

Note: PFAS will be collected in accordance with the NYSDEC, Division of Environmental Remediation, Sampling, Analysis and Assessment of Per- and Polyfluoroalkyl Substances (PFAS) under NYSDEC Part 375 Remedial Program, April 2023. The PFAS analyte list, laboratory SOP, and detailed sampling procedures for PFAS are included in the April 2023 guidance in Appendix E of the Remedial Investigation Work Plan.

During the collection of groundwater samples, pH, specific conductivity, temperature, dissolved oxygen (DO), and oxidation/reduction potential (ORP) will be measured until stabilized.

Laboratory parameters for disposal samples will be determined by the disposal facility after an approved facility has been determined.

1.4 SAMPLING LOCATIONS

The SRIWP provides the locations of soil borings and a groundwater monitoring well that will be sampled (as applicable).

2. Project Organization and Responsibilities

This section defines the roles and responsibilities of the individuals who will perform the SRIWP monitoring activities. A NYSDOH certified analytical laboratory will perform the analyses of environmental samples collected at the Site.

2.1 PROJECT TEAM

The following project personnel are anticipated for oversight of the SRIWP implementation. Project team resumes are included in Attachment A.

NYSDEC Case Manager	Nour Haredy
NYSDOH Case Manager	Kari Pollard
Qualified Environmental Professional	James M. Bellew
Project Manager	Luke J. McCartney, P.G.
Haley & Aldrich Health & Safety Director	Brian Fitzpatrick, CHMM
Health & Safety Officer	Brian Ferguson
Quality Assurance Officer	Sarah Commisso
Data Validation / DUSR Preparer	Katherine Miller

2.2 MANAGEMENT RESPONSIBILITIES

The Project Manager is responsible for managing the implementation of the SRIWP and monitoring and coordinating the collection of data. The Project Manager is responsible for technical quality control (QC) and project oversight. The Project Manager responsibilities include the following:

- Acquire and apply technical and corporate resources as needed to ensure performance within budget and schedule restraints;
- Review work performed to ensure quality, responsiveness, and timeliness;
- Communicate with the client point of contact concerning the progress of the monitoring activities;
- Assure corrective actions are taken for deficiencies cited during audits of SRIWP monitoring activities; and,
- Assure compliance with Site health and safety plan.

2.3 QUALITY ASSURANCE RESPONSIBILITIES

The Quality Assurance (QA) team will consist of a QA Officer and the Data Validation Staff. QA responsibilities are described as follows:

2.3.1 Quality Assurance Officer

The QA Officer reports directly to the Project Manager and will be responsible for overseeing the review of field and laboratory data. Additional responsibilities include the following:

- Assure the application and effectiveness of the QAPP by the analytical laboratory and the project staff;
- Provide input to the Project Manager as to corrective actions that may be required as a result of the above-mentioned evaluations; and,
- Prepare and/or review data validation and audit reports.

The QA Officer will be assisted by the Data Validation staff in the evaluation and validation of field and laboratory generated data.

2.3.2 Data Validation Staff

The Data Validation Staff will be independent of the laboratory and familiar with the analytical procedures performed. The validation will include a review of each validation criterion as prescribed by the guidelines presented in Section 9.2 of this document and be presented in a Data Usability Summary Report (DUSR) for submittal to the QA Officer.

2.4 LABORATORY RESPONSIBILITIES

The ELAP approved laboratory to be used will be Pace Analytical Services, LLC (Pace), located in Westborough, Massachusetts. Laboratory services in support of the SRIWP monitoring include the following personnel:

2.4.1 Laboratory Project Manager

The Laboratory Project Manager will report directly to the QA Officer and Project Manager and will be responsible for ensuring all resources of the laboratory are available on an as-required basis. The Laboratory Project Manager will also be responsible for the approval of the final analytical reports.

2.4.2 Laboratory Operations Manager

The Laboratory Operations Manager will report to the Laboratory Project Manager and will be responsible for coordinating laboratory analysis, supervising in-house chain-of-custody reports, scheduling sample analyses, overseeing data review and overseeing preparation of analytical reports.

2.4.3 Laboratory QA Officer

The Laboratory QA Officer will have sole responsibility for review and validation of the analytical laboratory data. The Laboratory QA Officer will provide Case Narrative descriptions of any data quality issues encountered during the analyses conducted by the laboratory. The QA Officer will also define appropriate QA procedures, overseeing QA/QC documentation.

2.4.4 Laboratory Sample Custodian

The Laboratory Sample Custodian will report to the Laboratory Operations Manager and will be responsible for the following:

- Receive and inspect the incoming sample containers;
- Record the condition of the incoming sample containers;

- Sign appropriate documents;
- Verify chain-of-custody and its correctness;
- Notify the Project Manager and Operations Manager of sample receipt and inspection;
- Assign a unique identification number and enter each into the sample receiving log;
- Initiate transfer of samples to laboratory analytical sections; and,
- Control and monitor access/storage of samples and extracts.

2.4.5 Laboratory Technical Personnel

The Laboratory Technical Personnel will have the primary responsibility in the performance of sample analysis and the execution of the QA procedures developed to determine the data quality. These activities will include the proper preparation and analysis of the project samples in accordance with the laboratory's Quality Assurance Manual (QAM) and associated Standard Operating Procedures (SOP).

2.5 FIELD RESPONSIBILITIES

2.5.1 Field Coordinator

The Field Coordinator is responsible for the overall operation of the field team and reports directly to the Project Manager. The Field Coordinator works with the project Health & Safety Officer (HSO) to conduct operations in compliance with the project Health & Safety Plan (HASP). The Field Coordinator will facilitate communication and coordinate efforts between the Project Manager and the field team members.

Other responsibilities include the following:

- Develop and implement field-related work plans, ensuring schedule compliance, and adhering to management-developed project requirements;
- Coordinate and manage field staff;
- Perform field system audits;
- Oversee QC for technical data provided by the field staff;
- Prepare and approve text and graphics required for field team efforts;
- Coordinate and oversee technical efforts of subcontractors assisting the field team;
- Identify problems in the field; resolve difficulties in consultation with the Project QAO, and Project Manager; implement and document corrective action procedures; and,
- Participate in preparation of the final reports.

2.5.2 Field Team Personnel

Field Team Personnel will be responsible for the following:

- Perform field activities as detailed in the SRIWP and in compliance with the Field Sampling Plan (FSP; Appendix A of the SRIWP) and QAPP.
- Immediately report any accidents and/or unsafe conditions to the Site HSO and take reasonable precautions to prevent injury.

3. Sampling Procedures

The FSP in Appendix A of the SRIWP provides the SOPs for sampling required by the SRIWP. Sampling will be conducted in general accordance with the NYSDEC Technical Guidance for Site Investigation and Remediation (DER-10) and the Sampling, Analysis and Assessment of PFAS under NYSDEC Part 375 Remedial Program (April 2023) when applicable. Proposed sample locations are shown on Figure 3 of the SRIWP.

3.1 SAMPLE CONTAINERS

Sample containers for each sampling task will be provided by the laboratory performing the analysis. The containers will be cleaned by the manufacturer to meet or exceed the analyte specifications established in the USEPA, “Specifications and Guidance for Obtaining Contaminant-Free Sample Containers”, April 1992, OSWER Directive #9240.0-0.5A. Certificates of analysis for each lot of sample containers used will be maintained by the laboratory.

The appropriate sample containers, preservation method, maximum holding times, and handling requirements for each sampling task are provided in Table I.

3.1.1 PFAS-Specific Container Requirements for Soil and Water Samples

Samples collected using this protocol are intended to be analyzed for PFAS using EPA Method 1633A. The preferred material for containers is high density polyethylene (HDPE). Pre-cleaned samples containers, coolers, sample labels, and a chain of custody form will be provided by the laboratory.

3.2 SAMPLE LABELING

Each sample will be labeled with a unique sample identifier that will facilitate tracking and cross-referencing of sample information. Field blanks and field duplicate samples also will be numbered with a unique sample identifier to prevent analytical bias of field QC samples.

Refer to the FSP (Appendix A of the SRIWP) for the sample labeling procedures.

3.3 FIELD QC SAMPLE COLLECTION

3.3.1 Field Duplicate Sample Collection

3.3.1.1 *Water Samples*

Field duplicate samples will be collected by filling the first sample container to the proper level and sealing and then repeated for the second set of sample containers.

1. The samples are properly labeled as specified in Section 3.2.
2. Steps 1 through 4 are repeated for the bottles for each analysis. The samples are collected in order of decreasing analyte volatility as detailed in Section 3.3.1.
3. Chain-of-custody documents are executed.

4. The samples will be handled as specified in Table I.

3.3.1.2 *Soil Samples*

Soil field duplicates will be collected as specified in the following procedure:

1. Soils will be sampled directly from acetate liners.
2. Soil for VOC analysis will be removed from the sampling device as specified in the FSP provided as Appendix A of the SRIWP.
3. Soil for non-VOC analysis will be removed from the sampling device and collected into clean laboratory provided containers.

3.4 **GENERAL DECONTAMINATION PROCEDURES**

Care must be taken to minimize the potential for transfer of contaminated materials to the ground or onto other materials. Regardless of the size or nature of the equipment being decontaminated, the process will utilize a series of steps that involve removal of gross material (dirt, grease, oil etc.), washing with a detergent, and multiple rinsing steps. In lieu of a series of washes and rinse steps, steam cleaning with low-volume, high-pressure equipment (i.e., steam cleaner) is acceptable.

Exploration equipment, and all monitoring equipment in contact with the sampling media must be decontaminated prior to initiating site activities, in between exploration locations to minimize cross-contamination, and prior to mobilizing off site after completion of site work.

The following specific decontamination procedure is recommended for sampling equipment and tools:

- Brush loose material off equipment;
- Wash equipment with laboratory grade detergent (i.e., Alconox or equivalent);
- Rinse with tap water;
- Rinse equipment with distilled water;
- Allow water to evaporate before reusing equipment; and
- Wrap equipment in aluminum foil when not being used.

4. Custody Procedures

Sample custody is addressed in three parts: field sample collection, laboratory analysis and final project files. Custody of a sample begins when it is collected by or transferred to an individual and ends when that individual relinquishes or disposes of the sample.

A sample is under custody if:

1. The item is in actual possession of a person;
2. The item is in the view of the person after being in actual possession of the person;
3. The item was in actual possession and subsequently stored to prevent tampering; or
4. The item is in a designated and identified secure area.

4.1 FIELD CUSTODY PROCEDURES

Field personnel will keep written records of field activities on applicable preprinted field forms or in a bound field notebook to record data collecting activities. These records will be written legibly in ink and will contain pertinent field data and observations. Entry errors or changes will be crossed out with a single line, dated, and initialed by the person making the correction. Field forms and notebooks will be periodically reviewed by the Field Coordinator.

The beginning of each entry in the logbook or preprinted field form will contain the following information:

- Date;
- Start time;
- Weather;
- Names of field personnel (including subcontractors);
- Level of personal protection used at the Site; and,
- Names of all visitors and the purpose of their visit.

For each measurement and sample collected, the following information will be recorded:

- Detailed description of sample location;
- Equipment used to collect sample or make measurement, and the date equipment was calibrated;
- Time sample was collected;
- Description of the sample conditions;
- Depth sample was collected (if applicable);
- Volume and number of containers filled with the sample; and,
- Sampler's identification.

4.1.1 Field Procedures

The following procedure describes the process to maintain the integrity of the samples:

- Upon collection samples are placed in the proper containers. In general, samples collected for organic analysis will be placed in pre-cleaned glass containers and samples collected for inorganic analysis will be placed in pre-cleaned plastic (polyethylene) bottles. Refer to the FSP in Appendix A of the SRIWP for sample packaging procedures.
- Samples will be assigned a unique sample number and will be affixed to a sample label. Refer to the FSP in Appendix A of the SRIWP for sample labeling procedures.
- Samples will be properly and appropriately preserved by field personnel in order to minimize loss of the constituent(s) of interest due to physical, chemical or biological mechanisms.
- Appropriate volumes will be collected to ensure that the appropriate reporting limits can be successfully achieved and that the required QC sample analyses can be performed.

4.1.2 Transfer of Custody and Shipment Procedures

- A chain-of-custody (COC) record will be completed at the time of sample collection and will accompany each shipment of project samples to the laboratory. The field personnel collecting the samples will be responsible for the custody of the samples until the samples are relinquished to the laboratory. Sample transfer will require the individuals relinquishing and receiving the samples to sign, date and note the time of sample transfer on the COC record.
- Samples will be shipped or delivered in a timely fashion to the laboratory so that holding times and/or analysis times as prescribed by the methodology can be met.
- Samples will be transported in containers (coolers) which will maintain the refrigeration temperature for those parameters for which refrigeration is required in the prescribed preservation protocols.
- Samples will be placed in an upright position and limited to one layer of samples per cooler. Additional bubble wrap or packaging material will be added to fill the cooler. Shipping containers will be secured with strapping tape and custody tape for shipment to the laboratory.
- When samples are split with the NYSDEC representatives, a separate chain-of-custody will be prepared and marked to indicate with whom the samples are shared. The person relinquishing the samples will require the representative's signature acknowledging sample receipt.
- If samples are sent by a commercial carrier, a bill of lading will be used. A copy of the bill of lading will be retained as part of the permanent record. Commercial carriers will not sign the custody record as long as the custody record is sealed inside the sample cooler and the custody tape remains intact.
- Samples will be picked up by a laboratory courier or transported to the laboratory the same day they are collected unless collected on a weekend or holiday. In these cases, the samples will be

stored in a secure location until delivery to the laboratory. Additional ice will be added to the cooler as needed to maintain proper preservation temperatures.

4.2 LABORATORY CHAIN-OF-CUSTODY PROCEDURES

A sample custodian will be designated by the laboratory and will have the responsibility to receive all incoming samples. Once received, the custodian will document if the sample is received in good condition (i.e., unbroken, cooled, etc.) and that the associated paperwork, such as chain-of-custody forms have been completed. The custodian will sign the chain-of-custody forms.

The custodian will also document if sufficient sample volume has been received to complete the analytical program. The sample custodian will then place the samples into secure, limited access storage (refrigerated storage, if required). The sample custodian will assign a unique number to each incoming sample for use in the laboratory. The unique number will then be entered into the sample-receiving log with the verified time and date of receipt also noted.

Consistent with the analyses requested on the chain-of-custody form, analyses by the laboratory's analysts will begin in accordance with the appropriate methodologies. Samples will be removed from secure storage with internal chain-of-custody sign-out procedures followed.

4.3 STORAGE OF SAMPLES

Empty sample bottles will be returned to secure and limited access storage after the available volume has been consumed by the analysis. Upon completion of the entire analytical work effort, samples will be disposed of by the sample custodian. The length of time that samples are held will be at least thirty (30) days after reports have been submitted. Disposal of remaining samples will be completed in compliance with all Federal, State and local requirements.

4.4 FINAL PROJECT FILES CUSTODY PROCEDURES

The final project files will be the central repository for all documents with information relevant to sampling and analysis activities as described in this QAPP. The Haley & Aldrich Project Manager will be the custodian of the project file. The project files including all relevant records, reports, logs, field notebooks, pictures, subcontractor reports and data reviews will be maintained in a secured, limited access area and under custody of the Project Director or his designee.

The final project file will include the following:

- Project plans and drawings;
- Field data records;
- Sample identification documents and soil boring/monitoring well logs;
- All chain-of-custody documentation;
- Correspondence;
- References, literature;
- Laboratory data deliverables;
- Data validation and assessment reports;
- Progress reports, QA reports; and,
- A final report.

The laboratory will be responsible for maintaining analytical logbooks, laboratory data and sample chain of custody documents. Raw laboratory data files and copies of hard copy reports will be inventoried and maintained by the laboratory for a period of six years at which time the laboratory will contact the Haley & Aldrich Project Manager regarding the disposition of the project related files.

5. Calibration Procedures and Frequency

5.1 FIELD INSTRUMENT CALIBRATION PROCEDURES

Several field instruments will be used for both on-site screening of samples and for health and safety monitoring, as described in the HASP. On-site air monitoring for health and safety purposes may be accomplished using a vapor detection device, such as a Photo-ionization Detector (PID).

Field instruments will be calibrated at the beginning of each day and checked during field activities to verify performance. Instrument specific calibration procedures will be performed in accordance with the instrument manufacturer's requirements.

5.2 LABORATORY INSTRUMENT CALIBRATION PROCEDURES

Reference materials of known purity and quality will be utilized for the analysis of environmental samples. The laboratory will carefully monitor the preparation and use of reference materials including solutions, standards, and reagents through well-documented procedures.

All solid chemicals and acids/bases used by the laboratory will be rated as "reagent grade" or better. All gases will be "high" purity or better. All Standard Reference Materials (SRMs) or Performance Evaluation (PE) materials will be obtained from approved vendors of the National Institute of Standards and Technology (formerly National Bureau of Standards), the U.S. EPA Environmental Monitoring Support Laboratories (EMSL), or reliable Cooperative Research and Development Agreement (CRADA) certified commercial sources.

6. Analytical Procedures

Analytical procedures to be utilized for analysis of environmental samples will be based on referenced USEPA analytical protocols and/or project specific SOPs.

6.1 FIELD ANALYTICAL PROCEDURES

Field analytical procedures include the measurement of pH, temperature, ORP, DO and specific conductivity during sampling of groundwater, and the qualitative measurement of VOC during the collection of soil samples.

6.2 LABORATORY ANALYTICAL PROCEDURES

Laboratory analyses will be based on the USEPA methodology requirements promulgated in:

- "Test Methods for Evaluating Solid Waste," SW-846 EPA, Office of Solid Waste, and promulgated updates, 1986.

6.2.1 List of Project Target Compounds and Laboratory Detection Limits

The method detection limits (MDLs) studies are performed by the laboratories in accordance with the procedures established in the Code of Federal Register, Title 40, Part 136.

Laboratory parameters for soil samples are listed in the RIWP. Laboratory parameters for disposal samples will be determined by the disposal facility after an approved facility has been determined.

6.2.2 List of Method Specific Quality Control Criteria

The laboratory SOPs include a section that presents the minimum QC requirements for the project analyses. Section 7.0 references the frequency of the associated QC samples for each sampling effort and matrix.

7. Internal Quality Control Checks

This section presents the internal QC checks that will be employed for field and laboratory measurements.

7.1 FIELD QUALITY CONTROL

7.1.1 Field Blanks

Internal QC checks will include analysis of field blanks to validate equipment cleanliness. Whenever possible, dedicated equipment will be employed to reduce the possibility of cross-contamination of samples.

7.1.2 Trip Blanks

Trip blanks samples will be prepared by the project laboratory using ASTM Type II or equivalent water placed within pre-cleaned 40 milliliter (ml) VOC vials equipped with Teflon septa. Trip blanks will accompany each sample delivery group (SDG) of environmental samples collected for analysis of VOCs.

Trip blank samples will be placed in each cooler that stores and transports project samples that are to be analyzed for VOCs.

7.2 LABORATORY PROCEDURES

Procedures which contribute to maintenance of overall laboratory quality assurance and control include appropriately cleaned sample containers, proper sample identification and logging, applicable sample preservation, storage, and analysis within prescribed holding times, and use of controlled materials.

7.2.1 Field Duplicate Samples

The precision or reproducibility of the data generated will be monitored through the use of field duplicate samples. Field duplicate analysis will be performed at a frequency of 1 in 20 project samples.

Precision will be measured in terms of the absolute value of the relative percent difference (RPD) as expressed by the following equation:

$$RPD = [|R1-R2|/[(R1+R2)/2]] \times 100\%$$

Acceptance criteria for duplicate analyses performed on solid matrices will be 100% and aqueous matrices will be 35% (or the absolute difference rule was satisfied if detects were less than 5 times the RL for solid and aqueous matrices only). RPD values outside these limits will require an evaluation of the sampling and/or analysis procedures by the project QA Officer and/or Laboratory QA Director. Corrective actions may include re-analysis of additional sample aliquots and/or qualification of the data for use.

7.2.2 Matrix Spike Samples

Ten percent of each project sample matrix for each analytical method performed will be spiked with known concentrations of the specific target compounds/analytes.

The amount of the compound recovered from the sample compared to the amount added will be expressed as a percent recovery. The percent recovery of an analyte is an indication of the accuracy of an analysis within the site-specific sample matrix. Percent recovery will be calculated for matrix spike and matrix spike duplicate (MS/MSD) samples using the following equation.

$$\% Recovery = \frac{Spiked Sample - Background}{Known Value of Spike} \times 100\%$$

If the QC value falls outside the control limits (UCL or LCL) due to sample matrix effects, the results will be reported with appropriate data qualifiers. To determine the effect a non-compliant MS recovery has on the reported results, the recovery data will be evaluated as part of the validation process.

7.2.3 Laboratory Control Sample Analyses

The laboratory will perform Laboratory Control Sample (LCS) analyses prepared from SRMs. The SRMs will be supplied from an independent manufacturer and traceable to NIST materials with known concentrations of each target analyte to be determined by the analytical methods performed. In cases where an independently supplied SRM is not available, the LCS may be prepared by the laboratory from a reagent lot other than that used for instrument calibration.

The laboratory will evaluate LCS analyses in terms of percent recovery using the most recent laboratory generated control limits.

LCS recoveries that do not meet acceptance criteria will be deemed invalid. Analysis of project samples will cease until an acceptable LCS analysis has been performed. If sample analysis is performed in association with an out-of-control LCS sample analysis, the data will be deemed invalid.

Corrective actions will be initiated by the Haley & Aldrich QA Officer and/or Laboratory QA Officer to investigate the problem. After the problem has been identified and corrected, the solution will be noted in the instrument run logbook and re-analysis of project samples will be performed, if possible.

The analytical anomaly will be noted in the sample delivery group (SDG) Case Narrative and reviewed by the data validator. The data validator will confirm that appropriate corrective actions were implemented and recommend the applicable use of the affected data.

7.2.4 Surrogate Compound/Internal Standard Recoveries

For VOCs, surrogates will be added to each sample prior to analysis to establish purge and trap efficiency. Quantitation will be accomplished via internal standardization techniques.

The recovery of surrogate compounds and internal standards will be monitored by laboratory personnel to assess possible site-specific matrix effects on instrument performance.

For SVOC analyses, surrogates will be added to the raw sample to assess extraction efficiency. Internal standards will be added to all sample extracts and instrument calibration standard immediately before analysis for quantitation via internal standardization techniques.

Method specific QC limits are provided in the attached laboratory method SOPs. Surrogate compound/internal standard recoveries that do not fall within accepted QC limits for the analytical methodology performed will have the analytical results flagged with data qualifiers as appropriate by the laboratory and will not be noted in the laboratory report Case Narrative.

To ascertain the effect non-compliant surrogate compound/internal standard recoveries may have on the reported results, the recovery data will be evaluated as part of the validation process. The data validator will provide recommendations for corrective actions including but not limited to additional data qualification.

7.2.5 Calibration Verification Standards

Calibration verification (CV) standards will be utilized to confirm instrument calibrations and performance throughout the analytical process. CV standards will be prepared as prescribed by the respective analytical protocols. Continuing calibration will be verified by compliance with method-specific criteria prior to additional analysis of project samples.

Non-compliant analysis of CV standards will require immediate corrective action by the project laboratory QA officer and/or designated personnel. Corrective action may include re-analysis of each affected project sample, a detailed description of the problem, the corrective action undertaken, the person who performed the action, and the resolution of the problem.

7.2.6 Laboratory Method Blank Analyses

Method blank sample analysis will be performed as part of each analytical batch for each methodology performed. If target compounds are detected in the method blank samples, the reported results will be flagged by the laboratory in accordance with standard operating procedures. The data validator will provide recommendations for corrective actions including but not limited to additional data qualification.

8. Data Quality Objectives

Sampling that will be performed as described in the SRIWP is designed to produce data of the quality necessary to achieve the minimum standard requirements of the field and laboratory analytical objectives described below. These data are being obtained with the primary objective to assess levels of contaminants of concern associated with the Site.

The overall project data quality objective (DQO) is to implement procedures for field data collection, sample collection, handling, and laboratory analysis and reporting that achieve the project objectives. The following section is a general discussion of the criteria that will be used to measure achievement of the project DQO.

8.1 PRECISION

8.1.1 Definition

Precision is defined as a quantitative measure of the degree to which two or more measurements are in agreement. Precision will be determined by collecting and analyzing field duplicate samples and by creating and analyzing laboratory duplicates from one or more of the field samples. The overall precision of measurement data is a mixture of sampling and analytical factors. The analytical results from the field duplicate samples will provide data on sampling precision. The results from duplicate samples created by the laboratory will provide data on analytical precision. The measurement of precision will be stated in terms of RPD. RPD is defined as the absolute difference of duplicate measurements divided by the mean of these analyses normalized to percentage.

8.1.2 Field Precision Sample Objectives

Field precision will be assessed through collection and measurement of field duplicate samples at a rate of 1 duplicate per 20 investigative samples. The RPD criteria for the project field duplicate samples will be +/- 100% for soil, +/- 35 % for groundwater for parameters of analysis detected at concentrations greater than 5 times (5X) the laboratory RL.

8.1.3 Laboratory Precision Sample Objectives

Laboratory precision will be assessed through the analysis of LCS and laboratory control duplicate samples (LCS/LCSD) and MS/MSD samples for groundwater and soil samples and the analysis of laboratory duplicate samples for air and soil vapor samples. The RPD criteria for the air/soil vapor laboratory duplicate samples will be +/- 35 % for parameters of analysis detected at concentrations greater than 5 times (5X) the laboratory RL.

8.2 ACCURACY

8.2.1 Definition

Accuracy relates to the bias in a measurement system. Bias is the difference between the observed and the "true" value. Sources of error are the sampling process, field contamination, preservation techniques, sample handling, sample matrix, sample preparation and analytical procedure limitations.

8.2.2 Field Accuracy Objectives

Sampling bias will be assessed by evaluating the results of field equipment rinse and trip blanks. Equipment rinse and trip blanks will be collected as appropriate based on sampling and analytical methods for each sampling effort.

If non-dedicated sampling equipment is used, equipment rinse blanks will be collected by passing ASTM Type II water over and/or through the respective sampling equipment utilized during each sampling effort. One equipment rinse blank will be collected for each type of non-dedicated sampling equipment used for the sampling effort. Equipment rinse blanks will be analyzed for each target parameter for the respective sampling effort for which environmental media have been collected. (Note: If dedicated or disposable sampling equipment is used, equipment rinse samples will not be collected as part of that field effort.)

Trip blank samples will be prepared by the laboratory and provided with each shipping container that includes containers for the collection of groundwater samples for the analysis of VOC. Trip blank samples will be analyzed for each VOC for which groundwater samples have been collected for analysis.

8.3 LABORATORY ACCURACY OBJECTIVES

Analytical bias will be assessed through the use of laboratory control samples (LCS) and Site-specific matrix spike (MS) sample analyses. LCS analyses will be performed with each analytical batch of project samples to determine the accuracy of the analytical system.

One set of MS/MSD analyses will be performed with each batch of 20 project samples collected for analysis to assess the accuracy of the identification and quantification of analytes within the Site-specific sample matrices. Additional sample volume will be collected at sample locations selected for the preparation of MS/MSD samples so that the standard laboratory RLs are achieved.

The accuracy of analyses that include a sample extraction procedure will be evaluated through the use of system monitoring or surrogate compounds. Surrogate compounds will be added to each sample, standard, blank, and QC sample prior to sample preparation and analysis. Surrogate compound percent recoveries will provide information on the effect of the sample matrix on the accuracy of the analyses.

8.4 REPRESENTATIVENESS

8.4.1 Definition

Representativeness expresses the degree to which sample data represent a characteristic of a population, a parameter variation at a sampling point or an environmental condition. Representativeness is a qualitative parameter that is dependent upon the design of the sampling program. The representativeness criterion is satisfied through the proper selection of sampling locations, the quantity of samples and the use of appropriate procedures to collect and analyze the samples.

8.4.2 Measures to Ensure Representativeness of Field Data

Representativeness will be addressed by prescribing sampling techniques and the rationale used to select sampling locations. Sampling locations may be biased (based on existing data, instrument surveys, observations, etc.) or unbiased (completely random or stratified-random approaches).

8.5 COMPLETENESS

8.5.1 Definition

Completeness is a measure of the amount of valid (usable) data obtained from a measuring system compared to the total amount of the anticipated to be obtained. The completeness goal for all data uses is that a sufficient amount of valid data be generated so that determinations can be made related to the intended data use with a sufficient degree of confidence. Valid data is determined by independent confirmation of compliance with method-specific and project-specific data quality objectives. The calculation of data set completeness will be performed by the following equation.

$$\frac{\text{Number of Valid Sample Results}}{\text{Total Number of Samples Planned}} \times 100 = \% \text{ Complete}$$

8.5.2 Field Completeness Objectives

Completeness is a measure of the amount of valid measurements obtained from measurements taken in this project versus the number planned. Field completeness objective for this project will be greater than (>) 90%.

8.5.3 Laboratory Completeness Objectives

Laboratory data completeness objective is a measure of the amount of valid data obtained from laboratory measurements. The evaluation of the data completeness will be performed at the conclusion of each sampling and analysis effort.

The completeness of the data generated will be determined by comparing the amount of valid data, based on independent validation, with the total laboratory data set. The completeness goal will be >90%.

8.6 COMPARABILITY

8.6.1 Definition

Comparability is a qualitative parameter expressing the confidence with which one data set can be compared to another.

8.6.2 Measures to Ensure Comparability of Laboratory Data

Comparability of laboratory data will be measured from the analysis of SRM obtained from either EPA Cooperative Research and Development Agreement (CRADA) suppliers or the National Institute of Standards and Technology (NIST). The reported analytical data will also be presented in standard units of mass of contaminant within a known volume of environmental media. The standard units for various sample matrices are as follows:

- Solid Matrices – micrograms per kilogram ($\mu\text{g/kg}$) for PFAS analyses, milligrams per kilogram (mg/kg) of media (Dry Weight).
- Aqueous Matrices – nanograms per liter (ng/L) for PFAS analyses, micrograms per liter ($\mu\text{g/L}$) of media for organic analyses, and milligrams per liter (mg/L) for inorganic analyses.

8.7 LEVEL OF QUALITY CONTROL EFFORT

If non-dedicated sampling equipment is used, equipment rinse blanks will be prepared by field personnel and submitted for analysis of target parameters. Equipment rinse blank samples will be analyzed to check for potential cross-contamination between sampling locations that may be introduced during the investigation. One equipment rinse blank will be collected per sampling event to the extent that non-dedicated sampling equipment is used.

If necessary, a separate equipment rinse blank sample will be collected for PFAS using the sample collection procedure described in Section 8.1.1 of the NYSDEC-approved Avangrid Field Sampling Plan. (Note: If dedicated or disposable sampling equipment is used, equipment rinse samples will not be collected as part of that field effort.)

Trip blanks will be used to assess the potential for contamination during sample storage and shipment. Trip blanks will be provided with the sample containers to be used for the collection of groundwater samples for the analysis of VOC. Trip blanks will be preserved and handled in the same manner as the project samples. One trip blank will be included along with each shipping container containing project samples to be analyzed for VOC.

Method blank samples will be prepared by the laboratory and analyzed concurrently with all project samples to assess potential contamination introduced during the analytical process.

Field duplicate samples will be collected and analyzed to determine sampling and analytical reproducibility. One field duplicate will be collected for every 20 or fewer investigative samples collected for off-Site laboratory analysis.

Matrix spikes will provide information to assess the precision and accuracy of the analysis of the target parameters within the environmental media collected. One MS/MSD will be collected for every 20 or fewer investigative samples per sample matrix.

(Note: Soil MS/MSD samples require triple sample volume for VOC only. Aqueous MS/MSD samples require triple the normal sample volume for VOC analysis and double the volume for the remaining parameters.)

9. Data Reduction, Validation and Reporting

Data generated by the laboratory operation will be reduced and validated prior to reporting in accordance with the following procedures:

9.1 DATA REDUCTION

9.1.1 Field Data Reduction Procedures

Field data reduction procedures will be minimal in scope compared to those implemented in the laboratory setting. The pH, conductivity, temperature, turbidity, DO, ORP and breathing zone VOC readings collected in the field will be generated from direct read instruments. The data will be written into field logbooks immediately after measurements are taken. If errors are made, data will be legibly crossed out, initialed and dated by the field member, and corrected in a space adjacent to the original entry.

9.1.2 Laboratory Data Reduction Procedures

Laboratory data reduction procedures are provided by the appropriate chapter of USEPA, "Test Methods for Evaluating Solid Waste", SW-846, Third Edition. Errors will be noted; corrections made with the original notations crossed out legibly. Analytical results for soil samples will be calculated and reported on a dry weight basis.

9.1.3 Quality Control Data

QC data (e.g., laboratory duplicates, surrogates, matrix spike, and matrix spike duplicates) will be compared to the method acceptance criteria. Data determined to be acceptable will be entered into the laboratory information management system.

Unacceptable data will be appropriately qualified in the project report. Case narratives will be prepared which will include information concerning data that fell outside acceptance limits and any other anomalous conditions encountered during sample analysis.

9.2 DATA VALIDATION

Data validation procedures of the analytical data will be performed by the Haley & Aldrich QA Officer or designee using the following documents as guidance for the review process:

- "U.S. EPA National Functional Guidelines for Organic Data Review", "Analysis of Volatile Organic Compounds in Air Contained in Canisters by Method TO-15", "Sampling, Analysis, and Assessment of Per- and Polyfluoroalkyl Substances Under NYSDEC's Part 375 Remedial Programs", and the "U.S. EPA National Functional Guidelines for Inorganic Data Review".
- The specific data qualifiers used will be applied to the reported results as presented and defined in the EPA National Functional Guidelines. Validation will be performed by qualified personnel at

the direction of the Haley & Aldrich QAO. Tier 1 data validation (the equivalent of USEPA's Stage 2A validation) will be performed to evaluate data quality.

- The completeness of each data package will be evaluated by the Data Validator. Completeness checks will be administered on all data to determine that the deliverables are consistent with the NYSDEC ASP Category A and Category B data package requirements. The validator will determine whether the required items are present and request copies of missing deliverables (if necessary) from the laboratory.

9.3 DATA REPORTING

Data reporting procedures will be carried out for field and laboratory operations as indicated below:

- **Field Data Reporting:** Field data reporting will be conducted principally through the transmission of report sheets containing tabulated results of measurements made in the field and documentation of field calibration activities.
- **Laboratory Data Reporting:** The laboratory data reporting package will enable data validation based on the protocols described above. The final laboratory data report format will include the QA/QC sample analysis deliverables to enable the development of a data usability summary report (DUSR) based on Department DER-10 Appendix 2B.

10. Performance and System Audits

A performance audit is an independent quantitative comparison with data routinely obtained in the field or the laboratory. Performance audits include two separate, independent parts: internal and external audits.

10.1 FIELD PERFORMANCE AND SYSTEM AUDITS

10.1.1 Internal Field Audit Responsibilities

Internal audits of field activities will be initiated at the discretion of the Project Manager and will include the review of sampling and field measurements. The audits will verify that all procedures are being followed. Internal field audits will be conducted periodically during the project. The audits will include examination of the following:

- Field sampling records, screening results, instrument operating records;
- Sample collection;
- Handling and packaging in compliance with procedures;
- Maintenance of QA procedures; and,
- Chain-of-custody reports.

10.1.2 External Field Audit Responsibilities

External audits may be conducted by the Project Coordinator at any time during the field operations. These audits may or may not be announced and are at the discretion of the NYSDEC. The external field audits can include (but are not limited to) the following:

- Sampling equipment decontamination procedures;
- Sample bottle preparation procedures;
- Sampling procedures;
- Examination of health and safety plans;
- Procedures for verification of field duplicates; and,
- Field screening practices.

10.2 LABORATORY PERFORMANCE AND SYSTEM AUDITS

10.2.1 Internal Laboratory Audit Responsibilities

The laboratory system audits are typically conducted by the laboratory QA Officer or designee on an annual basis. The system audit will include an examination of laboratory documentation including sample receiving logs, sample storage, chain-of-custody procedures, sample preparation and analysis and instrument operating records.

At the conclusion of internal system audits, reports will be provided to the laboratory's operating divisions for appropriate comment and remedial/corrective action where necessary. Records of audits and corrective actions will be maintained by the Laboratory QA Officer.

10.2.2 External Laboratory Audit Responsibilities

External audits will be conducted as required, by the NYSDOH or designee. External audits may include any of the following:

- Review of laboratory analytical procedures;
- Laboratory on-site visits; and,
- Submission of performance evaluation samples for analysis.

Failure of any of the above audit procedures can lead to laboratory de-certification. An audit may consist of but not limited to:

- Sample receipt procedures;
- Custody, sample security and log-in procedures;
- Review of instrument calibration logs;
- Review of QA procedures;
- Review of log books;
- Review of analytical SOPs; and,
- Personnel interviews.

A review of a data package from samples recently analyzed by the laboratory can include (but not be limited to) the following:

- Comparison of resulting data to the SOP or method;
- Verification of initial and continuing calibrations within control limits;
- Verification of surrogate recoveries and instrument timing results;
- Review of extended quantitation reports for comparisons of library spectra to instrument spectra, where applicable; and,
- Assurance that samples are run within holding times.

11. Preventive Maintenance

11.1 FIELD INSTRUMENT PREVENTIVE MAINTENANCE

The field equipment preventive maintenance program is designed to ensure the effective completion of the sampling effort and to minimize equipment down time. Program implementation is concentrated in three areas:

- Maintenance responsibilities;
- Maintenance schedules; and,
- Inventory of critical spare parts and equipment.

The maintenance responsibilities for field equipment will be assigned to the task leaders in charge of specific field operations. Field personnel will be responsible for daily field checks and calibrations and for reporting any problems with the equipment. The maintenance schedule will follow the manufacturer's recommendations. In addition, the field personnel will be responsible for determining that an inventory of spare parts will be maintained with the field equipment. The inventory will primarily contain parts that are subject to frequent failure, have limited useful lifetimes and/or cannot be obtained in a timely manner.

11.2 LABORATORY INSTRUMENT PREVENTIVE MAINTENANCE

Analytical instruments at the laboratory will undergo routine and/or preventive maintenance. The extent of the preventive maintenance will be a function of the complexity of the equipment.

Generally, annual preventive maintenance service will involve cleaning, adjusting, inspecting and testing procedures designed to deduce instrument failure and/or extend useful instrument life. Between visits, routine operator maintenance and cleaning will be performed according to manufacturer's specifications by laboratory personnel.

12. Specific Routine Procedures Used to Address Data Precision, Accuracy, and Completeness

12.1 FIELD MEASUREMENTS

Field-generated information will be reviewed by the Field Coordinator and typically include evaluation of bound logbooks/forms, data entry and calculation checks. Field data will be assessed by the Project Coordinator who will review the field results for compliance with the established QC criteria that are specified in Sections 7.0 and 8.0 of this QAPP. The accuracy of pH and specific conductance will be assessed using daily instrument calibration, calibration check, and blank data. Accuracy will be measured by determining the percent recovery (% R) of calibration check standards. Precision of the pH and specific conductance measurements will be assessed on the basis of the reproducibility of duplicate readings of a field sample and will be measured by determining the RPD. Accuracy and precision of the soil VOC screening will be determined using duplicate readings of calibration checks. Field data completeness will be calculated using the following equation:

$$\text{Completeness} = \frac{\text{Valid (usable) Data Obtained}}{\text{Total Data Planned}} \times 100$$

12.2 LABORATORY DATA

Laboratory data will be assessed by the Haley & Aldrich QA Officer or designee who will review the laboratory results for compliance with the established QC criteria that are specified in Sections 7.0 and 8.0 of this QAPP.

13. Quality Assurance Reports

Critically important to the successful implementation of the QA Plan is a reporting system that provides the means by which the program can be reviewed, problems identified, and programmatic changes made to improve the plan.

QA reports to management can include:

- Audit reports, internal and external audits with responses;
- Performance evaluation sample results; internal and external sources; and
- Daily QA/QC exception reports/corrective actions.

QA/QC corrective action reports will be prepared by the Haley & Aldrich QA Officer when appropriate and presented to the project and/or laboratory management personnel so that performance criteria can be monitored for all analyses from each analytical department. The updated trend/QA charts prepared by the laboratory QA personnel will be distributed and reviewed by various levels of laboratory management.

References

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6. United States Environmental Protection Agency. U.S. EPA National Functional Guidelines for Organic Data Review. U.S. EPA 540/R-2017-001.
7. United States Environmental Protection Agency. Test Methods for Evaluating Solid Waste, Office of Solid Waste, U.S. EPA, SW-846, November 1986, with updates.
8. New York State Department of Environmental Conservation, NYSDEC Analytical Services Protocol (ASP), Bureau of Environmental Investigation, 1991 with updates.
9. New York State Department of Environmental Conservation, NYSDEC, Division of Environmental Remediation, Technical Guidance for Site Investigation and Remediation, DER-10, May 2010.
10. New York State Department of Environmental Conservation, NYSDEC, Division of Environmental Remediation, Sampling, Analysis and Assessment of Per- and Polyfluoroalkyl Substances (PFAS) under NYSDEC Part 375 Remedial Program, April 2023.

https://haleyaldrich.sharepoint.com/sites/TeitelbaumManagementCorp/Shared Documents/0211437.860 Flushing Avenue/Deliverables/13. Supplemental Remedial Investigation Workplan/Appendix B - Quality Assurance Project Plan/Appendix B - 860 Flushing QAPP_SRIWP.docx

TABLES

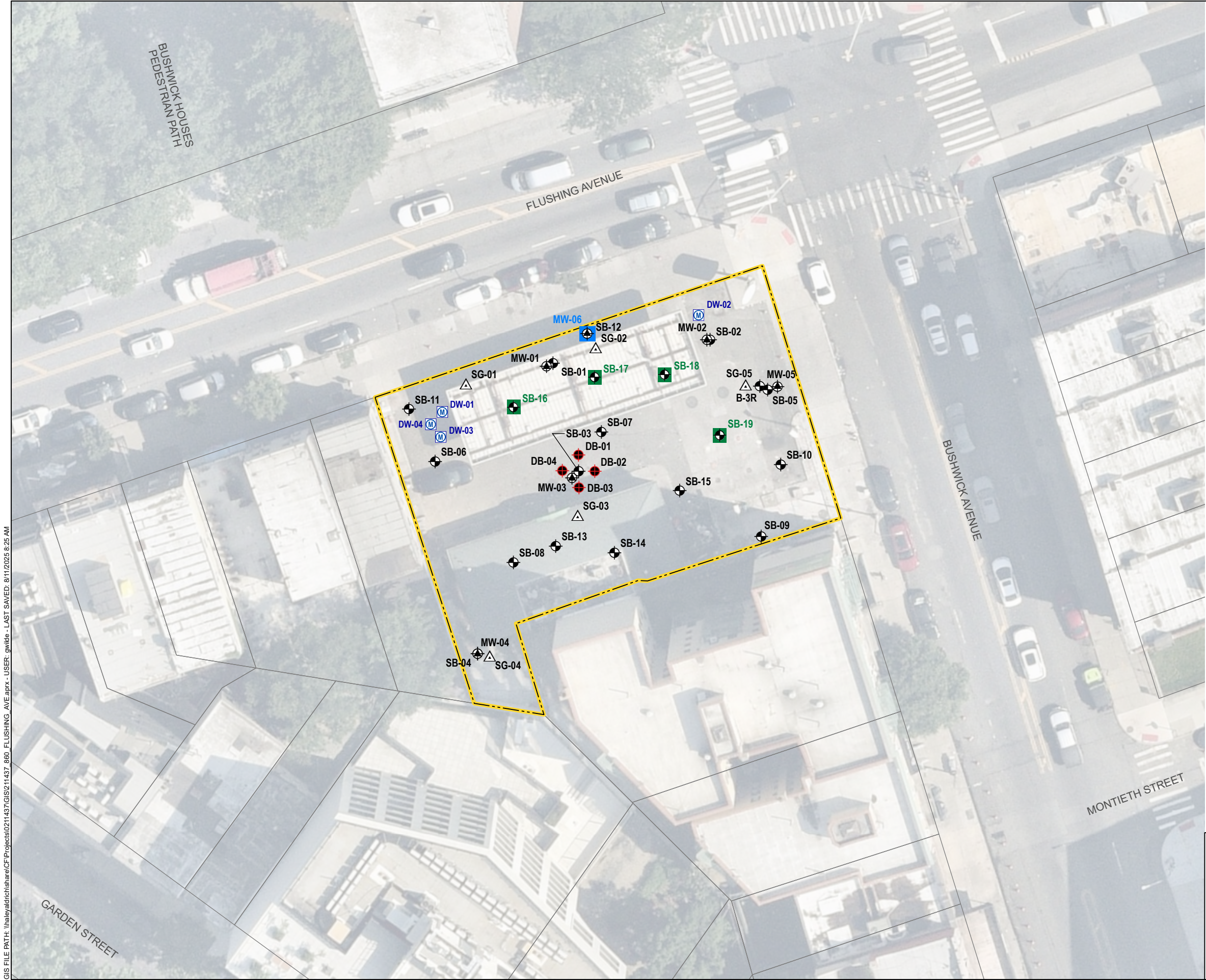
Analysis/Method ³	Sample Type	Preservation	Holding Time	Volume/Weight	Container ⁴
Volatile Organic Compounds/8260C	Soil	1 - 1 Vial MeOH/2 Vial Water, Cool, 4 ± 2 °C	14 days ¹	120 mL	3 - 40ml glass vials
Semivolatile Organic Compounds/8270D	Soil	Cool, 4 ± 2 °C	14 days	250 mL	1 - 8 oz Glass
Pesticides/8081B	Soil	Cool, 4 ± 2 °C	14 days	250 mL	1 - 4 oz Glass
Polychlorinated Biphenyls/8082A	Soil	Cool, 4 ± 2 °C	14 days	250 mL	1 - 4 oz Glass
Metals/6010D	Soil	Cool, 4 ± 2 °C	180 days	60 mL	1 - 4 oz Glass
PFAS/1633A	Soil	Cool, 4 ± 2 °C	14 days	250 mL	1 - teflon free 250 ml plastic container
1,4-Dioxane/8270	Soil	Cool, 4 ± 2 °C	14 days	250 mL	1 - 8 oz Glass
Toxicity Characteristic Leaching Procedure Metals	Soil	Cool, 4 ± 2 °C	180 days	120 mL	1 - 4 oz Glass
Volatile Organic Compounds/8260C	Groundwater	HCl, Cool, 4 ± 2 °C	14 days	120 mL	3 - 40 mL glass vials
Semivolatile Organic Compounds/8270D	Groundwater	Cool, 4 ± 2 °C	7 days	500 mL	2 - 250 mL amber glass
TAL Metals/6020	Groundwater	HNO ₃ Cool, 4 ± 2 °C	180 days	500 mL	1 - 500 mL plastic bottle
PFAS/1633A	Groundwater	H ₂ O Cool, 4 ± 2 °C	14 days	500 mL	2 - teflon free 250 ml plastic containers
1,4-Dioxane/8270SIM	Groundwater	Cool, 4 ± 2 °C	7 days	500 mL	1 - 500 mL plastic bottle

Notes:

1. Terracores and encores must be frozen within 48 hours of collection
2. Refer to text for additional information.

FIGURES

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LEGEND

- MONITORING WELL (2025 RI)
- SOIL BORING (2025 RI)
- HAZARDOUS LEAD SOIL DELINEATION BORING (2025 RI)
- SOIL VAPOR SAMPLE (2025 RI)
- SITE BOUNDARY
- PARCEL BOUNDARY
- DRYWELL SYSTEM MANHOLE (2025 RI)
- PROPOSED SRI MONITORING WELL
- PROPOSED SRI SOIL BORING

NOTES

- ALL LOCATIONS AND DIMENSIONS ARE APPROXIMATE.
- PARCEL DATA SOURCE: NEW YORK CITY DEPARTMENT OF CITY PLANNING, INFORMATION TECHNOLOGY DIVISION
- AERIAL IMAGERY SOURCE: NEARMAP, JULY 3, 2025
- 2025 RI = REMEDIAL INVESTIGATION COMPLETED IN JULY AND AUGUST 2025
- SRI = SUPPLEMENTAL REMEDIAL INVESTIGATION



0 30 60
SCALE IN FEET

HALEY
ALDRICH

860 FLUSHING AVENUE
BROOKLYN, NEW YORK

SAMPLE LOCATION PLAN

NOVEMBER 2025

FIGURE I

ATTACHMENT A
Project Team Resumes



JAMES BELLEW

Principal

EDUCATION

M.S., Environmental Geology, Queens College

B.S., Geology, Pre-Law, Environmental Science, Binghamton University

PROFESSIONAL SOCIETIES

American Council of Engineering Companies, Member, 2017

Urban Land Institute, Member, 2016

Business Council of New York, Member, 2018

SPECIAL STUDIES AND COURSES

40-Hour OSHA Hazardous Waste Operations and Emergency Response Training
(29 CFR 1910.120)

30-Hour OSHA Construction Safety and Health

8-hour OSHA Site Supervisor Certification

OSHA Confined Space Entry Training Certification

Erosion and Sediment Control, New York, No. 006925

USDOT/IATA Training on the Shipping and/or Transportation of Hazardous Materials

James has a hands-on approach to every project. He believes that being present and putting himself into his clients' shoes is the best way to understand their needs. As a Principal, James's expertise includes due diligence, environmental risk development, building surveys, remedial investigations, remedial design, and technical oversight. Mr. Bellew has completed over 50 NYCOER E-Designation Sites and NYSDEC Brownfield Cleanup Program Sites which include preparation of all reports through to the certificate of completion and a certificate of occupancy.

Clients appreciate James' strategies from the inception of a project through closure under various regulatory programs nationwide. That comprehensive approach is what James loves the most about his job. He enjoys taking on complex projects and finding rational, cost-effective, remedial solutions.

RELEVANT PROJECT EXPERIENCE

Development, EPA Site RCRA-02-2009-7306, NYSDEC Site 243016, Former Port Mobil Terminal, Staten Island, New York. Principal responsible for the preparation of the feasibility study, preparation of the Interim Remedial Reports, completion of the Interim Remedial Measures, completion of the remedial investigation stages, continued execution of the Monitoring and Natural Attenuation Program, preparation of the Remedial Action Work Plan/Remedial Designs, and RCRA Closure procedures for the Port Mobil Terminal Site under an Environmental Protection Agency and New York State DEC Consent Order. The Site has a footprint of 240-Acres SF with a planned development for commercial/industrial uses.

Government, NYCDDC Shirley Chisholm Recreational Center, Brooklyn, New York. Principal for the project released by the New York City Department of Design and Construction, on behalf of the NYC Parks Department, for the design and construction of a new recreational center located at 3002 Foster Avenue in Brooklyn New York. Scope of services included execution of a Phase II Environmental Site Assessment, soil characterization, remedial oversight, geotechnical percolation testing and closure with the NYC Department of Environmental Protection.

Development's, New York State Superfund Site 224136, Former NuHart Plastics Site, New York State Superfund Site (NuHart West) and NYSDEC Brownfield Program Site C224287 (NuHart East), Brooklyn, New York. Principal for the preparation of the feasibility study, offsite investigation reports, RCRA (Resource Conservation and Recovery Act) Closure Work Plan, execution of the RCRA Closure, preparation of the Brownfield Cleanup Application (NuHart East), 100% Remedial Design, preparation of all BCP related work plans (NuHart East), coordination to vest the Site for 421-, Final Engineering Reports, RCRA Closure Reports, Site Management Plan, Remedial Memorandum and all community

outreach programs for a former plasticizer facility with on- and off-site pollutant concerns. Responsible for all remedial cost and alternative analysis with the client to bring the Site to a certificate of completion. NuHart is a high-profile Site that requires coordination with the New York State Department of Environmental Conservation (NYSDEC), the New York City Office of Environmental Remediation (NYCOER), local regulatory agencies, community stakeholders and local elected officials. Remediation included shipping off a majority of the Site soil for thermal desorption under a nonhazardous contained in determination for thermal treatment, erection of a negative pressure enclosure in OU-1, groundwater extraction and treatment, underground storage tank (UST) removal, ex-situ chemical soil mixing of Zero Valent Iron (OU-1), In Situ Injection of Zero Valent Iron (OU-2), containment walls (OU-1 and OU-2), In Situ Soil Stabilization and Solidification, and automated LNAPL recovery (OU-2). The NuHart East Site has completed the remediation and received the Certificate of Completion from the NYSDEC in 2023 and the NuHart West Site is receiving its Certificate of Completion in 2025 with an anticipated transition from a Class 2 to a Class 4 Inactive Hazardous waste Site.

Development, NYSDEC Site C224345, 101 Fleet Place, Brooklyn, New York. Principal responsible for the due diligence during acquisition, preparation of the Brownfield Cleanup Program Application, Change of Use Documents, BCA Amendments, remedial investigation, remedial action design (BCP and OER) and Final Engineering Report for the former bus depot Site under the New York State Brownfield Cleanup program and NYCOER E-Designation Programs (Air/Noise). The Site has a footprint of 20,000 SF with a planned development of a 21-story mixed use building with approximately 292 units which include affordable housing. This Site received a NYSDEC Certificate of Completion in 2024.

Development, NYSDEC Site C231150 644 East 14th Street, New York, New York. Principal responsible for the due diligence during acquisition, preparation of the Brownfield Cleanup Program Application, Change of Use Documents, BCA Amendments, remedial investigation, remedial action design and Final Engineering Report for the 644 East 14th Street Site under the New York State Brownfield Cleanup program. The Site has a footprint of 10,000 SF with a planned development of a 24-story mixed use building with approximately 196 units which include affordable housing. The Site received a certificate of completion from the NYSDEC in 2024.

Development, NYSDEC Site C224338 Former Garone Bros Auto Site, 352-362 Shepherd, Brooklyn, New York. Principal responsible for the due diligence during acquisition, preparation of the Brownfield Cleanup Program Application, Change of Use Documents, BCA Amendments, remedial investigation, remedial action design (BCP and OER) and Final Engineering Report for the former Garone Bros Auto Site under the New York State Brownfield Cleanup program and NYCOER E-Designation Programs (Air/Noise). The Site has a footprint of 10,000 SF with a planned development of a 7-story mixed use building with approximately 56 units which include affordable housing. The Site received a certificate of completion from the NYSDEC in 2024.

Development's, NYSDEC Sites C224369, C224348, Speedway Portfolio, Multiple Boroughs, New York. Principal responsible for the expedited due diligence during acquisition of 5 former Speedway Sites of Phase I ESA's and Limited Phase II ESI's, preparation of the Brownfield Cleanup Program Applications, Remedial Investigation Work Plans, Interim Remedial Measure Work Plans, Air/Noise Remedial Action Work Plans (NYCOER), remedial investigations, remedial action designs (BCP and OER), Final Engineering Reports and Site Management Plans. Five of the Sites including 808-834 Metropolitan (C224368), 210 Greenpoint Avenue (C224348) 1885 Atlantic (C224347), 2864 Atlantic (C224349) and 401 West 207th (C231151), were accepted into the NYSDEC Brownfield Cleanup program. The remedial actions for the Sites included a variety of approaches which consisting of in situ chemical treatment for groundwater, soil vapor extraction, excavation and dewatering removal and treatment. All of the Sites received a certificate of completion from the NYSDEC in 2023 and 2024.

Development, NYSDEC Site C203127, 138 Bruckner Boulevard, Bronx, New York. Principal responsible for the due diligence during acquisition, preparation of the Brownfield Cleanup Program Application, Change of Use Documents, coordination to vest the Site for 421-a, BCA Amendments, remedial investigation, remedial action design (BCP and OER) and Final Engineering Report for the former Zaro's Bakery Site under the New York State Brownfield Cleanup program and NYCOER E-Designation Programs (Air/Noise). The Site has a footprint of 50,000 SF with a planned

development of a 12-story mixed use building with approximately 447 units which include affordable housing. The Site received a certificate of completion from the NYSDEC in 2023.

Development, NYSDEC Site C203156 Former Mill Sanitary Wiping Cloth Site, 40 Bruckner Boulevard, Bronx, New York. Principal responsible for the due diligence during acquisition, preparation of the Brownfield Cleanup Program Application, Change of Use Documents, BCA Amendments, remedial investigation, remedial action design (BCP and OER) and Final Engineering Report for the former Mill Sanitary Wiping Cloth Site under the New York State Brownfield Cleanup program and NYCOER E-Designation Programs (Air/Noise). The Site has a footprint of 45,000 SF with a planned development of a 12-story mixed use building with approximately 480 units which include affordable housing. The Site received a certificate of completion from the NYSDEC in 2023.

Development, NYSDEC Site C203121, 310 Grand Concourse, Bronx, New York. Principal responsible for environmental and construction management services required to successfully navigate this two-building redevelopment project through the NYSDEC Brownfield Cleanup Program (BCP) and NYCOER E-Designation Program (Air/Noise). Project included site investigation, design, and remediation for development of two buildings within a 30,000 square-foot lot in the Bronx, New York. Remediation included excavation of approximately 20,000 cubic yards of soil, groundwater extraction and treatment, underground storage tank (UST) removal, design, and installation an ex-situ chemical in situ soil stabilization process for elevated levels of metals.

Development, NYSDEC Site C224299, 297 Wallabout Street, Brooklyn New York. Principal responsible for the due diligence during acquisition, preparation of the Brownfield Cleanup Program Application, Change of Use Documents, BCA Amendments, remedial investigation, and remedial action design (BCP and OER), Final Engineering Report and Site Management Plan for the 297 Wallabout Street Site under the New York State Brownfield Cleanup program and NYCOER E-Designation Programs (Air). Successfully delineated the onsite tetrachloroethene (PCE) plume in soil and groundwater. The Site is currently in the remedial implementation phase. Remediation included excavation of approximately 5,000 cubic yards of soil, groundwater extraction and treatment, underground storage tank (UST) removal, design, and installation an ex-situ chemical oxidation process for chlorinated solvents and monitoring and natural attenuation. The Site received a certificate of completion from the NYSDEC in 2024.

Development, NYSDEC Site C224239, Former Techtronics Site (8 Walworth Street), Brooklyn, New York. Principal for the remedial investigation, remedial action design and remedial action implementation for the former Techtronics Site under the New York State Brownfield Cleanup program as a Participant where trichloroethene (TCE) and tetrachloroethene (PCE) were encountered in soil and groundwater. James successfully delineated the vertical and lateral extents of the plumes which were identified as an upgradient, on-site. For this Site we have designed source removal to 20'bgs, Zero Valent Iron (ZVI) Reactive Barrier Wall, in situ ZVI injections sitewide and a vertical vapor mitigation system. The Site is currently in the remedial implementation phase.

Development, New York City OER Site - 346 Grand Concourse, Bronx, New York. Principal for the proposed 9-story, 60 key commercial building with one-level deep cellar. Design phase environmental services consist of guiding the Site through the New York City Office of Environmental of Remediation Voluntary Cleanup and E-Designation Programs, including Hazmat, Air Quality and Noise requirements. This program included submission of a Remedial Investigation Work Plan, implementation of a Remedial Investigation, submittal of a Remedial Investigation Report, Remedial Action Work Plans (Hazmat Air and Noise) and the Final Installation Report for the Certificate of Occupancy.

Development, New York City OER Site - 3294 Atlantic Avenue, Brooklyn, New York. Principal for the proposed 12-story, 80 key commercial building with one-level deep cellar. Design phase environmental services consist of guiding the Site through the New York City Office of Environmental of Remediation Voluntary Cleanup and E-Designation Programs, including Hazmat, Air Quality and Noise requirements. This program included submission of a Remedial Investigation Work Plan, implementation of a Remedial Investigation, submittal of a Remedial Investigation Report, Remedial Action Work Plans (Hazmat Air and Noise) and the Final Installation Report for the Certificate of Occupancy.

Development, New York City OER Site - 590-594 Myrtle Avenue, Brooklyn, New York. Principal for the proposed 6-story, 12-unit residential building with one-level deep cellar. Design phase environmental services consist of guiding the Site through the New York City Office of Environmental Remediation Voluntary Cleanup and E-Designation Programs, including Hazmat, Air Quality and Noise requirements. This program included submission of a Remedial Investigation Work Plan, implementation of a Remedial Investigation, submittal of a Remedial Investigation Report, Remedial Action Work Plans (Hazmat Air and Noise) and the Final Installation Report for the Certificate of Occupancy.

Development, New York City OER Site - 3530 Webster Avenue, Bronx, New York. Principal for the proposed 8-story, 75 key commercial building with one-level deep cellar. Design phase environmental services consist of guiding the Site through the New York City Office of Environmental Remediation Voluntary Cleanup and E-Designation Programs, including Hazmat, Air Quality and Noise requirements. This program included submission of a Remedial Investigation Work Plan, implementation of a Remedial Investigation, submittal of a Remedial Investigation Report, Remedial Action Work Plans (Hazmat Air and Noise). The project is currently in the construction phase of the NYCOER program.

Development, Former BP Station, Elmhurst Queens, New York. Principal for the preparation of a full environmental impact statement with respect to a mixed-use development proposed in Elmhurst Queens for submission to the NYC Department of City Planning to rezone the project. The work included a full impact assessment of the proposed construction with respect to the neighborhood, evaluation of green/open spaces for the community and environmental site investigation and remediation services.

Development, NYSDEC Site C224204, Former Delta Metals Site, Brooklyn, New York. Senior Project manager for the remedial investigation and remedial action design for the former Delta Metal Products Company. Project is under the New York State Brownfield Cleanup program as a Participant where TCE and tetrachloroethene (PCE) were encountered in soil and groundwater. James successfully delineated the vertical and lateral extents of the plumes which were identified as an upgradient, on-site and downgradient plume. Investigation results triggered the NYSDEC to utilize its call-out contract to perform a plume track down for the immediate area and identify additional Potentially Responsible Parties. The design for an Air Sparge Soil Vapor Extraction system has been accepted and the project is currently under construction.

Manufacturing-Industrial, Hess Amerada, Bogota and Edgewater, New Jersey. Senior Project Manager and technical Lead for the construction management services for the demolition of two waterfront terminals on the Hackensack and Hudson rivers. Services included demolition design, submittal review, site execution and coordination of activities related to asbestos abatement, demolition of buildings, thirty holding tanks, piping structures, containment structures and storm water structures.

Manufacturing-Industrial, PQ Corporation, Northeastern United States. Senior Project Manager responsible for the design and implementation of a three phased program for handling polychlorinated biphenyl (PCB) containing materials on approximately 100 tank structures at large, active industrial sites, which included coating removal, encapsulation, demolition, and Toxic Substances Control Act (TSCA) remediation. He was responsible for development of the overall program, specifications, drawings, bid packages, construction oversight and project administration until closure. The program also included design and oversight of a new façade and roof upgrades completed concurrently to client operations.

Development, NYSDEC Site C224194, Former Cascade Laundry, Brooklyn, New York. Senior Project Manager responsible for environmental and construction management services required to successfully navigate a seven-building redevelopment project through the NYSDEC Brownfield Cleanup Program (BCP) and NYCOER E-Designation Program (Air/Noise). Project included site investigation, design, and remediation for development of seven buildings within a 2-acre site in Brooklyn, New York. Remediation included excavation of approximately 40,000 cubic yards of soil, groundwater extraction and treatment, underground storage tank (UST) removal, design, and installation of a sub slab depressurization system (SSDS) and ex situ chemical oxidation of groundwater impacted by petroleum.

Development, New York City OER Site - 520-534 West 29th Street, New York, New York. James was responsible for environmental site investigation and remediation activities required to successfully navigate the project through the

NYCOER's E-Designation and Voluntary Cleanup Programs. This program included submission of a Remedial Investigation Work Plan, implementation of a Remedial Investigation, submittal of a Remedial Investigation Report, Remedial Action Work Plans (Hazmat Air and Noise). The project is currently in the construction phase of the NYCOER program.

Development, New York State Brownfield Site, BJ's Wholesale, Brooklyn, New York. Senior Project Manager for the remedial execution within the NYSDEC BCP and NYCOER E-Designation programs at an 8-acre peninsula in Gravesend Bay being redeveloped by BJ's Wholesale Club (BJ's) into a "big-box" warehouse and parking garage, and a publicly accessible, waterfront open space. He implemented a comprehensive community air monitoring plan (CAMP), managed the design and installation of a passive sub slab depressurization system, and oversaw handling and off-site disposal of impacted material generated by BJ's (the Lessee for the subject site) during their foundation construction activities.

Development, New York State Brownfield Site, Coney Island, Brooklyn, New York. Senior Project Manager responsible for the environmental design during the rehabilitation and expansion of a 1970s-era mixed-use complex, which covers an area equivalent to three city blocks. He facilitated the BCP applications for two adjacent parcels within the complex impacted by historic dry-cleaning uses. Site investigations performed had documented the presence of PCE in soil gas and was delineated over three separate structural slabs in commercial and residential space utilizing a mobile laboratory. He designed and installed two sub-slab depressurization systems and prepared Remedial Investigation Work Plan which outlined work required to delineate the vertical and horizontal extent of the impacted soils, soil vapor and groundwater at both BCP sites. The system was designed with below slab suction pits, remote sensing vacuum monitoring points, and a variable frequency drive blower tied into the monitoring points for optimization and power savings.

Development, New York City OER Site - Memorial Sloan Kettering Cancer Center (MSKCC), New York, New York. Project Manager for environmental remediation for this MSKCC development project. James was solely responsible for subsurface investigation and remediation activities, large, manufactured gas plant (MGP) gas holder removal (from former Con Edison Operations), UST removal, daily status updates to the NYCOER, implementation of the CAMP and the management, handling, characterization, and off-site disposal of MGP impacted soil and dewatering fluids.

New York State Spill Remediation, Metropolitan Transportation Agency Bridges and Tunnels, New York, New York. Project Manager responsible for execution of a remedial action scope which included UST removal, excavation of 600 cubic yards of petroleum impacted soil, design and installation of a groundwater extraction and treatment system and post remediation samples. He implemented the In Situ Chemical Oxidation program for the injection of 54,000 gallons of 8 percent solution Fenton's Reagent and the O&M (Operation & Maintenance) of the petroleum spill with respect to Fenton's performance and the plume migration.

Various Public Schools, New York City School Construction Authority, New York, New York. Project Manager responsible for environmental remediation proposed several school developments sites, including PS 312, P.S. 281, and PS 27K. Assisted in the design and implementation of the remediation programs for the sites for petroleum spills, PCB TSCA contamination and hazardous lead hot spots.

Development, i.Park Edgewater, Edgewater, New Jersey. Project Manager responsible for the design and environmental remediation on-site. Implemented the construction plan for remediation of arsenic, pitch- and PCB-impacted soil for excavation and off-site disposal of 20,000 tons. He managed the air monitoring system on-site which consisted of four permanent stations set upwind and downwind on-site for volatile organic compounds (VOCs) and particulate migration off-site. Also, James performed redesigns throughout the project to keep within the current schedule and budget.

Development, New York State Brownfield, Queens West, Long Island City, New York. Project Manager responsible for oversight of the Environmental Remediation on-site. James implemented the construction plan for remediation of 20,000 cubic yards of LNAPL on the Site; he assisted in design and oversight of the In Situ Chemical Oxidation mixing on-site. The project was eventually developed into three large towers and a new school.

Manufactured Gas Plant, National Grid, Rockaway, New York. James aided in the design and implementation of the soil characterization plan for MGP impacted sands. After delineation of the contamination plume, drafted work plans and site layout of the negative pressure tent. He performed and trained the on-site staff on the use of personal air monitoring equipment and aided with design considerations on the installation of a Waterloo barrier to be advanced to minus 80 feet below grade surface. James also helped with the design and permitting for the groundwater treatment system installed on-site.

Manufactured Gas Plant, Con Edison, New York, New York. Environmental engineer for responsible party for all environmental issues associated with this job, including transportation and disposal of 8,000 tons of MGP contaminated soil from former Con Edison operations. James scheduled weekly work for all civil and environmental tasks on the job. He was responsible for the design and installation of the dewatering treatment system with a daily discharge of 25,000 gallons per day of MGP -impacted water.

New York State Superfund Project, NYSDEC, Hicksville, New York. James performed O&M and reporting on the Site's Potassium Permanganate Injection system, which was on a timed system; maintained the system, troubleshooting problems and ensuring that the proper ratios were being injected. He performed the fieldwork for analysis and drafted interim reports for the project manager.

Retail Petroleum, New York State Spills Program, Hess Amerada, Various Locations, New York. Environmental Engineer responsible for the design and installation of groundwater and soil vapor remedial systems at over 30 retail petroleum stations for Hess. Responsible for ensuring that the remedial systems were operating properly and performing repairs as necessary during operation. He performed groundwater and soil vapor monitoring and drafted O&M reports for the NYSDEC. Plume size ranged from within the retail station property with monitoring off-site impacts in local neighborhoods greater than a 3-mile radius.

Retail Petroleum, New York State Spills Program, British Petroleum (BP), Various Locations, New York. Environmental Engineer responsible for the design and installation of groundwater and soil vapor remedial systems at over 10 retail petroleum stations for BP. He was responsible for ensuring that the remedial systems were operating properly and performing repairs necessary during operation. He performed groundwater and soil vapor monitoring and drafted O&M reports for the NYSDEC. Plume size ranged from within the retail station property with monitoring off-site impacts in local neighborhoods greater than a 2-mile radius.

Development, 524 West 19th Street, New York, NY (Metal Shutter Homes). Project Engineer responsible party for all environmental and civil issues associated with this job, including transportation and disposal of 5,000 tons of MGP contaminated soil from former Con Edison operations. James scheduled weekly work for all civil and environmental tasks on the job. He successfully redesigned the grout cutoff wall connections to the installed steel sheeting with a secant wall installed off-site. He provided technical guidance for drilling 4-foot diameter exploratory casings for subsurface anomalies. Additionally, James was responsible for the design and installation of the dewatering treatment system with a daily discharge of 25,000 gallons per day of MGP impacted water.

EPA Superfund Site, Newtown Creek Superfund, Brooklyn, New York. Environmental Engineer who aided in the design of the pump and treat system installed at Peerless Importers. He also aided in the design and installation of the harbor boom set up. Operated and Maintained groundwater/LNAPL extraction systems on-site and performed monthly site gauging as part of the O&M plan.



LUKE J. MCCARTNEY, PG

Project Manager

EDUCATION

B.S., Water Resources/Geology (Hydrogeology Focus), State University of New York- Oneonta

PROFESSIONAL REGISTRATIONS

2018/NY: Professional Geologist (PG Reg. No. 000760)

PROFESSIONAL SOCIETIES

New York State Council of Professional Geologists (NYSCPG) – Member

SPECIAL STUDIES AND COURSES

40-Hour OSHA Hazardous Waste Operations and Emergency Response Training (29 CFR 1910.120)

8-Hour OSHA Hazardous Waste Worker Refresher Training (29 CFR 1910.120)

10 Hour OSHA Construction Safety and Health
DOT HazMat Certification

Luke is a highly motivated and detail-oriented professional with more than 28 years of experience in the environmental and construction industry, including field and office-level management of multi-disciplinary teams and implementing projects. He excels at time management, subcontractor and schedule coordination, mentoring junior staff, preparation of technical reports, and maintaining communication/relations between all facets of the project team and clients. He has extensive field experience coordinating and inspecting earthwork, construction oversight, remediation of contaminated soil and groundwater, and remedial system design implementation and operation. He also commits his knowledge to office operations and developing standardized protocols, systems, and efficiencies for office and field teams.

RELEVANT PROJECT EXPERIENCE

Manhattan Management, New York State Department of Environmental Conservation (NYSDEC), Brownfield Cleanup Program (BCP), Brooklyn and Bronx, New York. As Project Manager, Luke was responsible for the execution of Remedial Investigations and Remedial Action Plans for two sites in the New York State Brownfield Cleanup Program (NYS BCP). Both projects involved remediation of contaminated soil during development of the properties into multi-family residential buildings, providing more housing for underdeveloped neighborhoods within New York City. Remedial objectives included both a Track 1 and Track 2 cleanup and through daily coordination with internal teams and external stakeholders during the remedial actions to technical review and compilation of Final Engineering Reports, both projects were completed in compliance with approved plans and achieved Certificates of Completion (COCs) from the NYSDEC.

LendLease/Consigli, New York City (NYC) Department of Design and Construction (DDC) Public Building (PB) Division on behalf of NYC Department of Parks and Recreation (NY Parks), Shirley Chisholm Recreation Center (Design Build), Brooklyn, New York. As Project Manager, Luke leads environmental consulting and geotechnical engineering services for the Shirley Chisholm Recreation Center Design-Build project with a footprint area of about 45,700 sf within Nostrand Playground in Brooklyn, New York. The recreation center will include a three-story building with a total of 76,603 gross square feet (gsf) and will include an indoor pool, areas for social and cultural activities, classrooms, multi-

media rooms, and indoor basketball court, and a gym. The building will be surrounded by landscaped areas and concrete sidewalks.

Luke coordinated environmental consulting services and planning in the design phase of the project to comply with the requirements of an Environmental Assessment Statement (EAS) completed for the site. Luke has guided his project team through completion of a Limited Phase II Environmental Site Assessment, compilation and implementation of a Remedial Action Plan that has included a soil characterization, remedial construction oversight, and a Community Air Monitoring Program (CAMP). Geotechnical services have included permeability testing for design of Stormwater Management Practices (SMPs) and borings for the installation of Consolidated Edison (ConEd) underground electrical vaults. This is an ongoing project with a completion date in late 2025.

Related Companies, New York State Department of Environmental Conservation (NYSDEC), Brownfield Cleanup Program (BCP), Willets Point, Queens, New York. As Field Manager, Luke was responsible for on-site field management of a 20+ acre redevelopment enrolled in the NYSDEC BCP with a significant history of landfilling and multiple sources and types of contamination. He managed daily operations and field staff performing inspections to ensure compliance with technical plans and construction specifications. He coordinated and attended weekly meetings with client and construction teams to provide technical, regulatory, and risk management status updates and guidance. Additionally, Luke ensured that project milestone schedules were achieved, prepared change orders and updated plans to efficiently manage out-of-scope field changes and coordinated and managed subcontractors to finalize scopes and project objectives. He also provided site training and skill development of junior staff.

Park Tower Group, New York City Office of Environmental Remediation (NYCOER), Greenpoint Landing, Brooklyn, New York. For this large-scale urban redevelopment project under NYCOER regulatory oversight, Luke coordinated and managed the field effort during implementation of multiple Remedial Action Work Plans (RAWPs) supporting construction of one parking lot, one Combined Sewer Outfall (CSO) utility line, two new roadways, three affordable-housing residential buildings, and one, 38-story market-rate high rise. He trained and supported field staff during the work and interfaced daily with the project team and client to keep field efforts focused and on track. Additionally, Luke participated in project meetings with client, construction management teams, contractors, and regulatory agency personnel, assisted with project scheduling and issuance of work change orders, technical review of contractor environmental submittals to ensure compliance with RAWPs. He also completed environmental sampling throughout the field activities including delineation and disposal coordination of hazardous metals in soil, completed oversight during the installation of site Engineering Controls (ECs) and commissioning of Sub-Membrane Depressurization (SMD) systems involving Indoor Air Quality (IAQ) Assessments and Sampling, reviewed and completed QA/QC on field -logs and data post-field.

Consolidated Edison (ConEd), Multiple Sites, New York. As Field Manager, Luke completed USEPA Spill Prevention, Control, and Countermeasure (SPCC) compliance inspections at 13 ConEd electrical substations in response to requirements of the NYSDEC. He also reviewed SPCC Plans, historical inspection reports, and facility plans to ascertain site-specific details and recommendations prior to conducting site visits. Additionally, Luke completed walk-throughs of each substation facility to identify and provide management team with detailed summaries and supporting photo-documentation of concerns at each site, participated in meetings with client project, operations, engineering, and legal teams.

Urstadt Biddle Properties, Inc., Wayne, New Jersey. As Project Manager, Luke was responsible for environmental oversight and management during remedial activities related to a dense non-aqueous phase liquid (DNAPL) tetrachloroethylene (PCE) spill. He provided environmental investigation, oversight services, and management during Phase I and Phase II Environmental Site Assessments at the site, including soil and groundwater sampling, sample handling, sewer line video analysis, and soil excavation and disposal. He coordinated subcontractor scopes, reviewed invoices, and compiled a Remedial Investigation and Remedial Action Report for the site for submittal to the New Jersey Department of Environmental Protection (NJDEP)

Town of Putnam Valley, Hydrogeologic Assessment and Delineation of Aquifer Protection Zones, New York. As Project Manager, Luke completed a Hydrogeologic Assessment and Delineation of Aquifer Protection Zones that considered hillslopes, soils, surface waters, groundwater, open spaces, and existing land uses for inclusion in the Towns Master Plan and development of a Comprehensive Plan and Generic Environmental Impact Statement (GEIS). He also completed watershed boundary mapping, oversaw the implementation of aquifer pumping/yield tests, completed visual inspections of watershed features, participated in town meetings in a technical advisement capacity.

PUBLICATIONS

“Creation of Groundwater Resource Maps for Planning Future Development,” with W. Canavan, CPG, E. Sivers, and E. Wolley, *American Water Resources Association*, AWRA’s Annual Resource Conference, November 2001.



BRIAN FITZPATRICK, CHMM

Corporate Director, Health and Safety

EDUCATION

M.P.A., Environmental Policy, Syracuse University
B.S., Environmental Science, University of Massachusetts-Amherst
A.S., Chemistry, Valley Forge Military Junior College
Commissioned Officer, United States Army

CERTIFICATIONS

Certified Hazardous Materials Manager (Reg. No. 13454)
Certified Department of Transportation Shipper
Certified International Air Transport Authority Shipper

PROFESSIONAL SOCIETIES

Alliance of Hazardous Materials Professionals
Academy of Certified Hazardous Materials Managers, New England Chapter

SPECIAL STUDIES AND COURSES

Department of Transportation	Radiation Safety Officer
International Air Transport Authority	RCRA Hazardous Waste
Incident Commander	Massachusetts Industrial Waste Water
Confined Space Entry and Rescue	Operator Grade 2I (expired)

AWARDS

Presidents Club Award (one million hours worked without a recordable injury, Cabot Corporation)
Chancellors Award for Excellence, Syracuse University

Brian has over 25 years of experience in developing, implementing, and managing a wide range of environmental, health, and safety (EH&S) solutions for a variety of clients. Brian has served as the Health and Safety Manager and Incident Commander at several research and development sites and has managed extensive programs to maintain and clean contaminated sites under Federal and State regulatory programs. He has provided expertise in managing EH&S programs as a consultant, and has actively developed, implemented, and managed these programs as an EH&S professional for various industries.

Brian is currently working as the Chief Health and Safety Officer for Haley & Aldrich, Inc. He, and his staff, are involved in every project Haley & Aldrich, Inc. undertakes. Brian is involved on several projects, directly overseeing the health and safety on the project site of our staff, our contractors, and the public. Brian also acts as support for our on-site health and safety staff on other larger construction and remediation projects.

Through Brian's leadership our safety culture and focus extend from the top of our organization to each and every Haley & Aldrich employee as well as subconsultants and subcontractors. Utilizing a Behavior Based Safety approach, Haley & Aldrich expects every project team member to play an important role in making our projects safe and has given authority to every Haley & Aldrich employee, subconsultant, and subcontractor to stop any activity at any time for health or safety concerns. Our record illustrates that our hard work is paying off. The company has gone 4 years without a lost time injury, and our TRIR and EMR have consistently improved each of the last 3 years.

RELEVANT PROJECT EXPERIENCE

Haley & Aldrich, Inc., Burlington, Massachusetts. As Chief Health and Safety Officer, Brian has led and facilitated the development and implementation of corporate health and safety (H&S) improvement plans to enhance compliance and improve H&S performance. In Brian's time with Haley & Aldrich, Inc., the company has realized dramatic improvement on H&S goals and in Key Performance Indicators. Brian is responsible for developing a risk competence culture, where our staff are empowered to look for and engage to address risk before anyone is injured. Brian oversees the development, implementation and continuous improvement of all H&S programs for the company.

Additional responsibilities include:

- Developing a safety culture through incident reporting, root cause analysis, behavior-based safety, hazard recognition and risk assessment, communication, and developing leaders;
- Monitoring proposed and existing SH&E regulations and legislation to determine their impact on operations and to ensure continued compliance;
- Overseeing the safety, industrial hygiene, and toxicology programs for over 600 staff members engaged in remediation, construction, health and safety, consulting, and general office work across 28 offices in the United States and on assignment to international project sites;
- Continuously seeks to improve H&S performance as measured by the OSHA Incident Rating (IR) and Worker's Compensation Experience Modification Rating (EMR), as well as Leading Indicators developed with the management team; and
- Participating in the corporate audit program as an auditor or lead auditor;

Energy Client, California. As Chief Health and Safety Officer, Brian led and facilitated the Alliance Partnership Safety Council in 2017, is still an active contributor to the council, and hosts routine contractor safety forums for the client. Brian is actively involved in the development and implementation of program safety, health, and environmental (SH&E) plans to ensure safe operations on project sites. Brian developed permits and Health and Safety Plans for large projects and routinely audits the site safety. Additional responsibilities include:

- Driving reporting and behavior-based safety initiatives to support our internal safety culture and developing monthly summary reports to illustrate performance to our client.
- Develop, assess and continuously improve site safety plans and practices, including specific safety protocols for working safely over and around water.
- Worked as an extension of the client's organization to provide assurance that the remedy was completed safely and consistent with client-specific requirements.
- Support on-site safety personnel in ensuring the health and safety of the general public, our staff, and our sub-contracted employees.
- Audits and visits sites to ensure compliance with our internal policies and client-specific requirements.

Energy Client, Ohio. As Chief Health and Safety Officer, Brian supports the project team in developing and executing client and project specific health and safety measures, such as a site specific Health and Safety Plan, Job Hazard Analyses, Industrial Hygiene program, and site specific training. Brian also routinely visits the site to assess current practices and condition and to ensure continuous improvement. Additional responsibilities include:

- Develop, assess, and continuously improve site safety plans and practices, including specific safety protocols to comply with supplemental EH&S requirements such as the Duke Health and Safety Handbook, Environmental Supplemental, and EHS Keys to Life.
- Develop, assess, and continuously improve site safety plans and practices to address the risks associated with the work being performed on site, as well as the environmental conditions and simultaneous operations, including trenching and excavation, hot work, work over and near water, heavy equipment, HAZWOPER, etc.
- Worked as an extension of the client's organization to provide assurance that the remedy was completed safely and consistent with client-specific requirements.
- Support on-site safety personnel in ensuring the health and safety of the general public, our staff, and our sub-contracted employees.
- Audits and visits site to ensure compliance with our internal policies and client-specific requirements.



BRIAN A. FERGUSON

Senior Engineer

EDUCATION

M. S. Geotechnical Engineering, Tufts University, Medford, Massachusetts; 2012

B. S. Civil Engineering, State University of New York - Environmental, Science, and Forestry, Syracuse, New York; 2000

Ass. Science Degree in Applied Science and Technology (Nuclear Engineering), Thomas A. Edison State College, Trenton, New Jersey; 2000

PROFESSIONAL SOCIETIES

Order of the Engineer – 2000

Boston Society of Civil Engineers (BSCE)

American Society of Civil Engineers (ASCE)

SPECIAL STUDIES AND COURSES

American Concrete Institute – Certified Field Technician Certified Grade 1

Radiation Safety and Operations of Nuclear Testing Equipment – Troxler

40-Hour OSHA Hazardous Waste Operations Training (+ 8-Hour annual refresher)

10-Hour OSHA Construction training

Confined Space Entry Training

16-Hour Asbestos Operations and Maintenance

Mr. Ferguson has over six years of experience serving as project engineer on a variety of real estate development projects. His project experience has included monitoring field investigations and performing construction oversight, performing due diligence and engineering analyses, performing geotechnical analyses and developing geotechnical recommendations, and preparing geotechnical reports and project specifications.

In addition to providing engineering design support, Mr. Ferguson has managed and participated in a number of field service activities. Field work has included construction monitoring and documentation of contractors' deep and shallow foundation related construction, including slurry walls, caissons, pile driving, pile cap installation, earthwork, backfilling and compaction, installation of soldier pile and wood lagging support systems, installation of tie backs, reading inclinometers, conducting in-place field unit weight tests, tie-back load testing, seismograph installation, monitoring, and evaluating, and preparation of footing bearing surfaces. Other responsibilities have included site development activities, including placement of utilities and subgrade preparation for roads; observations and testing to determine that work is completed in compliance with contract documents; on-site soil management; sampling of soil and groundwater for chemical laboratory testing and conducting in situ field screening; maintenance of job records including pile driving logs, results of field density tests, records of caisson and footing installations; preparation of daily field reports; in contact with key personnel; and resolution of field related problems.

RELEVANT PROJECT EXPERIENCE

St. Elizabeths Hospital – West Campus Forensic Evaluations, Washington, D.C. Project Engineer for forensic evaluations on the adaptive reuse of former hospital buildings. Responsibilities included coordination of a field exploration program, including test borings and test pits to obtain subsurface information for project design and construction, overseeing multiple field personnel, subcontractors, assisting with project management, reviewing subcontractors invoices, reviewing and summarizing subsurface data and writing data reports.

TUFTS University, New Central Energy Plant, Medford, MA. Project engineer for a new Central Energy Plant that will house new co-generation steam boilers, centralized chilled water and electrical transformer switchgear that is planned to occupy approximately 20,000 square feet across two or three levels. Responsibilities included coordination of construction monitoring, observing SOE and footing installation, assisting with project management,

reviewing weekly field construction reports, reviewing and responding to geotechnical design submittals and attending project meetings.

Lahey Hospital and Medical Center – Stilts Infill Project, Burlington, MA Project Engineer for an addition to the existing Stilts building on the Lahey campus. Responsibilities included coordination and overseeing geotechnical and environmental subsurface investigations, coordination of construction monitoring, observing footing installation, assisting with project management, reviewing weekly field construction reports, reviewing and responding to geotechnical design submittals and attending project meetings.

Gloucester Beauport Hotel, Gloucester, MA Project engineer for a four story hotel with a seawall constructed adjacent to tidal beach. Responsibilities included coordination and overseeing geotechnical and environmental subsurface investigations, coordination of construction monitoring, assisting with project management, reviewing weekly field construction reports, reviewing and responding to geotechnical design submittals and attending project meetings, design and implementation of a sub-slab gas mitigation system.

275 Wyman Street, New Office Building, Waltham, MA. Project engineer for a new office building and parking garage founded on a shallow foundation system. Responsibilities included preparing proposals, assisting with management and planning of a subsurface investigation program, summarizing subsurface data and reviewing geotechnical test boring logs, coordination of construction monitoring and instrumentation monitoring programs, reviewing weekly field construction reports, reviewing and responding to specialty geotechnical design submittals and RFIs by others and attending project meetings.

Suffolk University - 20 Somerset Street, Boston, MA Project engineer for design of 8-story academic building with two levels of below grade finished space. Responsibilities included coordination of construction monitoring, observing SOE and footing installation, assisting with project management, reviewing weekly field construction reports, reviewing and responding to geotechnical design submittals and attending project meetings.

Worcester State University, New Student Housing, Worcester, MA Project engineer for design and construction of a 7-story residence/dining hall with a single level basement and a major site retaining wall structure. Responsibilities included overseeing geotechnical subsurface investigations, provided foundation recommendations and specifications, and prepared a retaining wall contract document. Responsibilities included coordination of construction monitoring, excavation and construction of footings, and soil reuse and management, assisting with project management, reviewing weekly field construction reports, reviewing and responding to geotechnical design submittals and attending project meetings.

University of Massachusetts Boston, General Academic Building No.1, Boston, MA. Project engineer responsible for assisting project manager in preliminary foundation engineering recommendations and construction considerations for a new academic building on a part of Columbia Point, a historic landfill area. Assisted in design phase services that included preparing foundation support design recommendations including the use of high allowable stresses for 190-ft long end-bearing H-piles and application of Slickcoat coating to address downdrag concerns and reduce foundation costs.

Waltham Watch Factory, Waltham, MA project engineer for redevelopment of former watch factory. Responsibilities included construction oversight of new precast parking garage, utility upgrades, soil remediation and management, installation of gas mitigation systems, assisting with project management, reviewing weekly field construction reports, reviewing and responding to geotechnical design submittals and attending project meetings.

Massachusetts Green High Performance Computing Center, Holyoke, MA. Project engineer for 60,000 sq. ft high level computing center and associated support utilities. Redevelopment of the site included recycling 50,000 cy of construction debris into the site fills at this historic site along the Connecticut River. Responsibilities included coordinating geotechnical and environmental field investigations, coordination of construction monitoring, seismic analysis, reviewing weekly field construction reports, reviewing and responding to geotechnical design submittals and attending project meetings.

The Shops at Riverwood, Hyde Park, MA. The project consisted of the redevelopment of a colonial era paper mill. The multi-building complex was demolished and the concrete and brick from the previous buildings were recycled. The project involved crushing 50,000 cy of brick and concrete and placement of excavated soils and recycled brick and concrete as compacted fill materials to support proposed buildings, pavement areas, and achieve 5 to 9 ft. raises in grade. Field Representative was responsible for management and reuse of brick and concrete stockpiles, in-place density testing, coordination of test pits, installation of soldier pile and versa-lok walls, and backfilling of underground vaults. Remedial activities included: excavation of 5,000 cy of petroleum contaminated soils, on-site cement batching in a pug mill, and placement of compacted recycled materials in roadway areas; delineation, excavation and off-site disposal of TSCA-regulated PCB contaminated soils associated with historical Askarel transformers and dioxin-contaminated soils associated with historical bleaching operations; and disposition of 1,000 tons of paper mill sludge encountered within an abandoned granite-walled sluiceway structure. In addition, assisted with weekly project meetings, maintaining a record of material reuse, and providing weekly field reports.

Harvard Law School, Cambridge, MA. The Harvard Law School project is located on Massachusetts Avenue in Cambridge. The project consisted of a multistory building above ground with 5 levels below ground for a parking garage. Field Representative was responsible for overseeing the installation of slurry walls into bedrock and LBEs with three installation rigs while monitoring the removal of urban fill and transfer to several different receiving facilities from another portion of the site. The slurry walls were constructed into bedrock. Other Field Representative activities were: testing of the slurry, management of the excavated soils, and record keeping of the Contractor's obstruction and down time of the equipment. In addition, assisted with weekly project meetings, maintaining a record of obstruction and machine time, and providing weekly field reports.



KATHERINE R. MILLER

Project Manager

EDUCATION

B.S., Chemistry, University of Arizona

SPECIAL STUDIES AND COURSES

40-Hour OSHA Hazardous Waste Operations and Emergency Response Training (29 CFR 1910.120 and 40 CFR 265.16)

8-Hour OSHA Refresher Training (29 CFR 1910.120)

Level IV Data Validation Training

AWARDS

Pinnacle Award, 2009

Pathfinder Award, 2014

In her 10 years at Haley & Aldrich, Katherine has worked on soil and groundwater environmental investigations and the preparation of environmental reports for private, industrial, and government-based project clients. She is a qualified Data Validator capable of performing various levels of validation on laboratory water quality data according to U.S. Environmental Protection Agency (EPA) National Functional Guidelines and to U.S. Department of Energy radiochemical guidelines. She also has experience designing and maintaining databases for project-specific needs.

Project management responsibilities for a \$1.5 million per year stormwater project include preparation of subcontractor bids and contracts; preparation of cost estimates, proposals, and reports; coordination of field testing programs; and interpretation of chemical testing results. She has interacted with local regulatory agencies.

RELEVANT PROJECT EXPERIENCE

Confidential Aerospace Manufacturer, Groundwater Monitoring, Western U.S. Katherine served as project manager for the comprehensive stormwater management program. Responsibilities included project finance management and data management including quality assurance/quality control (QA/QC) and interpretation of chemical testing results. Evaluated QA/QC of groundwater quality data, prepared reports and managed data for the site. Performed data validation of quarterly water quality data from over 300 locations according to EPA National Functional Guidelines and to DOE radiochemical guidelines over a six-year period. Also, responsible for updating and maintaining the integrity of over 200,000 records during that time period. Assisted with management of sampling, analysis, and reporting of constituents of concern, ensured compliance with post-closure permit monitoring and reporting requirements, Data Management Plan, QAPP, and Environmental Data Management System, and ensured and maintained 100% compliance with the QAPP and Data Management Plan. Additionally, prepared groundwater data summaries for proposed extraction wells including comparisons to site NPDES outfall limits in support of Groundwater Interim Measures planning.

Asarco Hayden Plant Site, Hayden, Arizona. Katherine assisted with field preparation, QA/QC of analytical data, and data validation as part of the Remedial Investigation/Feasibility Work Plan including soil, sediment, air, process water, surface water, and stormwater.

Former MGP Site, California. Katherine assisted with report preparation, QA/QC of soil and/or groundwater quality data, and data validation for the investigation of three large former MGP sites in an urban, residential setting; includes over 200 residential properties.

General Manufacturing, Leitchfield, Kentucky. Katherine assisted with report preparation, QA/QC of soil and/or groundwater quality data, and data validation for a soil and groundwater RCRA site. Groundwater monitoring is conducted annually at more than 50 locations for volatile organic compounds (VOCs), including 1,4-dioxane and semi-volatile organic compound (SVOCs).

Skyworks Solutions, Inc., Newbury Park, California. Katherine assisted with report preparation, QA/QC of soil and/or groundwater quality data, and data validation at groundwater remediation site. She monitored for VOCs, including 1,4-dioxane, and inorganic chemicals, including hexavalent chromium.

Teledyne Scientific Company, Thousand Oaks, California. Katherine assisted with report preparation for this groundwater assessment site. Monitored natural attenuation has been instituted as the long-term site remedy.

Port of Redwood City, Permitting and Sediment Characterization, California. Katherine assisted with report preparation, QA/QC of sampling data, and data validation.

Kiewit Infrastructure West, Sediment Quality Study, California. Katherine assisted with report preparation, QA/QC of sampling data, and data validation.

Aeolian Yacht Harbor, Permitting, Eel Grass Conservation and Sediment Characterization, California. Katherine assisted with report preparation, QA/QC of sampling data, and data validation.

Marin County, Paradise Cay Permitting and Sediment Characterization, California. Katherine assisted with report preparation, QA/QC of sampling data, and data validation.



SANTA E. MCKENNA

Senior Geologist

EDUCATION

B.S., Geology, State University of New York at Oswego

PROFESSIONAL REGISTRATIONS

2018/ NY: Professional Geologist (Reg. No. 000984)

PROFESSIONAL SOCIETIES

Geological Society of America, Professional Member

SPECIAL STUDIES AND COURSES

40-Hour OSHA Hazardous Waste Operations Training (29 CFR 1910.120)

8-Hour OSHA HAZWOPER Annual Refresher Course

8-Hour OSHA Supervisory Training

10-Hour OSHA Construction Safety

National Safety Council First Aid/CPR Certification

Santa has ten years of experience working as a geologist in support of environmental and geologic investigations. She is experienced in various aspects of site characterization and investigations, having worked on a variety of geotechnical, and contaminated sites, including several manufactured gas plants (MGP), industrial, and refinery sites. She is well versed in the methods and procedures of subsurface investigations and developing data to characterize site geology and subsurface conditions.

As senior geologist she has a strong knowledge of field investigation procedures and is experienced in drilling methods in soil and bedrock. She has also performed extensive remedial investigation and construction monitoring at several environmental sites. Santa has experience in the preparation of proposals, permit applications, geotechnical, and site investigation reporting. She has knowledge in geotechnical and environmental soils logging and analysis. Santa is also experienced in construction monitoring, air monitoring, soil vapor monitoring, and groundwater monitoring well installation and sampling.

RELEVANT PROJECT EXPERIENCE

TY-Lin, highway realignment environmental impact study, Buffalo, New York. Santa served as the assistant project manager and community coordinator on an environmental impact study and geotechnical investigation for a proposed highway relocation within the city of Buffalo. She coordinated the geotechnical investigation, analytical and geotechnical testing, as well as environmental monitoring and testing at boring locations within a NYSDEC Cleanup Program. Santa coordinated a test boring program on land and water and assisted field staff in characterizing subsurface conditions. She also served as the primary contact for communication with property owners, state regulatory representatives, and the client.

Confidential utility client, former MGP site environmental investigation, New York. Santa served as the project manager and coordinated routine environmental monitoring, including an annual groundwater event, monthly sub-slab check, and an annual site inspection to follow the site management plan. She facilitates the reporting for the annual project groundwater monitoring report and the periodic review report. Santa is the primary contact for the client, stakeholders, and state regulatory representatives.

Confidential client, former industrial property remedial measures, Leitchfield, Kentucky. Santa served as the project manager for a vacant industrial facility surrounded by a residential community under an Environmental Protection Agency Consent Order. She facilitated environmental investigations, including monitoring well installation, soil sampling, and routine groundwater sampling events. Santa also coordinated biannual residential indoor air sampling within citizens' homes and directly communicated with residents via phone and letter. She generated monthly progress reports and annual site investigation reporting. Santa was a primary contact for the client, residential community, consultants, and the U.S. Environmental Protection Agency.

Confidential client, brownfield cleanup, Southern Tier, Western New York. Santa served as the data and field task manager for a vacant industrial facility located Western New York. She coordinated field staff and subcontractors' on-site scope and managed incoming data from more than 400 sample locations. She reviewed ongoing sampling against multiple site analysis plans, comparing data to applicable NYSDEC criteria, and drove additional excavation and sampling based on preliminary data review.

Confidential Utility Client Former MGP Site Environmental Investigation, New York. Field geologist responsible for oversight of test borings for soil and bedrock characterization, groundwater monitoring well installations and soil sampling, and monitored large-scale excavation and disposal of soils at an active facility. Santa was also responsible for supervising contractors, Community Air Monitoring Program activities with direct reporting to regulators, and onsite regulator interaction.

Fort Calhoun, environmental reporting, Omaha, Nebraska. As a senior geologist, Santa assisted with research and reporting for an environmental report in connection with the decontamination and decommissioning of the Fort Calhoun nuclear power plant. This report provided current information and significant environmental changes associated with site-specific decommissioning and site closure activities.

Active Construction Site Soil Management and CAMP Monitoring, Corning, New York. As field geologist, Santa was responsible for oversight of excavated material, assist with proper segregation of fill material to be disposed, Community Air Monitoring Program activities with direct reporting to regulators, and onsite regulator interaction. Management of lab data analysis, assisted in report writing, participation at project meetings with client.

Confidential Utility Client Site Environmental Investigation, New York. As field geologist, Santa provided field support for groundwater sampling, manage field staff, and analytical data. She also prepared analytical results, site figures, and investigation reports.

Confidential Utility MGP Site Remediation, Pennsylvania. As field geologist, Santa provided oversight and environmental logging of soils during soft dig, test pits, Geoprobe, auger, and mud rotary activities, conducted groundwater sampling events per state, and site-specific requirements including low flow sampling, assisted in report writing.

Confidential Utility MGP Site Remediation, Pennsylvania. As field geologist, Santa provided health & safety oversight of construction subcontractors, oversight of excavation shoring activities, oversight for impacted and excavated materials and oversight CAMP monitoring during remedial construction activities.

Confidential Utility MGP Site Remediation, Pennsylvania. As field geologist, Santa performed oversight and environmental logging of soils during soft dig, test pits, Geoprobe, auger activities, oversight of monitoring well, soil vapor point installation, conducted groundwater sampling events per state, and site-specific requirements including low flow sampling, conducted soil vapor and air monitoring investigations, health & safety oversight of construction subcontractors, oversight of site dewatering activities in preparation for remedial excavations, oversight of excavation shoring activities and removal of impacted materials, oversight CAMP monitoring during remedial construction activities.

Bluestone Gas Company 20" Natural Gas Pipeline, Binghamton, New York. As field geologist, Santa provided field support for geotechnical subsurface investigation at proposed natural gas pipeline crossings. Field support included drilling oversight, soil characterization, rock core characterization, and sampling.

Overhead Utility Relocation Project, Gloucester City, New Jersey. As field geologist, Santa provided field support for geotechnical subsurface investigation at proposed overhead utility pole relocation sites. Field support included geotechnical drilling oversight, creating geotechnical boring logs, and sampling.

Tesoro Corporation – Portfolio Management Support, Auburn, Washington. As staff geologist, Santa assisted with portfolio management support of active retail and retained liability sites contaminated with gasoline constituents.

Facilitate and support in purchase order and invoice inventory for auditing purposes, Monte Carlo analysis, portfolio risk assessments, and acquisition management.

Confidential Utility Client Site Environmental Investigation, Central Pennsylvania. As staff geologist and data manager, Santa provided all data management responsibilities during investigation phase. She developed a knowledge of PADEP's Act 2 standards and assisted with writing several site investigation reports including the Final Act 2 Report which was approved by the PADEP within 90 days of submittal. Additionally, Santa provided support for field staff with coordinating day to day tasks and laboratory supplies, and sample analysis.

Confidential Client Brownfield Cleanup Project, Henrietta, New York. As staff geologist and data manager, Santa was responsible for all data management during investigation and remediation phases. She developed a knowledge of NYSDEC DER-10 standards and assisted with writing several site investigation reporting including the Final Engineering Report and Site Management Plan. Additionally, Santa provided support for field staff with coordinating day to day tasks and laboratory supplies, and sample analysis, client meetings, waste disposal coordination.

APPENDIX C – NYSDEC EMERGING CONTAMINANT GUIDANCE



NEW YORK
STATE OF
OPPORTUNITY.

**Department of
Environmental
Conservation**

SAMPLING, ANALYSIS, AND ASSESSMENT OF PER- AND POLYFLUOROALKYL SUBSTANCES (PFAS)

Under NYSDEC's Part 375 Remedial Programs

April 2023



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ERRATA SHEET for

**SAMPLING, ANALYSIS, AND ASSESSMENT OF PER- AND POLYFLUOROALKYL SUBSTANCES
 (PFAS) Under NYSDEC's Part 375 Remedial Programs Issued January 17, 2020**

Citation and Page Number	Current Text	Corrected Text	Date
Title of Appendix I, page 32	Appendix H	Appendix I	2/25/2020
Document Cover, page 1	Guidelines for Sampling and Analysis of PFAS	Sampling, Analysis, and Assessment of Per- and Polyfluoroalkyl Substances (PFAS) Under NYSDEC's Part 375 Remedial Programs	9/15/2020
Data Assessment and Application to Site Cleanup Page 3	Until such time as Ambient Water Quality Standards (AWQS) and Soil Cleanup Objectives (SCOs) for PFOA and PFOS are published	Until such time as Soil Cleanup Objectives (SCOs) for PFOA and PFOS are published	3/28/2023
Water Sample Results Page 3	PFOA and PFOS should be further assessed and considered as potential contaminants of concern in groundwater or surface water if PFOA or PFOS is detected in any water sample at or above 10 ng/L (ppt) and is determined to be attributable to the site, either by a comparison of upgradient and downgradient levels, or the presence of soil source areas, as defined below.	NYSDEC has adopted ambient water quality guidance values for PFOA and PFOS. Groundwater samples should be compared to the human health criteria of 6.7 ng/l (ppt) for PFOA and 2.7 ng/l (ppt) for PFOS. These guidance values also include criteria for surface water for PFOS applicable for aquatic life, which may be applicable at some sites. Drinking water sample results should be compared to the NYS maximum contaminant level (MCL) of 10 ng/l (ppt). Analysis to determine if PFOA and PFOS concentrations are attributable to the site should include a comparison between upgradient and downgradient levels, and the presence of soil source areas, as defined below.	3/28/2023
Soil Sample Results Page 3	Soil cleanup objectives for PFOA and PFOS have been proposed in an upcoming revision to 6 NYCRR Part 375-6. Until SCOs are in effect, the following are to be used as guidance values:	NYSDEC will delay adding soil cleanup objectives for PFOA and PFOS to 6 NYCRR Part 375-6 until the PFAS rural soil background study has been completed. Until SCOs are in effect, the following are to be used as guidance values:	3/28/2023
Protection of Groundwater Page 3	PFOA (ppb) 1.1 PFOS (ppb) 3.7	PFOA (ppb) 0.8 PFOS (ppb) 1.0	3/28/2023

Citation and Page Number	Current Text	Corrected Text	Date
Footnote 2 Page 3	The movement of PFAS in the environment is being aggressively researched at this time; that research will eventually result in more accurate models for the behaviors of these chemicals. In the meantime, DEC has calculated the guidance value for the protection of groundwater using the same procedure used for all other chemicals, as described in Section 7.7 of the Technical Support Document (http://www.dec.ny.gov/docs/remediation_hudson_pdf/techsuppdoc.pdf).	The Protection of Groundwater values are based on the above referenced ambient groundwater guidance values. Details on that calculation are available in the following document, prepared for the February 2022 proposed changes to Part 375 (https://www.dec.ny.gov/docs/remediation_hudson_pdf/part375techsupport.pdf). The movement of PFAS in the environment is being aggressively researched at this time; that research will eventually result in more accurate models for the behaviors of these chemicals. In the meantime, DEC has calculated the guidance value for the protection of groundwater using the same procedure used for all other chemicals, as described in Section 7.7 of the Technical Support Document (http://www.dec.ny.gov/docs/remediation_hudson_pdf/techsuppdoc.pdf).	3/28/2023
Testing for Imported Soil Page 4	If the concentrations of PFOA and PFOS in leachate are at or above 10 ppt (the Maximum Contaminant Levels established for drinking water by the New York State Department of Health), then the soil is not acceptable.	If the concentrations of PFOA and PFOS in leachate are at or above the ambient water quality guidance values for groundwater, then the soil is not acceptable.	3/28/2023
Routine Analysis, page 9	“However, laboratories analyzing environmental samples...PFOA and PFOS in drinking water by EPA Method 537, 537.1 or ISO 25101.”	“However, laboratories analyzing environmental samples...PFOA and PFOS in drinking water by EPA Method 537, 537.1, ISO 25101, or Method 533.”	9/15/2020
Additional Analysis, page 9, new paragraph regarding soil parameters	None	“In cases where site-specific cleanup objectives for PFOA and PFOS are to be assessed, soil parameters, such as Total Organic Carbon (EPA Method 9060), soil pH (EPA Method 9045), clay content (percent), and cation exchange capacity (EPA Method 9081), should be included in the analysis to help evaluate factors affecting the leachability of PFAS in site soils.”	9/15/2020

Citation and Page Number	Current Text	Corrected Text	Date
Data Assessment and Application to Site Cleanup Page 10	Until such time as Ambient Water Quality Standards (AWQS) and Soil Cleanup Objectives (SCOs) for PFAS are published, the extent of contaminated media potentially subject to remediation should be determined on a case-by-case basis using the procedures discussed below and the criteria in DER-10. Target levels for cleanup of PFAS in other media, including biota and sediment, have not yet been established by the DEC.	Until such time as Ambient Water Quality Standards (AWQS) and Soil Cleanup Objectives (SCOs) for PFOA and PFOS are published, the extent of contaminated media potentially subject to remediation should be determined on a case-by-case basis using the procedures discussed below and the criteria in DER-10. Preliminary target levels for cleanup of PFOA and PFOS in other media, including biota and sediment, have not yet been established by the DEC.	9/15/2020
Water Sample Results Page 10	PFAS should be further assessed and considered as a potential contaminant of concern in groundwater or surface water (...) If PFAS are identified as a contaminant of concern for a site, they should be assessed as part of the remedy selection process in accordance with Part 375 and DER-10.	PFOA and PFOS should be further assessed and considered as potential contaminants of concern in groundwater or surface water (...) If PFOA and/or PFOS are identified as contaminants of concern for a site, they should be assessed as part of the remedy selection process in accordance with Part 375 and DER-10.	9/15/2020

Citation and Page Number	Current Text	Corrected Text	Date
Soil Sample Results, page 10	“The extent of soil contamination for purposes of delineation and remedy selection should be determined by having certain soil samples tested by Synthetic Precipitation Leaching Procedure (SPLP) and the leachate analyzed for PFAS. Soil exhibiting SPLP results above 70 ppt for either PFOA or PFOS (individually or combined) are to be evaluated during the cleanup phase.”	“Soil cleanup objectives for PFOA and PFOS will be proposed in an upcoming revision to 6 NYCRR Part 375-6. Until SCOs are in effect, the following are to be used as guidance values. “ [Interim SCO Table] “PFOA and PFOS results for soil are to be compared against the guidance values listed above. These guidance values are to be used in determining whether PFOA and PFOS are contaminants of concern for the site and for determining remedial action objectives and cleanup requirements. Site-specific remedial objectives for protection of groundwater can also be presented for evaluation by DEC. Development of site-specific remedial objectives for protection of groundwater will require analysis of additional soil parameters relating to leachability. These additional analyses can include any or all the parameters listed above (soil pH, cation exchange capacity, etc.) and/or use of SPLP. As the understanding of PFAS transport improves, DEC welcomes proposals for site-specific remedial objectives for protection of groundwater. DEC will expect that those may be dependent on additional factors including soil pH, aqueous pH, % organic carbon, % Sand/Silt/Clay, soil cations: K, Ca, Mg, Na, Fe, Al, cation exchange capacity, and anion exchange capacity. Site-specific remedial objectives should also consider the dilution attenuation factor (DAF). The NJDEP publication on DAF can be used as a reference: https://www.nj.gov/dep/srp/guidance/rs/daf.pdf. ”	9/15/2020

Citation and Page Number	Current Text	Corrected Text	Date
Testing for Imported Soil Page 11	Soil imported to a site for use in a soil cap, soil cover, or as backfill is to be tested for PFAS in general conformance with DER-10, Section 5.4(e) for the PFAS Analyte List (Appendix F) using the analytical procedures discussed below and the criteria in DER-10 associated with SVOCs. If PFOA or PFOS is detected in any sample at or above 1 µg/kg, then soil should be tested by SPLP and the leachate analyzed for PFAS. If the SPLP results exceed 10 ppt for either PFOA or PFOS (individually) then the source of backfill should be rejected, unless a site-specific exemption is provided by DER. SPLP leachate criteria is based on the Maximum Contaminant Levels proposed for drinking water by New York State's Department of Health, this value may be updated based on future Federal or State promulgated regulatory standards. Remedial parties have the option of analyzing samples concurrently for both PFAS in soil and in the SPLP leachate to minimize project delays. Category B deliverables should be submitted for backfill samples, though a DUSR is not required.	Testing for PFAS should be included any time a full TAL/TCL analyte list is required. Results for PFOA and PFOS should be compared to the applicable guidance values. If PFOA or PFOS is detected in any sample at or above the guidance values then the source of backfill should be rejected, unless a site-specific exemption is provided by DER based on SPLP testing, for example. If the concentrations of PFOA and PFOS in leachate are at or above 10 ppt (the Maximum Contaminant Levels established for drinking water by the New York State Department of Health), then the soil is not acceptable. PFOA, PFOS and 1,4-dioxane are all considered semi-volatile compounds, so composite samples are appropriate for these compounds when sampling in accordance with DER-10, Table 5.4(e)10. Category B deliverables should be submitted for backfill samples, though a DUSR is not required.	9/15/2020

Citation and Page Number	Current Text	Corrected Text	Date
Footnotes	None	¹ TOP Assay analysis of highly contaminated samples, such as those from an AFFF (aqueous film-forming foam) site, can result in incomplete oxidation of the samples and an underestimation of the total perfluoroalkyl substances. ² The movement of PFAS in the environment is being aggressively researched at this time; that research will eventually result in more accurate models for the behaviors of these chemicals. In the meantime, DEC has calculated the soil cleanup objective for the protection of groundwater using the same procedure used for all other chemicals, as described in Section 7.7 of the Technical Support Document (http://www.dec.ny.gov/docs/remediation_hudson_pdf/techsuppdoc.pdf).	9/15/2020
Additional Analysis, page 9	In cases... soil parameters, such as Total Organic Carbon (EPA Method 9060), soil...	In cases... soil parameters, such as Total Organic Carbon (Lloyd Kahn), soil...	1/8/2021
Appendix A, General Guidelines, fourth bullet	List the ELAP-approved lab(s) to be used for analysis of samples	List the ELAP- certified lab(s) to be used for analysis of samples	1/8/2021
Appendix E, Laboratory Analysis and Containers	Drinking water samples collected using this protocol are intended to be analyzed for PFAS by ISO Method 25101.	Drinking water samples collected using this protocol are intended to be analyzed for PFAS by EPA Method 537, 537.1, 533, or ISO Method 25101	1/8/2021
Water Sample Results Page 9	“In addition, further assessment of water may be warranted if either of the following screening levels are met: a. any other individual PFAS (not PFOA or PFOS) is detected in water at or above 100 ng/L; or b. total concentration of PFAS (including PFOA and PFOS) is detected in water at or above 500 ng/L”	Deleted	6/15/2021

Citation and Page Number	Current Text	Corrected Text	Date
Routine Analysis, Page XX	Currently, New York State Department of Health's Environmental Laboratory Approval Program (ELAP)... criteria set forth in the DER's laboratory guidelines for PFAS in non-potable water and solids (Appendix H - Laboratory Guidelines for Analysis of PFAS in Non-Potable Water and Solids).	Deleted	5/31/2022
Analysis and Reporting, Page XX	As of October 2020, the United States Environmental Protection Agency (EPA) does not have a validated method for analysis of PFAS for media commonly analyzed under DER remedial programs (non-potable waters, solids). DER has developed the following guidelines to ensure consistency in analysis and reporting of PFAS.	Deleted	5/31/2022
Routine Analysis, Page XX	LC-MS/MS analysis for PFAS using methodologies based on EPA Method 537.1 is the procedure to use for environmental samples. Isotope dilution techniques should be utilized for the analysis of PFAS in all media.	EPA Method 1633 is the procedure to use for environmental samples.	
Soil Sample Results, Page XX	Soil cleanup objectives for PFOA and PFOS will be proposed in an upcoming revision to 6 NYCRR Part 375-6	Soil cleanup objectives for PFOA and PFOS have been proposed in an upcoming revision to 6 NYCRR Part 375-6	
Appendix A	"Include in the text... LC-MS/MS for PFAS using methodologies based on EPA Method 537.1"	"Include in the textEPA Method 1633"	
Appendix A	"Laboratory should have ELAP certification for PFOA and PFOS in drinking water by EPA Method 537, 537.1, EPA Method 533, or ISO 25101"	Deleted	
Appendix B	"Samples collected using this protocol are intended to be analyzed for PFAS using methodologies based on EPA Method 537.1"	"Samples collected using this protocol are intended to be analyzed for PFAS using EPA Method 1633"	

Citation and Page Number	Current Text	Corrected Text	Date
Appendix C	“Samples collected using this protocol are intended to be analyzed for PFAS using methodologies based on EPA Method 537.1”	“Samples collected using this protocol are intended to be analyzed for PFAS using EPA Method 1633”	
Appendix D	“Samples collected using this protocol are intended to be analyzed for PFAS using methodologies based on EPA Method 537.1”	“Samples collected using this protocol are intended to be analyzed for PFAS using EPA Method 1633”	
Appendix G		Updated to include all forty PFAS analytes in EPA Method 533	
Appendix H		Deleted	
Appendix I	Appendix I	Appendix H	
Appendix H	“These guidelines are intended to be used for the validation of PFAS analytical results for projects within the Division of Environmental Remediation (DER) as well as aid in the preparation of a data usability summary report.”	“These guidelines are intended to be used for the validation of PFAS using EPA Method 1633 for projects within the Division of Environmental Remediation (DER).”	
Appendix H	“The holding time is 14 days...”	“The holding time is 28 days...”	
Appendix H, Initial Calibration	“The initial calibration should contain a minimum of five standards for linear fit...”	“The initial calibration should contain a minimum of six standards for linear fit...”	
Appendix H, Initial Calibration	Linear fit calibration curves should have an R ² value greater than 0.990.	Deleted	
Appendix H, Initial Calibration Verification	Initial Calibration Verification Section	Deleted	
Appendix H	secondary Ion Monitoring Section	Deleted	
Appendix H	Branched and Linear Isomers Section	Deleted	

Sampling, Analysis, and Assessment of Per- and Polyfluoroalkyl Substances (PFAS) Under NYSDEC's Part 375 Remedial Programs

Objective

New York State Department of Environmental Conservation's Division of Environmental Remediation (DER) performs or oversees sampling of environmental media and subsequent analysis of PFAS as part of remedial programs implemented under 6 NYCRR Part 375. To ensure consistency in sampling, analysis, reporting, and assessment of PFAS, DER has developed this document which summarizes currently accepted procedures and updates previous DER technical guidance pertaining to PFAS.

Applicability

All work plans submitted to DEC pursuant to one of the remedial programs under Part 375 shall include PFAS sampling and analysis procedures that conform to the guidelines provided herein.

As part of a site investigation or remedial action compliance program, whenever samples of potentially affected media are collected and analyzed for the standard Target Analyte List/Target Compound List (TAL/TCL), PFAS analysis should also be performed. Potentially affected media can include soil, groundwater, surface water, and sediment. Based upon the potential for biota to be affected, biota sampling and analysis for PFAS may also be warranted as determined pursuant to a Fish and Wildlife Impact Analysis. Soil vapor sampling for PFAS is not required.

Field Sampling Procedures

DER-10 specifies technical guidance applicable to DER's remedial programs. Given the prevalence and use of PFAS, DER has developed "best management practices" specific to sampling for PFAS. As specified in DER-10 Chapter 2, quality assurance procedures are to be submitted with investigation work plans. Typically, these procedures are incorporated into a work plan, or submitted as a stand-alone document (e.g., a Quality Assurance Project Plan). Quality assurance guidelines for PFAS are listed in Appendix A - Quality Assurance Project Plan (QAPP) Guidelines for PFAS.

Field sampling for PFAS performed under DER remedial programs should follow the appropriate procedures outlined for soils, sediments, or other solids (Appendix B), non-potable groundwater (Appendix C), surface water (Appendix D), public or private water supply wells (Appendix E), and fish tissue (Appendix F).

QA/QC samples (e.g. duplicates, MS/MSD) should be collected as specified in DER-10, Section 2.3(c). For sampling equipment coming in contact with aqueous samples only, rinsate or equipment blanks should be collected. Equipment blanks should be collected at a minimum frequency of one per day per site or one per twenty samples, whichever is more frequent.

Analysis and Reporting

The investigation work plan should describe analysis and reporting procedures, including laboratory analytical procedures for the methods discussed below. As specified in DER-10 Section 2.2, laboratories should provide a full Category B deliverable. In addition, a Data Usability Summary Report (DUSR) should be prepared by an independent, third-party data validator. Electronic data submissions should meet the requirements provided at: <https://www.dec.ny.gov/chemical/62440.html>.

DER has developed a *PFAS Analyte List* (Appendix G) for remedial programs to understand the nature of contamination at sites. It is expected that reported results for PFAS will include, at a minimum, all the compounds listed. If lab and/or matrix specific issues are encountered for any analytes, the DER project manager, in consultation with the DER chemist, will make case-by-case decisions as to whether certain analytes may be temporarily or permanently discontinued from analysis at each site. As with other contaminants that are analyzed for at a site, the *PFAS Analyte List* may be refined for future sampling events based on investigative findings.

Routine Analysis

EPA Method 1633 is the procedure to use for environmental samples. Reporting limits for PFOA and PFOS in aqueous samples should not exceed 2 ng/L. Reporting limits for PFOA and PFOS in solid samples should not exceed 0.5 µg/kg. Reporting limits for all other PFAS in aqueous and solid media should be as close to these limits as possible. If laboratories indicate that they are not able to achieve these reporting limits for the entire *PFAS Analyte List*, site-specific decisions regarding acceptance of elevated reporting limits for specific PFAS can be made by the DER project manager in consultation with the DER chemist. Data review guidelines were developed by DER to ensure data comparability and usability (Appendix H - Data Review Guidelines for Analysis of PFAS in Non-Potable Water and Solids).

Additional Analysis

Additional laboratory methods for analysis of PFAS may be warranted at a site, such as the Synthetic Precipitation Leaching Procedure (SPLP) and Total Oxidizable Precursor Assay (TOP Assay).

In cases where site-specific cleanup objectives for PFOA and PFOS are to be assessed, soil parameters, such as Total Organic Carbon (Lloyd Kahn), soil pH (EPA Method 9045), clay content (percent), and cation exchange capacity (EPA Method 9081), should be included in the analysis to help evaluate factors affecting the leachability of PFAS in site soils.

SPLP is a technique used to determine the mobility of chemicals in liquids, soils and wastes, and may be useful in determining the need for addressing PFAS-containing material as part of the remedy. SPLP by EPA Method 1312 should be used unless otherwise specified by the DER project manager in consultation with the DER chemist.

Impacted materials can be made up of PFAS that are not analyzable by routine analytical methodology. A TOP Assay can be utilized to conceptualize the amount and type of oxidizable PFAS which could be liberated in the environment, which approximates the maximum concentration of perfluoroalkyl substances that could be generated if all polyfluoroalkyl substances were oxidized. For example, some polyfluoroalkyl substances may degrade or transform to form perfluoroalkyl substances (such as PFOA or PFOS), resulting in an increase in perfluoroalkyl substance concentrations as contaminated groundwater moves away from a source. The TOP Assay converts, through oxidation, polyfluoroalkyl substances (precursors) into perfluoroalkyl substances that can be detected by routine analytical methodology.¹

¹ TOP Assay analysis of highly contaminated samples, such as those from an AFFF (aqueous film-forming foam) site, can result in incomplete oxidation of the samples and an underestimation of the total perfluoroalkyl substances.

Commercial laboratories have adopted methods which allow for the quantification of targeted PFAS in air and biota. The EPA's Office of Research and Development (ORD) is currently developing methods which allow for air emissions characterization of PFAS, including both targeted and non-targeted analysis of PFAS. Consult with the DER project manager and the DER chemist for assistance on analyzing biota/tissue and air samples.

Data Assessment and Application to Site Cleanup

Until such time as Soil Cleanup Objectives (SCOs) for PFOA and PFOS are published, the extent of contaminated media potentially subject to remediation should be determined on a case-by-case basis using the procedures discussed below and the criteria in DER-10. Preliminary target levels for cleanup of PFOA and PFOS in other media, including biota and sediment, have not yet been established by the DEC.

Water Sample Results

NYSDEC has adopted ambient water quality guidance values for PFOA and PFOS. Groundwater samples should be compared to the human health criteria of 6.7 ng/l (ppt) for PFOA and 2.7 ng/l (ppt) for PFOS. These human health criteria should also be applied to surface water that is used as a water supply. This guidance also includes criteria for surface water for PFOS applicable for aquatic life, which may be applicable at some sites. Drinking water sample results should be compared to the NYS maximum contaminant level (MCL) of 10 ng/l (ppt). Analysis to determine if PFOA and PFOS concentrations are attributable to the site should include a comparison between upgradient and downgradient levels, and the presence of soil source areas, as defined below.

If PFOA and/or PFOS are identified as contaminants of concern for a site, they should be assessed as part of the remedy selection process in accordance with Part 375 and DER-10.

Soil Sample Results

NYSDEC will delay adding soil cleanup objectives for PFOA and PFOS to 6 NYCRR Part 375-6 until the PFAS rural soil background study has been completed. Until SCOs are in effect, the following are to be used as guidance values:

Guidance Values for Anticipated Site Use	PFOA (ppb)	PFOS (ppb)
Unrestricted	0.66	0.88
Residential	6.6	8.8
Restricted Residential	33	44
Commercial	500	440
Industrial	600	440
Protection of Groundwater ²	0.8	1.0

PFOA and PFOS results for soil are to be compared against the guidance values listed above. These guidance values are to be used in determining whether PFOA and PFOS are contaminants of concern for the site and for determining remedial action objectives and cleanup requirements. Site-specific remedial objectives for protection of groundwater can also be presented for evaluation by DEC. Development of site-specific remedial objectives for protection of groundwater will require analysis of additional soil parameters relating to leachability. These

² The Protection of Groundwater values are based on the above referenced ambient groundwater guidance values. Details on that calculation are available in the following document, prepared for the February 2022 proposed changes to Part 375 (https://www.dec.ny.gov/docs/remediation_hudson_pdf/part375techsupport.pdf). The movement of PFAS in the environment is being aggressively researched at this time; that research will eventually result in more accurate models for the behaviors of these chemicals. In the meantime, DEC has calculated the guidance value for the protection of groundwater using the same procedure used for all other chemicals, as described in Section 7.7 of the Technical Support Document (http://www.dec.ny.gov/docs/remediation_hudson_pdf/techsuppdoc.pdf).

additional analyses can include any or all the parameters listed above (soil pH, cation exchange capacity, etc.) and/or use of SPLP.

As the understanding of PFAS transport improves, DEC welcomes proposals for site-specific remedial objectives for protection of groundwater. DEC will expect that those may be dependent on additional factors including soil pH, aqueous pH, % organic carbon, % Sand/Silt/Clay, soil cations: K, Ca, Mg, Na, Fe, Al, cation exchange capacity, and anion exchange capacity. Site-specific remedial objectives should also consider the dilution attenuation factor (DAF). The NJDEP publication on DAF can be used as a reference:

<https://www.nj.gov/dep/srp/guidance/rs/daf.pdf>.

Testing for Imported Soil

Testing for PFAS should be included any time a full TAL/TCL analyte list is required. Results for PFOA and PFOS should be compared to the applicable guidance values. If PFOA or PFOS is detected in any sample at or above the guidance values then the source of backfill should be rejected, unless a site-specific exemption is provided by DER based on SPLP testing, for example. If the concentrations of PFOA and PFOS in leachate are at or above the ambient water quality guidance values for groundwater, then the soil is not acceptable.

PFOA, PFOS and 1,4-dioxane are all considered semi-volatile compounds, so composite samples are appropriate for these compounds when sampling in accordance with DER-10, Table 5.4(e)10. Category B deliverables should be submitted for backfill samples, though a DUSR is not required.

Appendix A - Quality Assurance Project Plan (QAPP) Guidelines for PFAS

The following guidelines (general and PFAS-specific) can be used to assist with the development of a QAPP for projects within DER involving sampling and analysis of PFAS.

General Guidelines in Accordance with DER-10

- Document/work plan section title – Quality Assurance Project Plan
- Summarize project scope, goals, and objectives
- Provide project organization including names and resumes of the project manager, Quality Assurance Officer (QAO), field staff, and Data Validator
 - The QAO should not have another position on the project, such as project or task manager, that involves project productivity or profitability as a job performance criterion
- List the ELAP certified lab(s) to be used for analysis of samples
- Include a site map showing sample locations
- Provide detailed sampling procedures for each matrix
- Include Data Quality Usability Objectives
- List equipment decontamination procedures
- Include an “Analytical Methods/Quality Assurance Summary Table” specifying:
 - Matrix type
 - Number or frequency of samples to be collected per matrix
 - Number of field and trip blanks per matrix
 - Analytical parameters to be measured per matrix
 - Analytical methods to be used per matrix with minimum reporting limits
 - Number and type of matrix spike and matrix spike duplicate samples to be collected
 - Number and type of duplicate samples to be collected
 - Sample preservation to be used per analytical method and sample matrix
 - Sample container volume and type to be used per analytical method and sample matrix
 - Sample holding time to be used per analytical method and sample matrix
- Specify Category B laboratory data deliverables and preparation of a DUSR

Specific Guidelines for PFAS

- Include in the text that sampling for PFAS will take place
- Include in the text that PFAS will be analyzed by EPA Method 1633
- Include the list of PFAS compounds to be analyzed (*PFAS Analyte List*)
- Include the laboratory SOP for PFAS analysis
- List the minimum method-achievable Reporting Limits for PFAS
 - Reporting Limits should be less than or equal to:
 - Aqueous – 2 ng/L (ppt)
 - Solids – 0.5 µg/kg (ppb)
- Include the laboratory Method Detection Limits for the PFAS compounds to be analyzed
-
- Include detailed sampling procedures
 - Precautions to be taken
 - Pump and equipment types
 - Decontamination procedures
 - Approved materials only to be used
- Specify that regular ice only will be used for sample shipment
- Specify that equipment blanks should be collected at a minimum frequency of 1 per day per site for each matrix

Appendix B - Sampling Protocols for PFAS in Soils, Sediments and Solids

General

The objective of this protocol is to give general guidelines for the collection of soil, sediment and other solid samples for PFAS analysis. The sampling procedure used should be consistent with Sampling Guidelines and Protocols – Technological Background and Quality Control/Quality Assurance for NYS DEC Spill Response Program – March 1991 (http://www.dec.ny.gov/docs/remediation_hudson_pdf/sgpsect5.pdf), with the following limitations.

Laboratory Analysis and Containers

Samples collected using this protocol are intended to be analyzed for PFAS using EPA Method 1633.

The preferred material for containers is high density polyethylene (HDPE). Pre-cleaned sample containers, coolers, sample labels, and a chain of custody form will be provided by the laboratory.

Equipment

Acceptable materials for sampling include stainless steel, HDPE, PVC, silicone, acetate, and polypropylene. Additional materials may be acceptable if pre-approved by New York State Department of Environmental Conservation's Division of Environmental Remediation.

No sampling equipment components or sample containers should come in to contact with aluminum foil, low density polyethylene, glass, or polytetrafluoroethylene (PTFE, Teflon™) materials including sample bottle cap liners with a PTFE layer.

A list of acceptable equipment is provided below, but other equipment may be considered appropriate based on sampling conditions.

- stainless steel spoon
- stainless steel bowl
- steel hand auger or shovel without any coatings

Equipment Decontamination

Standard two step decontamination using detergent (Alconox is acceptable) and clean, PFAS-free water will be performed for sampling equipment. All sources of water used for equipment decontamination should be verified in advance to be PFAS-free through laboratory analysis or certification.

Sampling Techniques

Sampling is often conducted in areas where a vegetative turf has been established. In these cases, a pre-cleaned trowel or shovel should be used to carefully remove the turf so that it may be replaced at the conclusion of sampling. Surface soil samples (e.g. 0 to 6 inches below surface) should then be collected using a pre-cleaned, stainless steel spoon. Shallow subsurface soil samples (e.g. 6 to ~36 inches below surface) may be collected by digging a hole using a pre-cleaned hand auger or shovel. When the desired subsurface depth is reached, a pre-cleaned hand auger or spoon shall be used to obtain the sample.

When the sample is obtained, it should be deposited into a stainless steel bowl for mixing prior to filling the sample containers. The soil should be placed directly into the bowl and mixed thoroughly by rolling the material into the middle until the material is homogenized. At this point the material within the bowl can be placed into the laboratory provided container.

Sample Identification and Logging

A label shall be attached to each sample container with a unique identification. Each sample shall be included on the chain of custody (COC).

Quality Assurance/Quality Control

- Immediately place samples in a cooler maintained at $4 \pm 2^\circ$ Celsius using ice
- Collect one field duplicate for every sample batch, minimum 1 duplicate per 20 samples. The duplicate shall consist of an additional sample at a given location
- Collect one matrix spike / matrix spike duplicate (MS/MSD) for every sample batch, minimum 1 MS/MSD per 20 samples. The MS/MSD shall consist of an additional two samples at a given location and identified on the COC
- Request appropriate data deliverable (Category B) and an electronic data deliverable

Documentation

A soil log or sample log shall document the location of the sample/borehole, depth of the sample, sampling equipment, duplicate sample, visual description of the material, and any other observations or notes determined to be appropriate. Additionally, care should be performed to limit contact with PFAS containing materials (e.g. waterproof field books, food packaging) during the sampling process.

Personal Protection Equipment (PPE)

For most sampling Level D PPE is anticipated to be appropriate. The sampler should wear nitrile gloves while conducting field work and handling sample containers.

Field staff shall consider the clothing to be worn during sampling activities. Clothing that contains PTFE material (including GORE-TEX®) or that have been waterproofed with PFAS materials should be avoided. All clothing worn by sampling personnel should have been laundered multiple times.

Appropriate rain gear (PVC, polyurethane, or rubber rain gear are acceptable), bug spray, and sunscreen should be used that does not contain PFAS. Well washed cotton coveralls may be used as an alternative to bug spray and/or sunscreen.

PPE that contains PFAS is acceptable when site conditions warrant additional protection for the samplers and no other materials can be used to be protective. Documentation of such use should be provided in the field notes.

Appendix C - Sampling Protocols for PFAS in Monitoring Wells

General

The objective of this protocol is to give general guidelines for the collection of groundwater samples for PFAS analysis. The sampling procedure used should be consistent with Sampling Guidelines and Protocols – Technological Background and Quality Control/Quality Assurance for NYS DEC Spill Response Program – March 1991 (http://www.dec.ny.gov/docs/remediation_hudson_pdf/sgpsect5.pdf), with the following limitations.

Laboratory Analysis and Container

Samples collected using this protocol are intended to be analyzed for PFAS using EPA Method 1633.

The preferred material for containers is high density polyethylene (HDPE). Pre-cleaned sample containers, coolers, sample labels, and a chain of custody form will be provided by the laboratory.

Equipment

Acceptable materials for sampling include: stainless steel, HDPE, PVC, silicone, acetate, and polypropylene. Additional materials may be acceptable if pre-approved by New York State Department of Environmental Conservation's Division of Environmental Remediation.

No sampling equipment components or sample containers should come in contact with aluminum foil, low density polyethylene, glass, or polytetrafluoroethylene (PTFE, Teflon™) materials including plumbers tape and sample bottle cap liners with a PTFE layer.

A list of acceptable equipment is provided below, but other equipment may be considered appropriate based on sampling conditions.

- stainless steel inertia pump with HDPE tubing
- peristaltic pump equipped with HDPE tubing and silicone tubing
- stainless steel bailer with stainless steel ball
- bladder pump (identified as PFAS-free) with HDPE tubing

Equipment Decontamination

Standard two step decontamination using detergent (Alconox is acceptable) and clean, PFAS-free water will be performed for sampling equipment. All sources of water used for equipment decontamination should be verified in advance to be PFAS-free through laboratory analysis or certification.

Sampling Techniques

Monitoring wells should be purged in accordance with the sampling procedure (standard/volume purge or low flow purge) identified in the site work plan, which will determine the appropriate time to collect the sample. If sampling using standard purge techniques, additional purging may be needed to reduce turbidity levels, so samples contain a limited amount of sediment within the sample containers. Sample containers that contain sediment may cause issues at the laboratory, which may result in elevated reporting limits and other issues during the sample preparation that can compromise data usability. Sampling personnel should don new nitrile gloves prior to sample collection due to the potential to contact PFAS containing items (not related to the sampling equipment) during the purging activities.

Sample Identification and Logging

A label shall be attached to each sample container with a unique identification. Each sample shall be included on the chain of custody (COC).

Quality Assurance/Quality Control

- Immediately place samples in a cooler maintained at $4 \pm 2^\circ$ Celsius using ice
- Collect one field duplicate for every sample batch, minimum 1 duplicate per 20 samples. The duplicate shall consist of an additional sample at a given location
- Collect one matrix spike / matrix spike duplicate (MS/MSD) for every sample batch, minimum 1 MS/MSD per 20 samples. The MS/MSD shall consist of an additional two samples at a given location and identified on the COC
- Collect one equipment blank per day per site and minimum 1 equipment blank per 20 samples. The equipment blank shall test the new and decontaminated sampling equipment utilized to obtain a sample for residual PFAS contamination. This sample is obtained by using laboratory provided PFAS-free water and passing the water over or through the sampling device and into laboratory provided sample containers
- Additional equipment blank samples may be collected to assess other equipment that is utilized at the monitoring well
- Request appropriate data deliverable (Category B) and an electronic data deliverable

Documentation

A purge log shall document the location of the sample, sampling equipment, groundwater parameters, duplicate sample, visual description of the material, and any other observations or notes determined to be appropriate. Additionally, care should be performed to limit contact with PFAS containing materials (e.g. waterproof field books, food packaging) during the sampling process.

Personal Protection Equipment (PPE)

For most sampling Level D PPE is anticipated to be appropriate. The sampler should wear nitrile gloves while conducting field work and handling sample containers.

Field staff shall consider the clothing to be worn during sampling activities. Clothing that contains PTFE material (including GORE-TEX®) or that have been waterproofed with PFAS materials should be avoided. All clothing worn by sampling personnel should have been laundered multiple times.

Appropriate rain gear (PVC, polyurethane, or rubber rain gear are acceptable), bug spray, and sunscreen should be used that does not contain PFAS. Well washed cotton coveralls may be used as an alternative to bug spray and/or sunscreen.

PPE that contains PFAS is acceptable when site conditions warrant additional protection for the samplers and no other materials can be used to be protective. Documentation of such use should be provided in the field notes.

Appendix D - Sampling Protocols for PFAS in Surface Water

General

The objective of this protocol is to give general guidelines for the collection of surface water samples for PFAS analysis. The sampling procedure used should be consistent with Sampling Guidelines and Protocols – Technological Background and Quality Control/Quality Assurance for NYS DEC Spill Response Program – March 1991 (http://www.dec.ny.gov/docs/remediation_hudson_pdf/sgpsect5.pdf), with the following limitations.

Laboratory Analysis and Container

Samples collected using this protocol are intended to be analyzed for PFAS using EPA Method 1633.

The preferred material for containers is high density polyethylene (HDPE). Pre-cleaned sample containers, coolers, sample labels, and a chain of custody form will be provided by the laboratory.

Equipment

Acceptable materials for sampling include: stainless steel, HDPE, PVC, silicone, acetate, and polypropylene. Additional materials may be acceptable if pre-approved by New York State Department of Environmental Conservation's Division of Environmental Remediation.

No sampling equipment components or sample containers should come in contact with aluminum foil, low density polyethylene, glass, or polytetrafluoroethylene (PTFE, Teflon™) materials including sample bottle cap liners with a PTFE layer.

A list of acceptable equipment is provided below, but other equipment may be considered appropriate based on sampling conditions.

- stainless steel cup

Equipment Decontamination

Standard two step decontamination using detergent (Alconox is acceptable) and clean, PFAS-free water will be performed for sampling equipment. All sources of water used for equipment decontamination should be verified in advance to be PFAS-free through laboratory analysis or certification.

Sampling Techniques

Where conditions permit, (e.g. creek or pond) sampling devices (e.g. stainless steel cup) should be rinsed with site medium to be sampled prior to collection of the sample. At this point the sample can be collected and poured into the sample container.

If site conditions permit, samples can be collected directly into the laboratory container.

Sample Identification and Logging

A label shall be attached to each sample container with a unique identification. Each sample shall be included on the chain of custody (COC).

Quality Assurance/Quality Control

- Immediately place samples in a cooler maintained at $4 \pm 2^\circ$ Celsius using ice
- Collect one field duplicate for every sample batch, minimum 1 duplicate per 20 samples. The duplicate shall consist of an additional sample at a given location
- Collect one matrix spike / matrix spike duplicate (MS/MSD) for every sample batch, minimum 1 MS/MSD per 20 samples. The MS/MSD shall consist of an additional two samples at a given location and identified on the COC
- Collect one equipment blank per day per site and minimum 1 equipment blank per 20 samples. The equipment blank shall test the new and decontaminated sampling equipment utilized to obtain a sample for residual PFAS contamination. This sample is obtained by using laboratory provided PFAS-free water and passing the water over or through the sampling device and into laboratory provided sample containers
- Request appropriate data deliverable (Category B) and an electronic data deliverable

Documentation

A sample log shall document the location of the sample, sampling equipment, duplicate sample, visual description of the material, and any other observations or notes determined to be appropriate. Additionally, care should be performed to limit contact with PFAS containing materials (e.g. waterproof field books, food packaging) during the sampling process.

Personal Protection Equipment (PPE)

For most sampling Level D PPE is anticipated to be appropriate. The sampler should wear nitrile gloves while conducting field work and handling sample containers.

Field staff shall consider the clothing to be worn during sampling activities. Clothing that contains PTFE material (including GORE-TEX®) or that have been waterproofed with PFAS materials should be avoided. All clothing worn by sampling personnel should have been laundered multiple times.

Appropriate rain gear (PVC, polyurethane, or rubber rain gear are acceptable), bug spray, and sunscreen should be used that does not contain PFAS. Well washed cotton coveralls may be used as an alternative to bug spray and/or sunscreen.

PPE that contains PFAS is acceptable when site conditions warrant additional protection for the samplers and no other materials can be used to be protective. Documentation of such use should be provided in the field notes.

Appendix E - Sampling Protocols for PFAS in Private Water Supply Wells

General

The objective of this protocol is to give general guidelines for the collection of water samples from private water supply wells (with a functioning pump) for PFAS analysis. The sampling procedure used should be consistent with Sampling Guidelines and Protocols – Technological Background and Quality Control/Quality Assurance for NYS DEC Spill Response Program – March 1991 (http://www.dec.ny.gov/docs/remediation_hudson_pdf/sgpsect5.pdf), with the following limitations.

Laboratory Analysis and Container

Drinking water samples collected using this protocol are intended to be analyzed for PFAS by EPA Method 537, 537.1, 533, or ISO Method 25101. The preferred material for containers is high density polyethylene (HDPE). Pre-cleaned sample containers, coolers, sample labels, and a chain of custody form will be provided by the laboratory.

Equipment

Acceptable materials for sampling include stainless steel, HDPE, PVC, silicone, acetate, and polypropylene. Additional materials may be acceptable if pre-approved by New York State Department of Environmental Conservation's Division of Environmental Remediation.

No sampling equipment components or sample containers should come in contact with aluminum foil, low density polyethylene, glass, or polytetrafluoroethylene (PTFE, Teflon™) materials (e.g. plumbers tape), including sample bottle cap liners with a PTFE layer.

Equipment Decontamination

Standard two step decontamination using detergent (Alconox is acceptable) and clean, PFAS-free water will be performed for sampling equipment. All sources of water used for equipment decontamination should be verified in advance to be PFAS-free through laboratory analysis or certification.

Sampling Techniques

Locate and assess the pressure tank and determine if any filter units are present within the building. Establish the sample location as close to the well pump as possible, which is typically the spigot at the pressure tank. Ensure sampling equipment is kept clean during sampling as access to the pressure tank spigot, which is likely located close to the ground, may be obstructed and may hinder sample collection.

Prior to sampling, a faucet downstream of the pressure tank (e.g., washroom sink) should be run until the well pump comes on and a decrease in water temperature is noted which indicates that the water is coming from the well. If the homeowner is amenable, staff should run the water longer to purge the well (15+ minutes) to provide a sample representative of the water in the formation rather than standing water in the well and piping system including the pressure tank. At this point a new pair of nitrile gloves should be donned and the sample can be collected from the sample point at the pressure tank.

Sample Identification and Logging

A label shall be attached to each sample container with a unique identification. Each sample shall be included on the chain of custody (COC).

Quality Assurance/Quality Control

- Immediately place samples in a cooler maintained at $4 \pm 2^\circ$ Celsius using ice
- Collect one field duplicate for every sample batch, minimum 1 duplicate per 20 samples. The duplicate shall consist of an additional sample at a given location
- Collect one matrix spike / matrix spike duplicate (MS/MSD) for every sample batch, minimum 1 MS/MSD per 20 samples. The MS/MSD shall consist of an additional two samples at a given location and identified on the COC
- If equipment was used, collect one equipment blank per day per site and a minimum 1 equipment blank per 20 samples. The equipment blank shall test the new and decontaminated sampling equipment utilized to obtain a sample for residual PFAS contamination. This sample is obtained by using laboratory provided PFAS-free water and passing the water over or through the sampling device and into laboratory provided sample containers.
- A field reagent blank (FRB) should be collected at a rate of one per 20 samples. The lab will provide a FRB bottle containing PFAS free water and one empty FRB bottle. In the field, pour the water from the one bottle into the empty FRB bottle and label appropriately.
- Request appropriate data deliverable (Category B) and an electronic data deliverable
- For sampling events where multiple private wells (homes or sites) are to be sampled per day, it is acceptable to collect QC samples at a rate of one per 20 across multiple sites or days.

Documentation

A sample log shall document the location of the private well, sample point location, owner contact information, sampling equipment, purge duration, duplicate sample, visual description of the material, and any other observations or notes determined to be appropriate and available (e.g. well construction, pump type and location, yield, installation date). Additionally, care should be performed to limit contact with PFAS containing materials (e.g. waterproof field books, food packaging) during the sampling process.

Personal Protection Equipment (PPE)

For most sampling Level D PPE is anticipated to be appropriate. The sampler should wear nitrile gloves while conducting field work and handling sample containers.

Field staff shall consider the clothing to be worn during sampling activities. Clothing that contains PTFE material (including GORE-TEX®) or that have been waterproofed with PFAS materials should be avoided. All clothing worn by sampling personnel should have been laundered multiple times.

Appendix F - Sampling Protocols for PFAS in Fish

This appendix contains a copy of the current SOP developed by the Division of Fish and Wildlife (DFW) entitled “General Fish Handling Procedures for Contaminant Analysis” (Ver. 8). This SOP should be followed when collecting fish for contaminant analysis. Note, however, that the Bureau of Ecosystem Health will not be supplying bags or tags. All supplies are the responsibility of the collector

Procedure Name: General Fish Handling Procedures for Contaminant Analysis

Number: FW-005

Purpose: This procedure describes data collection, fish processing and delivery of fish collected for contaminant monitoring. It contains the chain of custody and collection record forms that should be used for the collections.

Organization: Environmental Monitoring Section
Bureau of Ecosystem Health
Division of Fish and Wildlife (DFW)
New York State Department of Environmental Conservation (NYSDEC)
625 Broadway
Albany, New York 12233-4756

Version: 8

Previous Version Date: 21 March 2018

Summary of Changes to this Version: Updated bureau name to Bureau of Ecosystem Health. Added direction to list the names of all field crew on the collection record. Minor formatting changes on chain of custody and collection records.

Originator or Revised by: Wayne Richter, Jesse Becker

Date: 26 April 2019

Quality Assurance Officer and Approval Date: Jesse Becker, 26 April 2019

**NEW YORK STATE
DEPARTMENT OF ENVIRONMENTAL CONSERVATION**

GENERAL FISH HANDLING PROCEDURES FOR CONTAMINANT ANALYSES

- A. Original copies of all continuity of evidence (i.e., Chain of Custody) and collection record forms must accompany delivery of fish to the lab. A copy shall be directed to the Project Leader or as appropriate, Wayne Richter. All necessary forms will be supplied by the Bureau of Ecosystem Health. Because some samples may be used in legal cases, it is critical that each section is filled out completely. Each Chain of Custody form has three main sections:
1. The top box is to be filled out **and signed** by the person responsible for the fish collection (e.g., crew leader, field biologist, researcher). This person is responsible for delivery of the samples to DEC facilities or personnel (e.g., regional office or biologist).
 2. The second section is to be filled out **and signed** by the person responsible for the collections while being stored at DEC, before delivery to the analytical lab. This may be the same person as in (1), but it is still required that they complete the section. Also important is the **range of identification numbers** (i.e., tag numbers) included in the sample batch.
 3. Finally, the bottom box is to record any transfers between DEC personnel and facilities. Each subsequent transfer should be **identified, signed, and dated**, until laboratory personnel take possession of the fish.
- B. The following data are required on each **Fish Collection Record** form:
1. Project and Site Name.
 2. DEC Region.
 3. All personnel (and affiliation) involved in the collection.
 4. Method of collection (gill net, hook and line, etc.)
 5. Preservation Method.
- C. The following data are to be taken on each fish collected and recorded on the **Fish Collection Record** form:
1. Tag number - Each specimen is to be individually jaw tagged at time of collection with a unique number. Make sure the tag is turned out so that the number can be read without opening the bag. Use tags in sequential order. For small fish or composite samples place the tag inside the bag with the samples. The Bureau of Ecosystem Health can supply the tags.
 2. Species identification (please be explicit enough to enable assigning genus and species). Group fish by species when processing.
 3. Date collected.
 4. Sample location (waterway and nearest prominent identifiable landmark).
 5. Total length (nearest mm or smallest sub-unit on measuring instrument) and weight (nearest g or

smallest sub-unit of weight on weighing instrument). Take all measures as soon as possible with calibrated, protected instruments (e.g. from wind and upsets) and prior to freezing.

6. Sex - fish may be cut enough to allow sexing or other internal investigation, but do not eviscerate. Make any incision on the right side of the belly flap or exactly down the midline so that a left-side fillet can be removed.

D. General data collection recommendations:

1. It is helpful to use an ID or tag number that will be unique. It is best to use metal striped bass or other uniquely numbered metal tags. If uniquely numbered tags are unavailable, values based on the region, water body and year are likely to be unique: for example, R7CAY11001 for Region 7, Cayuga Lake, 2011, fish 1. If the fish are just numbered 1 through 20, we have to give them new numbers for our database, making it more difficult to trace your fish to their analytical results and creating an additional possibility for errors.
 2. Process and record fish of the same species sequentially. Recording mistakes are less likely when all fish from a species are processed together. Starting with the bigger fish species helps avoid missing an individual.
 3. If using Bureau of Ecosystem Health supplied tags or other numbered tags, use tags in sequence so that fish are recorded with sequential Tag Numbers. This makes data entry and login at the lab and use of the data in the future easier and reduces keypunch errors.
 4. Record length and weight as soon as possible after collection and before freezing. Other data are recorded in the field upon collection. An age determination of each fish is optional, but if done, it is recorded in the appropriate "Age" column.
 5. For composite samples of small fish, record the number of fish in the composite in the Remarks column. Record the length and weight of each individual in a composite. All fish in a composite sample should be of the same species and members of a composite should be visually matched for size.
 6. Please submit photocopies of topographic maps or good quality navigation charts indicating sampling locations. GPS coordinates can be entered in the Location column of the collection record form in addition to or instead for providing a map. These records are of immense help to us (and hopefully you) in providing documented location records which are not dependent on memory and/or the same collection crew. In addition, they may be helpful for contaminant source trackdown and remediation/control efforts of the Department.
 7. When recording data on fish measurements, it will help to ensure correct data recording for the data recorder to call back the numbers to the person making the measurements.
- E. Each fish is to be placed in its own individual plastic bag. For small fish to be analyzed as a composite, put all of the fish for one composite in the same bag but use a separate bag for each composite. It is important to individually bag the fish to avoid difficulties or cross contamination when processing the fish for chemical analysis. Be sure to include the fish's tag number inside the bag, preferably attached to the fish with the tag number turned out so it can be read. Tie or otherwise secure the bag closed. **The Bureau of Ecosystem Health will supply the bags.** If necessary, food grade bags may be procured from a suitable vendor (e.g., grocery store). It is preferable to redundantly label each bag with a manila tag tied between the knot and the body of the bag. This tag should be labeled with the project name, collection location, tag number, collection date, and fish species. If scales are collected, the scale envelope should be labeled with

the same information.

- F. Groups of fish, by species, are to be placed in one large plastic bag per sampling location. **The Bureau of Ecosystem Health will supply the larger bags.** Tie or otherwise secure the bag closed. Label the site bag with a manila tag tied between the knot and the body of the bag. The tag should contain: project, collection location, collection date, species and **tag number ranges**. Having this information on the manila tag enables lab staff to know what is in the bag without opening it.
- G. Do not eviscerate, fillet or otherwise dissect the fish unless specifically asked to. If evisceration or dissection is specified, the fish must be cut along the exact midline or on the right side so that the left side fillet can be removed intact at the laboratory. If filleting is specified, the procedure for taking a standard fillet (SOP PREPLAB 4) must be followed, including removing scales.
- H. Special procedures for PFAS: Unlike legacy contaminants such as PCBs, which are rarely found in day to day life, PFAS are widely used and frequently encountered. Practices that avoid sample contamination are therefore necessary. While no standard practices have been established for fish, procedures for water quality sampling can provide guidance. The following practices should be used for collections when fish are to be analyzed for PFAS:
 - No materials containing Teflon.
 - No Post-it notes.
 - No ice packs; only water ice or dry ice.
 - Any gloves worn must be powder free nitrile.
 - No Gore-Tex or similar materials (Gore-Tex is a PFC with PFOA used in its manufacture).
 - No stain repellent or waterproof treated clothing; these are likely to contain PFCs.
 - Avoid plastic materials, other than HDPE, including clipboards and waterproof notebooks.
 - Wash hands after handling any food containers or packages as these may contain PFCs.
 - Keep pre-wrapped food containers and wrappers isolated from fish handling.
 - Wear clothing washed at least six times since purchase.
 - Wear clothing washed without fabric softener.
 - Staff should avoid cosmetics, moisturizers, hand creams and similar products on the day of sampling as many of these products contain PFCs (Fujii et al. 2013). Sunscreen or insect repellent should not contain ingredients with “fluor” in their name. Apply any sunscreen or insect repellent well downwind from all materials. Hands must be washed after touching any of these products.
- I. All fish must be kept at a temperature <45° F (<8° C) immediately following data processing. As soon as possible, freeze at -20° C ± 5° C. Due to occasional freezer failures, daily freezer temperature logs are required. The freezer should be locked or otherwise secured to maintain chain of custody.
- J. In most cases, samples should be delivered to the Analytical Services Unit at the Hale Creek field station. Coordinate delivery with field station staff and send copies of the collection records, continuity of evidence forms and freezer temperature logs to the field station. For samples to be analyzed elsewhere, non-routine collections or other questions, contact Wayne Richter, Bureau of Ecosystem Health, NYSDEC, 625 Broadway, Albany, New York 12233-4756, 518-402-8974, or the project leader about sample transfer. Samples will then be directed to the analytical facility and personnel noted on specific project descriptions.
- K. A recommended equipment list is at the end of this document.

NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION
DIVISION OF FISH AND WILDLIFE
FISH COLLECTION RECORD

page _____ of _____

Project and Site Name _____ DEC Region _____

Collections made by (include all crew) _____

Sampling Method: ☐Electrofishing ☐Gill netting ☐Trap netting ☐Trawling ☐Seining ☐Angling ☐Other _____

Preservation Method: ☐Freezing ☐Other _____ Notes (SWFDB survey number): _____

FOR LAB USE ONLY- LAB ENTRY NO.	COLLECTION OR TAG NO.	SPECIES	DATE TAKEN	LOCATION	AGE	SEX &/OR REPROD. CONDIT	LENGTH ()	WEIGHT ()	REMARKS

richter: revised 2011, 5/7/15, 10/4/16, 3/20/17; becker: 3/23/17, 4/26/19

NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION CHAIN OF CUSTODY

I, _____, of _____ collected the
(Print Name) (Print Business Address)

following on _____, 20____ from _____
(Date) (Water Body)

in the vicinity of _____
(Landmark, Village, Road, etc.)

Town of _____, in _____ County.

Item(s) _____

Said sample(s) were in my possession and handled according to standard procedures provided to me prior to collection. The sample(s) were placed in the custody of a representative of the New York State Department of Environmental Conservation on _____, 20____.

Signature Date

I, _____, received the above mentioned sample(s) on the date specified and assigned identification number(s) _____ to the sample(s). I have recorded pertinent data for the sample(s) on the attached collection records. The sample(s) remained in my custody until subsequently transferred, prepared or shipped at times and on dates as attested to below.

Signature Date

SECOND RECIPIENT (Print Name)	TIME & DATE	PURPOSE OF TRANSFER
SIGNATURE	UNIT	
THIRD RECIPIENT (Print Name)	TIME & DATE	PURPOSE OF TRANSFER
SIGNATURE	UNIT	
FOURTH RECIPIENT (Print Name)	TIME & DATE	PURPOSE OF TRANSFER
SIGNATURE	UNIT	
RECEIVED IN LABORATORY BY (Print Name)	TIME & DATE	REMARKS
SIGNATURE	UNIT	
LOGGED IN BY (Print Name)	TIME & DATE	ACCESSION NUMBERS
SIGNATURE	UNIT	

NOTICE OF WARRANTY

By signature to the chain of custody (reverse), the signatory warrants that the information provided is truthful and accurate to the best of his/her ability. The signatory affirms that he/she is willing to testify to those facts provided and the circumstances surrounding the same. Nothing in this warranty or chain of custody negates responsibility nor liability of the signatories for the truthfulness and accuracy of the statements provided.

HANDLING INSTRUCTIONS

On day of collection, collector(s) name(s), address(es), date, geographic location of capture (attach a copy of topographic map or navigation chart), species, number kept of each species, and description of capture vicinity (proper noun, if possible) along with name of Town and County must be indicated on reverse.

Retain organisms in manila tagged plastic bags to avoid mixing capture locations. Note appropriate information on each bag tag.

Keep samples as cool as possible. Put on ice if fish cannot be frozen within 12 hours. If fish are held more than 24 hours without freezing, they will not be retained or analyzed.

Initial recipient (either DEC or designated agent) of samples from collector(s) is responsible for obtaining and recording information on the collection record forms which will accompany the chain of custody. This person will seal the container using packing tape and writing his signature, the time and the date across the tape onto the container with indelible marker. Any time a seal is broken, for whatever purpose, the incident must be recorded on the Chain of Custody (reason, time, and date) in the purpose of transfer block. Container then is resealed using new tape and rewriting signature, with time and date.

EQUIPMENT LIST

Scale or balance of appropriate capacity for the fish to be collected.

Fish measuring board.

Plastic bags of an appropriate size for the fish to be collected and for site bags.

Individually numbered metal tags for fish.

Manila tags to label bags.

Small envelopes, approximately 2" x 3.5", if fish scales are to be collected.

Knife for removing scales.

Chain of custody and fish collection forms.

Clipboard.

Pens or markers.

Paper towels.

Dish soap and brush.

Bucket.

Cooler.

Ice.

Duct tape.

Appendix G – PFAS Analyte List

Group	Chemical Name	Abbreviation	CAS Number
Perfluoroalkyl sulfonic acids	Perfluorobutanesulfonic acid	PFBS	375-73-5
	Perfluoropentanesulfonic acid	PFPeS	2706-91-4
	Perfluorohexanesulfonic acid	PFHxS	355-46-4
	Perfluoroheptanesulfonic acid	PFHpS	375-92-8
	Perfluorooctanesulfonic acid	PFOS	1763-23-1
	Perfluorononanesulfonic acid	PFNS	68259-12-1
	Perfluorodecanesulfonic acid	PFDS	335-77-3
	Perfluorododecanesulfonic acid	PFDoS	79780-39-5
Perfluoroalkyl carboxylic acids	Perfluorobutanoic acid	PFBA	375-22-4
	Perfluoropentanoic acid	PFPeA	2706-90-3
	Perfluorohexanoic acid	PFHxA	307-24-4
	Perfluoroheptanoic acid	PFHpA	375-85-9
	Perfluorooctanoic acid	PFOA	335-67-1
	Perfluorononanoic acid	PFNA	375-95-1
	Perfluorodecanoic acid	PFDA	335-76-2
	Perfluoroundecanoic acid	PFUnA	2058-94-8
	Perfluorododecanoic acid	PFDoA	307-55-1
	Perfluorotridecanoic acid	PFTTrDA	72629-94-8
	Perfluorotetradecanoic acid	PFTeDA	376-06-7
Per- and Polyfluoroether carboxylic acids	Hexafluoropropylene oxide dimer acid	HFPO-DA	13252-13-6
	4,8-Dioxa-3H-perfluorononanoic acid	ADONA	919005-14-4
	Perfluoro-3-methoxypropanoic acid	PFMPA	377-73-1
	Perfluoro-4-methoxybutanoic acid	PFMBA	863090-89-5
	Nonafluoro-3,6-dioxaheptanoic acid	NFDHA	151772-58-6
Fluorotelomer sulfonic acids	4:2 Fluorotelomer sulfonic acid	4:2-FTS	757124-72-4
	6:2 Fluorotelomer sulfonic acid	6:2-FTS	27619-97-2
	8:2 Fluorotelomer sulfonic acid	8:2-FTS	39108-34-4
Fluorotelomer carboxylic acids	3:3 Fluorotelomer carboxylic acid	3:3 FTCA	356-02-5
	5:3 Fluorotelomer carboxylic acid	5:3 FTCA	914637-49-3
	7:3 Fluorotelomer carboxylic acid	7:3 FTCA	812-70-4
Perfluorooctane sulfonamides	Perfluorooctane sulfonamide	PFOSA	754-91-6
	N-methylperfluorooctane sulfonamide	NMeFOSA	31506-32-8
	N-ethylperfluorooctane sulfonamide	NEtFOSA	4151-50-2
Perfluorooctane sulfonamidoacetic acids	N-methylperfluorooctane sulfonamidoacetic acid	N-MeFOSAA	2355-31-9
	N-ethylperfluorooctane sulfonamidoacetic acid	N-EtFOSAA	2991-50-6
Perfluorooctane sulfonamide ethanols	N-methylperfluorooctane sulfonamidoethanol	MeFOSE	24448-09-7
	N-ethylperfluorooctane sulfonamidoethanol	EtFOSE	1691-99-2

Group	Chemical Name	Abbreviation	CAS Number
Ether sulfonic acids	9-Chlorohexadecafluoro-3-oxanonane-1-sulfonic acid (F-53B Major)	9Cl-PF3ONS	756426-58-1
	11-Chloroeicosafluoro-3-oxaundecane-1-sulfonic acid (F-53B Minor)	11Cl-PF3OUdS	763051-92-9
	Perfluoro(2-ethoxyethane) sulfonic acid	PFEESA	113507-82-7

Appendix H - Data Review Guidelines for Analysis of PFAS in Non-Potable Water and Solids

General

These guidelines are intended to be used for the validation of PFAS using EPA Method 1633 for projects within the Division of Environmental Remediation (DER). Data reviewers should understand the methodology and techniques utilized in the analysis. Consultation with the end user of the data may be necessary to assist in determining data usability based on the data quality objectives in the Quality Assurance Project Plan. A familiarity with the laboratory's Standard Operating Procedure may also be needed to fully evaluate the data. If you have any questions, please contact DER's Quality Assurance Officer, Dana Barbarossa, at dana.barbarossa@dec.ny.gov.

Preservation and Holding Time

Samples should be preserved with ice to a temperature of less than 6°C upon arrival at the lab. The holding time is 28 days to extraction for aqueous and solid samples. The time from extraction to analysis for aqueous samples is 28 days and 40 days for solids.

Temperature greatly exceeds 6°C upon arrival at the lab*	Use professional judgement to qualify detects and non-detects as estimated or rejected
Holding time exceeding 28 days to extraction	Use professional judgement to qualify detects and non-detects as estimated or rejected if holding time is grossly exceeded

*Samples that are delivered to the lab immediately after sampling may not meet the thermal preservation guidelines. Samples are considered acceptable if they arrive on ice or an attempt to chill the samples is observed.

Initial Calibration

The initial calibration should contain a minimum of six standards for linear fit and six standards for a quadratic fit. The relative standard deviation (RSD) for a quadratic fit calibration should be less than 20%.

The low-level calibration standard should be within 50% - 150% of the true value, and the mid-level calibration standard within 70% - 130% of the true value.

%RSD >20%	J flag detects and UJ non detects
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Continuing Calibration Verification

Continuing calibration verification (CCV) checks should be analyzed at a frequency of one per ten field samples. If CCV recovery is very low, where detection of the analyte could be in question, ensure a low level CCV was analyzed and use to determine data quality.

CCV recovery <70 or >130%	J flag results
---------------------------	----------------

Blanks

There should be no detections in the method blanks above the reporting limits. Equipment blanks, field blanks, rinse blanks etc. should be evaluated in the same manner as method blanks. Use the most contaminated blank to evaluate the sample results.

Blank Result	Sample Result	Qualification
Any detection	<Reporting limit	Qualify as ND at reporting limit
Any detection	>Reporting Limit and >10x the blank result	No qualification
>Reporting limit	>Reporting limit and <10x blank result	J+ biased high

Field Duplicates

A blind field duplicate should be collected at rate of one per twenty samples. The relative percent difference (RPD) should be less than 30% for analyte concentrations greater than two times the reporting limit. Use the higher result for final reporting.

RPD >30%	Apply J qualifier to parent sample
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Lab Control Spike

Lab control spikes should be analyzed with each extraction batch or one for every twenty samples. In the absence of lab derived criteria, use 70% - 130% recovery criteria to evaluate the data.

Recovery <70% or >130% (lab derived criteria can also be used)	Apply J qualifier to detects and UJ qualifier to non detects
---	---

Matrix Spike/Matrix Spike Duplicate

One matrix spike and matrix spike duplicate should be collected at a rate of one per twenty samples. Use professional judgement to reject results based on out of control MS/MSD recoveries.

Recovery <70% or >130% (lab derived criteria can also be used)	Apply J qualifier to detects and UJ qualifier to non detects of parent sample only
RPD >30%	Apply J qualifier to detects and UJ qualifier to non detects of parent sample only

Extracted Internal Standards (Isotope Dilution Analytes)

Problematic analytes (e.g. PFBA, PFPeA, fluorotelomer sulfonates) can have wider recoveries without qualification. Qualify corresponding native compounds with a J flag if outside of the range.

Recovery <50% or >150%	Apply J qualifier
Recovery <25% or >150% for poor responding analytes	Apply J qualifier
Isotope Dilution Analyte (IDA) Recovery <10%	Reject results

Signal to Noise Ratio

The signal to noise ratio for the quantifier ion should be at least 3:1. If the ratio is less than 3:1, the peak is discernable from the baseline noise and symmetrical, the result can be reported. If the peak appears to be baseline noise and/or the shape is irregular, qualify the result as tentatively identified.

Reporting Limits

If project-specific reporting limits were not met, please indicate that in the report along with the reason (e.g. over dilution, dilution for non-target analytes, high sediment in aqueous samples).

Peak Integrations

Target analyte peaks should be integrated properly and consistently when compared to standards. Ensure branched isomer peaks are included for PFAS where standards are available. Inconsistencies should be brought to the attention of the laboratory or identified in the data review summary report.

APPENDIX D – HEALTH AND SAFETY PLAN



**HALEY & ALDRICH, INC.
SITE-SPECIFIC SAFETY PLAN**

FOR

860 Flushing Ave Development

Brooklyn, New York

Project/File No. 0211437

Gensuite EZ Scan®



BI - Developers

Prepared By: Luke J. McCartney, P.G.

Date: 11/11/2025

Approvals: The following signatures constitute approval of this Health & Safety Plan.

A handwritten signature in blue ink, reading 'Luke J. McCartney'.

Field Safety Manager: Luke J. McCartney, P.G.

Date: 11/11/2025

A handwritten signature in blue ink, reading 'Luke J. McCartney'.

Project Manager: Luke J. McCartney, P.G.

Date: 11/11/2025

HASP Valid Through: 12/31/2025

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STOP WORK AUTHORITY

In accordance with Haley & Aldrich (Haley & Aldrich) Stop Work Authority Operating Procedure (OP1035), any individual has the right to refuse to perform work that he or she believes to be unsafe without fear of retaliation. He or she also has the authority, obligation, and responsibility to stop others from working in an unsafe manner.

STOP Work Authority is the stop work policy for all personnel and subcontractors on the Site. When work has been stopped due to an unsafe condition, Haley & Aldrich site management (e.g., Project Manager [PM], Site Health & Safety Officer [SHSO], etc.) and the Haley & Aldrich Senior Project Manager (SPM) will be notified immediately.

Reasons for issuing a stop work order include, but are not limited to:

- The belief/perception that injury to personnel or accident causing significant damage to property or equipment is imminent.
- An Haley & Aldrich subcontractor is in breach of site safety requirements and/or their own site HASP.
- Identifying a substandard condition (e.g., severe weather) or activity that creates an unacceptable safety risk as determined by a qualified person.

Work will not resume until the unsafe act has been stopped OR sufficient safety precautions have been taken to remove or mitigate the risk to an acceptable degree. Stop work orders will be documented as part of an on-site stop work log, on daily field reports to include the activity/activities stopped, the duration, person stopping work, person in-charge of stopped activity/activities, and the corrective action agreed to and/or taken. Once work has been stopped, only the Haley & Aldrich SPM or SHSO can give the order to resume work. Haley & Aldrich senior management is committed to support anyone who exercises his or her "Stop Work" authority.

ISSUANCE AND COMPLIANCE

This HASP has been prepared in accordance with Occupational Safety and Health Administration (OSHA) regulations (CFR 29, Parts 1904, 1910, and 1926) if such are applicable.

The specific requirements of this HASP include precautions for hazards that exist during this project and may be revised as new information is received or as site conditions change.

- This HASP must be signed by all Haley & Aldrich personnel involved in implementation of the SOW (Section 2 of this HASP).
- This HASP, or a current signed copy, must be retained at all times when Haley & Aldrich staff are present.
- Revisions to this HASP must be outlined within the contents of the HASP. If immediate or minor changes are necessary, the Field Safety Manager (FSM), Haley & Aldrich, SSO and/or Project Manager (PM) may use Attachment 1 (HASP Amendment Form), presented at the end of this HASP. Any revision to the HASP requires employees and subcontractors to be informed of the changes so that they understand the requirements of the change.
- Deviations from this HASP are permitted with approval from the Haley & Aldrich FSM, PM, or Senior Health & Safety Manager (SHSM). Unauthorized deviations may constitute a violation of Haley & Aldrich company procedures/policies and may result in disciplinary action.
- This HASP will be relied upon by Haley & Aldrich's subcontractors and visitors to the site. Haley & Aldrich's subcontractors must have their own HASP which will address hazards specific to their trade that is not included in this HASP. This HASP will be made available for review to Haley & Aldrich's subcontractors and other interested parties (e.g. Facility personnel and regulatory agencies) to ensure that Haley & Aldrich has properly informed our subcontractors and others of the potential hazards associated with the implementation of the SOW to the extent that Haley & Aldrich is aware.

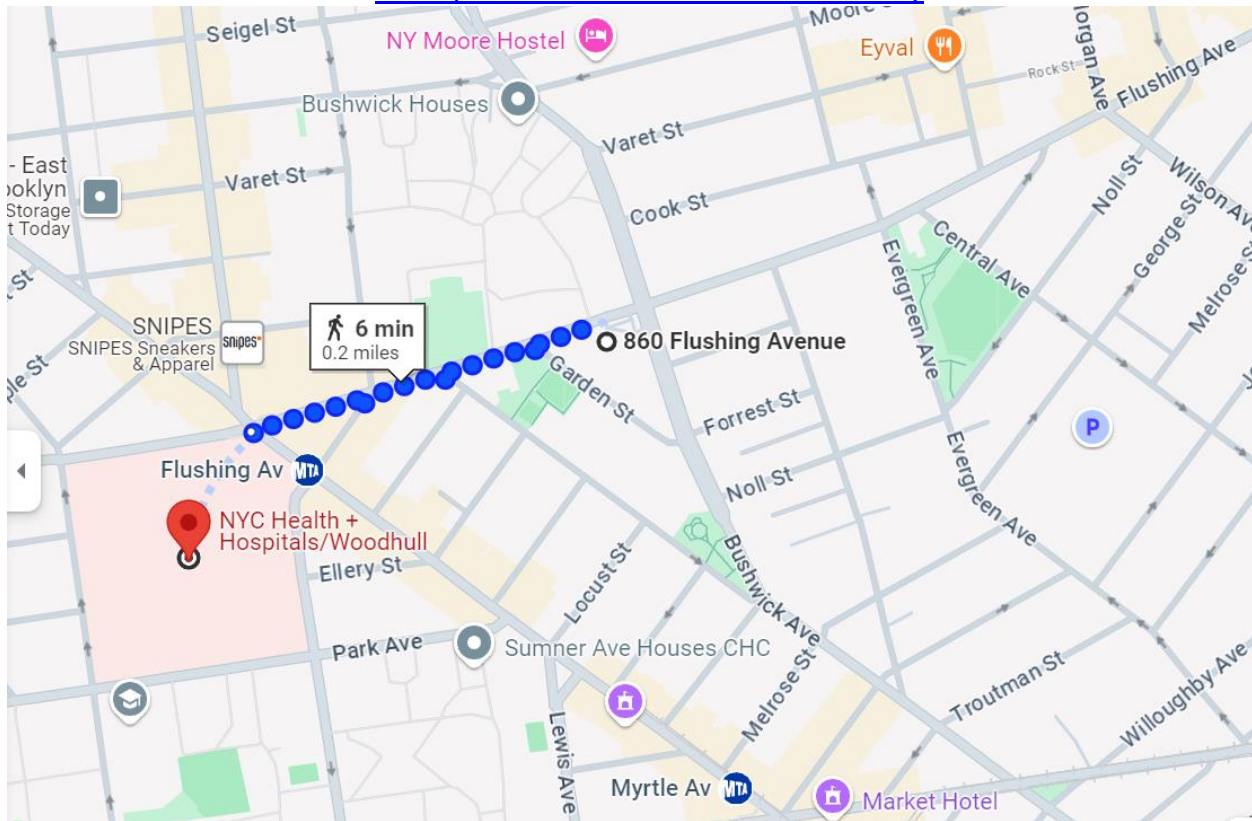
This site-specific HASP provides only site-specific descriptions and work procedures. General safety and health compliance programs in support of this HASP (e.g., injury reporting, medical surveillance, personal protective equipment (PPE) selection, etc.) are described in detail in the Haley & Aldrich Corporate Health and Safety Program Manual and within Haley & Aldrich's Standard Operating Procedures. Both the manual and SOPs can be located on the Haley & Aldrich's Company Intranet. When appropriate, users of this HASP should always refer to these resources and incorporate to the extent possible. The manual and SOPs are available to clients and regulators upon request.

EMERGENCY EVENT PROCEDURES	
1 - ASSESS THE SCENE	
• <u>STOP WORK</u> • Review the situation and ascertain if it's safe to enter the area. • Evacuate the site if the conditions are unsafe.	
2 - EVALUATE THE EMERGENCY	
• Call 911, or designated emergency number, if required. • Provide first aid for the victim if qualified and safe to do so. ○ First aid will be addressed using the onsite first aid kit. * ▪ If providing first aid, remember to use proper first aid universal precautions if blood or bodily fluids are present. • If exposure to hazardous substance is suspected, immediately vacate the contaminated area. ○ Remove any contaminated clothing and/or equipment. ○ Wash any affected dermal/ocular area(s) with water for at least 15 minutes. ○ Seek immediate medical assistance if any exposure symptoms are present. <i>* Note: Haley & Aldrich employees are not required or expected to administer first aid / CPR to any Haley & Aldrich staff member, Contractor, or Civilian personnel at any time; it is Haley & Aldrich's position that those who do are doing so on their own behalf and not as a function of their job.</i>	
3 - SECURE THE AREA	
• Cordon off the incident area, if possible. ○ Notify any security personnel, if required. ○ Escort all non-essential personnel out of the area, if able.	
4 - REPORT ON-SITE ACCIDENTS / INCIDENTS TO PM / SSO	
• Notify the PM and SSO as soon as it is safe to do so. ○ Assist PM and SSO in completing any additional tasks, as required.	
5 - INVESTIGATE / REPORT THE INCIDENT	
• Record details of the incident for input to the Gensuite. ○ Complete any additional forms as requested by the PM and SSO.	
6 - TAKE CORRECTIVE ACTION	
• Implement corrective actions per the PM following root cause analysis. ○ Complete Lessons Learned form.	

PROJECT INFORMATION AND CONTACTS	
Project Name: 860 Flushing Ave Development	Haley & Aldrich File No.: 0211437
Location: 860 Flushing Ave, Brooklyn, New York	
Client/Site Contact: Phone Number:	Simon Brach 718-930-3238
Haley & Aldrich Field Representative: Phone Number: Emergency Phone Number:	Joseph Matro 914-960-5599 914-960-5599
Haley & Aldrich Project Manager: Phone Number: Emergency Phone Number:	Luke J. McCartney, P.G. 551-655-7720 201-341-3722
Field Safety Manager: Phone Number: Emergency Phone Number:	Brian Ferguson 617- 886-7439 617- 908-2761
Subcontractor Project Manager: Phone Number:	Tim Kelly 631-524-6327
Nearest Hospital: Address: (see map on next page) Phone Number:	NYC Health + Hospitals/ Woodhull 760 Broadway, Brooklyn, NY 11206 718- 963-8000
Nearest Occ. Health Clinic: http://www.talispoint.com/liberty/ext/ Address: (see map on next page) Phone Number:	S.P.E.A.R. Physical Therapy and Occupational Therapy 120 E 56th St Room 1010 New York, NY 10022 212.759.2211
Liberty Mutual Claim Policy	WC6-Z11-254100-035
ACUITY Injury & Illness HOTLINE	1-888-397-8099
Emergency Response Number:	911
Other Local Emergency Response Number:	N/A
Other Ambulance, Fire, Police, or Environmental Emergency Resources:	N/A

DIRECTIONS TO THE NEAREST HOSPITAL

[Liberty Mutual Medical Location Directory](#)



Directions to the Nearest Hospital:

Paste map and directions showing route to nearest hospital here.

860 Flushing Ave

Brooklyn, NY 11206

↑ Head west on Flushing Ave toward Garden St

0.2 mi

← Turn left onto Broadway

23 ft

NYC Health + Hospitals/Woodhull

760 Broadway, Brooklyn, NY 11206

DIRECTIONS TO THE NEAREST URGENT CARE

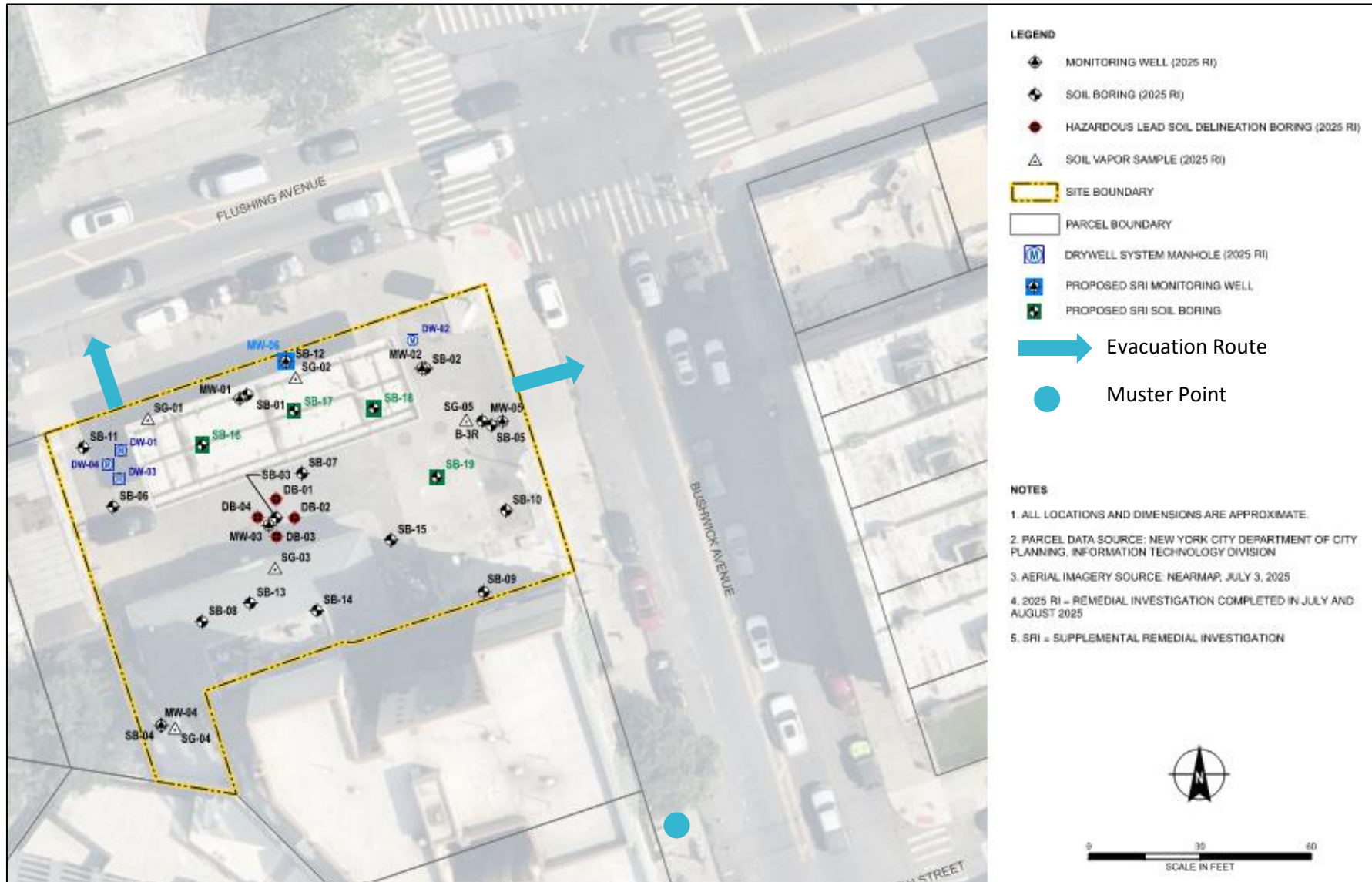
CALL ACUITY

1-888-397-8099

1. WORK SCOPE			
This Site-Specific Health and Safety Plan addresses the health and safety practices and procedures that will be exercised by all Haley & Aldrich employees participating in all work on the Project Site. This plan is based on an assessment of the site-specific health and safety risks available to Haley & Aldrich and Haley & Aldrich's experience with other similar project sites. The scope of work includes the following: Work task will include: The proposed scope of work includes a Remedial Investigation with the intention to evaluate environmental conditions for remedy planning at an active gasoline service station. Six soil borings, three monitoring wells, and three soil vapor points are proposed. Personnel will also complete a site reconnaissance walk-through.			
Project Task Breakdown			
Task No.	Task Description	Employee(s) Assigned	Work Date(s) or Duration
1	Site Walk - Complete site walk to mark boring locations, inspect site, and complete work.	Joseph Mastro	1 day
2	Underground Utility Clearance – Identify locations of marks on ground from RI. Complete soft dig techniques to 8 ft bgs before advancing drilling tooling.	Joseph Mastro	2 days
3	Drilling - Oversee installation of soil borings and monitoring wells by Lakewood Environmental Services Corp. using a Geoprobe drilling rig.	Joseph Mastro	2 days
4a/4b	Soil and Groundwater Sampling - Collect soil samples into laboratory provided containers. Collect groundwater sample from pump and water quality meter assembly into laboratory provided containers.	Joseph Mastro	2 days
Subcontractor(s) Tasks			
Firm Name	Work Activity	Work Date(s) or Duration	
Lakewood Environmental Services Corp.	Drilling- Soil cores and monitoring well installation.	2 days	
Projected Start Date: 11/20/2025			
Projected Completion Date: 11/21/2025			

2. SITE OVERVIEW / DESCRIPTION
Site Classification
Commercial
Site Description
This Site, is identified as Block 3138 Lot 32 on the New York City tax map in a residential zoning district R6A, is 10,600 sq feet (sf) and is currently vacant gas station with vacant convenience store surrounded by construction fencing. The Site has been assigned an E-designation for hazardous materials and noise as part of the Rheingold Rezoning and is currently in the NYSDEC BCP.
Background and Historic Site Usage
Historical automobile service station and upgraded to gasoline retail station in late 1990s
Site Status
Indicate current activity status and describe operations at the site: Inactive Vacant gas station with vacant convenience store
Site Plan
Is a site plan or sketch available? Yes
Work Areas
List and identify each specific work areas(s) on the job site and indicate its location(s) on the site plan: The entire Site will be utilized as an active work area. Soil and monitoring well locations as shown.

Site Plan



3. HAZARD ASSESSMENT

Indicate all hazards that may be present at the site and for each task. If any of these potential hazards are checked, it is the Project Manager's responsibility to determine how to eliminate / minimize the hazard to protect onsite personnel.

Site Chemical Hazards

Is this Site impacted with chemical contamination? Yes

Source of information about contaminants: Previous Investigation

Contaminant of Concern	Location/Media	Concentration	Units
Benzene	Soil	0.69	mg/kg
Naphthalene	Soil	230	mg/kg
Toluene	Soil	1.6	mg/kg
Ethylbenzene	Soil	0.93	mg/kg
Xylenes	Soil	4.6	mg/kg
Benzo(a)anthracene	Soil	21	mg/kg
Benz(a)pyrene	Soil	20	mg/kg
Benzo(b)fluoranthene	Soil	27	mg/kg
Chrysene	Soil	20	mg/kg
Dibenz(a,h)anthracene	Soil	3.3	mg/kg
Indeno(1,2,3-cd)pyrene	Soil	14	mg/kg
Arsenic	Soil	18.8	mg/kg
Barium	Soil	850	mg/kg
Cadmium	Soil	22.8	mg/kg
Copper	Soil	1,760	mg/kg
Lead	Soil	18,700	mg/kg
Mercury	Soil	5.62	mg/kg

Zinc	Soil	12,800	mg/kg
Tetrachloroethylene	Groundwater	2.3	ug/L
Trichloroethylene	Groundwater	0.86	ug/L
Phenol	Groundwater	1.7	ug/L
Benzo(a)anthracene	Groundwater	0.12	ug/L
Benzo(b)fluoranthene	Groundwater	0.14	ug/L
Benzo(k)fluoranthene	Groundwater	0.05	ug/L
Chrysene	Groundwater	0.11	ug/L
Indeno(1,2,3-cd)pyrene	Groundwater	0.08	ug/L
Iron	Groundwater	19,200	ug/L
Lead	Groundwater	155.2	ug/L
Manganese	Groundwater	1,341	ug/L
Sodium	Groundwater	190,000	ug/L
SUM of BTEX	Soil Vapor	11,900	ug/m3
SUM of VOCs	Soil Vapor	79,560	ug/m3
SUM of CVOCs	Soil Vapor	147	ug/m3
Tetrachloroethylene	Soil Vapor	96.3	ug/m3
Trichloroethylene	Soil Vapor	6.66	ug/m3
1,2,4-Trimethylbenzene	Soil Vapor	66.9	ug/m3
1,4-Dioxane	Soil Vapor	25.3	ug/m3
Benzene: Benzene is a colorless liquid with a sweet odor. It evaporates into the air very quickly and dissolves slightly in water. It is highly flammable and is formed from both natural processes and human activities			

Breathing very high levels of benzene can result in death, while high levels can cause drowsiness, dizziness, rapid heart rate, headaches, tremors, confusion, and unconsciousness. Eating or drinking foods containing high levels of benzene can cause vomiting, irritation of the stomach, dizziness, sleepiness, convulsions, rapid heart rate, and death. The major effect of benzene from long-term (365 days or longer) exposure is on the blood. Benzene causes harmful effects on the bone marrow and can cause a decrease in red blood cells leading to anemia. It can also cause excessive bleeding and can affect the immune system, increasing the chance for infection. Some women who breathed high levels of benzene for many months had irregular menstrual periods and a decrease in the size of their ovaries. It is not known whether benzene exposure affects the developing fetus in pregnant women or fertility in men. Animal studies have shown low birth weights, delayed bone formation, and bone marrow damage when pregnant animals breathed benzene.

Naphthalene: is a colorless or white/brown solid in flake or cake form, with mothball odor. Commonly found in coal tar, gasoline, or diesel fuels. Used to make mothballs and lubricants. This is a carcinogen and should be handled with extreme caution. Is a combustible solid and when heated is a dangerous fire hazard. Finely dispersed particles can form explosive mixtures. Absorption will cause irritation or burning to skin or eyes. Inhalation will cause irritation to nose and throat. High exposures will lead to headache, fatigue, tremors, and nausea. May also cause damage to liver and kidneys. The PEL 10 ppm averaged over an 8 hour shift.

Xylenes: are colorless liquids with a faint, sweet odor. There are three forms of xylene (meta-, ortho-, and para-), which are referred to as isomers. They are chemically classified as hydrocarbons, meaning they contain hydrogen and carbon atoms. These are chemicals of serious flammability and will easily ignite with heat, sparks or flames. Their flash point range is between 85-115 degrees F. The PEL is 10 ppm averaged over an 8 hour shift.

Typically, these are solvents in making paint, adhesives, and other chemicals. Their odor threshold varies greatly, and this should not be the sole indicator in exposures. Their vapors are heavier than air, but less dense than water, therefore they float. Can be inhaled or absorbed through the skin. Inhalation can irritate throat and nose and cause coughing, headache or dizziness. Absorption can cause skin rash, dryness or redness. Repeated exposures may affect concentration, memory, vision, and muscle coordination.

VOCs: include all organic compounds (substances made up of predominantly carbon and hydrogen) with boiling temperatures in the range of 50-260 degrees C, excluding pesticides. This means that they are likely to be present as a vapor or gas in normal ambient temperatures. Substances which are included in the VOC category include aliphatic hydrocarbons (such as hexane), aldehydes, aromatic hydrocarbons (such as benzene, toluene, and the xylenes or BTEX), and oxygenated compounds (such as acetone and similar ketones). The term VOC often is used in a legal or regulatory context and in such cases the precise definition is a matter of law.

VOCs are released from oil and gasoline refining, storage and combustion as well as from a wide range of industrial processes. Processes involving fuels, solvents, paints or the use of chemicals are the most significant sources. VOCs may also be emitted from cleaning products, degreasing products, fabrics, carpets, plastic products, glues, printed material, varnishes, wax, disinfectants, and cosmetics.

Typically, VOCs are present in gas or vapor and will enter the body by breathing contaminated air. Higher concentrations of VOCs may occur in areas of poor ventilation.

Polycyclic aromatic hydrocarbons (PAHs): are a class of chemicals that occur naturally in coal, crude oil, and gasoline. They also are produced when coal, oil, gas, wood, garbage, and tobacco are burned. PAHs generated from these sources can bind to or form small particles in the air. High-temperature cooking will form PAHs in meat and in other foods. Naphthalene is a PAH that is produced commercially in the United States to make other chemicals and mothballs. Cigarette smoke contains many PAHs.

Arsenic: The Occupational Safety and Health Administration has set limits of 10 microgram arsenic per cubic meter of workplace air (10 µg/m³) for 8 hour shifts and 40 hour work weeks. Several studies have shown that inorganic arsenic can increase the risk of lung cancer, skin cancer, bladder cancer, liver cancer, kidney cancer, and prostate cancer. The World Health Organization (WHO), the Department of Health and Human Services (DHHS), and the EPA have determined that inorganic arsenic is a human carcinogen.

Breathing high levels of inorganic arsenic can give you a sore throat or irritated lungs. Ingesting high levels of inorganic arsenic can result in death. Lower levels of arsenic can cause nausea and vomiting, decreased production of red and white blood cells, abnormal heart rhythm, damage to blood vessels, and a sensation of "pins and needles" in hands and feet.

Barium: is a soft, silvery metal that rapidly tarnishes in air and reacts with water. It is mostly used in drilling fluids for oil and gas wells and used in paint and in glassmaking. All barium compounds are toxic; however, barium sulfate is insoluble and so can be safely swallowed. A suspension of barium sulfate is sometimes given to patients suffering from digestive disorders.

Barium has no known biological role, although barium sulfate has been found in one type of algae. Barium is toxic, as are its water- or acid-soluble compounds. Barium occurs only in combination with other elements. The major ores are barite (barium sulfate) and witherite (barium carbonate). Barium metal can be prepared by electrolysis of molten barium chloride, or by heating barium oxide with aluminum powder.

Cadmium: Cadmium became an important metal in the production of nickel-cadmium (Ni-Cd) rechargeable batteries and as a sacrificial corrosion-protection coating for iron and steel. Common industrial uses for cadmium today are in batteries, alloys, coatings (electroplating), solar cells, plastic stabilizers, and pigments. Acute (short-term) exposure to Cadmium fumes is irritating to the respiratory tract. Inhalation of fumes may cause a buildup of fluid in the lungs. Inhalation of fumes may cause metal fume fever. The effects may be delayed, and medical observation is recommended. Prolonged (chronic) exposure to Cadmium dust may result in impairment of lungs. Cadmium and its compounds are highly toxic and exposure to this metal is known to cause cancer and targets the body's cardiovascular, renal, gastrointestinal, neurological, reproductive, and respiratory systems. Cadmium is a carcinogen.

Lead: The effects of lead are the same whether it enters the body through breathing or swallowing. Lead can affect almost every organ and system in your body. The main target for lead toxicity is the nervous system. Long-term exposure to lead can result in decreased performance in some tests

measuring functions of the nervous system in adults. It may also cause weakness in fingers, wrists, or ankles. Lead exposure also causes small increases in blood pressure, particularly in middle-aged and older people and can cause anemia. Exposure to high lead levels can severely damage the brain and kidneys and ultimately cause death.

Mercury: is an odorless, silver metallic liquid. It can be inhaled or absorbed through the skin. Contact may cause irritation to the skin or eyes. Toxic if ingested. Fume inhalation may cause irritation in the nose, throat or lungs. This is a corrosive chemical. Symptoms of poisoning include, muscle tremors, loss of appetite, and nausea. Long-term exposure may have effects on the central nervous system and kidneys. The PEL is 0.1 mg/m³ averaged over an 8 hour shift.

Xylenes: are colorless liquids with a faint, sweet odor. There are three forms of xylene (meta-, ortho-, and para-), which are referred to as isomers. They are chemically classified as hydrocarbons, meaning they contain hydrogen and carbon atoms. These are chemicals of serious flammability and will easily ignite with heat, sparks or flames. Their flash point range is between 85-115 degrees F. The PEL is 10 ppm averaged over an 8 hour shift.

Typically, these are solvents in making paint, adhesives, and other chemicals. Their odor threshold varies greatly, and this should not be the sole indicator in exposures. Their vapors are heavier than air, but less dense than water, therefore they float. Can be inhaled or absorbed through the skin. Inhalation can irritate throat and nose and cause coughing, headache or dizziness. Absorption can cause skin rash, dryness or redness. Repeated exposures may affect concentration, memory, vision, and muscle coordination.

Polycyclic aromatic hydrocarbons (PAHs): are a class of chemicals that occur naturally in coal, crude oil, and gasoline. They also are produced when coal, oil, gas, wood, garbage, and tobacco are burned. PAHs generated from these sources can bind to or form small particles in the air. High-temperature cooking will form PAHs in meat and in other foods. Naphthalene is a PAH that is produced commercially in the United States to make other chemicals and mothballs. Cigarette smoke contains many PAHs.

Naphthalene: is a colorless or white/brown solid in flake or cake form, with mothball odor. Commonly found in coal tar, gasoline, or diesel fuels. Used to make mothballs and lubricants. This is a carcinogen and should be handled with extreme caution. Is a combustible solid and when heated is a dangerous fire hazard. Finely dispersed particles can form explosive mixtures. Absorption will cause irritation or burning to skin or eyes. Inhalation will cause irritation to nose and throat. High exposures will lead to headache, fatigue, tremors, and nausea. May also cause damage to liver and kidneys. The PEL 10 ppm averaged over an 8 hour shift.

1,2,4-Trimethylbenzene: is a colorless liquid chemical with a strong, pleasant scent. 1,2,4-trimethylbenzene is a major part of what is known in the petroleum industry as the 'C9 fraction.' Oil refineries produce large amounts of C9 fraction each year for use as a gasoline additive.

1,4-Dioxane: Industrial chemical that is not found naturally in the environment. It is a colorless liquid with a mild, ether-like odor and dissolves in water at all concentrations. It is primarily used as a solvent in the manufacturing of chemicals and as a laboratory reagent. 1,4-Dioxane is also a trace contaminant of some chemicals found in cosmetics and detergents.

Site Hazards Checklist			
Weather			
Cold Temperatures	High Winds	Hot Temperatures	Lightning Storms
Cold Temperatures Cold stress may occur at any time work is being performed at low ambient temperatures and high velocity winds. Because cold stress is common and has potentially serious illnesses associated with outdoor work during cold seasons, regular monitoring and other preventative measures are vital. Refer to OP1003-Cold Stress for additional information and mitigation controls.			
High Winds While high winds are commonly associated with severe thunderstorms and hurricanes they may also occur as a result of differences in air pressures, such as when a cold front passes across the area. They can cause downed trees and power lines, and flying debris (such as dust or larger debris), which adds additional risks and could lead to power outages, transportation disruptions, damage to buildings and vehicles, and serious injury. Wind Advisory are issued for sustained winds 25 to 39 mph and/or gusts to 57 mph. High Wind warnings are issued by the National Weather Service when high wind speeds may pose a hazard or is life threatening. The criteria for this warning will varies by state. The Beaufort Wind Scale is a helpful tool to when dealing with high winds.			
Hot Temperatures Heat stress may occur at any time work is being performed at elevated ambient temperatures. Because heat stress is one of the most common and potentially serious illnesses associated with outdoor work during hot seasons, regular monitoring and other preventative measures are vital. Site workers must learn to recognize and treat the various forms of heat stress. The best approach is preventative heat stress management. H&A employees and their subcontractors should be aware of potential health effects and/or physical hazards of working when there are hot temperatures or a high heat index. Refer OP1015-Heat Stress for a discussion on hot weather hazards.			
Lightning Storms Where the threat of electrical storms and the hazard of lightning exist staff shall ensure site procedures exist to: (1) detect when lightning is in the near vicinity and when there is a potential for lightning and			

(2) to notify appropriate site personnel of these conditions and (3) implement protocols to stop work and seek shelter.

The 30-30 Rule states that if time between seeing the lightning and hearing the thunder is less than 30 seconds, you are in danger and must seek shelter. You must also stay indoors for more than 30 minutes after hearing the last clap of thunder.

Biological

Mosquitoes

Stinging Insects

Large/Small Mammals

Choose an item.

Mosquitos

Work outdoors with temperatures above freezing will likely bring staff into contact with mosquitos. There are a variety of mosquito species that can transmit a range of diseases. Birds act as reservoirs for the viruses that can be collected by the mosquito and transmitted to a person. Majority of mosquitos are mainly a nuisance but staff need to take appropriate precautions to minimize the potential transmission of a virus that can result in one of the following diseases: West Nile, Eastern Equine Encephalitides and Western Encephalitides. Knowing some key steps that can minimize the risk of mosquito bites is, therefore, important in reducing the risks. Workers working outdoors should be aware that the use of PPE techniques is essential to preventing mosquito bites especially when working at sites where mosquitoes may be active and biting.

Use repellents containing DEET, picaridin, IR3535, and some oil of lemon eucalyptus and para-menthane-diol products provide longer-lasting protection. To optimize safety and effectiveness, repellents should be used according to the label instructions. Cover as much of your skin as possible by wearing shirts with long-sleeves, long pants, and socks whenever possible. Avoid use of perfumes and colognes when working outdoors during peak times when mosquitoes may be active; mosquitoes may be more attracted to individuals wearing perfumes and colognes.

Stinging Insects

Stinging Insects fall into two major groups: Apidae (honeybees and bumblebees) and vespids (wasps, yellow jackets, and hornets). Apidae are docile and usually do not sting unless provoked. The stinger of the honeybee has multiple barbs, which usually detach after a sting. Vespids have few barbs and can inflict multiple stings.

There are several kinds of stinging insects that might be encountered on the project site. Most stings will only result in a temporary injury. However, sometimes the effects can be more severe, even life-threatening depending on where you are stung and what allergies you have. Being stung in the throat area of the neck may cause edema (swelling caused by fluid build-up in the tissues) around the throat and may make breathing difficult.

In rare cases, a severe allergic reaction can occur. This can cause "anaphylaxis" or anaphylactic shock with symptoms appearing immediately or up to 30 minutes later. Symptoms include; Hives, itching and swelling in areas other than the sting site, swollen eyes/eyelids, wheezing, chest tightness, difficulty breathing, hoarse voice, swelling of the tongue, dizziness or sharp drop in blood pressure, shock,

unconsciousness or cardiac arrest. Reactions can occur the first time you are stung or with subsequent stings. If you see any signs of reaction, or are unsure, call or have a co-worker call emergency medical services (e.g., 911) right away. Get medical help for stings near the eyes, nose or throat. Stay with the person who has been stung to monitor their reaction.

Staff who are allergic to bee stings are encouraged to inform their staff/project manager. If staff member carries an Epi-pen (i.e., epinephrine autoinjector) they are encouraged to inform their colleagues in case they are stung and are incapable of administering the injection. Examine site for any signs of activity or a hive/nest. If you see several insects flying around, see if they are entering/exiting from the same place. Most will not sting unless startled or attacked. Do not swat, let insects fly away on their own. If you must, walk away slowly or gently "blow" them away. If a nest is disturbed and you hear "wild" buzzing, protect your face with your hands and run from the area immediately. Wear long sleeves, long pants, and closed-toed boots. Wear light colored clothes such as khakis. Avoid brightly colored, patterned, or black clothing. Tie back long hair to avoid bees or wasps from entanglement. Do not wear perfumes, colognes or scented soaps as they contain fragrances that are attractive. If bee or wasp is found in your car, stop and leave windows open.

Small Mammals

Rodents, are the most abundant order of mammals. There are hundreds of species of rats; the most common are the black and brown rat. Other rodents you may encounter are mice, beavers, squirrels, guinea pigs, capybaras and coypu.

The Brown Rat has small ears, blunt nose, and short hair. It is approximately 14-18" long (with tail). They frequently infest garbage/rubbish, slaughterhouses, domestic dwellings, warehouses, and supermarkets. They also frequent any space with an easy meal and potential nesting sites. The Black Rat is identified by its tail, that is always longer than the length from the head to the body. It is also slimmer and more agile than the Brown rat. Its size varies according to its environment and food supply.

The House Mouse has the amazing ability to adapt and can frequently be found in human dwellings. In buildings, mice will live anywhere and difficult to keep out. Mice are omnivorous, they will eat anything. Rats and mice often become a serious problem in cold winter months when they seek food and warmth inside buildings. They may suddenly appear in large numbers when excavation work disturbs their in-ground nesting locations or their food source is changed.

Some major problems caused by rats and mice are contaminating the food they eat with urine and excrement. Gnawing into materials such as paper, wood, or upholstery, to use as nest material. Also gnawing plastic, cement, soft metals such as lead and aluminum, and wiring, which may cause a fire hazard. Occasionally biting people and may kill small animals. They, or the parasites they carry, like fleas, mites and worms, spread many diseases such as salmonella, trichinosis, rat bite fever, hantavirus, Weil's disease, and bubonic plague. They damage ornamental plants by burrowing among the roots or feeding on new growth. They also eat garden vegetables, such as corn and squash. These rodents have been a problem for centuries, because of their incredible ability to survive and are so difficult to eliminate. In addition, they are extremely compatible with human behavior and needs.

Avoid contact with rodents, if possible. Avoid contact with rodent excrement. Do not eat food or water that may have encountered rodent excrement. If exposed, wash hands and avoid touching your face with your hands.

Large Mammals

When working in remote locations staff may come near wild or stray dogs, coyotes, foxes or other large animals. It is important that staff avoid contact with these animals.

There are increasing reports of wild dog attacks on household pets, attacks on human are uncommon and rare or infrequent at best. However, attacks by individual or small groups of domestic dogs occur frequently resulting in injury or a fatality on rare occasion. Wild dogs may become skilled at hunting in groups for small game and large game from rabbits and hares to deer and moose. The impact of wild dogs, on livestock and wildlife, varies by location and is influenced by factors such as availability of other food, number of dogs, and competition by other predators. Wild dogs kill house cats and may injure or kill domestic dogs. Areas where people have not hunted and trapped wild dogs, a fear of humans may not have developed and in such dogs may attack people and children. This can be a serious problem in areas where feral dogs feed at and live around garbage dumps near human dwellings. Such situations occur most frequently around small remote towns. In urban settings domestic dogs can be territorial and exhibit aggressive behavior such as barking and snarling when their area is encroached. It is not uncommon for domestic dogs to travel in small packs.

If the pack displays aggressive behavior and charges do not run or turn your back. When confronted by one or more dog it is important not to run or exhibit any behavior that may be construed as a challenge (e.g., looking the dog in the eyes, showing your teeth, or attempting to pet the dog). Stand still and place your work bag between you and the dog and then begin to move slowly away from the dog(s) while not turning your back. If you see a stray dog approaching from a distance, look for a place that's secure. Step inside a fenced area, enter a place of business, or knock on a neighbor's door. It is always better to be safe than risk a potentially dangerous situation.

Location/Terrain

Slip/Trip/Falls

Public Rd/Right of Way

SIMOPS

Economically Depressed

Slips, Trips & Falls

Slip and trip injuries are the most frequent injuries to workers. Statistics show most falls happen on the same level resulting from slips and trips. Both slips and trips result from unintended or unexpected change in the contact between the feet and the ground or walking surface. Good housekeeping, quality of walking surfaces (flooring), awareness of surroundings, selection of proper footwear, and appropriate pace of walking are critical for preventing fall accidents.

Site workers will be walking on a variety of irregular surfaces, that may affect their balance. Extra care must be taken to walk cautiously near rivers because the bottom of the riverbed maybe slick and may not be visible. Rocks, gradient changes, sandy bottoms, and debris may be present but not observable.

Take your time and pay attention to where you are going. Adjust your stride to a pace that is suitable for the walking surface and the tasks you are doing. Check the work area to identify hazards - beware of

trip hazards such as wet floors, slippery floors, and uneven surfaces or terrain. Establish and utilize a pathway free of slip and trip hazards. Choose a safer walking route. Carry loads you can see over. Keep work areas clean and free of clutter. Communicate hazards to on-site personnel and remove hazards as appropriate.

Public Right of Way

H&A staff and their subcontractors conducting work on public roads and/or right of ways can be exposed to vehicular traffic and expose the public to the hazards of the job site. Where a hazard exists to site workers because of traffic or haulage conditions at work sites that encroach public streets or highways, a system of traffic controls in conformance with the Manual on Uniform Traffic Control Devices for Streets and Highways (MUTCD), or state program, is required. A Temporary Traffic Control Plan (TCP) describes traffic controls to be used for facilitating vehicle and pedestrian traffic through a temporary traffic control zone. TCPs are required to provide for worker protection and safe passage of traffic through and around job sites with as little inconvenience and delay as possible.

The plan may range in scope from being very detailed, to merely referencing typical drawings contained in the MUTCD. The degree of detail in the TCP depends entirely on the complexity of the situation, and TCP's should be prepared by persons knowledgeable about the fundamental principles of temporary traffic control and the work activities to be performed.

H&A Project Managers or their subcontractors need to establish appropriate control measures and obtain any permits when project work is on or encroaches public roadways. You may need flaggers or police details. Cease work and notify the field supervisor immediately if any conditions are such that safety is jeopardized. Utilize protective vehicles whenever appropriate or position equipment so in between the work and oncoming traffic.

SIMOPS

SIMOPS are described as the potential class of activities which could bring about an undesired event or set of circumstances, e.g., safety, environment, damage to assets, schedule, commercial, financial, etc. SIMOPS are defined as performing two or more operations concurrently.

SIMOPS should be identified at an early stage before operations commence to understand issues such as schedule and physical clashes, maintenance activities, failure impacts, interferences between vessels, contracts and third part interfaces and environmental impacts.

Coordinate project with site activities. Identify and understand the hazards associated with the host and client's activities. Integrate site emergency response protocols where appropriate and communicate to all project staff. Integrate site communication protocols and communicate to all project staff.

Economically Depressed Areas

Economically depressed areas may have high crime rates. Projects involving work in and around inactive industrial sites may bring staff into contact with indigent and homeless persons. Staff could be subjected to crime that includes but may not be limited to thievery, vandalism, and violence. Prior to

the start of work staff need to understand the work locations and the potential for exposure to low level crime.

Staff members should never work alone in these areas. A buddy system is required. Conduct during daylight hours. Secure equipment and vehicles. If warranted, contact the local police department for a security detail. Leave the work area immediately and contact the local authorities if staff members feel threatened or are threatened.

Miscellaneous

Extended Shift

Choose an item.

Choose an item.

Choose an item.

Extended Shift

An extended shift can include extending a workday beyond eight hours. Extended or unusual work shifts may be more stressful physically, mentally, and emotionally. Non-traditional shifts and extended work hours may disrupt the body's regular schedule, leading to increased fatigue, stress, and lack of concentration. This leads to an increased risk of operator error, injuries and/or accidents. The degree to which an individual is exposed to fatigue risk factors depends upon the work schedule. As both the duration of the workday and the number of days worked increase so does the fatigue risk factors. Staff Managers need to be aware of the fatigue risk factors and ensure projects are structured to mitigate these factors. Staff Members also have a responsibility to manage the personal fatigue risk factors that they can control outside of work (e.g, duration and quality of sleep, diet, drugs, and alcohol)

Fatigue is a message to the body to rest and can be eliminated with proper rest. However, if rest is not possible, fatigue can increase and becomes distressing and eventually debilitating. Fatigue symptoms, both mental and physical, vary and depend on the person and degree of overexertion. Examples include: weariness, sleepiness, irritability, reduced alertness, lack of memory, concentration and motivation, increased susceptibility to illness, depression, headache, loss of appetite, and digestive problems.

When possible, managers should limit use of extended shifts and increase the number of days worked. Working shifts longer than 8 hours generally result in reduced productivity and alertness. Additional breaks and meals should be provided when working extended shift periods. Tasks requiring heavy physical labor or intense concentration should be performed at the beginning of the shift if possible. This is an important consideration for pre-emergency planning.

Make efforts, when feasible, to ensure that unavoidable extended work shifts and shift changes allow affected employees time for adequate rest and recovery. Project Managers need to plan to have an adequate number of personnel available to enable workers to take breaks, eat meals, relax, and sleep.

Plan for regular and frequent breaks throughout the work shift. If at remote sites, ensure if possible, that there is a quiet, secluded area designated for rest and recuperation. In addition to formal breaks such as lunch or dinner, encourage use of micro breaks to change positions, move about, and shift concentration. Personnel should look to obtain an adequate quantity and quality of sleep.

Task Hazard Summary

Task 1 - Site Walk

General hazards associated with site walk-throughs and site surveys include the following:

- Exposure to irritant and toxic plants such as poison ivy and sticker bushes may cause allergic reactions to personnel.
- Surfaces covered with heavy vegetation and undergrowth create a tripping hazard.
- Back strain due to carrying equipment, tools, and instruments.
- Native wildlife such as rodents, ticks, and snakes present the possibility of insect bites and associated diseases such as Lyme disease

Driving vehicles on uneven or unsafe surfaces can result in accidents such as overturned vehicles or flat tires.

- Heat stress/cold stress exposure.

HAZARD PREVENTION

- Wear long-sleeved clothing and slacks to minimize contact with irritant and toxic plants and to protect against insect bites. Appropriate first aid for individuals' known allergic reactions.
- Be alert and observe terrain while walking to minimize slips and falls.
- Use proper lifting techniques to prevent back strain.
- Avoid wildlife when possible. In case of an animal bite, perform first aid and capture the animal, if possible, for rabies testing. Perform a tick check after leaving a wooded or vegetated area.
- Ensure all maintenance is performed on vehicles before going to the field. A site surveillance on foot might be required to choose clear driving paths.
- Implement heat stress management techniques such as shifting work hours, fluid intake, and monitoring employees, especially high risk workers.

Task 2 - Underground Utility Clearance

Ground disturbance activities such as excavating or drilling have the potential to contact underground utilities and may be considered a hazardous activity and a permit to work may be required. Once the H&A Project Manager has identified the work zone and the areas designated for ground disturbance the PM or designee is required to delineate the area with either white paint or flags so that the appropriate agencies know which area to check for their respective utilities. Haley & Aldrich staff members must ensure that permission has been gained from the property owner to access the property prior to site entry and before marking any proposed exploration or drilling locations.

The Project Manager shall verify that the proposed dig or drill zones are adequately marked or staked prior to the locators site visit, and that the appropriate Line Location Organization/ Contractor has been notified (a minimum of 72 business hours in advance) of all planned ground disturbance activities and a request for line location has been registered with the applicable One Call or dial Before You Dig organization when applicable. Personnel that are required to mark the area need to identify and understand the hazards associated with the project area which can range from a public roadway to a greenspace in a remote location.

See OP1020 Work Near Utilities.

Task 3 – Drilling

Drilling is conducted for a range of services that can include but are not limited to: soil characterization, environmental investigation, well installation, and ore exploration. Familiarity with basic drilling safety is an essential component of all drilling projects. Potential hazards related to drilling operations include, but are not limited to encountering underground or overhead utilities, traffic and heavy equipment, hoisting heavy tools, steel impacts, open rotation entanglement, and the planned or unexpected encountering of toxic or hazardous substances. While staff members do not operate drilling equipment, they may work in close proximity to operating drilling equipment and may be exposed to many of the same hazards as the drilling subcontractor. It is imperative that staff are aware of emergency stops and establish communication protocols with the drillers prior to the start of work.

See OP 1002 Drilling Safety for more information.

Task 4a – Soil Sampling

Soil sampling by H&A staff on active construction sites can be conducted in conjunction with a wide range activities such as building construction, earthwork and soil management related activities. These activities can include, but are not limited to: drill spoil characterization and management during building foundation element installation, characterization of excavated soils for management/disposal/reuse during earthwork activities, and as part of environmental remedial activities such as delineation and confirmation sampling. Familiarity with basic heavy construction safety, site conditions (geotechnical and environmental), and potential soil contaminants are essential components of soil sampling performed on active sites. Potential hazards related to soil sampling at construction sites include, but are not limited to: encountering site vehicle traffic and heavy equipment operations, manual lifting, generated waste, contact or exposure to impacted soil, and encountering unknown toxic or hazardous substances. Although soil sampling is commonly performed within active excavations, from stockpiles, or within trench excavations, sampling locations and situations will vary depending on site conditions. Care should be taken while entering and exiting excavations or trenches, and when accessing (climbing up or down) soil stockpiles, ensuring that the sampling area is not being actively accessed by construction equipment. Care should also be taken with handling of potentially environmentally impacted soil during sampling, with appropriate PPE identified and used. At no time during classification activities are personnel to reach for debris near machinery that is in operation, place any samples in their mouth, or come in contact with the soils without the use of gloves. Staff will have to carry and use a variety of sampling tools, equipment, containers, and potentially heavy sample bags. It is imperative that staff are aware of emergency / communication protocols with the Contractor prior to the start of work.

Task 4b – Water Sampling

Environmental water sampling could include activities such as groundwater sampling from permanent or temporary wells, or surface water sampling from streams, rivers, lakes, ponds, lagoons, and surface impoundments.

Sampling tasks could involve uncapping, purging (pumping water out of the well), and sampling, and/or monitoring, new or existing monitoring wells. A mechanical pump may be used to purge the wells and

can be hand-, gas-, or electric-operated. Water samples taken from the wells are then placed in containers and shipped to an analytical laboratory for analysis. The physical hazards of these operations are primarily associated with the collection methods and procedures used.

When sampling bodies of water containing known or suspected hazardous substances, adequate precautions must be taken to ensure the safety of sampling personnel. The sampling team member collecting the sample should not get too close to the edge, where ground failure or slips, trips or falls may cause him/her to lose his/her balance. The person performing the sampling should have fall restraint or protection for the task. When conducting sampling from a boat in an impoundment or flowing waters, appropriate vessel safety procedures should be followed. Avoid lifting heavy coolers with back muscles; instead, use ergonomic lifting techniques, team lift or mechanical lifts. Wear proper gloves, such as when handling sample containers to avoid contacting any materials that may have spilled out of the sample containers.

Inhalation and absorption of COCs are the primary routes of entry associated with water sampling, due to the manipulation of sample media and equipment, manual transfer of media into sample containers, and proximity of operations to the breathing zone. During this project, several different groundwater sampling methodologies may be used based on equipment accessibility and the types of materials to be sampled. These sampling methods may include hand or mechanical bailing. The primary hazards associated with these specific sampling procedures are not potentially serious; however, other operations in the area or the conditions under which samples must be collected may present chemical and physical hazards. The hazards directly associated with groundwater sampling procedures are generally limited to strains or sprains from hand bailing, and potential eye hazards. Exposure to water containing COCs is also possible. All tools and equipment that will be used at the site must be intrinsically safe (electronics and electrical equipment) and non-sparking or explosion-proof (hand tools).

Task Physical Hazards Checklist				
Potential Task Hazards	Task 1 Site Walk	Task 2 Underground Utility Clearance	Task 3 Drilling	Task 4a/4b Soil and Water Sampling
Congested Area	☒	☒	☒	☒
Ergonomics	☒	☒	☒	☒
Energized Equipment	☒	☒	☒	☒
Generated Wastes	☐	☐	☒	☒
Ground Disturbance	☐	☐	☒	☐
Hand/Power Tools	☐	☒	☒	☒

Heavy Equipment	☐	☐	☒	☐
Line of Fire	☒	☒	☒	☒
Manual Lifting	☐	☐	☒	☒
Noise	☐	☐	☒	☐
Overhead Utilities	☐	☐	☒	☐
Repetitive Motion	☒	☐	☐	☒
Rotating Equipment	☐	☒	☒	☒
Slippery Surfaces	☒	☒	☒	☒
Sharp Objects	☒	☒	☒	☒
Traffic	☒	☐	☒	☒
Underground Utilities	☐	☒	☒	☒
Other: Specify	☐	☐	☐	☒

Summary of Physical Hazards & Controls

Congested Areas

Working in congested areas can expose both workers and the public to a wide range of hazards depending upon the specific activities taking place. Staff Members need to understand the work scope, work areas, equipment on-site, and internal traffic patterns to minimize or eliminate exposure potential.

Controls

- Provide barricades, fencing, warning signs/signals and adequate lighting to protect people while working in or around congested areas.
- Vehicles and heavy equipment with restricted views to the rear should have functioning back-up alarms that are audible above the surrounding noise levels. Whenever possible, use a signaler to assist heavy equipment operators and/or drivers in backing up or maneuvering in congested areas.
- Lay out traffic control patterns to eliminate excessive congestion.
- Workers in congested areas should always wear high visibility clothing.
- Be aware of Line of Fire hazards when performing work activities in congested areas.
- Hazards associated with SIMOPs should be discussed daily at Tailgate Safety Meetings.

Energized Equipment

Energy sources including electrical, mechanical, hydraulic, pneumatic, or other sources in machines and equipment can be hazardous to workers. During servicing and maintenance of machines and equipment, the unexpected startup or release of stored energy can result in serious injury or death to workers.

Staff members that are required to work on energized equipment must first ensure that the source of energy is isolated and/or de-energized. In addition, any stored energy must also be released. Staff must ensure that the process to de-energize and isolate energy sources is documented and communicated to those who are working on the equipment. Staff must be trained on and understand the procedure.

See OP 1032 Control of Hazardous Energy for more information.

Controls

- Document process to de-energize or isolate energy sources.
- Ensure staff are appropriately trained to conduct work requiring LOTO.
- Affix log or tag to equipment to ensure improper start-up or release of energy.
- Execute an Energy Isolation Permit.

Ergonomics

Most Work-related Musculoskeletal Disorders (WMSDs) are caused by Ergonomic Stressors. Ergonomic Stressors are caused by poor workplace practices and/or insufficient design, which may present ergonomic risk factors. These stressors include, but not limited to, repetition, force, extreme postures, static postures, quick motions, contact pressure, vibration, and cold temperatures.

WMSDs are injuries to the musculoskeletal system, which involves bones, muscles, tendons, ligaments, and other tissues in the system. Symptoms may include numbness, tightness, tingling, swelling, pain, stiffness, fatigue, and/or redness. WMSD are usually caused by one or more Ergonomic Stressors. There may be individual differences in susceptibility and symptoms among employees performing similar tasks. Any symptoms are to be taken seriously and reported immediately.

See OP1053 Ergonomics for more information.

Controls

- Ensure workstations are ergonomically correct so bad posture is not required to complete tasks.
- Take periodic breaks over the course of the day.
- Stretch during break times.
- Break up tasks that require repetitive motion.
- Contact Corporate H&S with any ergonomic concerns

Generated Waste

Activities on environmental sites may generate waste that requires regulated handling and disposal. Excess sample solids, decontamination materials, poly sheeting, used PPE, etc. that are determined to be free of contamination through field or laboratory screening can usually be disposed into client-approved, on-site trash receptacles. Uncontaminated wash water may be discarded onto the ground surface away from surface water bodies in areas where infiltration can occur. Contaminated materials must be segregated into liquids or solids and drummed separately for off-site disposal.

Controls

- Manage waste properly through good work practices.
- Collect, store, containerize waste, and dispose of it properly.

- All wastes generated shall be containerized in an appropriate container (i.e. open or closed top 55-gallon drum, roll-off container, poly tote, cardboard box, etc.) as directed by the PM.
- Containers should be inspected for damages or defects
- Waste containers should be appropriately labeled indicating the contents, date the container was filled, owner of the material (including address) and any unique identification number, if necessary.
- Upon completion of filling the waste container, the container should be inspected for leaks and an appropriate seal.

Ground Disturbance

Ground disturbance is defined as any activity disturbing the ground. Ground disturbance activities include, but are not limited to, excavating, trenching, drilling (either mechanically or by hand), digging, plowing, grading, tunneling and pounding posts or stakes.

Because of the potential hazards associated with striking an underground utility or structure, the operating procedure for underground utility clearance shall be followed prior to performing any ground disturbance activities.

See OP1020 Working Near Utilities

Controls

Prior to performing ground disturbance activities, the following requirements should be applied:

- Confirm all approvals and agreements (as applicable) either verbal or written have been obtained.
- Request for line location has been registered with the applicable One-Call or Dial Before You Dig organization, when applicable.
 - Whenever possible, ground disturbance areas should be adequately marked or staked prior to the utility locators site visit.
- Notification to underground facility operator/owner(s) that may not be associated with any known public notification systems such as the One-Call Program regarding the intent to cause ground disturbance within the search zone.
- Notifications to landowners and/or tenant, where deemed reasonable and practicable.
- Proximity and Common Right of Way Agreements shall be checked if the line locator information is inconclusive.

Hand and Power Tools

Hand and power tools can expose staff to a wide range of hazards depending upon the tool used. Hazards can include but are not limited to: falling, flying, abrasive, and splashing objects, or harmful dusts, fumes, mists, vapors, or gases.

Serious accidents often occur before steps are taken to evaluate and avoid or eliminate tool-related hazards. Staff must recognize the hazards associated with the different types of tools and the safety precautions necessary to prevent those hazards.

See OP 1026 Hand and Power Tools for more information.

Controls

- Keep all tools in good condition with regular maintenance.

- Use the right tool for the job. Do not use a tool for a task which it was not designed for.
- Examine each tool for damage before use and do not use damaged tools.
- For tools that are damaged or defective, red tag the tool and take out of service.
- Operate tools per the manufacturers' instructions.
- Use the appropriate personal protective equipment.
- All electrically powered tools will be connected through a ground fault circuit interrupter (GFCI).
- All personnel must be trained on the use of the tool they are utilizing.

Heavy Equipment

Staff must be careful and alert when working around heavy equipment, failure or breakage and limited visibility can lead to accidents and worker injury. Heavy equipment such as cranes, drills, haul trucks, or other can fail during operation increasing chances of worker injury. Equipment of this nature shall be visually inspected and checked for proper working order prior to commencement of field work. Those operating heavy equipment must meet all requirements to operate the equipment. Haley & Aldrich, Inc. staff that supervise projects or are associated with high risk projects that involve digging or drilling should use due diligence when working with a construction firm.

See OP1052 Heavy Equipment for additional information.

Controls

- Only approach equipment once you have confirmed contact with the operator (e.g., operator places the bucket on the ground).
- Always maintain visual contact with operators and keep out of the strike zone whenever possible.
- Always be alert to the position of the equipment around you.
- Always approach heavy equipment with an awareness of the swing radius and traffic routes of all equipment and never go beneath a hoisted load.
- Avoid fumes created by heavy equipment exhaust.

Line of Fire

Line of fire refers to the path an object will travel. Examples of line of fire situations typically observed on project sites include lifting/hoisting, lines under tension, objects that can fall or roll, pressurized objects or lines, springs or stored energy, work overhead, vehicles and heavy equipment.

Controls

- Never walk under a suspended load.
- Be aware and stay clear of tensioned lines such as cable, chain and rope.
- Be cautious of torque stresses that drilling equipment and truck augers can generate. Equipment can rotate unexpectedly long after applied torque force has been stopped.
- Springs and other items can release tremendous energy if compressed and suddenly released.
- Items under tension and pressure can release tremendous energy if it is suddenly released.
- Not all objects may be overhead; be especially mindful of top-heavy items and items being transported by forklift or flatbed.
- Secure objects that can roll such as tools, cylinders, and pipes.
- Stay clear of soil cuttings or soil stockpiles generated during drilling operations and excavations, be aware that chunks of soil, rocks, and debris can fall or roll.

Manual Lifting/Moving

Most materials associated with investigation, remedial, or construction-related activities are moved by hand. The human body is subject to damage in the forms of back injury, muscle strains, and hernia if caution is not observed in the handling process.

Controls

- Under no circumstances should any one person lift more than 49 pounds unassisted.
- Always push, not pull, the object when possible.
- Size up the load before lifting. If it is heavy or clumsy, get a mechanical aid or help from a worker.
- Bend the knees; it is the single most important aspect of lifting.
- When performing the lift:
 - Place your feet close to the object and center yourself over the load.
 - Get a good handhold.
 - Lift straight up, smoothly and let your legs do the work, not your back!
 - Avoid overreaching or stretching to pick up or set down a load.
 - Do not twist or turn your body once you have made the lift.
 - Make sure beforehand that you have a clear path to carry the load.
 - Set the load down properly.

Noise

Working around heavy equipment (drill rigs, excavators, etc.) often creates excessive noise. The effects of noise include physical damage to the ear, pain, and temporary and/or permanent hearing loss. Workers can also be startled, annoyed, or distracted by noise during critical activities. Noise monitoring data that indicates that working within 25 feet of operating heavy equipment result in exposure to hazardous levels of noise (levels greater than 85 dBA).

See OP 1031 Hearing Conservation for additional information.

Controls

- Personnel are required to use hearing protection (earplugs or earmuffs) within 25 feet of any operating piece of heavy equipment.
- Limit the amount of time spent at a noise source.
- Move to a quiet area to gain relief from hazardous noise sources.
- Increase the distance from the noise source to reduce exposure.

Overhead Utilities

When work is undertaken near overhead electrical lines, the distance maintained from those lines shall also meet the minimum distances for electrical hazards as defined in Table 1 below. Note: utilities other than overhead electrical utilities need to be considered when performing work.

Table 1 Minimal Radial Clearance Distances *

Normal System Voltage Kilovolts (kV)	Required Minimal Radial Clearance Distance (feet/meters)
0 – 50	10/3.05
51 – 100	12/3.66

101 – 200	15/4.57
201 – 300	10/6.1
301 – 500	25/7.62
501 – 750	35/10.67
750 - 1000	45/13.72

* For those locations where the utility has specified more stringent safe distances, those distances shall be observed.

Controls

- To prevent damage, guy wires shall be visibly marked and work barriers or spotters provided in those areas where work is being conducted.
 - When working around guy wires, the minimum radial clearance distances for electrical power shall be observed.
- The PM shall research and determine if the local, responsible utility or client has more restrictive requirements than those stated in Table 1.
- If equipment cannot be positioned in accordance with the requirements established in Table 1 the lines need to be de-energized.

Repetitive Motion

Repetitive Motion or Strain Injuries are injuries effecting muscles, nerves, and tendons by repetitive movement and overuse. Almost any kind of awkward or repetitive motion you make could lead to an injury over time. Actions like bending or twisting of the wrists, reaching for materials, working with your hands above shoulder level, or grasping objects can increase wear and tear on the body. The condition mostly effects the upper body.

Controls

- Arrange your work zone, supplies and tools as much as possible to avoid reaching, leaning, bending and twisting your waist or wrists.
- During rest breaks, use stretches to loosen up your body.
- Vary tasks if you can so that you are not making the same movement repeatedly over for a long period.

Rotating Equipment

Exposure to rotating parts can occur when working near a drilling rig, or other similar equipment. All rotating parts should be covered with guards to prevent access by workers. When performing maintenance activities that require the rotating parts to be exposed, workers should not allow loose clothing, hands, or tools to approach the rotating parts. Energy isolation procedures must be followed, and guards must be replaced as soon as possible after completing the maintenance task.

Operation of drilling equipment also creates hazards associated with pinch points and rotating equipment. These are hazards where the body and extremities, especially the hands, can be caught in moving equipment and crushed.

Controls

- Evaluate work procedures to avoid placing the body and extremities in the path of rotating equipment and tools to avoid being struck by moving equipment, tools and machinery.
- Evaluate equipment and tool use to identify pinch points and develop procedures to avoid placing body parts in a position where they can be caught in moving equipment, tools and machinery.
- Follow energy isolation procedures if required
- Do not work near rotating equipment with long loose hair, loose clothing or jewelry.

Sharp Objects

Workers who handle sharp edged objects like sheets of steel or glass are at risk of cuts. Workers who handle sharp edged objects are also at risk of cuts. Injuries may occur to hands, fingers, or legs when they are in the way of the blade, when the blade slips, or if an open blade is handled unexpectedly. Other hazards at job sites include stepping on sharp objects (e.g. wooden boards with protruding nails, sharp work-tools, chisels, etc.) and colliding with sharp and/or protruding objects.

Controls

Always be alert when handling sharps. Never look away or become distracted while handling sharp objects. Use caution when working with tools; use right tool for the job. Keep tools sharp, dull blades are a safety hazard, requiring more force to make cuts which can lead to tool slippage. Wear appropriate PPE and do not handle sharp objects (i.e., broken glass) with bare hands. Use mechanical devices, when possible. Stay away from building debris; avoid handling site debris or placing your hand where you cannot see. Watch out for barbed wire and electrical fences; cover with a car mat or equivalent to cross or walk around; use the buddy system to avoid entanglement; wear gloves. Do not leave unprotected sharps unattended. Use protective shields, cases, styrofoam blocks, etc. Pass a sharp by handing it over carefully by the handle with the blade down or retracted. Fixed open blades are prohibited. Always cut away from the body, making several passes when cutting thicker materials. Make sure blades are fitted properly into the knife. Never cut items with a blade or other sharp object on your lap. Never try to catch a blade or cutting tool that is falling.

Slippery Surfaces

Both slips and trips result from unintended or unexpected change in the contact between the feet and ground or walking surface. Good housekeeping, quality of walking surfaces, selection of proper footwear, and appropriate pace of walking are critical for preventing fall accidents. Slips happen where there is too little friction or traction between the footwear and walking surface.

Common causes of slips are wet or oily surfaces, spills, weather hazards, loose unanchored rugs or mats and flooring or other walking surfaces that do not have same degree of traction in all areas.

Weather-related slips and falls become a serious hazard as winter conditions often make for wet or icy surfaces outdoors. Even wet organic material or mud can create hazardous walking conditions. Spills and leaks can also lead to slips and falls.

Controls

- Evaluate the work area to identify any conditions that may pose a slip hazard.
- Address any spills, drips or leaks immediately.
- Mark areas where slippery conditions exist.
- Select proper footwear or enhance traction with additional PPE.

- Where conditions are uncertain or environmental conditions result in slippery surfaces walk slowly, take small steps, and slide feet on wet or slippery surfaces.

Traffic

To ensure worker protection and the safe passage of traffic through and around job sites, Site Traffic Control procedures may need to be implemented on project sites. Job zone control and traffic management are necessary when Simultaneous Operations (SIMOPS) or third parties could be at risk of injury by entering the work zone, or when the work crew is at risk of injury by other operations.

Traffic patterns shall be evaluated. Conditions such as high pedestrian traffic, peak periods, daily deliveries or SIMOPS known, Heavy equipment traffic volume and light duty traffic volume shall be evaluated

Early identification and planning for site operations that require job zone control and traffic management, including SIMOPS, is the responsibility of the Project Manager and primary contractor manager. Traffic control plans shall be consistent with the Manual on Uniform Traffic Control Devices.

See OP1025 Signs, Signals, and Barricades and/or OP1043 Site Traffic Control for more information.

Controls

- Alternate walkways where possible.
- Use of the local police to direct traffic.
- Use of an air horn to alert drivers or other workers.
- Maintain good housekeeping and clean the area as work is completed.
- Use the 'buddy' or 'watchperson' system while performing work.
- Use a spotter for backing, tight maneuvers and bin/tank/equipment drop-offs.
- Use traffic control devices, field vehicles and barricades and avoid the use of caution tape.
- Park all vehicles (with wheels in a safe direction away from work) to block traffic with a flashing yellow light. Park so that access to the vehicle is away from oncoming traffic while working.
- When parking a vehicle and equipment, utilize a 'first move forward' driving practice.
- Work in an upright position, face traffic and make eye contact with drivers when possible.
- Minimize work time in traffic.
- Establish a 'Stop Work' hand signal.
- Personnel shall always wear high visibility vest

If public sites, such as public roads, bicycle paths or footpaths, are closed or rerouted, local and regulatory requirements shall be followed and traffic control permits shall be put in place. Proper traffic guiding equipment includes stop/slow paddle signs, flaggers, flashing lights and directional signs.

All personnel on-site should be aware of the plan of the day and the Traffic Control Plan should be communicated with all parties involved during the pre-shift meeting.

Underground Utilities

Various forms of underground/overhead utility lines or conveyance pipes may be encountered during site activities. Prior to the start of intrusive operations, utility clearance is mandated, as well as obtaining authorization from all concerned public utility department offices. Should intrusive operations cause

equipment to come into contact with utility lines, the SHSO, Project Manager, and Regional H&S Manager shall be notified immediately. Work will be suspended until the client and applicable utility agency is contacted and the appropriate actions for the situation can be addressed.

See OP1020 Work Near Utilities for complete information.

Controls

- Obtain as-built drawings for the areas being investigated from the property owner;
- Visually review each proposed soil boring locations with the property owner or knowledgeable site representative;
- Perform a geophysical survey to locate utilities;
- Hire a private line locating firm to determine location of utility lines that are present at the property;
- Identifying a no-drill or dig zone;
- Hand dig or use vacuum excavation in the proposed ground disturbance locations if insufficient data is unavailable to accurately determine the location of the utility lines.

4. PROTECTIVE MEASURES				
The personal protective equipment and safety equipment (if listed) is specific to the associated task. The required PPE and equipment listed must be onsite during the task being performed. Work shall not commence unless the required PPE or Safety Equipment is present.				
Required Safety & Personal Protective Equipment				
Required Personal Protective Equipment (PPE)	Task 1	Task 2	Task 3	Task 4a/4b
	Site Walk	Underground Utility Clearance	Drilling	Soil and Soil Vapor Sampling
Hard hat	☒	☒	☒	☒
Safety Glasses	☐	☐	☒	☒
Safety Toed Shoes	☒	☒	☒	☒
Class 2 Safety Vest	☒	☒	☒	☒
Hearing Protection	☒	☐	☒	☐
Nitrile Gloves	☐	☐	☐	☒
Cut resistant gloves	☒	☒	☒	☒
Level of protection required	D	D	D	D
Required Safety Equipment				
First Aid Kit	☒	☒	☒	☒
Safety Cones	☐	☒	☒	☒

5. TRAINING REQUIREMENTS

The table below lists the training requirements staff must have respective to their assigned tasks and that are required to access the Site.

Site Specific Training Requirements

HAZWOPER - 40 Hour (Initial)

HAZWOPER - 8 Hour (Annual Refresher)

Task Specific Training Requirements

Required Training Type	Task 1	Task 2	Task 3	Task 4a/4b
	Site Walk	Underground Utility Clearance	Drilling	Soil and Water Sampling
Hazard Communication	☒	☒	☒	☒
Portable Fire Extinguisher	☐	☐	☒	☐

6. AIR MONITORING PLAN AND EQUIPMENT
Exposures to airborne substances shall be fully characterized throughout project operations to ensure that exposure controls are effectively selected and modified as needed.
Is air/exposure monitoring required at this work site for personal protection? Yes
Is perimeter monitoring required for community protection? No
Air monitoring plan not applicable No
Air Monitoring/Screening Equipment Requirements
Photo-Ionization Detector (PID) 10.6eV Dust Monitor (RAM)
The required equipment listed above must be on site. Work shall not commence unless the equipment is present and in working order.
Monitoring Plans

Parameter/ Contaminant	Equipment	Action Level	Response Activity
VOCs	PID 10.6 eV	< 10 ppm	Continue work and monitoring.
		>10 ppm for 5 minutes	Clear Instrument and Re-Monitor the Area. Implement PPE upgrades
		>10 ppm for >5 minutes	Evacuate the area and call the RHSM and/or PM for further guidance. Implement engineering controls.

Zone Location and Monitoring Interval
Breathing zone and edge of Exclusion Zone.

***SEE APPENDIX E – NYSDOH CAMP GUIDANCE DOCUMENT FOR CAMP REQUIREMENTS**

***If chemical does not have an action level use TLV or REL, whichever is lowest, to be used as an action level. If TLV or REL are the same as PEL, cut the PEL in half for an action level.**

7. DECONTAMINATION & DISPOSAL METHODS

All possible and necessary steps shall be taken to reduce or minimize contact with chemicals and contaminated/impacted materials while performing field activities (e.g., avoid sitting or leaning on, walking through, dragging equipment through or over, tracking, or splashing potential or known contaminated/impacted materials.)

Personal Hygiene Safeguards

The following minimum personal hygiene safeguards shall be adhered to:

1. No smoking or tobacco products in any project work areas.
2. No eating or drinking in the exclusion zone.
3. It is required that personnel present on site wash hands before eating, smoking, taking medication, chewing gum/tobacco, using the restroom, or applying cosmetics and before leaving the site for the day.

It is recommended that personnel present on site shower or bathe at home at the end of each day of working on the site.

Decontamination Supplies

All decontamination should be conducted at the project site in designated zones or as dictated by Client requirements. Decontamination should not be performed on Haley & Aldrich owned or leased premises.

☐ Acetone	☒ Distilled Water	☒ Polyethylene Sheeting
☒ Alconox Soap	☐ Drums	☐ Pressure/Steam Cleaner
☒ Brushes	☐ Hexane	☒ Tap Water
☒ Disposal Bags	☐ Methanol	☐ Wash tubs
☒ 5 Gallon Buckets	☒ Paper Towels	☒ Other: PFAS-free water

Location of Decontamination Station

Near sample containerization area in southeast corner of Site.

Standard Personal Decontamination Procedures

Outer gloves and boots should be decontaminated periodically as necessary and at the end of the day. Brush off solids with a hard brush and clean with soap and water or other appropriate cleaner whenever possible. Remove inner gloves carefully by turning them inside out during removal. Wash hands and forearms frequently. It is good practice to wear work-designated clothing while on-site which can be removed as soon as possible. Non-disposable overalls and outer work clothing should be bagged onsite prior to laundering. If gross contamination is encountered on-site contact the Project Manager and Field Safety Manager to discuss proper decontamination procedures.

The steps required for decontamination will depend upon the degree and type of contamination but will generally follow the sequence below.

1. Remove and wipe clean hard hat
2. Rinse boots and gloves of gross contamination
3. Scrub boots and gloves clean
4. Rinse boots and gloves
5. Remove outer boots (if applicable)
6. Remove outer gloves (if applicable)
7. Remove Tyvek coverall (if applicable)
8. Remove respirator, wipe clean and store (if applicable)
9. Remove inner gloves (if outer gloves were used)

PPE that is not grossly contaminated can be bagged and disposed in regular trash receptacles.

Small Equipment Decontamination

Pretreatment of heavily contaminated equipment may be conducted as necessary:

1. Remove gross contamination using a brush or wiping with a paper towel
2. Soak in a solution of Alconox and water (if possible)
3. Wipe off excess contamination with a paper towel

Standard decontamination procedure:

4. Wash using a solution of Alconox and water
5. Rinse with potable water*
6. Rinse with methanol (or equivalent)*
7. Rinse with distilled/deionized water*

Inspect the equipment for any remaining contamination and repeat as necessary.

*PFAS-free water must be used for decontamination of any equipment used for PFAS sampling

Disposal Methods
Procedures for disposal of contaminated materials, decontamination waste, and single use personal protective equipment shall meet applicable client, local, State, and Federal requirements.
Disposal of Single Use Personal Protective Equipment
PPE that is not grossly contaminated can be bagged and disposed in regular trash receptacles. PPE that is grossly contaminated must be bagged (sealed) and field personnel should communicate with the Project Manager to determine proper disposal.
Disposal Method for Contaminated Soil
- Contaminated soil cuttings and spoils must be containerized for disposal off-site unless otherwise specifically directed. - Soil cuttings and spoils determined to be free of contamination through field screening can usually be returned to the boreholes or excavations from which they came.
Standard Disposal Methods for Contaminated Materials
- Excess sample solids, decontamination materials, rags, brushes, poly-sheeting, etc. that are determined to be free of contamination through field screening can usually be disposed into client-approved, on-site trash receptacles. - Uncontaminated wash water may be discarded onto the ground surface away from surface water bodies in areas where infiltration can occur. - Contaminated materials must be segregated into liquids or solids and containerized separately for offsite disposal.

8. SITE CONTROL

The overall purpose of site control is to minimize potential contamination of workers, protect the public from the site's hazards, and prevent vandalism. Site control is especially important in emergency situations. The degree of site control necessary depends on site characteristics, site size, and the surrounding community. The following information identifies the elements used to control the activities and movements of people and equipment at the project site.

Communication
Internal Haley & Aldrich site personnel will communicate with other Haley & Aldrich staff member and/or subcontractors or contractors with: Face to Face Communication
External H&S site personnel will use the following means to communicate with off-site personnel or emergency services. Cellular Phones
Visitors
Project Site Will visitors be required to check-in prior to accessing the project site? Check with field staff on-site
Visitor Access Authorized visitors that require access to the project site need to be provided with known information with respect to the site operations and hazards as applicable to the purpose of their site visit. Authorized visitors must have the required PPE and appropriate training to access the project site. Site Safety Officer is responsible for facilitating authorized visitor access.
Zoning
Work Zone The work zone will be clearly delineated to ensure that the general public or unauthorized worker access is prevented. The following will be used: Cones

9. SITE SPECIFIC EMERGENCY RESPONSE PLAN

The Emergency Response Plan addresses potential emergencies at this site, procedures for responding to these emergencies, roles, responsibilities during emergency response, and training. This section also describes the provisions this project has made to coordinate its emergency response with other contractors onsite and with offsite emergency response organizations (as applicable).

During the development of this emergency response plan, local, state, and federal agency disaster, fire, and emergency response organizations were consulted (if required) to ensure that this plan is compatible and integrated with plans of those organizations. Documentation of the dates of these consultations and the names of individuals contacted is kept on file and available upon request.

The site has been evaluated for potential emergency occurrences, based on site hazards, and the major categories of emergencies that could occur during project work are:

- Fire(s)/Combustion
- Hazardous Material Event
- Medical Emergency
- Natural Disaster

A detailed list of emergency types and response actions are summarized in Table X below. Prior to the start of work, the SSO will update the table with any additional site-specific information regarding evacuations, muster points, or additional emergency procedures. The SSO will establish evacuation routes and assembly areas for the Site. All personnel entering the Site will be informed of these routes and assembly areas.

Pre-Emergency Planning

Before the start of field activities, the Project Manager will ensure preparation has been made in anticipation of emergencies. Preparatory actions include the following:

Meeting with the subcontractor/and or client concerning the emergency procedures in the event a person is injured. Appropriate actions for specific scenarios will be reviewed. These scenarios will be discussed, and responses determined before the sampling event commences. A form of emergency communication (i.e.; Cell phone, Air horn, etc.) between the Project Manager and subcontractor and/or client will be agreed on before the work commences.

A training session (i.e., “safety meeting”) given by the Project Manager or their designee informing all field personnel of emergency procedures, locations of emergency equipment and their use, and proper evacuation procedures.

Ensuring field personnel are aware of the existence of the emergency response HASP and ensuring a copy of the HASP accompanies the field team(s).

Onsite Emergency Response Equipment

Emergency procedures may require specialized equipment to facilitate work rescue, contamination control and reduction or post-emergency cleanup. Emergency response equipment stocked

Table 9.1 Emergency Equipment and Emergency PPE			
Emergency Equipment	Specific Type	Quantity Stocked	Location Stored
First Aid Kit	General First Aid Kit	1	With H&A Personnel
Emergency PPE	Specific Type	Quantity Stocked	Location Stored
Gloves - "Nitrile"	General Nitrile Gloves	1 Box	With H&A personnel

EVACUATION ALARM
Will be communicated during the Onsite Kickoff Meeting
EVACUATION ROUTES
See Site Plan in this HASP for evacuation routes
EVACUATION MUSTER POINT(S)/ SHELTER AREA(S)
See Site Plan in this HASP for muster point
EVACUTION RESPONSE DRILLS
The Site relies on outside emergency responders and a drill is not required.

Table 9-2 – Emergency Planning

Emergency Type	Notification	Response Action	Evacuation Plan/Route
Chemical Exposure	Report event to SSO immediately	Refer to Safety Data Sheet for required actions	Remove personnel from work zone
Fire - Small	Notify SSO and contact 911	Use fire extinguisher if safe and qualified to do so	Mobilize to <i>Muster Point</i>
Fire – Large/Explosion	Notify SSO and contact 911	Evacuate immediately	Mobilize to <i>Muster Point</i>
Hazardous Material – Spill/Release	Notify SSO; SSO will contact PM to determine if additional agency notification is	If practicable don PPE and use spill kit and applicable procedures to contain the release	See Evacuation Map for route, move at least 100 ft upwind of spill location
Medical – Bloodborne Pathogen	Notify SSO	If qualified dispose in container or call client or city to notify for further instruction.	None Anticipated
Medical – First Aid	Notify SSO	If qualified perform first aid duties	None Anticipated
Medical – Trauma	If life threatening or transport is required call 911, immediately	Wait at site entrance for ambulance	Noe Anticipated
Security Threat	Notify SSO who will call 911 as warranted	Keep all valuables out of site and work zones delineated.	None Anticipated
Weather – Earthquake/Tsunami’s	STOP WORK and evacuate Site upon any earthquake	Turn off equipment and evacuate as soon as is safe to do so	Mobilize to <i>Shelter Location</i>
Weather – Lightning Storm	STOP WORK	Work may resume 30 minutes after the last observed lightning.	None Anticipated
Weather – Tornadoes/Hurricanes	Monitor weather conditions STOP WORK and evacuate the site	Evacuate to shelter location or shelter in place immediately	Mobilize to <i>Shelter Location</i>
<u>MUSTER POINT</u> Northeast sidewalk corner of Flushing Avenue and Bushwick Avenue		<u>SHELTER LOCATION</u> Personal Vehicle	
In case of site emergencies, site personnel shall be evacuated per this table and will not participate in emergency response activities. Site emergencies shall be reported to local, state, and federal governmental agencies as required.			

10. HASP ACKNOWLEDGEMENT FORM

All Haley & Aldrich employees onsite must sign this form prior to entering the site.

I hereby acknowledge receipt of, and briefing on, this HASP prior to the start of on-site work. I declare that I understand and agree to follow the provisions, processes, and procedures set forth herein at all times while working on this site.

[illegible]

**ATTACHMENT A
HASP AMENDMENT FORM**

HASP AMENDMENT FORM

This form is to be used whenever there is an immediate change in the project scope that will require an amendment to the HASP. For project scope changes associated with “add-on” tasks, the changes must be made in the body of the HASP. Before changes can be made, a review of the potential hazards must be initiated by the Haley & Aldrich Project Manager.

This original form must remain on site with the original HASP. If additional copies of this HASP have been distributed, it is the Project Manager’s responsibility to forward a signed copy of this amendment to those who have copies.

Amendment No.	
Site Name	
Work Assignment No.	
Date	
Type of Amendment	
Reason for Amendment	
Alternate Safeguard Procedures	
Required Changes in PPE	

Project Manager Name (Print)

Project Manager Signature

Date

Health & Safety Approver Name
(Print)

Health & Safety Approver Signature

Date

**ATTACHMENT B
TRAINING REQUIREMENTS**

TRAINING REQUIREMENTS
Health and Safety Training Requirements
Personnel will not be permitted to supervise or participate in field activities until they have been trained to a level required by their job function and responsibility. Haley & Aldrich staff members, contractors, subcontractors, and consultants who have the potential to be exposed to contaminated materials or physical hazards must complete the training described in the following sections. The Haley & Aldrich Project Manager/FSM will be responsible for maintaining and providing to the client/site manager documentation of Haley & Aldrich staff members' compliance with required training as requested. Records shall be maintained per OSHA requirements.
40-Hour Health and Safety Training
The 40-Hour Health and Safety Training course provides instruction on the nature of hazardous waste work, protective measures, proper use of personal protective equipment, recognition of signs and symptoms which might indicate exposure to hazardous substances, and decontamination procedures. It is required for all personnel working on-site, such as equipment operators, general laborers, and supervisors, who may be potentially exposed to hazardous substances, health hazards, or safety hazards consistent with 29 CFR 1910.120.
8-hour Annual Refresher Training
Personnel who complete the 40-hour health and safety training are subsequently required to attend an annual 8-hour refresher course to remain current in their training. When required, site personnel must be able to show proof of completion (i.e., certification) at an 8-hour refresher training course within the past 12 months.
8-Hour Supervisor Training
On-site managers and supervisors directly responsible for, or who supervise staff members engaged in hazardous waste operations, should have eight additional hours of Supervisor training in accordance with 29 CFR 1910.120. Supervisor Training includes, but is not limited to, accident reporting/investigation, regulatory compliance, work practice observations, auditing, and emergency response procedures.
Additional Training for Specific Projects
Haley & Aldrich personnel will ensure their personnel have received additional training on specific instrumentation, equipment, confined space entry, construction hazards, etc., as necessary to perform their duties. This specialized training will be provided to personnel before engaging in the specific work activities including: • Client specific training or orientation • Competent person excavations • Confined space entry (entrant, supervisor, and attendant) • Heavy equipment including aerial lifts and forklifts • First aid/ CPR • Use of fall protection • Use of nuclear density gauges • Asbestos awareness

**ATTACHMENT C
ROLES AND RESPONSIBILITIES**

SITE ROLES AND RESPONSIBILITIES	
Haley & Aldrich Personnel	
Field Safety Manager (FSM)	The Haley & Aldrich FSM is a full-time Haley & Aldrich staff member, trained as a safety and health professional, who is responsible for the interpretation and approval of this Safety Plan. Modifications to this Safety Plan cannot be undertaken by the PM or the SSO without the approval of the FSM. Specific duties of the FSM include: • Approving and amending the Safety Plan for this project • Advising the PM and SHSOs on matter relating to health and safety • Recommending appropriate personal protective equipment (PPE) and air monitoring instrumentation • Maintaining regular contact with the PM and SSO to evaluate the conditions at the property and new information which might require modifications to the HASP and • Reviewing and approving JSAs developed for the site-specific hazards.
Project Manager (PM)	The Haley & Aldrich PM is responsible for ensuring that the requirements of this HASP are implemented at that project location. Some of the PM's specific responsibilities include: • Assuring that all personnel to whom this HASP applies have received a copy of it; • Providing the FSM with updated information regarding environmental conditions at the site and the scope of site work; • Providing adequate authority and resources to the on-site SHSO to allow for the successful implementation of all necessary safety procedures; • Supporting the decisions made by the SHSO; • Maintaining regular communications with the SHSO and, if necessary, the FSM; • Coordinating the activities of all subcontractors and ensuring that they are aware of the pertinent health and safety requirements for this project; • Providing project scheduling and planning activities; and • Providing guidance to field personnel in the development of appropriate Job Safety Analysis (JSA) relative to the site conditions and hazard assessment.
Site Health & Safety Officer (SHSO)	The SHSO is responsible for field implementation of this HASP and enforcement of safety rules and regulations. SHSO functions may include some or all of the following: • Act as Haley & Aldrich's liaison for health and safety issues with client, staff, subcontractors, and agencies. • Verify that utility clearance has been performed by Haley & Aldrich subcontractors. • Oversee day-to-day implementation of the Safety Plan by Haley & Aldrich personnel on site.

- Interact with subcontractor project personnel on health and safety matters.
- Verify use of required PPE as outlined in the safety plan.
- Inspect and maintain Haley & Aldrich safety equipment, including calibration of air monitoring instrumentation used by Haley & Aldrich.
- Perform changes to HASP and document in Appendix A of the HASP as needed and notify appropriate persons of changes.
- Investigate and report on-site accidents and incidents involving Haley & Aldrich and its subcontractors.
- Verify that site personnel are familiar with site safety requirements (e.g., the hospital route and emergency contact numbers).
- Report accidents, injuries, and near misses to the Haley & Aldrich PM and FSM as needed.

The SHSO will conduct initial site safety orientations with site personnel (including subcontractors) and conduct toolbox and safety meetings thereafter with Haley & Aldrich employees and Haley & Aldrich subcontractors at regular intervals and in accordance with Haley & Aldrich policy and contractual obligations. The SHSO will track the attendance of site personnel at Haley & Aldrich orientations, toolbox talks, and safety meetings.

Field Personnel

Haley & Aldrich personnel are responsible for following the health and safety procedures specified in this HASP and for performing their work in a safe and responsible manner. Some of the specific responsibilities of the field personnel are as follows:

- Reading the HASP in its entirety prior to the start of on-site work;
- Submitting a completed Safety Plan Acceptance Form and documentation of medical surveillance and training to the SHSO prior to the start of work;
- Attending the pre-entry briefing prior to beginning on-site work;
- Bringing forth any questions or concerns regarding the content of the Safety Plan to the PM or the SHSO prior to the start of work;
- Stopping work when it is not believed it can be performed safely;
- Reporting all accidents, injuries and illnesses, regardless of their severity, to the SHSO;
- Complying with the requirements of this safety plan and the requests of the SHSO; and
- Reviewing the established JSAs for the site-specific hazards on a daily basis and prior to each shift change, if applicable.

Visitors

Authorized visitors (e.g., Client Representatives, Regulators, Haley & Aldrich management staff, etc.) requiring entry to any work location on the site will be briefed by the Site Supervisor on the hazards present at that location. Visitors will be escorted at all times at the work location and will be responsible for compliance with their employer's health and safety policies. In addition, this safety plan specifies the minimum acceptable qualifications, training and personal protective equipment which are required for entry to any controlled work area; visitors must comply with these

requirements at all times. Unauthorized visitors, and visitors not meeting the specified qualifications, will not be permitted within established controlled work areas.

SUBCONTRACTOR PERSONNEL

Subcontractor Site Representative

Each contractor and subcontractor shall designate a Contractor Site Representative. The Contractor Site Representative will interface directly with Insert Staff Name Here, the Subcontractor Site Safety Manager, with regards to all areas that relate to this safety plan and safety performance of work conducted by the contractor and/or subcontractor workforce. Contractor Site Representatives for this site are listed in the Contact Summary Table at the beginning of the Safety Plan.

Subcontractor Site Safety Manager

Each contractor / subcontractor will provide a qualified representative who will act as their Site Safety Manager (Sub-SSM). This person will be responsible for the planning, coordination, and safe execution of subcontractor tasks, including preparation of job hazard analyses (JHA), performing daily safety planning, and coordinating directly with the Haley & Aldrich SHSO for other site safety activities. This person will play a lead role in safety planning for Subcontractor tasks, and in ensuring that all their employees and lower tier subcontractors are in adherence with applicable local, state, and/or federal regulations, and/or industry and project specific safety standards or best management practices.

General contractors / subcontractors are responsible for preparing a site-specific HASP and/or other task specific safety documents (e.g., JHAs), which are, at a minimum, in compliance with local, state, and/or federal other regulations, and/or industry and project specific safety standards or best management practices. The contractor(s)/subcontractor(s) safety documentation will be at least as stringent as the health and safety requirements of the Haley & Aldrich Project specific HASP.

Safety requirements include, but are not limited to: legal requirements, contractual obligations and industry best practices. Contractors/subcontractors will identify a site safety representative during times when contractor/subcontractor personnel are on the Site. All contractor/subcontractor personnel will undergo a field safety orientation conducted by the Haley & Aldrich SHSO and/or PM prior to commencing site work activities. All contractors / subcontractors will participate in Haley & Aldrich site safety meetings and their personnel will be subject to training and monitoring requirements identified in this Safety Plan. If the contractors / subcontractors means and methods deviate from the scope of work described in Section 1 of this Safety Plan, the alternate means and methods must be submitted, reviewed and approved by the Haley & Aldrich SHSO and/or PM prior to the commencement of the work task. Once approved by the Haley & Aldrich SHSO and/or PM, the alternate means and methods submittal will be attached to this Safety Plan as an Addendum.

**ATTACHMENT D
JOB SAFETY ANALYSES**



Safety
in everything we do

860 FLUSHING AVE DEVELOPMENT

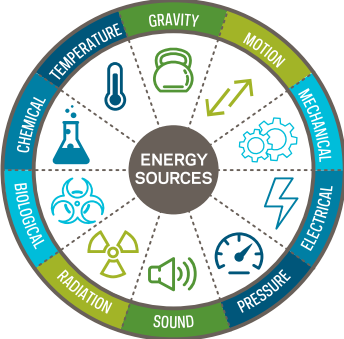
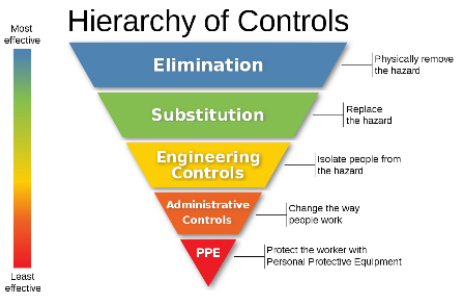
KEY TASK All Tasks as Below:

Subtask Category	Potential Hazards	Controls
Site Walk/GPR Survey	Slips, Trips, and Falls	- Take your time and pay attention to where you are going - Adjust your stride to a pace that is suitable for the walking surface and tasks you are doing - Check the work area to identify hazards – beware of trip hazards such as wet floors, slippery floors, and uneven surfaces or terrain - Establish and utilize a pathway free of slip and trip hazards - Choose a safer walking route - Carry loads you can see over - Keep work areas clean and free of clutter - Communicate hazards to on-site personnel – remove hazards as appropriate
Utility Survey	Vehicle traffic/safety	- Watch out for vehicular traffic in and around work area - Access work area along routes that are the least busy - Place safety cones and continually monitor ingress and egress of vehicles onto site - Use verbal and hand signals to alert personnel of approaching vehicles
Drilling	Work site access and controls	- Observe all work site access and controls before entering work area - Use only routes that are designated for personnel - Do not change or alter established work site access or controls - Place safety cones around the drilling location

Drilling	Utility locators and underground hazards	- Observe work from a distance in case of utility strike - Immediately evacuate work area in the event of a utility strike
Drilling	Heavy equipment	- Personal protective equipment, licensed excavator/machine operators - Maintain a safe distance from moving equipment and observe equipment swing radii
Drilling	Noise reduction	Personal protective equipment, ear plugs or ear muffs
Drilling	Cold stress	Take breaks indoors, hand warmers
Drilling	Heat Stress	- Take breaks indoors, hydrate - Limit physical exertion
Drilling	Weather-related hazards	- Avoid slippery surfaces as a result of weather - Seek shelter in the event of a lightning storm and stay clear of potential lightning receptors
Drilling	Vehicle traffic/safety	Same as above
Drilling	Slips, trips, and falls	Same as above
Soil and Groundwater Sampling	Slips, trips, and falls	Same as above
Soil and Groundwater Sampling	Vehicle traffic/safety	Same as above
Soil and Groundwater Sampling	Weather-related hazards	Same as above
Soil and Groundwater Sampling	Cold stress	Same as above
Soil and Groundwater Sampling	Heat stress	Same as above
Soil and Groundwater Sampling	Lifting	Same as above
Soil and Groundwater Sampling	Tool/Equipment Use	- Inspect any tools or equipment before you use them - Ensure that any cords or plugs are not frayed or damaged

		• Only use tools/equipment for the purpose they are meant to be used – tools/equipment are not toys to be played with • Think of the steps in which you will use the tools/equipment before using them • Handle all tools/equipment in a safe manner • If unsure how to use a tool/equipment, be sure to receive proper training or instruction prior to using them • Use tools/equipment at a safe pace • Do not force tools/equipment to work
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**ATTACHMENT E
PROJECT SITE FORMS**

Staff members at meeting:	Click or tap here to enter text.		Meeting date: Click or tap to enter a date.
What tasks are being performed today? <i>List the tasks being performed today and review JHAs. Do JHAs correspond with tasks? Are any subcontractors performing the work we are responsible for?</i>		Click or tap here to enter text.	
What hazards do you anticipate today?  <i>Consider not just the hazards of tasks you are performing, but also the hazards present around you (e.g., weather, simultaneous operations, ticks or insects, slips, trips, falls, repetitive motion, etc.).</i>		Click or tap here to enter text.	
What risk do these hazards present? <i>How likely are the hazards you have identified to impact you? What do you need to be most concerned about today? Have these hazards changed since you performed work yesterday?</i>		Click or tap here to enter text.	
What controls are you using?  <i>Discuss how you are mitigating the hazards you have identified. Use your JHA as a resource, but ensure you have mitigated changed conditions (e.g., weather, SIMOPS, etc.) that were not identified in the original plans.</i>		Click or tap here to enter text.	
 Everyone has Stop Work Authority	 Use identified PPE from JHAs	 Review emergency procedures	 Share experiences through reporting

PROJECT INFORMATION

Site Name:		Project Manager:	
Location:		Client Leader/LSRP:	
Client Name:		Scope of Work:	
Project Number:		Date of SSC Event:	

PROJECT BASICS (Completed prior to the start of field activities)

Site Contact Person Identified? Circle one: Yes No			
Contact Person/Company Name/Phone Number:			
Subcontractor & On-Site Representatives:			
Have the subsurface activities been explained to the subcontractor? Circle one: Yes No			
Public utility mark-out completed? Circle one: Yes No			
Public Mark-out/called in by Company/Representative:			Date:
Ticket Number:		Utilities Notified and Response received:	

PRE-CLEARANCE (Completed prior to breaking ground or determining final locations)

Private Utility Mark-out completed? Circle one: Yes No				Date:					
Work area and each intrusive location scanned for all utilities? Circle one: Yes No									
Private Mark-out completed by Subcontractor & Representative:									
Depth of accuracy (feet):				Limitations:					
Type of equipment used:									
Utility Identified & Marked-out		Depth (ft)	Yes	No	Utility Identified & Marked-out		Depth (ft)	Yes	No
Electricity (Red)					Sewer (Green)				
Gas (Yellow)					Telephone Data (Orange)				
Water (Blue)					Fuel/Oil				
Reclaimed H ₂ O/Irrigation (Purple)					Proposed excavation (white)				

SCOPE OF WORK

Scope of Work provided to subcontractors? Circle one: Yes No			
Number of intrusive locations:		Targeted depth (feet):	
Proposed intrusive locations within 10 feet of marked and/or known utility? Circle one: Yes No		Diameter of Borehole (inches):	
Final locations confirmed at least 10 feet away from all utilities? Circle one: Yes No			

FIELD OBSERVATIONS

Other Utilities & Visual Clues Observed	Yes	No	Other Utilities & Visual Clues Observed	Yes	No
Natural gas meters			Fire suppression		
Water meters			Fire hydrants		
Cable markers			Fire sprinkler lines		
Sewer drains/cleanouts			Sprinkler/irrigation systems		
Overhead lines (give 15' x 15' of clearance)			Utility poles with conduit leading to the ground		
Pipeline and pipeline markers			Utility boxes		
Underground storage tank (UST)			Manholes		
UST fill ports and vent pipes			Pavement scarring		
Lights			Remote buildings with no visible utilities		
Signage			Other (specify):		
Steam lines			Other (specify):		

Any mitigations taken if points cannot be obtained or site type was not listed: _____

Mitigations taken by whom: _____

Utility Point System: Gain points to protect against utility strike

Site Description	Minimum Points Needed
Combination of 2 or more Site Types	5
Commercial/Office Park	5
Downtown/Urban Development	5
Manufacturing/Active	5
Manufacturing/Non-Active	5
Mine	5
Rail	5
Residential	5
Roadway (right-of-way, highway, and secondary routes)	5
Roadway (right-of-way, rural route)	5
Universities/Government Campus/Airports	5
Abandoned/Non-Active/Vacant	3
Remote (field, woods, undisturbed)	2
Work over water	2
Site Type Not Listed Above	Consult with the PM, Utility Specialist, and Project Team
Cannot Gain Minimum Points	Perform hand clearing/soft dig/vacuum excavation

1 Point Value (2 Maximum from this Category)

Facility/contact supplied information (GIS figure with photo overlay; extensive client records and drawings)
The utilities have been marked using GPS or surveyed (with minimum accuracy of 0.1 foot)
A review of the work scope with a knowledgeable site contact (client contact, site manager, maintenance manager or other site personnel) about the site's history and utility locations/conditions (with a utility site drawing). A knowledgeable site contact is someone who has regular responsibilities for managing site infrastructure, construction activities, and/or retaining site drawings/figures.
A visual inspection of the site to verify that the utilities match the drawings and figures (completed after the State One Call Subsurface Clearance Checklist)
Confirmation of the low density of subsurface utilities (based on site maps, previous private utility locates)
Shallow boring advancement (<2 feet below ground surface (bgs) with non-mechanical drilling techniques)

2 Point Values

As-built drawings (plot plans, as-builts, pipeline or facilities maps, and/or lease drawings), reviewed and verified by client for updated changes
Confirmation that utilities cut off at street and align with drawings and figures
Drawing/figure (measured to scale, shows site utilities as visually verified during site walk); includes any new or repaired lines that match site (e.g., pavement scarring); depth and diameter of utilities; and recent (includes any new construction activity)
Survey data and figures produced by Haley & Aldrich and/or Haley & Aldrich site utility experience with additional site inspection
Site drawing and figures from prior private utility locate created by Haley & Aldrich (drawing must include GPS coordinates and utilities are to scale)
GPR/EM Cable location by private utility locate directly above proposed ground disturbance/borehole location

3 Point Values

Hand Clearing/Soft Dig/Vacuum Excavation to 5 feet bgs using the following soft dig clearance methods listed from least invasive to most: • Probing • Hand Digging • Hand Auguring • Vacuum Extraction • Air/Water Knife with Vacuum Extraction

3 Point Values (Open Excavations Only)

Hand Clearing/Soft Dig/Vacuum Excavation using the following soft dig clearance methods to confirm location of known utilities prior to using mechanical excavation: • Probing • Hand Digging • Vacuum Extraction

PROJECT		PROJECT #	
LOCATION		PROJECT MGR.	
CLIENT		FIELD REP.	
CONTRACTOR		DATE STARTED	
DRILLER		DATE FINISHED	

Elevation	ft.	Datum	Boring Location			
Item	Casing	Sampler	Rig Make & Model		Surface Conditions	Drilling Notes
Type			Completion Depth (ft.)		Drilling Method	
Inside Diameter (in.)						
Hammer Weight (lb.)			Number of Samples			
Hammer Fall (in.)						

Depth (ft.)	Recovery (in/tot)	PID (ppm)	Odor	Moisture	Description Depth (ft)	Visual-Manual Identification & Description (Color, primary component NAME, secondary component, optional descriptions [SYMBOL])	Remarks (Sample Information, Depth of Casing, Other Tests, Fill Interval, etc.)
0							
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
16							
17							
18							
19							
20							
21							
22							
23							
24							
25							
26							
27							
28							
29							
30							

Water Level Data				Well Construction Information			Summary	
Date	Time	Elapsed Time (hr.)	Depth in feet to:	Type	Depth	Notes	Overburden (Linear ft.)	
			Water				Rock Cored (Linear ft.)	
							Number of Samples	
							BORING NO.	

*NOTE: Maximum Particle Size is determined by direct observation within the limitations of sampler size.

NOTE: Soil descriptions based on a modified Burmister method of visual-manual identification as practiced by Haley & Aldrich, Inc.

NOTES:	FILE NO.	BORING NO.
*NOTE: Maximum Particle Size is determined by direct observation within the limitations of sampler size.		
Form #3000	NOTE: Soil descriptions based on a modified Burmister method of visual-manual identification as practiced by Haley & Aldrich, Inc.	

	PERMANENT WELL INSTALLATION REPORT		Well No. _____														
			Boring No. _____														
PROJECT _____	H&A FILE NO. _____		PROJECT MGR. _____														
LOCATION _____	FIELD REP. _____		DATE INSTALLED _____														
CLIENT _____	WATER LEVEL _____																
CONTRACTOR _____																	
DRILLER _____																	
Ground El. _____ ft	Location _____	Drilling Equipment _____	Guard Pipe ☐														
El. Datum _____			Roadway Box ☐														
SOIL/ROCK CONDITIONS	BOREHOLE BACKFILL	Type of protective cover/lock (circle one): Pent.bolt 9/16" hex. 1/2" hex. 7/10" hex.															
		Padlock key no. _____															
		Height/Depth of top of guard pipe/roadway box above/below ground surface		_____ ft													
		Height/Depth of top of riser pipe above/below ground surface		_____ ft													
		Type of protective casing: _____															
		Length		_____ ft													
		Inside Diameter		_____ in													
		Depth of bottom of guard pipe/roadway box		_____ ft													
		<table><tr><td>Type of Seals</td><td>Top of Seal (ft)</td><td>Thickness (ft)</td></tr><tr><td>_____</td><td>_____</td><td>_____</td></tr><tr><td>_____</td><td>_____</td><td>_____</td></tr><tr><td>_____</td><td>_____</td><td>_____</td></tr></table>				Type of Seals	Top of Seal (ft)	Thickness (ft)	_____	_____	_____	_____	_____	_____	_____	_____	_____
		Type of Seals	Top of Seal (ft)	Thickness (ft)													
		_____	_____	_____													
		_____	_____	_____													
		_____	_____	_____													
		L1		Type of riser pipe: _____													
				Inside diameter of riser pipe _____ in													
		Type of backfill around riser _____															
		Diameter of borehole _____ in															
L2		Depth to top of well screen _____ ft															
		Type of screen _____ Machine Slotted PVC															
		Screen gauge or size of openings _____ in															
		Diameter of screen _____ in															
		Type of backfill around screen _____															
		Depth of bottom of well screen _____ ft															
		Depth of bottom of borehole _____ ft															
(Bottom of Exploration) (Numbers refer to depth from ground surface in feet)		(Not to Scale)															
<table><tr><td>_____ ft</td><td>+</td><td>_____ ft</td><td>=</td><td>_____ ft</td></tr><tr><td colspan="2">Riser Pay Length (L1)</td><td colspan="2">Length of Screen (L2)</td><td>Pay length</td></tr></table>						_____ ft	+	_____ ft	=	_____ ft	Riser Pay Length (L1)		Length of Screen (L2)		Pay length		
_____ ft	+	_____ ft	=	_____ ft													
Riser Pay Length (L1)		Length of Screen (L2)		Pay length													
COMMENTS: _____																	

**WEATHER**[illegible]

1. Monitoring wells "X" through "X" were surveyed by "Insert Name of Surveyor" on "Day Month Year"
2. Wells were gauged on "Day Month Year"
3. Elevation refers to the North American Vertical Datum of 1988 (NAVD88).
4. All dimensions are in US survey feet.



GROUNDWATER SAMPLING INFORMATION

GROUNDWATER QUALITY PARAMETERS

APPENDIX E – COMMUNITY AIR MONITORING PLAN

COMMUNITY AIR MONITORING PLAN
860 FLUSHING AVENUE
NYSDEC BCP SITE PENDING
BROOKLYN, NEW YORK

by Haley & Aldrich of New York
New York, New York

File No. 0211437
November 2025



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Table 1 – Action Level Limit Summary

1. Introduction

This Community Air Monitoring Plan (CAMP) has been prepared for the proposed activities to be performed under the Remedial Investigation Work Plan (RIWP/SRIWP) and Remedial Action Work Plan (RAWP) at the 860 Flushing Avenue site. The CAMP details measures for protection of the downwind community (i.e., off-site receptors including residences, businesses, and on-site workers not directly involved in the investigation activities) from potential airborne contaminant releases resulting from sampling activities at the site.

Compliance with this CAMP is required during all activities associated with intrusive activities such as drilling, excavation, stockpiling, equipment idling, transport, etc. that have the potential to generate airborne particulate matter and volatile organic compounds (VOCs). These activities include drilling and monitoring well installation. This CAMP is specific to the Site and was developed in accordance with the New York State Department of Health Generic Community Air Monitoring Plan and the New York State Department of Environmental Conservation (NYSDEC) DER-10 Technical Guidance for Site Investigation and Remediation.

Community Air Monitoring Program

Real-time air monitoring will be conducted in two locations during ground intrusive activities including 1) at the egress of the ground intrusive work zone (permanent station) and 2) at a downwind location, to be evaluated daily and logistically biased towards nearby sensitive receptors and occupied structures within 20 feet, to prevent potential exposure to the surrounding community (Figure 1).

Continuous monitoring will be performed for all ground intrusive activities and during the handling of contaminated or potentially contaminated media. Ground intrusive activities include, but are not limited to, drilling, excavation, stockpiling, equipment idling, transport, etc. Monitoring equipment will be set up to connect to a cloud-based data management system where data will be stored on a real time basis.

VOC MONITORING, RESPONSE LEVELS, AND ACTIONS

VOCs will be monitored at CAMP stations at the egress of the ground intrusive work zone (permanent station) and at a downwind location biased towards nearby sensitive receptors and occupied structures within 20 feet. Upwind concentrations will be measured at the start of each workday and periodically thereafter to establish background conditions. Roaming equipment to assess VOCs will be carried by the field support overseeing implementation of the RIWP/SRIWP. The monitoring work will be performed using equipment appropriate to measure the types of contaminants known or suspected to be present. The equipment will be calibrated at least daily for the contaminant(s) of concern or for an appropriate surrogate. The equipment will be capable of calculating 15-minute running average concentrations, which will be compared to the levels specified below.

- If the ambient air concentration of total organic vapors at the downwind perimeter of the work area or exclusion zone exceeds 5 parts per million (ppm) above background for the 15-minute average, work activities will be temporarily halted and monitoring continued. If the total organic vapor level readily decreases (per instantaneous readings) below 5 ppm over background, work activities will resume with continued monitoring.
- If total organic vapor levels at the downwind perimeter of the work area or exclusion zone persist at levels in excess of 5 ppm over background but less than 25 ppm, work activities will be halted, the source of vapors identified, corrective actions taken to abate emissions, and monitoring continued. After these steps, work activities will resume provided that the total organic vapor level 200 feet downwind of the exclusion zone or half the distance to the nearest potential receptor or residential/commercial structure, whichever is less - but in no case less than 20 feet, is below 5 ppm over background for the 15-minute average.
- If the organic vapor level is above 25 ppm at the perimeter of the work area, activities will be shutdown.

All 15-minute readings must be recorded and be available for NYSDEC/NYSDOH personnel to review. Instantaneous readings, if any, used for decision purposes will also be recorded. Proactive measures will be taken to control VOCs such as use of rusmar foaming agent and wintergreen misting to prevent offsite migration of VOCs and to suppress odors.

PARTICULATE MONITORING, RESPONSE LEVELS AND ACTIONS

Dust particulates will be monitored at CAMP stations at the egress of the ground intrusive work zone (permanent station), an upwind location, and a downwind location biased towards nearby sensitive

receptors and occupied structures within 20 feet. Particulate concentrations will be evaluated through particulate monitoring via real-time monitoring equipment capable of measuring particulate matter less than 10 micrometers in size (PM-10). In the event this equipment is implemented, the equipment will be capable of integrating over a period of 15 minutes (or less) for comparison to the airborne particulate action level discussed below:

- If the downwind PM-10 particulate level is 100 micrograms per cubic meter (mcg/m^3) greater than background (upwind perimeter) for the 15-minute period or if airborne dust is observed leaving the work area, then dust suppression techniques will be employed. Work will continue with dust suppression techniques provided that downwind PM-10 particulate levels do not exceed 150 mcg/m^3 greater than the upwind level and provided that no visible dust is migrating from the work area.
- If, after implementation of dust suppression techniques, downwind PM-10 particulate levels are greater than 150 mcg/m^3 above the upwind level, work will be stopped and a re-evaluation of activities initiated. Work will resume provided that dust suppression measures and other controls are successful in reducing the downwind PM-10 particulate concentration to within 150 mcg/m^3 of the upwind level and in preventing visible dust migration.

All 15-minute readings must be recorded and be available for NYSDEC/NYSDOH personnel to review. Instantaneous readings, if any, used for decision purposes will also be recorded. Proactive measures will be taken to control dust particulates such as use of water prayers to suppress dust generation and migration offsite.

SPECIAL CONSIDERATIONS

When work areas are within 20 feet of potentially exposed populations or occupied structures, the continuous monitoring locations for VOCs and particulates must reflect the nearest potentially exposed individuals and the location of ventilation system intakes for nearby structures. The use of engineering controls such as vapor/dust barriers, temporary negative pressure enclosures, or special ventilation devices should be considered to prevent exposures related to the work activities and to control dust and odors. Consideration should be given to implementing the planned activities when potentially exposed populations are at a minimum, such as during weekends or evening hours in non-residential settings.

- If total VOC concentrations opposite the walls of occupied structures or next to intake vents exceed 1 ppm, monitoring should occur within the occupied structure(s). Background readings in the occupied spaces must be taken prior to commencement of the planned work. Any unusual background readings should be discussed with NYSDOH prior to commencement of the work.
- If total particulate concentrations opposite the walls of occupied structures or next to intake vents exceed 150 mcg/m^3 , work activities should be suspended until controls are implemented and are successful in reducing the total particulate concentration to 150 mcg/m^3 or less at the monitoring point.
- Depending upon the nature of contamination and remedial activities, other parameters (e.g., explosivity, oxygen, hydrogen sulfide, carbon monoxide) may also need to be monitored. Response levels and actions should be pre-determined, as necessary, for each site.

Reporting

Exceedances of action levels observed during performance of the CAMP will be reported to the NYSDEC and NYSDOH via email and included in the daily report to be submitted to NYSDEC the morning after site activities are completed along with actions and responses. Daily reports will include the following information:

- Date
- Personnel
- Wind direction
- Meteorological Data (i.e. temperature, weather, atmospheric pressure)
- Site Map
- CAMP station locations
- Notes regarding any equipment malfunctions
- Notes regarding any mitigation efforts or work stoppage due to CAMP exceedances

Data Quality Assurance

To ensure data quality, instrument calibration will be completed as required by the manufacturer and recorded daily. Calibration checks and duplicate readings may be completed as needed to confirm instrument response and accuracy. All instruments will be operated in accordance with manufacturer's specifications, copies of which will be kept on site.

The onsite field engineers will review monitoring data throughout the day and evaluate in comparison to the action levels. The project manager will review monitoring data periodically and/or when action levels are triggered.