

Brownfield Cleanup Program
CITIZEN PARTICIPATION PLAN
for

Uniforms for Industry
129-09 Jamaica Avenue
Richmond Hill, New York
Site No. C241103

September 2007

Prepared By:

Environmental Liability Management of New York, LLC
250 West 57th St., Suite 2421
New York, NY 10107

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1.0 WHAT IS NEW YORK'S BROWNFIELD CLEANUP PROGRAM?

New York's Brownfield Cleanup Program (BCP) is designed to encourage the private sector to investigate, remediate (clean up), and redevelop brownfield properties. A brownfield is any real property where redevelopment or reuse may be complicated by the presence or potential presence of a contaminant. A brownfield is typically a former industrial or commercial property where operations may have resulted in environmental contamination. A brownfield can pose environmental, legal, and financial burdens on a community. If a brownfield is not addressed, it can reduce property values in the areas and affect economic development of nearby properties.

The BCP is administered by the New York State Department of Environmental Conservation (NYSDEC), which oversees Applicants that conduct brownfield site remedial activities.¹ An Applicant is a person whose request to participate in the BCP has been accepted by NYSDEC. The BCP contains investigation and remediation requirements designed to ensure that the final cleanup is protective of public health and the environment based on the intended use of the brownfield site. When NYSDEC certifies that those requirements have been met, the property can be reused or redeveloped for the intended use. For more information about the BCP you may visit the NYSDEC Brownfield Cleanup Program website at www.dec.state.ny.us/website/der/bcp.

2.0 CITIZEN PARTICIPATION PLAN OVERVIEW

This Citizen Participation (CP) Plan provides members of the affected and interested public with information about how NYSDEC will inform and involve them during the investigation and remediation of the Sites identified above. The public information and involvement program will be carried out with assistance, as appropriate, from the Applicant or an agent of the Applicant. Appendix A contains a map identifying the location of the Site.

¹ Remedial activities, remedial action, and remediation are defined as all activities or actions undertaken to eliminate, remove, treat, abate, control, manage, or monitor contaminants at or coming from a brownfield site.

2.1. Project Contacts

Appendix B identifies NYSDEC project contact(s) to whom the public should address questions or request information about the Site remedial program. The public's suggestions about this CP Plan and the CP program for the Sites are always welcome. Interested people are encouraged to share their ideas and suggestions with the project contacts at any time.

2.2. Document Repositories

The locations of the Site document repositories also are identified in Appendix B. The document repository provide convenient access to important project documents for public review and comment.

2.3. Site Contact List

Appendix C contains the brownfield site contact list. This list has been developed to keep the community informed about, and involved in, the Sites' investigation and remediation process. The brownfield site contact list will be used periodically to distribute fact sheets that provide updates about the status of the project, including notifications of upcoming remedial activities at the Site (such as fieldwork), as well as availability of project documents and announcements about public comment periods.

The brownfield site contact list includes, at a minimum:

- Borough president, chief executive officer, or zoning chairperson of each county, city, town, and village in which the Site is located;
- residents, owners, and occupants of the Site and properties adjacent to the Sites;
- the public water supplier which services the area in which the Sites are located;
- any person who has requested to be placed on the site contact list;
- the administrator of any school or day care facility located on or near the Site for purposes of posting and/or dissemination of information at the facility;
- document repositories.

Where the site or adjacent real property contains multiple dwelling units, the Applicant will work with the Department to develop an alternative method for providing such notice in lieu of mailing to each individual. For example, the owner of such a property that contains multiple dwellings may be requested to prominently display fact sheets and notices required to be developed during the Site remedial process. This procedure would substitute for the mailing of such notices and fact sheets, especially at locations where renters, tenants and other residents may number in the hundreds or thousands, making the mailing of such notices impractical.

The brownfield site contact list will be reviewed periodically and updated as appropriate. Individuals and organizations will be added to the site contact list upon request. Such requests should be submitted to the NYSDEC project contact(s) identified in Appendix B. Other additions to the brownfield site contact list may be made on a site-specific basis at the discretion of the NYSDEC project manager, in consultation with other NYSDEC staff as appropriate.

2.4. Citizen Participation Activities

Appendix D identifies the CP activities, at a minimum, that have been and will be conducted during the Site remedial program. The flowchart in Appendix E shows how these CP activities integrate with the Site remedial process. The public is informed about these CP activities through fact sheets and notices developed at significant points in the Site remedial process.

- Notices and fact sheets help the interested and affected public to understand contamination issues related to a brownfield site, and the nature and progress of efforts to investigate and remediate a brownfield site.
- Public forums, comment periods, and contact with project managers provide opportunities for the public to contribute information, opinions, and perspectives that have potential to influence decisions about a brownfield site investigation and remediation.

The public is encouraged to contact project staff anytime during the Site remedial process with questions, comments, or requests for information about the remedial program.

This CP Plan may be revised due to changes in major issues of public concern identified in Section 6 or in the nature and scope of remedial activities. Modifications may include additions to the site contact list and changes in planned citizen participation activities.

3.0 SITE INFORMATION

3.1. Site Description

The site is located at 129-09 Jamaica Avenue, Richmond Hill, New York (herein referred to as “Site”). The site consists of an approximately 1.72-acre irregular shaped parcel of land and is developed with two (2) interconnected one (1)- to two (2)-story vacant industrial buildings, located on the central and southeastern portions of the site, respectively. The onsite facility, constructed of brick, steel, wood, and concrete in 1929, with a series of additions in the 1950’s and the 1960’s, with the last addition constructed in the 1990’s, occupies approximately sixty-five percent (65%) of the site. See Location Map in Appendix A

3.2. Site History

The site was formerly owned and operated by Ideal Vortex Laundry, which utilized a petroleum dry cleaning machine during the 1930’s through 1950’s. Uniforms for Industry (UFI) acquired the property in the 1950’s and continued laundry operations through November 2002, when all operations ceased. The site is currently vacant (building structures are present) and impacted soil and groundwater have been discovered during recent investigation activities

3.3. Environmental History

Ten (10) underground storage tanks (USTs) were historically located on the site as follows: one (1) 10,000-gallon No. 6 fuel oil UST; three (3) 2,000-gallon mineral spirit USTs; one (1) 7,500-gallon mop oil UST; one (1) 6,000-gallon No. 2 fuel oil UST; one (1) 6,000-gallon mop oil UST; and three (3) 2,000-gallon mineral oil USTs. During the 2003 removal of the underground storage tanks located throughout the property, suspect impacted soils were identified.

On February 17-18 and March 26, 2004, VERTEX installed four (4) groundwater monitoring wells at the site. The Additional Subsurface Investigation performed by GC Environmental in August 2005 included twelve

(12) soil borings and the installation of eight (8) groundwater monitoring wells. The main results of these investigations are as follows:

- Soil contamination included compounds associated with petroleum products, as well as chlorinated organic compounds. Petroleum contamination present in the soil is believed to originate with leaking fuel oil and mop oil underground storage tanks, which have been removed. The likely source of chlorinated solvents is from spills and/or discharges over time from historical operations at the site and from potentially off-site sources.
- Concentrations of petroleum compounds in soil vary widely in the areas sampled, and appear to be concentrated in the general area of two specific borings, B-1 and B-2, where total VOCs range from 11,121 micrograms per kilogram (ug/kg) in soil boring B-1 to 181,400 ug/kg in soil boring B-2.
- Groundwater contamination is highest in MW-8, where separate-phase free product has also been observed. Contamination included significant levels of petroleum products, as well as chlorinated solvent compounds. Total volatile organic compounds (TVOC) range from 11 micrograms per liter (ug/l) in MW-12 to 281,200 ug/l in MW-8 (free product sample). The next highest TVOC concentration was detected in MW-1 (11,887 ug/l).
- Separate-phase free product has been observed in up to four onsite monitoring wells at measured thicknesses up to 6 feet (MW-8). Based on multiple water level gauging rounds, it does not appear that the free product plume is migrating offsite.
- The extent of chlorinated solvent and petroleum contamination throughout the site is most likely associated with releases over an extended period of time from dry cleaning operations and leaking USTs onsite into the soil, and potentially from offsite sources.

4.0 REMEDIAL PROCESS

Note: See Appendix E for a flowchart of the brownfield site remedial process.

4.1. Application

The Applicant, in conjunction with a to be determined volunteer, has applied for and been accepted into New York's Brownfield Cleanup Program as a Participant. This means that the participant was 1) the owner of the site at the time of the disposal of hazardous waste or discharge of petroleum or 2) is otherwise a person responsible for the contamination, unless the liability arises solely as a result of ownership, operation of, or involvement with the site subsequent to the disposal of hazardous waste or discharge of petroleum. The Participant must fully characterize the nature and extent of contamination on-site and conduct a "qualitative exposure assessment," a process that characterizes the actual or potential exposures of people, fish, and wildlife to contaminants on the Sites and to contamination that has migrated from the Sites.

The project involves completing the investigation and remediation of soil and groundwater impacts, including work required to address NYSDEC spill numbers 05-07800 and 02-08119. The Brownfield Cleanup Agreement executed by NYSDEC and the Applicant sets forth the responsibilities of each party in conducting a remedial program at the Sites.

4.2. Investigation

On February 17-18 and March 26, 2004, VERTEX installed four (4) groundwater monitoring wells at the Site. The Additional Subsurface Investigation performed by GC Environmental in August 2005 included twelve (12) soil borings and the installation of eight (8) groundwater monitoring wells. The main results of these investigations are as follows:

Soil contamination includes compounds associated with petroleum products, as well as chlorinated organic compounds. Petroleum contamination present in the soil is believed to originate with leaking fuel oil and

mop oil underground storage tanks, which have been removed. The likely source of chlorinated solvents is from spills and/or discharges over time from historical operations at the Site and from potentially offsite sources.

Concentrations of petroleum compounds in soil vary widely in the areas sampled, and appear to be concentrated in the general area of two specific borings, B-1 and B-2, where total VOCs range from 11,121 micrograms per kilogram ($\mu\text{g/Kg}$) in soil boring B-1 to 181,400 $\mu\text{g/Kg}$ in soil boring B-2.

Groundwater contamination is highest in MW-8, where separate-phase free product has also been observed. Contamination includes significant levels of petroleum compounds, as well as chlorinated solvent compounds. Total volatile organic compounds (TVOC) range from 11 micrograms per liter ($\mu\text{g/L}$) in MW-12 to 281,200 $\mu\text{g/L}$ in MW-8 (free product sample). The next highest TVOC concentration was detected in MW-1 (11,887 $\mu\text{g/L}$).

Separate-phase free product has been observed in up to four onsite monitoring wells at measured thicknesses up to 6 feet (MW-8). Based on multiple water level gauging rounds, it does not appear that the free product plume is migrating offsite.

The extent of chlorinated solvent and petroleum contamination throughout the Site is most likely associated with releases over an extended period of time from dry cleaning operations and leaking USTs onsite into the soil, and potentially from offsite sources.

4.3. Remedy Selection

The Applicant will simultaneously submit a draft Groundwater Investigation Report (DGIR), a draft Remedial Alternatives Report (RAR), and a draft Remedial Action Plan (RWP) for the site. The RWP will describe how the Applicant would address the contamination related to the site. The Applicant will send a fact sheet to notify members of the contact list when the draft DGIR, draft RAR, and draft RWP have been submitted, and announce a 45-day public comment period on the draft RWP. A public meeting will be held by NYSDEC

about the RWP, if requested by the affected community, or at the discretion of NYSDEC project manager in consultation with other NYSDEC staff as appropriate. When approved, the final document, a Remedial Action Work Plan (RAWP), would be the design document for the site.

The NYSDEC will develop a Proposed Remedial Action Plan (PRAP) for the site. The public will have the opportunity to review and comment on the draft. The site contact list will be sent a fact sheet that describes the draft PRAP and announces a 30-day public comment period. NYSDEC would factor any input into its decision to approve, reject, or modify the draft PRAP. The Applicant would factor any input into its decision to modify the draft RWP. A public meeting will be held by NYSDEC about the PRAP for the site.

4.4. Construction

Approval of the RWP for site by NYSDEC, will allow the Applicant to design and construct the alternative selected to remediate the site. The site contact list will receive notification before the start of site remediation.

When the Applicant completes remedial activities, it will prepare a final engineering report that certifies that remediation requirements have been achieved or will be achieved within a specific time frame. NYSDEC will review the report to be certain that the remediation is protective of public health and the environment for the intended use of the Sites. The site contact list will receive a fact sheet that announces the completion of remedial activities and the review of the final engineering report.

4.5. Certificate of Completion and Site Management

Once NYSDEC approves the final engineering report, NYSDEC will issue the Applicant a Certificate of Completion for both the site. This Certificate states that remediation goals have been achieved, and relieves the Applicant from future remedial liability, subject to statutory conditions. The Certificate also includes a description of any institutional and engineering controls or monitoring required by the approved remedial work plan. If the Applicant uses institutional controls or engineering controls to achieve remedial objectives, the site contact list will receive a fact sheet that discusses such controls.

An institutional control is a non-physical restriction on use of the brownfield site, such as a deed restriction, that would prevent or restrict certain uses of the remediated property. An institutional control may be used

when the remedial action leaves some contamination that makes the Sites suitable for some, but not all uses. An engineering control is a physical barrier or method to manage contamination, such as a cap or vapor barrier. The Applicant will conduct site management as required. NYSDEC will provide appropriate oversight. Site management involves the institutional and engineering controls required for the brownfield site. Examples include the operation of a water treatment system, maintenance of a cap or cover, and monitoring of groundwater quality.

5.0 CITIZEN PARTICIPATION ACTIVITIES

CP activities that have already occurred during the investigation and are planned for the remediation of the Sites under the BCP are identified in Appendix D: Identification of Citizen Participation Activities. These activities are also identified in the flowchart of the BCP process in Appendix E. NYSDEC will ensure that these CP activities are conducted, with appropriate assistance from the Applicant.

All CP activities are conducted to provide the public with significant information about site findings and planned remedial activities. Some CP activities announce comment periods and request public input about important draft documents such as documents pertaining to the proposed Remedial Action.

All written materials developed for the public will be reviewed and approved by NYSDEC for clarity and accuracy before they are distributed. Notices and fact sheets can be combined at the discretion, and with the approval of, NYSDEC.

6.0 MAJOR ISSUES OF PUBLIC CONCERN

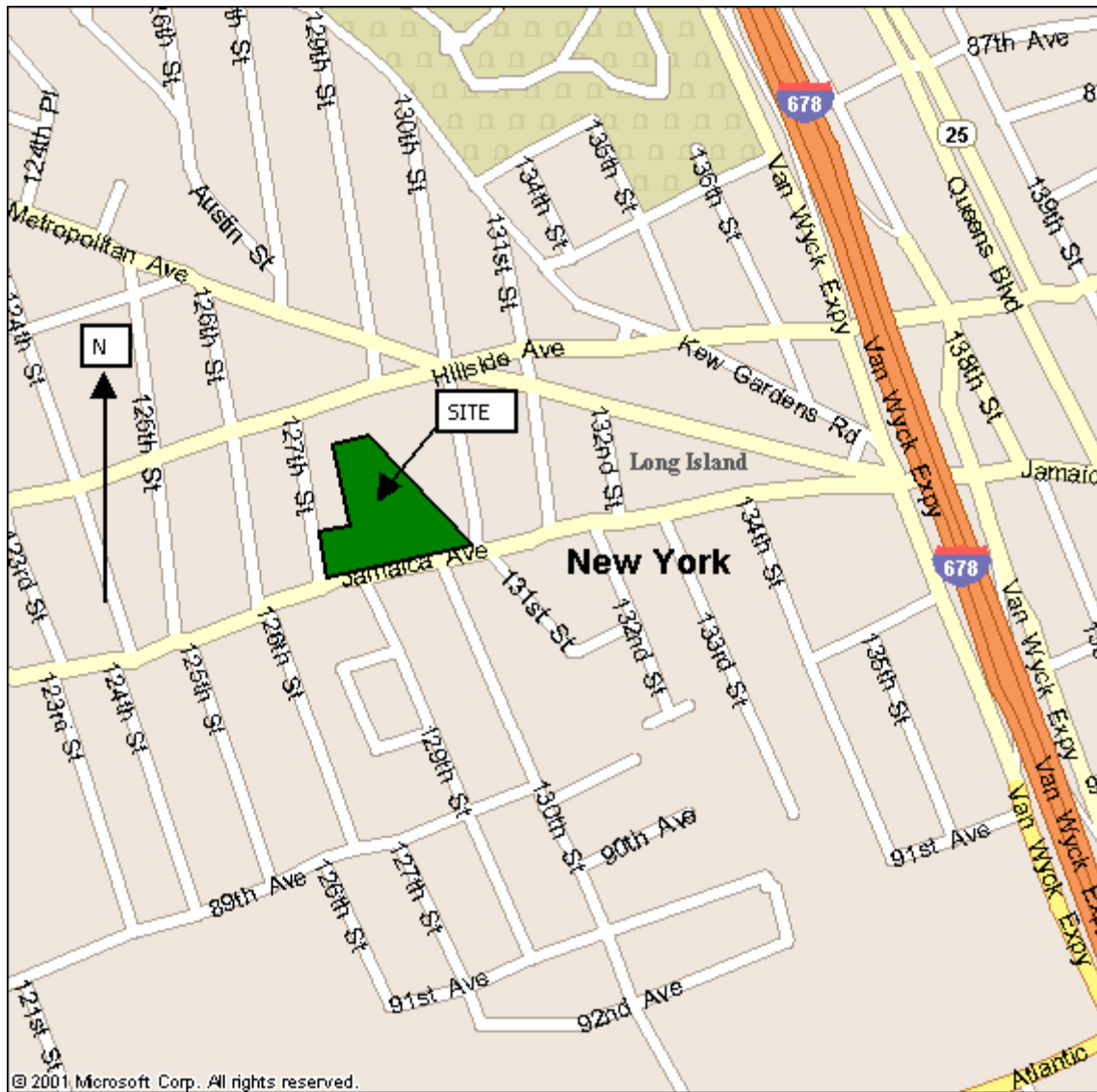
An issue of public concern for the Sites would be to assure that the required levels of protection for public health and safety are provided during remediation activities. Oversight of the remediation implementation will be conducted to identify any additional major issues of public concern that may arise during the Sites' remedial process. To address this concern, all required agency-approved plans pertinent to worker and

community health and safety; site-specific and community air monitoring; and soil / sediment control will be completed prior to start of the remediation work. During remediation, these plans will be implemented under the oversight of NYS DEC and NYSDOH. In accordance with these plans, the following worker and community health and safety activities will be conducted:

- On-site air monitoring for worker protection,
- Perimeter air monitoring for community protection,
- The use of odor, vapor, and dust controls, such as water or foam sprays, as required during air monitoring,
- Monitoring and control of soil, sediments, and water generated during remediation,
- Special security patrols will be employed as necessary,
- On street parking for workers may be implemented.

Details regarding both the Site Health and Safety Plan and the Community Air Monitoring Plan will be included as part of the Site Operations Plan.

Appendix A – Location Map



Appendix B – Project Contacts and Document Repositories

Project Contacts

For information about the Sites' remedial program, the public may contact any of the following project staff:

New York State Department of Environmental Conservation (NYSDEC):

Chris Milack, Project Manager
New York State Department of Environmental
Conservation
Bureau of Central Remedial Action
Division of Environmental Remediation
625 Broadway, 12th Floor
Albany, NY 12233-7016

Queens County:

Helen Marshall
Office of the Queens Borough President
120-05 Queens Boulevard
Kew Gardens, NY 11424
(718) 286-3000
Fax (718) 286-2916

The document repositories identified below have been established to provide the public with convenient access to important project documents:

Document Repositories

1. Queens Borough Public Library
Richmond Hill Branch
118-14 Hillside Avenue
Richmond Hill, New York 11418

Contact: Susan Wetjen
(718) 849-7150

2. Chris Milack, Project Manager
New York State Department of
Environmental Conservation
Bureau of Central Remedial Action
Division of Environmental Remediation
625 Broadway, 12th Floor
Albany, NY 12233-7016

Hours

Monday – Friday: 9AM - 5PM

Appendix C – Brownfield Site Contact List

Contact List

1. New York City Department of City Planning – Queens Office

Helen Marshall
Office of the Queens Borough President
120-05 Queens Boulevard
Kew Gardens, NY 11424
(718) 286-3000
Fax (718) 286-2916

2. Current Owners and Occupants of the Subject Site and Adjacent Sites

Current Owner – UFI, Inc
173 Foster Avenue
Valley Stream, NY 11580
Contact Person: Richard Sena
(845) 623-0941

Current Occupant – Site is currently vacant.

3. News Media

Newspaper
Times Ledger
Richmond Hill Times
41-02 Bell Boulevard
Bayside, NY 11361
(718) 229-0300 ext. 114

Television
New York 1 News
75 Ninth Avenue
New York, NY 10011
(212) 379-3311

4. Public Water

New York City Department of Environmental Protection
59-17 Junction Boulevard, 10th Floor
Flushing, NY 11373

5. Additional Contacts

Helen Marshall
Queens Borough President
120-55 Queens Boulevard
Kew Gardens, NY 11424

6. Schools and Day Care Administrators

P.S. 54 Hillside School
c/o Diane Jones, Administrator
86-02 127th Street
Richmond Hill, NY 11418
(718) 849-0962

P.S. 51
c/o Magdaly Saint-Juste, Administrator
87-45 117th Street
Richmond Hill, NY 11418
(718) 847-3416
(718) 850-0738

P.S. 55 The Maure School
c/o Mrs. Kubrin, Administrator
131-10 97th Avenue
Richmond Hill, NY 11418
(718) 849-3845

P.S. 56 Harry Eichler School
c/o Mrs. Leiter, Administrator
86-10 114th Street
Richmond Hill, NY 11418
(718) 441-4448

P.S. 60 Woodhaven School
c/o Frank DeSario, Principal
91-02 88th Avenue
Richmond Hill, NY 11418
(718) 441-5046

P.S. 64 Joseph P. Addabbo School
c/o Administrator (No Name Provided)
82-01 101st Avenue
Richmond Hill, NY 11418
(718) 659-4624

P.S. 66 J. Kennedy-Onassis School
c/o Phyllis Leinward, Principal

85-11 102nd Street
Richmond Hill, NY 11418
(718) 849-0184

P.S. 90 Horace Mann School
c/o Adrienne Ubertini, Principal
86-50 109th Street
Richmond Hill, NY 11418
(718) 847-3370

P.S. 97 Forest Park School
c/o Maureen Ingram, Principal
85-52 85th Street
Richmond Hill, NY 11418
(718) 849-4870

P.S. 99 Kew Gardens School
c/o Mrs. Paulette Foglio, Principal
82-37 Kew Gardens Road
Richmond Hill, NY 11418
(718) 544-4343

P.S. 161 Arthur R. Ashe School
c/o Jill Hoder, Principal
101-33 124th Street
Richmond Hill, NY 11418
(718) 441-5493

P.S. 62 Chester Park School
c/o Mrs. Angela O'Dowd
97-25 108th Street
Richmond Hill, NY 11418
(718) 849-0992

J.H.S. 210 E. Blackwell Junior High School
c/o Allma-Manning Roslyn, Principal
93-11 101st Avenue
Richmond Hill, NY 11418
(718) 845-5942

Richmond Hill High School
c/o Fran Descantis, Principal
89-30114th Street
Richmond Hill, NY 11418
(718) 846-3335

Bais Yaakov Academy for Girls
c/o Rabbi Newman, Administrator
124-50 Metropolitan Avenue
Richmond Hill, NY 11418
(718) 847-5352

Benedict Joseph Labre School

c/o Mary-Ann Mazzella, Principal
94-25 117th Street
Richmond Hill, NY 11418
(718) 441-6674

Hebrew Academy of West Queens
c/o Administrator (No Name Provided)
88-01 102nd Street
Richmond Hill, NY 11418
(718) 847-1462

Holy Child Jesus School
c/o Mr. Martin Abruzzo, Principal
111-02 86th Avenue
Richmond Hill, NY 11418
(718) 849-3988

Nativity of the Blessed Virgin
c/o Sister Marguerite Torre, Principal
101-41 92nd Street
Richmond Hill, NY 11418
(718) 845-3691

Our Lady of the Cenacle School
c/o Rose Marie McGoldrick, Principal
87-25 136th Street
Richmond Hill, NY 11418
(718) 657-6690

Saint Elizabeth School
c/o Mr. Ferguson, Principal
94-01 85th Street
Richmond Hill, NY 11418
(718) 296-8440

Saint Mary Gate of Heaven School
c/o Mr. Scannell, Principal
104-06 101st Avenue
Richmond Hill, NY 11418
(718) 846-3773

Saint Stanislaus Bishop & Mart
c/o Sister Francis Marie, Principal
90-01101st Avenue
Richmond Hill, NY 11418
(718) 845-3188
(718) 845-6206

Saint Thomas Apostle School
c/o Susan Aloise, Principal
87-49 87th Street
Woodhaven, NY 11421
(718) 847-3904

Theatre Street School
c/o Teresa Cassesse Aubel, Principal
87-6111st Street
Richmond Hill, NY 11418
(718) 846-9182

Yeshiva Tifereth Moshe Dov Rev
c/o Administrator (No Name Provided)
83-06 Abingdon Road
Richmond Hill, NY 11418
(718) 544-5400

Yeshivat Ohr Haiim
co Rabbi Kashani, Principal
86-06 135th Street
Richmond Hill, NY 11418
(718) 658-7066

Shaar Hatorah High School
c/o Administrator (No Name Provided)
117-06 84th Avenue
Richmond Hill, NY 11418
(718) 846-1940

** School Closed In September 2006**

Bethlehem Christian Academy
c/o Administrator
91-11 Lefferts Boulevard
Richmond Hill, NY 11418
(718) 849-5110
(718) 850-6480

Yeshiva Tifereth Moshe DC
c/o Rabbi Russ, Principal
83-06 Abingdon Rd.
Richmond Hill, NY 11418
(718) 846-7300

A To Z Learning Center
c/o Bernice Budho, Principal
123-21 Jamaica Avenue
Richmond Hill, NY 11418
(718) 805-4400

Dolly & Frank Russo Sr. Center
c/o Martha Kuszek, Director
118-03 101st Ave.
Richmond Hill, NY 11418
(718) 805-7117

E. Sholom Day Care Center II
c/o Ellen Yanna, Director
82-04 Lefferts Blvd.
Richmond Hill, NY 11418

(718) 805-2934

(718) 441-9893

Heartshare Dolly & Frank Russo

c/o Martha Kuszek, Director

118-01 101st Ave.

Richmond Hill, NY 11418

(718) 805-7117

Heartshare Matilda Raffa Cuomo

c/o Diane Cattrano, Director

115-15 101st Ave.

Richmond Hill, NY 11418

(718) 441-5333

Learning Land Pre-School

c/o Laura DeLuca, Owner

80-10 Lefferts Blvd.

Richmond Hill, NY 11418

(845) 468-7428

Matilda Raffa Cuomo First Step

c/o Diane Cattrano, Director

115-15 101st Ave.

Richmond Hill, NY 11418

(718) 441-5333

My Precious Angels

c/o Maria Burges, Director

81-05 101st Ave.

Richmond Hill, NY 11418

(718) 843-0275

Once Upon A Time, Inc.

c/o Head Mistress, Teresa Cassese Aubel

87-61 111th St.

Richmond Hill, NY 11418

(718) 846-9182

Sholom Day Care

c/o Administrator (No Name Provided)

82-52 Abingdon Rd.

Richmond Hill, NY 11418

(718) 850-2934

(718) 441-9893

St. John's Lutheran Pre-School

c/o Administrator (No Name Provided)

86-20 114th Street

Richmond Hill, NY 11418

(718) 441-3611

St. Luke's Nursery School

c/o Administrator (No Name Provided)

87-34 85th Street
Richmond Hill, NY 11418
(718) 296-6683

St. Paul's Nursery School
c/o Administrator (Name of Administrator not available through Internet search)
89-19 114th Street
Richmond Hill, NY 11418
(718) 849-4466 (Note: this telephone number is no longer in service and directory assistance has no new number available)

Tot's Learning World
c/o Administrator (Name of Administrator not available through Internet search)
94-24 Van Wyck Expressway
Richmond Hill, NY 11418
(No telephone number available through directory assistance or through Internet search)

Up the Ladder
c/o Administrator (No Name Provided)
80-11 101st Ave
Richmond Hill, NY 11418
(718) 843-4913

Very Important People DCC Cor
c/o "Alice." Director (no last name given)
95-06 101st Ave
Richmond Hill, NY 11418
(718) 641-2345

Bovov World Wide HS
c/o Administrator (Name of Administrator not available through Internet search)
83-06 Abingdon Rd.
Richmond Hill, NY 11418
(No telephone number available through directory assistance or through Internet search)

Appendix D – Identification of Citizen Participation Activities

Required Citizen Participation (CP) Activities	CP Activities Occur at this Point
Application Process:	
<ul style="list-style-type: none"> • Prepare brownfield site contact list (BSCL) 	At time of preparation of application to participate in BCP.
<ul style="list-style-type: none"> • Establish document repositories 	
<ul style="list-style-type: none"> • Publish notice in Environmental Notice Bulletin (ENB) announcing receipt of application and 30-day comment period 	When NYSDEC determines that BCP application is complete. The 30-day comment period begins on date of publication of notice in ENB. End date of comment period is as stated in ENB notice. Therefore, ENB notice, newspaper notice and notice to the BSCL should be provided to the public at the same time.
After Execution of Brownfield Site Cleanup Agreement:	
<ul style="list-style-type: none"> • Prepare citizen participation (CP) plan 	Draft CP Plan must be submitted within 20 days of entering Brownfield Site Cleanup Agreement. CP Plan must be approved by NYSDEC before distribution.
After Remedial Investigation (RI) Work Plan Received:	
<ul style="list-style-type: none"> • Mail fact sheet to BSCL about proposed RI activities and announcing 30-day public comment period on draft RI Work Plan 	Before NYSDEC approves RI Work Plan. If RI Work Plan is submitted with application, comment periods will be combined and public notice will include fact sheet. 30-day comment period begins/ends as per dates identified in fact sheet.
After RI Completion:	
<ul style="list-style-type: none"> • Mail fact sheet to BSCL describing results of RI 	Before NYSDEC approves RI Report.
After Remedial Work Plan (RWP) Received:	
<ul style="list-style-type: none"> • Mail fact sheet to BSCL about proposed RWP and announcing 45-day comment period • Public meeting by NYSDEC about proposed RWP (if requested by affected community or at discretion of NYSDEC project manager in consultation with other NYSDEC staff as appropriate) 	Before NYSDEC approves RWP. 45-day comment period begins/ends as per dates identified in fact sheet. Public meeting would be held within the 45-day comment period.
After Approval of RWP:	
<ul style="list-style-type: none"> • Mail fact sheet to BSCL summarizing upcoming remedial construction 	Before the start of remedial construction.
After Remedial Action Completed:	
<ul style="list-style-type: none"> • Mail fact sheet to BSCL announcing that remedial construction has been completed • Mail fact sheet to BSCL announcing issuance of Certificate of Completion (COC) 	At the time NYSDEC approves Final Engineering Report. These two fact sheets should be combined when possible if there is not a delay in issuance of the COC.

Appendix E – Brownfield Cleanup Program Process

