

Attachment 13

Letter to Document Repositories

martin cody

From: April Tompkins [tompkinsa@buffalolib.org]
Sent: Tuesday, October 23, 2012 1:01 PM
To: martin cody
Subject: RE: BCP Application Request for Document Repository

Good afternoon Cody,

This is to inform you that permission has been granted in response to your request below.

The Buffalo and Erie County Public Library will be the repository for the document(s) titled, **“Brownfield Cleanup Program (BCP) Application for the Proposed HARBOR center Building at 75 Main Street (Webster Block)”** as noted in your e-mail. Upon receipt of the document(s), they will be made available for public review. Also, this serves as permission to submit other future documents and updates that should be made available for public review.

Please keep the following in mind:

- Documents (including updates) for public inspection should be sent or brought in person to the Central Library to the attention of Carol Batt, of whom I assist. Documents sent via e-mail will not be accepted.
- Documents at the Central/Downtown library are available on the first floor in the Information Services department (formerly ‘Humanities & Social Sciences’) within a day or so after receipt. If received Friday afternoon, they go out the following Monday.
- If you would like the document(s) distributed at libraries other than Central, you will need to send the appropriate quantity of copies with labels regarding their destinations. We will distribute accordingly. We do not make copies for distribution.
- It’s your choice regarding the format (hard copy and / or disk) you wish to submit. If the document is very large, part of the report in hard copy and part of the report on disk is acceptable. If submitting in both formats, please be sure that they are titled/labeled accordingly. Although CD-ROMs cannot be used on library computers, if someone brings in their personal laptop, the disc can be viewed in house. If optional, an alternative is the availability to go online using a provided link to read/review/print.

If you have any questions and/or concerns, please feel free to contact me via e-mail or phone. Thank you.

Regards,
April Tompkins
Phone: 716-858-7129

From: martin cody [<mailto:cmartin@cscos.com>]
Sent: Monday, October 22, 2012 3:58 PM
To: Mary Jean Jakubowski
Cc: April Tompkins
Subject: BCP Application Request for Document Repository

Mary and April,

C&S is requesting that the Central Library be a document repository for the Brownfield Cleanup Program (BCP) Application for the Proposed HARBORcenter Building at 75 Main Street (Webster Block).

The BCP Application is for the remediation soil contamination due to historic commercial and industrial uses of the property. As part of the BCP process, the application needs to be accessible for public review.

If the Central Library can be a document repository for the BCP Application, then we will need a letter or email acknowledging that the Central Library will act as a document repository.

A letter or email can be sent to the address below.

Thank you,



www.cscos.com

Cody A. Martin
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