



January 31, 2014

Michael MacCabe
New York State Department of Environmental Conservation
Division of Environmental Remediation
625 Broadway
Albany, NY 12233-7020

**RE: Submittal of Citizen Participation Plan for the Capital Center Brownfield Cleanup Site,
Broadway and Spencer Street, Albany, NY
Site No. C401070
BCA Index No.: C401070-10-13
CHA Project No. 27160**

Dear Mike:

Enclosed please find a copy of the Citizen Participation Plan for the Capital Center Brownfield Cleanup Project located on Broadway in the City of Albany, New York.

If you have any comments or questions, please do not hesitate to contact me at (518) 453-2899.

Sincerely,

A handwritten signature in black ink, appearing to read 'Keith E. Cowan', is written over a light gray rectangular background.

Keith E. Cowan, C.P.G.
Market Segment Director – Environmental
Vice President

SDB/

CC: Christopher Bette, First Columbia, LLC
Dean Sommer, Young, Sommer LLC
Sarah Benson, CHA

V:\Projects\ANY\K3\27160\Reports\BCP Application\Cover Letter.doc

Citizen Participation Plan

**Capital Center
Broadway and Spencer Street
City of Albany, New York**

CHA Project Number: 27160

Prepared for:

*First Columbia, L.L.C.
22 Century Hill Drive
Latham, NY 12110*

&

*FC 705 Broadway LLC
22 Century Hill Drive, Suite 301
Latham, NY 12110*

Prepared by:



*III Winners Circle
Albany, NY 12205
Phone: (518) 453-4500
Fax: (518) 453-4773*

January 30, 2014

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1.0 INTRODUCTION

1.1 What is New York’s Brownfield Cleanup Program?

New York’s Brownfield Cleanup Program (BCP) is designed to encourage the private sector to investigate, remediate (clean up) and redevelop brownfields. A brownfield is any real property where redevelopment or reuse may be complicated by the presence or potential presence of a contaminant. A brownfield typically is a former industrial or commercial property where operations may have resulted in environmental contamination. A brownfield can pose environmental, legal and financial burdens on a community. If the brownfield is not addressed, it can reduce property values in the area and affect economic development of nearby properties.

The BCP is administered by the New York State Department of Environmental Conservation (NYSDEC) which oversees Applicants that conduct brownfield site remedial activities.¹ An Applicant is a person or entity whose request to participate in the BCP has been accepted by NYSDEC. The BCP contains investigation and remediation (cleanup) requirements, ensuring that cleanups protect public health and the environment. When NYSDEC certifies that these requirements have been met, the property can be reused or redeveloped for the intended use.

For more information about the BCP, go online at: www.dec.state.ny.us/website/der/bcp.

1.1 Goal and Objectives of Citizen Participation

The goal of citizen participation during this project is to foster communication and trust between the public, the property owner (FC 705 Broadway, LLC), the NYSDEC and the New York State Department of Health (NYSDOH) during the course of the investigation, remediation, and redevelopment of the subject property (Property or Site, known as the Capital Center BCP Project). Citizen participation provides an opportunity to compile the public’s knowledge regarding the history of the Site so that informed decisions can be made regarding the investigation and ultimate development of the subject property.

¹ “Remedial activities”, “remedial action”, and “remediation” are defined as all activities or actions undertaken to eliminate, remove, treat, abate, control, manage, or monitor contaminants at or coming from a brownfield site.

Effective public input will help FC 705 Broadway, LLC (FC 705 Broadway) and the NYSDEC in the development and implementation of an effective plan for site investigation, remediation and development, which is environmentally sound, enjoys wide public acceptance and has a high degree of success.

The BCP project for the Capital Center Site (Property or Site) has currently progressed to the stage at which a supplemental Remedial Investigation (RI) will be undertaken to further characterize the environmental status of the Site.

A supplemental RI Work Plan is being prepared to provide a basis and guide for conducting a comprehensive environmental site investigation that will ultimately meet the following objectives of the supplemental RI, which are to:

- Further define the nature and extent of contamination;
- Identify potential source areas;
- Assess impacts; and
- Provide additional data necessary for evaluation of remedial alternatives.

A Quality Assurance Project Plan (QAPP) and a Site Specific Health and Safety Plan (HASP) are also being prepared as part of the supplemental RI Work Plan. As discussed in Section 4.0, these documents may be reviewed, when completed, by all interested parties at the information repositories identified in Section 4.0.

The data derived from the supplemental RI will facilitate an evaluation of the migration or possible future migration of identified contamination, identify potential routes of exposure and populations at risk, and provide an analysis of hydrogeological conditions associated with the Site. The supplemental RI will also provide the data necessary to implement interim remedial measures and/or complete a Remedial Alternatives Report (RAR) for the Site which will provide a basis for NYSDEC to develop a Proposed Remedial Action Plan (PRAP) and Record of Decision (ROD) for the Site.

2.0 SITE BACKGROUND

2.1 Site Description

The Site is an approximately 1.8-acre urban site that is comprised of 15 separate commercial tax parcels located at Broadway and surrounded by Spencer Street and Quackenbush Square in the City of Albany, New York. Table 2-1 identifies the 16 individual tax parcels that comprise the Site. The tax map included as Figure 2 also identifies each parcel as well as the limits of the Site.

Table 2-1. Tax Map Information for all Parcels

Parcel Address	Parcel No.	Section No.	Block No.	Lot No.	Acreage
46-56 Spencer Street	76.27-1-1	76.27	1	1	0.44
44 Spencer Street	76.27-1-7	76.27	1	7	
42 Spencer Street	76.27-1-8	76.27	1	8	
32 Spencer Street	76.27-1-9	76.27	1	9	0.22
88 Montgomery Street	76.27-1-10	76.27	1	10	
82 Montgomery Street	76.27-1-11.2	76.27	1	11.2	
Portion of ROW at corner of Spencer St. & Montgomery St.	76.27-1-25.2	76.27	1	25.2	0.58
82 Montgomery Street (rear)	76.27-1-11.1	76.27	1	11.1	
80 Montgomery Street	76.27-1-12.1	76.27	1	12.1	
691-695 Broadway	76.27-1-15	76.27	1	15	
697 Broadway	76.27-1-17	76.27	1	17	
705 Broadway	76.27-1-18	76.27	1	18	0.27
707 Broadway	76.27-1-19	76.27	1	19	
80 Montgomery Street	76.27-1-12.2	76.27	1	12.2	0.14
80 Montgomery Street	76.27-1-12.21	76.27	1	12.21	

The Site is located approximately 900 feet west of the Hudson River and is approximately 20 to 30 feet above mean sea level. The Site topography gently slopes uphill to the northwest from Montgomery Street towards Broadway. The Site is almost entirely covered with buildings or paved surfaces, except for an untended vegetated and treed area along the Broadway side of the Site.

Surrounding property uses include a visitor's center, two restaurants (Le Canard and the Albany Pump Station), parking lots and a parking garage, and several high-rise office buildings including the 677 Broadway office building, the Progressive Insurance Building, and the New York State Department of Environmental Conservation's headquarters. The Leo W. O'Brien Federal Building is located west of the

Site, while several entertainment venues are located just south and west of the Site. The Site, although dilapidated and largely abandoned, is in a prominent location, visible from Interstate 787 and an associated off-ramp as well as being located just steps away from Albany's growing downtown area. A property base map is provided as Figure 4.

Existing Site structures include three 2-story brick and concrete buildings (one of which contains a basement), two single-story framed buildings adjacent to one of the 2-story buildings, and two single-story brick and concrete buildings, all of which were formerly utilized in connection with historical commercial and industrial Site operations. The buildings are located on the eastern and southeastern portions of the Site, as shown on Figure 2, and comprise a total footprint area of approximately 17,000 square feet. All of the buildings are currently unoccupied and continue to deteriorate.

2.2 Site History

The Site has a long history of industrial use, including coal storage, insecticide production, a tin shop, and motor vehicle fuel supply and repair. The years of commercial and industrial use have resulted in contamination of the soil and groundwater underlying the Site, as well as some off-site migration of contamination. The sources for the chemical compounds detected in soil, groundwater and soil vapor include historical underground storage tanks, building floor drains, automotive repair operations, surface runoff from gasoline fueling areas, historical petroleum spills, historical railroad spurs and historical industrial and commercial uses (including pesticide manufacturing, a tin shop, solvent use and meatpacking).

2.3 Previous Environmental Investigations/Remedial Activities

2.3.1 Interim Remedial Measures

Circa 2001, eight underground storage tanks (USTs) were removed from the Site. These USTs included one 275-gallon waste oil, one 1,500-gallon gasoline, one 500-gallon waste oil, two 4,000-gallon diesel/gasoline, one 2,000-gallon diesel, one 3,000-gallon fuel/oil/motor oil, and one 500-gallon fuel oil tank. During removal actions, elevated soil vapor measurements from a photoionization detector (PID) were obtained for soils collected adjacent to the USTs. In addition, significant staining, petroleum sheens, and liquid hydrocarbons were observed on the groundwater, thus resulting in the opening of multiple NYSDEC spill numbers (98-01349, 96-01740 and 00-08939). Four separate soil excavations were also completed in connection with these spills and a total of approximately 1,680 tons of contaminated soils were removed in an effort to remediate soil and groundwater impacts. Two subsurface investigations have also been completed under NYSDEC spill number 98-01349, as detailed below. All excavations and investigations were limited to some extent by the property boundaries, underground utilities, and existing buildings and, as such, have left contamination in place at the Site. This contamination has not been fully delineated.

In 2010, five (5) registered 4,000-gallon gasoline USTs were removed from the Site and closed in accordance with 6 NYCRR Part 613.9. In addition, another five (5) previously unregistered tanks (each a 4,000-gallon gasoline UST) were discovered, registered, removed, and closed in accordance with 6 NYCRR Part 613.9. During removal actions, approximately 5,089 gallons of mixed water and fuel were removed and recovered. In addition, the IRM resulted in the removal and proper disposal of approximately 750 tons of petroleum-impacted soils from the Site. The results of the IRM, documented in the “Interim Remedial Measure Report” prepared by Spectra Engineering, Architecture and Surveying, Inc. in November 2010, established that residual volatile organic compounds (VOCs), semi-volatile organic compounds (SVOCs) and metals are still present in post-excavation samples.

2.3.2 Phase I Environmental Site Assessment

A Phase I Environmental Site Assessment (ESA) was prepared in 2005 by SPECTRA Environmental Group, Inc. in general accordance with the American Society for Testing and Materials (ASTM) Standard Practice E 1527-00. The Phase I ESA identified the Site as having been used for a variety of commercial and industrial purposes between 1892 and the present. Historic uses have included multiple meat packing and processing companies, a box factory, coal storage operations, produce storage, railroad rights of way, roofing suppliers, a tin shop, whole meat suppliers, an insecticide factory, gasoline filling, and auto repair activities. Based on historic use and conditions observed during the Phase I ESA, recognized environmental concerns were identified and subsequent investigation activities were completed.

2.3.3 Subsurface Investigations

As described below, several soil and groundwater investigations have been previously completed at the Site.

October 2005 Phase II Subsurface Investigation

Soil samples were collected from four test pit locations and two hand auger locations in October 2005. Soil analytical results indicated measurable concentrations of VOCs, SVOCs and metals above NYSDEC soil standards.

June - July 2006 Limited Phase II Investigation

A second subsurface investigation was completed at 705 Broadway in July 2006 to investigate an on-site floor drain and its discharge point. Six soil borings were completed downgradient of the floor drain to determine if soil impacts extended beyond the building foundation. This investigation revealed free-phase product and VOCs, SVOCs and metals above NYSDEC soil and groundwater standards.

2008-2009 Remedial Investigation

Remedial Investigation (RI) activities were completed in accordance with the NYSDEC-approved Remedial Investigation Work Plan (RIWP), dated November 2007, and its subsequent addendum, dated March 2008. The purpose of the RI was to investigate existing environmental conditions, to begin to address “data gaps” from prior investigations, provide an evaluation of the nature and extent of contamination on the former BCP Site, and identify source areas of contaminants on the original BCP Site. Additionally, the RIWP investigated the other 9 adjacent parcels (Spencer Street parcels) that make up the Capital Center project as part of the RI.

Although numerous soil excavations have been conducted at the original BCP Site in connection with UST removals, recent soil and groundwater analytical testing (2005, 2006 and 2008 RI results) indicate that the Site still contains contamination in the form of petroleum products, VOCs, SVOCs, and metals in excess of NYSDEC soil and groundwater standards.

The results of the RI demonstrate that the nature and concentrations of contaminants found at the Spencer Street parcels are generally the same as those found at the original BCP site and require response actions. Additionally, it is evident that the RI activities were not adequate to fully characterize the nature and extent of contamination at the Site, thereby leaving site conditions to be inadequately delineated.

3.0 PROPOSED SITE INVESTIGATION/REMEDIAL PROCESS

Prior to the redevelopment of the Site, the project will include a supplemental remedial investigation (RI), an evaluation of remedial alternatives, remedial design and remedial action. Some subsurface investigation has already been completed to date, as described above in Section 2.3; however, the investigation activities were performed on only a portion of the Site and several data gaps exist for the portions of the Site on which investigation took place.

The supplemental RI is primarily intended to provide a thorough understanding of the Site's recognized environmental conditions, further define the nature and extent of soil and groundwater contamination in the areas of concern, fill in existing data gaps, and further identify potential contaminant sources, if any. In addition, it is intended to provide the necessary data to facilitate the development of a remedial alternative that is protective of human health and the environment.

3.1 Remedial Investigation Program

Although a detailed scope for the supplemental RI investigation will be included in the Supplemental Remedial Investigation Work Plan, the supplemental RI is anticipated to include the following, at a minimum:

- The collection of additional soil samples in the north-central portion of the Site to evaluate and further delineate SVOCs, namely polynuclear aromatic hydrocarbons (PAHs) that were detected above industrial standards.
- Additional soil sampling across the Site to evaluate and further delineate detections of various heavy metals above standards.
- The collection of additional soil samples to delineate VOC soil contamination and to determine if a soil source of VOC contamination remains.
- The collection of additional soil samples in the vicinity of sample location RIWP-8, where high levels of methyl tert-butyl ether (MTBE) were detected, to determine if a significant soil source remains on site. Additional groundwater investigation is warranted to further define the extent of contaminants in this area, particularly MTBE.

- Further evaluation of the observed light non-aqueous phase liquid (LNAPL) in monitoring well SPMW-3, including additional soil and groundwater sampling in the vicinity of SPMW-3 to determine if a previously unidentified source remains.
- The collection of additional groundwater samples to further define the extent of contaminants in the area of the former insecticide factory, notably benzene on the Spencer Street parcels.
- The collection of soil vapor samples to evaluate the presence or absence of contaminated soil vapor and the potential for vapor intrusion into future on-Site and down-gradient structures.
- The analysis of additional samples for polychlorinated biphenyls (PCBs) and pesticides in both soil and groundwater across the Site where no data exists from previous investigations. While no significant sources of these contaminants have yet been identified at the site, it will be necessary to collect samples to verify the presence or absence in the subsurface soil and groundwater, particularly in the northeast portion (Spencer Street parcels) of the Site where PCBs and pesticides were detected in previous investigations.

The site contact list will be sent a fact sheet that describes the draft Supplemental Remedial Investigation Work Plan and announces a 30-day public comment period. NYSDEC will factor this input into its decision to approve, reject or modify the draft Supplemental Remedial Investigation Work Plan.

3.2 Reporting

Upon completion of the RI, a Remedial Investigation/Remedial Alternatives Report (RI/RAR) will be prepared. The RI/RAR will include the following:

- A discussion regarding the nature and extent of contamination associated with specific areas of concern where soil and groundwater sampling/analysis were conducted;
- A characterization of the soil and groundwater at the Site and determination, to the extent possible, of the source/s of contamination, movement of the contamination and possible receptors at risk;
- A tabulated summary of soil and groundwater analytical data obtained from the SI;
- A Groundwater Piezometric Map that illustrates the top of the shallow groundwater table at the Site, and inferred direction of groundwater flow;
- Figures illustrating the locations of surface soil sampling points, soil borings and groundwater monitoring wells at the Site.
- Conclusions and recommendations regarding the environmental status of the Site.

The data presented in the RI component of the report will be utilized to complete a Remedial Alternatives Analysis (RAA) which will identify the remedial alternative, or alternatives, which will best address the environmental conditions associated with the Site. The findings of the RAA will be presented in the Remedial Alternatives component of the RI/RAR.

The RI/RAR is subject to review and approval by NYSDEC. Prior to approval, a fact sheet summarizing the findings of the RI will be sent to the site's contact list.

NYSDEC will determine if the site poses a significant threat to public health and/or the environment. If NYSDEC determines that the site is a "significant threat," a qualifying community group may apply for a Technical Assistance Grant (TAG). The purpose of a TAG is to provide funds to the qualifying community group to obtain independent technical assistance. This assistance helps the TAG recipient to interpret and understand existing environmental information about the nature and extent of contamination related to the site and the development/implementation of a remedy.

An eligible community group must certify that its membership represents the interests of the community affected by the site, and that its members' health, economic well-being or enjoyment of the environment may be affected by a release or threatened release of contamination at the eligible site.

For more information about the TAG Program and the availability of TAGs, go online at: www.dec.state.ny.us/website/der/guidance/tag/.

3.3 Remedy Selection

Subsequent to NYSDEC-approval of the RI/RAR and issuance of the Proposed Remedial Action Plan (PRAP), the Applicant will be able to develop a Remedial Work Plan if remediation is required. The Remedial Work Plan describes how the Applicant would address the contamination related to the Site.

The public will have the opportunity to review and comment on the draft Remedial Work Plan. The site contact list will be sent a fact sheet that describes the draft Remedial Work Plan and announces a 45-day public comment period. NYSDEC will factor this input into its decision to approve, reject or modify the draft Remedial Work Plan.

A public meeting may be held by NYSDEC about the proposed Remedial Work Plan if requested by the affected community and if significant substantive issues are raised about the draft Remedial Work Plan. Please note that, in order to request a public meeting, the health, economic well-being or enjoyment of the environment of those requesting the public meeting must be threatened or potentially threatened by the site. In addition, the request for the public meeting should be made within the first 30 days of the 45-day

public comment period for the draft Remedial Work Plan. A public meeting also may be held at the discretion of the NYSDEC project manager in consultation with other NYSDEC staff as appropriate.

3.4 Construction

Approval of the Remedial Work Plan by NYSDEC will allow the Applicant to design and construct the alternative selected to remediate the site. The site contact list will receive notification before the start of site remediation. When the Applicant completes remedial activities, it will prepare a final engineering report that certifies that remediation requirements have been achieved or will be achieved within a specific time frame. NYSDEC will review the report to be certain that the remediation is protective of public health and the environment for the intended use of the site. The site contact list will receive a fact sheet that announces the completion of remedial activities and the review of the final engineering report.

3.5 Certificate of Completion and Site Management

Once NYSDEC approves the final engineering report, it will issue the Applicant a Certificate of Completion. This Certificate states that remediation goals have been achieved, and relieves the Applicant from future remedial liability, subject to statutory conditions. The Certificate also includes a description of any institutional and engineering controls or monitoring required by the approved remedial work plan. If the Applicant uses institutional controls or engineering controls to achieve remedial objectives, the site contact list will receive a fact sheet that discusses such controls.

An institutional control is a non-physical restriction on use of the brownfield site, such as a deed restriction that would prevent or restrict certain uses of the remediated property. An institutional control may be used when the remedial action leaves some contamination that makes the site suitable for some, but not all, uses.

An engineering control is a physical barrier or method to manage contamination, such as a cap or vapor barrier.

Site management will be conducted by the Applicant as required. NYSDEC will provide appropriate oversight. Site management involves maintain the institutional and engineering controls required for the brownfield site. Examples include: operation of a water treatment plant, maintenance of a cap or cover, and monitoring of groundwater quality.

3.6 Schedule

A general schedule of activities for this BCP project is presented in the table below to illustrate the key milestones of the project.

Project Schedule

February 14, 2014	Submittal of RI Work Plan to NYSDEC
April to July 2014	Demolition of existing site buildings in advance of RI
August 2014	Completion of RI Field Work
October 2014	Submittal of RI/RAR to NYSDEC

The above schedule is subject to change, based on the NYSDEC review response times, and additional activities that may be required by the NYSDEC for this site.

4.0 CITIZEN PARTICIPATION

Citizen participation will continue to be a driving force behind the success of the Capital Center BCP project. The following sections of this Citizen Participation Plan summarize the measures that will be in place to maintain an effective link between the project team and the community.

Citizen Participation activities that have already occurred and are planned during the investigation and remediation of the site under the BCP are identified in Appendix A: Identification of Citizen Participation Activities. These activities are also identified in the flowchart of the BCP process in Appendix B. NYSDEC will ensure that these activities are conducted, with appropriate assistance from the Applicant. The public is informed about these activities through fact sheets and notices developed at significant points in the site's remedial process.

- **Notices and fact sheets** help the interested and affected public to understand contamination issues related to a brownfield site, and the nature and progress of efforts to investigate and remediate a brownfield site.
- **Public forums, comment periods and contact with project managers** provide opportunities for the public to contribute information, opinions and perspectives that have potential to influence decisions about a brownfield site's investigation and remediation.

The public is encouraged to contact project staff at any time during the site's remedial process with questions, comments, or requests for information about the remedial program.

This Citizen Participation Plan may be revised due to changes in issues of public concern or in the nature and scope of remedial activities. Modifications may include additions to the brownfield site contact list and changes in planned citizen participation activities.

All Citizen Participation activities are conducted to provide the public with significant information about site findings and planned remedial activities, and some activities announce comment periods and request public input about important draft documents such as the Remedial Work Plan.

All written materials developed for the public will be reviewed and approved by NYSDEC for clarity and accuracy before they are distributed. Notices and fact sheets can be combined at the discretion, and with the approval of, NYSDEC.

4.1 Public Notification Procedures

Information about project-related meetings and/or the availability of project-related reports will be provided at least 15 days in advance, utilizing one or more of the following media sources:

Local News Media	Address	Phone Number
Times Union	News Plaza Box 15000 Albany, New York 12212	(518) 454-5694
The Daily Gazette	2345 Maxon Road Schenectady, New York 12308	(518) 374-4141
The Troy Record	501 Broadway Troy, New York 12180	(518)270-1200
The Business Review	40 British American Boulevard Latham, New York 12110	(518) 640-6800
Metroland Magazine	523 Western Ave Ste 1 Albany, NY 12203-1517	(518) 463-2500
Channel 10 WTEN	News Department 341 Northern Boulevard Albany, New York 12204	(518) 436-4822
Channel 13 WNYT	News Department 15 North Pearl Street Menands, New York 12204	1-800-999-WNYT
Channel 23, WXXA	News Department 28 Corporate Circle Albany, New York 12203	(518) 436-0771
Channel 9 – YNN	104 Watervliet Avenue Extension Albany, New York 12206	(518) 641-6397
Channel 6, WRGB	News Department 1400 Balltown Road Schenectady, NY 12309	(518) 346-6666
WTRY 98.3 FM	Clear Channel Media + Entertainment 1203 Troy-Schenectady Rd, Latham, NY 12110	(518) 452-4800
WGY, Radio 810 AM	Clear Channel Media + Entertainment 1203 Troy-Schenectady Road Latham, NY 12110	(518) 452-4800
WROW, AM 590	6 Johnson Road Latham, New York 12210	(518) 786-6600
WAMC, FM 90.3	News Room 318 Central Avenue Albany, New York 12206	(518) 465-5233

4.2 Information Repositories

The referenced Work Plan, QAPP, Health & Safety Plan and this Citizen Participation Plan, as well as future project-related reports, will be available for public review at the following locations:

Document Repositories

Facility Name	Address	Phone Number
Albany Public Library	161 Washington Avenue Albany, New York 12210-2398	(518) 427-4300
CHA	3 Winners Circle Albany, New York 12205	(518) 453-4500

4.4 Project Contacts

For information about the Site's investigation/remedial program, the public may contact the following project personnel:

Agency/Company	Contact Information
New York State Dept. of Environmental Conservation	Mr. Michael MacCabe, P.E. Project Manager Division of Environmental Remediation 625 Broadway, 12 th Floor Albany, New York Phone: (518) 402-9687 e-mail: mdmaccab@gw.dec.state.ny.us
New York State Department of Health	Environmental Health Section 1 Fulton Street Troy, NY 12180 Phone: (518) 408-5300
CHA Consulting, Inc.	Mr. Keith Cowan, P.G. Project Manager 3 Winners Circle Albany, NY 12205 Phone: (518) 453-2899 Fax: (518)453-4773 e-mail: kcowan@chacompanies.com
FC 705 Broadway, LLC	Mr. Christopher Bette 22 Century Hill Drive Latham, NY 12110 Phone: (518) 213-1000 e-mail: cbette@firstcolumbia.com

4.5 Site Contact List

The individuals/organizations listed in the following tables, along with those listed in the tables in Sections 4.1 and 4.2 above, comprise the Site Contact List for the Capital Center BCP project. This list has been developed to keep the community informed about, and involved in, the Site’s investigation and remediation process. The Site Contact List will be used periodically to distribute fact sheets that provide updates about the status of the project. These will include notifications of upcoming activities at the Site (such as field work), as well as availability of project documents and announcements about public comment periods.

The Site Contact List will be reviewed periodically and updated as appropriate. Individuals and organizations will be added to the list upon request. Such requests should be submitted to the NYSDEC project contact identified above in Section 4.4. Other additions to the list may be made on a site-specific basis at the discretion of the NYSDEC project manager, in consultation with other NYSDEC staff as appropriate.

Government Agencies

Title/Agency	Name & Address	Phone Number
City of Albany Mayor	Mayor Kathy Sheehan City Hall, Room 102 24 Eagle Street Albany, NY 12207	(518) 434-5100
City of Albany Department of Development & Planning Commissioner	Mike Yevoli 21 Lodge Street Albany, NY 12207	(518) 434-2532 ext. 19
City of Albany Comprehensive Plan Board Chairman	Daniel Herring 21 Lodge Street Albany, NY 12207	(518) 434-2532
City of Albany Albany City Council Chairman	Albany City Hall Albany, New York 12207	(518) 434 -5087
City of Albany Board of Zoning Appeals	Bradley Glass The Office of Land Use Planning 200 Henry Johnson Blvd. Albany, NY 12207	(518) 445-0754
City of Albany Albany Planning Board Chair	Edward R. Trant 21 Lodge Street Albany, NY 12207	(518) 445-0754
City of Albany Director, Albany Community Development Agency	Faye Andrews 200 Henry Johnson Blvd. Albany, NY 12207	(518) 434-5265

Title/Agency	Name & Address	Phone Number
Albany County Executive	Daniel P. McCoy Albany County Office Building 112 State Street, Room 200 Albany, NY 12207	(518) 447-7040
Albany County Department of Economic Development, Conservation & Planning	Albany County Office Building 112 State Street, Room 106 Albany, NY 12207	(518) 447-5670
Albany County Albany County Legislature Chairman	Shawn M. Morse 112 State Street, Room 1114 Albany, New York 12207	(518) 447-7168
Arbor Hill Environmental Justice Corp.	596 Manning Boulevard Albany, New York 12210	Not Available

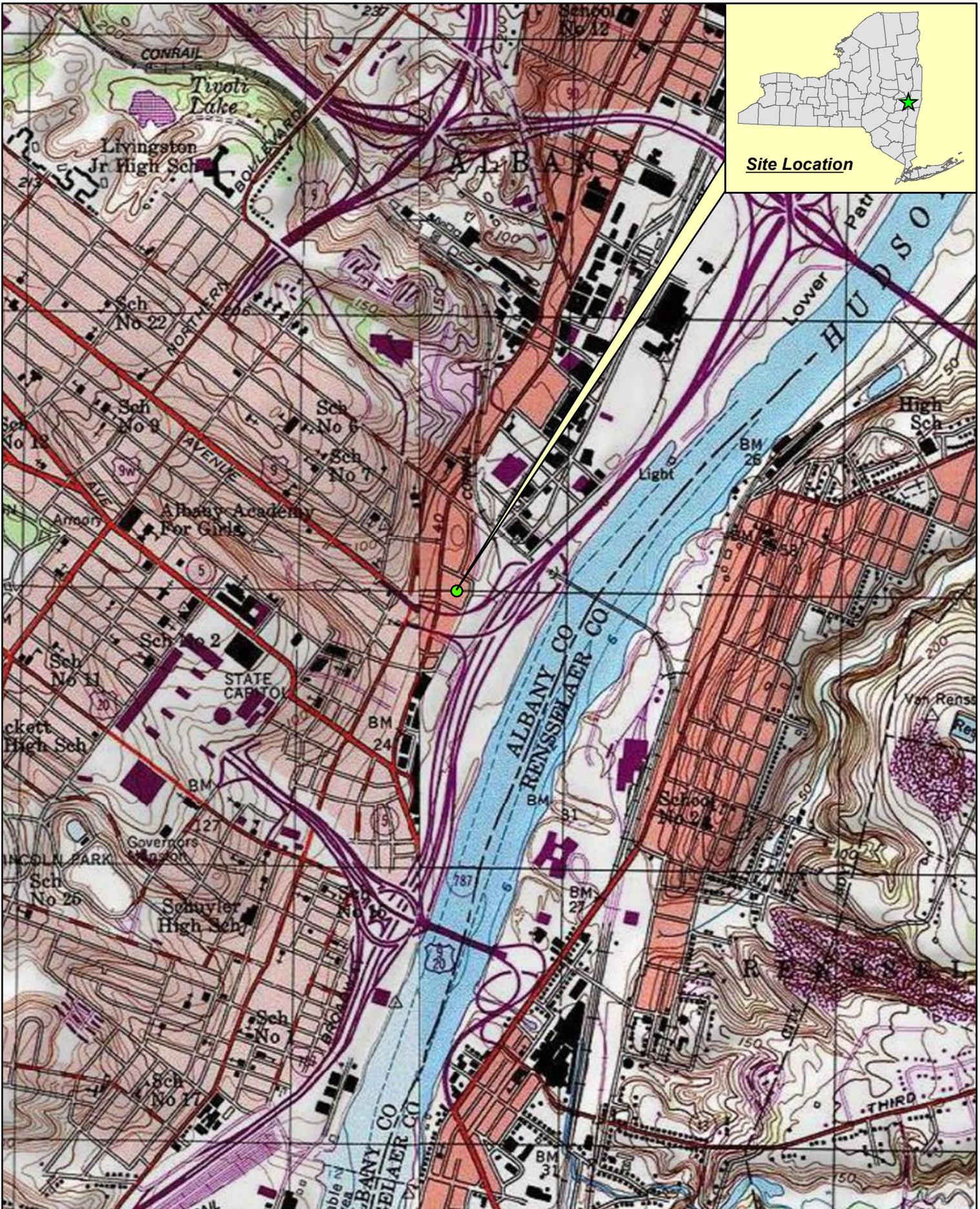
Residents, Owners & Occupants of Site & Adjacent Parcels

Property & Address	Owner & Address	Occupant(s)/Use
Subject Property:	FC 705 Broadway, LLC 22 Century Hill Drive Latham, NY 12110	Vacant/Unoccupied
North:	Progressive Insurance Company 725 Broadway Albany, New York 12207	Same as Owner
East:	Albany Local Development Corporation 21 Lodge Street Albany, NY 12207	Parking Lot
South:	CH Evans Brewing Company, Inc. 19 Quackenbush Square Albany, New York 12207	Same as Owner
West:	United States Government Leo W. O'Brien Federal Building 1 Clinton Square Albany, New York 12207	US Government / Office Building

Local Water Supplier

Supplier	Address	Phone Number
City of Albany Department of Water and Water Supply	10 North Enterprise Drive Albany, NY 12204	(518) 434-5300

FIGURES





LIMITS OF BCP SITE

76.27-1-19

76.27-1-1

76.27-1-7

76.27-1-8

76.27-1-9

76.27-1-10.2

76.27-1-18

76.27-1-17

76.27-1-11.1

76.27-1-11.2

76.27-1-10

76.27-1-25.1

76.27-1-15

76.27-1-12.1

76.27-1-12.21

76.27-1-12.22

76.27-1-13.51

76.27-1-13.1

76.27-1-13.2

76.27-1-13.3

76.27-1-13.4

76.8-1-3

APPENDIX A
IDENTIFICATION OF CITIZEN PARTICIPATION ACTIVITIES

Identification of Citizen Participation Activities

Required Citizen Participation (CP) Activities	CP Activities Occur at this Point
<p>Application Process:</p> <ul style="list-style-type: none"> • Prepare brownfield site contact list (BSCL) • Establish document repositories 	At time of preparation of application to participate in BCP.
<ul style="list-style-type: none"> • Publish notice in Environmental Notice Bulletin (ENB) announcing receipt of application and 30-day comment period 	When NYSDEC determines that BCP application is complete. The 30-day comment period begins on date of publication of notice in ENB. End date of comment period is as stated in ENB notice. Therefore, ENB notice, newspaper notice and notice to the BSCL should be provided to the public at the same time.
<p>After Execution of Brownfield Site Cleanup Agreement:</p> <ul style="list-style-type: none"> • Prepare citizen participation (CP) plan 	Draft CP Plan must be submitted within 20 days of entering Brownfield Site Cleanup Agreement. CP Plan must be approved by NYSDEC before distribution.
<p>After Remedial Investigation (RI) Work Plan Rec'd.:</p> <ul style="list-style-type: none"> • Mail fact sheet to BSCL about proposed RI activities and announcing 30-day public comment period on draft RI Work Plan 	Before NYSDEC approves RI Work Plan. If RI Work Plan is submitted with application, comment periods will be combined and public notice will include fact sheet. 30-day comment period begins/ends as per dates identified in fact sheet.
<p>After RI Completion:</p> <ul style="list-style-type: none"> • Mail fact sheet to BSCL describing results of RI 	Before NYSDEC approves RI Report.
<p>After Remedial Work Plan (RWP) Received:</p> <ul style="list-style-type: none"> • Mail fact sheet to BSCL about proposed RWP and announcing 45-day comment period • Public meeting by NYSDEC about proposed RWP (if requested by affected community or at discretion of NYSDEC project manager in consultation with other NYSDEC staff as appropriate) 	Before NYSDEC approves RWP. 45-day comment period begins/ends as per dates identified in fact sheet. Public meeting would be held within the 45-day comment period.
<p>After Approval of RWP:</p> <ul style="list-style-type: none"> • Mail fact sheet to BSCL summarizing upcoming remedial construction 	Before the start of remedial construction.
<p>After Remedial Action Completed:</p> <ul style="list-style-type: none"> • Mail fact sheet to BSCL announcing that remedial construction has been completed • Mail fact sheet to BSCL announcing issuance of Certificate of Completion (COC) 	At the time NYSDEC approves Final Engineering Report. These two fact sheets should be combined when possible if there is not a delay in issuance of the COC.

APPENDIX B
BROWNFIELD CLEANUP PROGRAM PROCESS

