

**ANNUAL SITE MANAGEMENT REPORT FROM
JULY 2024 TO JULY 2025
HIGH SCHOOL FOR CONSTRUCTION TRADES,
ENGINEERING & ARCHITECTURE (Q650)
FORMER ADAMS BRUSH MANUFACTURING SITE
94-02 104TH STREET
OZONE PARK, NY 11416
VCP AGREEMENT # V-00656**

PREPARED FOR:



New York City Department of Education
Office of Environmental Health and Safety
44-36 Vernon Blvd.
Long Island City, New York 11101

PREPARED BY:



104 East 25th Street, 10th Floor
New York, New York 10010-2917

Date of Issue: August 13, 2025

ATC Project No. Z214SS0313

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PROJECT DIRECTORY

OWNER/CLIENT:	New York City Department of Education Office of Environmental Health and Safety 44-36 Vernon Blvd. Long Island City, New York 11101
PROJECT LOCATION:	High School for Construction Trades, Engineering & Architecture (Q650) (Former Adams Brush Manufacturing Site) 94-02 104 th Street Ozone Park, New York, 11416
PROJECT TECHNICAL SUPPORT	New York State Department of Environmental Conservation 625 Broadway Albany, New York 12233 New York City School Construction Authority 30-30 Thomson Avenue Long Island City, New York 11101 STV Incorporated 225 Park Avenue South New York, New York 10003 Chicago Bridge & Iron Company (Formerly Shaw Environmental & Infrastructure) 1633 Broadway, 30 th Floor New York, NY 10019
DESCRIPTION OF WORK:	Review site management plan; walk-through visual inspection; review Vapor Barrier, Sub-slab Depressurization System and Cover System Logbook; review prior reports; conduct annual refresher training.
ATC REPRESENTATIVES:	Gilbert Gedeon, Principal Engineer. Peter de Garay, Inspector

EXECUTIVE SUMMARY

ATC Groups Services, LLC (ATC) is pleased to provide this Site Management Report (SMR) which covers the period from July 2024 to July 2025 for High School for Construction Trades, Engineering & Architecture (Q650), located at 94-02 104th Street, Ozone Park, NY 11416. This report is being submitted in response to the March 29, 2024 New York State Department of Environmental Conservation (NYSDEC) Site Management (SM) Periodic Review Report (PRR) Response Letter (via email) and the June 3, 2025 NYSDEC Reminder Notice. This SMR includes information based on the annual site inspection conducted on July 17, 2025, which includes annual site refresher training associated with the operation and maintenance of the Sub-Slab Depressurization System (SSDS), vapor barrier, and site cover system pursuant to the NYSDEC-approved Site Management Plan (SMP).

This annual inspection included an evaluation of engineering controls identified in the SMP which includes the vapor barrier, SSDS and site cover system established at the site. During the initial inspection, ATC noted that the custodian's vapor barrier, Sub-Slab Depressurization System, and site cover system logbook were prepared for the months of July 2024 through July 2025. ATC observed that the Performance Monitoring System (PMS) was functioning properly and connected to the SSDS units. ATC also observed that the SSDS-1 and SSDS-2 fan units were operational. A spare fan unit was available at the school and stored in Room B31. ATC did not observe any significant cracks in the basement floor or walls, except for minor surficial cracks on the building exterior playground.

Based on the aforementioned, ATC concludes that the Engineering Controls (ECs) and Institutional Controls (ICs) have not changed, are effective, protect public health and the environment, and the remedial goals are being met. The minor exterior surficial cracks should be monitored for any significant change, and sealed or patched as necessary. See Attachment 1 for the Institutional and Engineering Controls Certification Form.

1.0 INTRODUCTION

On behalf of the New York City Department of Education Office of Environmental Health and Safety (NYCDOE/EHS), ATC is pleased to provide this SMR to the NYSDEC for High School for Construction Trades, Engineering & Architecture (Q650), located at 94-02 104th Street in Ozone Park, NY 11416. The school opened in September 2006. This report was completed in accordance with the SMP approved by the NYSDEC.

The scope of work for this service included:

1. Review of the Vapor Barrier, Sub Slab Depressurization System and Site Cover System Logbook;
2. Inspection of: (A) SSDS Roof Vent Stacks; (B) Basement Floors and Walls; and (C) Exterior Soil Cover (asphalt, concrete, pavers, and plantings);
3. Review of prior reports;
4. Photographic documentation of observations; and
5. Completion of annual refresher training with the custodial staff.

This report was developed to document: (a) the changes to the ECs and ICs, if any, and (b) whether the program for maintenance and monitoring is being implemented in accordance with the SMP. Mr. Gilbert Gedeon, P.E. and Mr. Peter de Garay of ATC, conducted the annual site inspection on July 17, 2025. ATC met with and was accompanied Mr. John Shedd, the school's fireman, during the inspection.

2.0 ENGINEERING CONTROLS

According to the SMP prepared by Chicago Bridge & Iron Company (CB&I) (formerly Shaw Environmental & Infrastructure), dated November 2007, and approved by the NYSDEC, the Adams Brush Manufacturing Facility formerly occupied the site. Surficial soil sampling conducted during previous investigations at the Site indicated the presence of semi-volatile organic compounds exceeding the NYSDEC Technical and Administrative Guidance Memorandum (TAGM) values. The soil was excavated to a depth of 18 feet below ground surface to accommodate the footprint of the school building. No residual soil contamination was identified based on post excavation sampling at the base of the excavation prior to construction of the school.

The Engineering Controls (EC) at the Site include a Vapor Barrier and a Sub Slab Depressurization System (SSDS) constructed beneath the school to prevent residual soil gas vapors from entering the building. In addition, a cover system consisting of asphalt, concrete, pavers and environmentally clean soil cover was constructed to act as a barrier to direct contact with subsurface soils. A program for operation and maintenance was developed to ensure that the ECs implemented during the school's operation are properly maintained.

3.0 INSTITUTIONAL CONTROLS

The ICs at the Site state that the owner of the Property shall:

- Prohibit any use or occupancy of the Property that results in the disturbance of the soil cover system;
- Prohibit the Property from being used for purposes other than a school;
- Maintain IC/EC unless the owner receives permission for modification of the IC/EC from the relevant agency;
- Comply with the Site Management Plan;
- Maintain asphalt, sidewalk, soil cover and building structure;
- Conduct future soil disturbance activities in accordance with the NYSDEC Site Management Plan;
- Prohibit use of groundwater;
- Perform environmental and health monitoring;
- Protect and maintain on-site environmental monitoring devices; and
- Operate and maintain the SSDS as per the Site Management Plan.

4.0 SITE INSPECTIONS AND SSDS REPAIRS

4.1 Document Review and Training

4.1.1 *Review of Custodian's Inspection Logs*

During the annual inspection, ATC reviewed the Vapor Barrier, SSDS and Soil Cover Logbook with the school's custodian, on July 17, 2025. The logbook included daily inspections for the period of July 2024 to July 2025, excluding weekends and holidays. The logs indicate that both SSDS fan units have been operating continuously and no cracks in the bare concrete floors or walls have been observed.

As part of the annual inspection, ATC provided annual refresher training covering operation and maintenance of SSDS, vapor barrier and site cover systems, and advised the custodial staff to continue to conduct the inspection on a daily basis and document the observations in the daily inspection form. The inspection forms and training acknowledgement letter are included in Attachments 2 and 3, respectively.

4.2 ATC's Visual Observations

ATC conducted visual observations and photographic documentation while accompanied by the school's custodial engineer. Site photographs are included in Attachment 4 and the Annual Inspection Form is included in Attachment 5. During the inspection, ATC noted the following:

- The Performance Monitoring System (PMS) was connected to the SSDS fans and correctly indicating air flow in the SSDS-1 and SSDS-1 piping; and
- A spare fan unit is available at the school in Room 104.

4.2.1 *SSDS Vent Inspection*

1. Both SSDS fan units were operational; however, the fan units were not labeled;
2. Slight rust was observed on the bolts of the SSDS vent stacks; and
3. Debris around the post, sleeve and discharge cap at the SSDS vent stacks was not observed.

4.2.2 *Basement Inspection*

ATC inspected the accessible areas of the basement floors and walls. ATC did not observe any significant concrete cracks penetrating into the basement floor during the annual inspection.

ATC's observation of the basement concrete floors was limited due to architectural finishes such as ceramic floor tiles, vinyl floor tiles, wood flooring and miscellaneous equipment and furniture. The elevator pits were reported to be in good condition.

4.2.3 Exterior Inspection

ATC inspected the site cover system around the perimeter of the property including the paved and unpaved areas. There was no evidence of pavement removal. No structures have been constructed on the unpaved areas. There were no signs of soil washing or erosion. There were no signs of intrusive activities such as drilling, digging, trenching, grading or excavating. ATC did not observe any significant cracks penetrating into the exterior soil cover during the annual inspection, except for minor surficial cracks on the exterior playground.

5.0 CONCLUSIONS AND RECOMMENDATIONS

Based on visual observations, ATC concludes the following:

1. The SSDS fan units are operational; however, the fan units were not labeled;
2. The Performance Monitoring System (PMS) is functional and correctly indicating operational status of the SSDS;
3. A spare SSDS fan motor is maintained on school premises in Room 104;
4. No visible concrete cracks penetrating into the basement floors or walls were observed during the annual inspection;
5. The ICs and ECs are in place and remain effective;
6. The Site Management Plan is being implemented;
7. No changes have occurred that would reduce the ability of the controls to protect public health and the environment; and
8. Access is available to the Site by NYSDEC and NYSDOH to evaluate continued maintenance of such controls.

Based on document review and visual observations, ATC recommends the following:

1. Monitor the minor exterior surficial cracks for any significant change, and seal as necessary;
2. Label the SSDS fan units;
3. Continue documenting all operation and maintenance activities on the ECs; and
4. Continue to conduct Vapor Barrier, SSDS and Cover System Logbook inspections on a daily basis.

These recommendations were brought to the attention of NYCDOE Division of School Facilities via the custodial staff.

6.0 STANDARDS OF CARE

ATC's work was performed in a professional manner with the best interest of our client in mind. Our objective was to perform our work with care, exercising the customary skills and competence of consulting professionals in the relevant disciplines. The conclusions presented in this report are professional opinions based upon visual observations, site documents review and real-time environmental measurements. The conclusions expressed in this report reflect only the limited inspections of specific locations. The opinions and recommendations presented herein apply to site conditions existing at the time of our observations. ATC cannot act as insurers, and no expressed or implied representation or warrant is included or intended in our report except that our work was performed, within the limits prescribed by our clients, with the customary thoroughness and competence of our profession at the time and place the services were rendered.

It is our pleasure to provide our consultative services to the NYCDOE. If you have any questions about this report, please contact us at (212) 353-8280.

Sincerely,
ATC GROUP SERVICES, LLC



Gilbert Gedeon, P.E.
Principal Engineer

cc: D. Balota
D. Cosenza

Attachment 1

Institutional and Engineering Controls Certification Form



6/3/2025

Hasan Siddiqui
NYCDOE, Office of Environmental Health
Div. of Schools Facilities
44-36 Vernon Blvd.
Long Island City, NY 11101
hsiddiqui2@schools.nyc.gov

Re: Reminder Notice: Site Management Periodic Review Report and IC/EC Certification Submittal

Site Name: Former Adams Brush Manufacturing

Site No.: V00656

Site Address: 94 - 02 104th Street
Ozone Park, NY 11416

Dear Hasan Siddiqui:

This letter serves as a reminder that sites in active Site Management (SM) require the submittal of a periodic progress report. This report, referred to as the Periodic Review Report (PRR), must document the implementation of, and compliance with, site-specific SM requirements. Section 6.3(b) of DER-10 *Technical Guidance for Site Investigation and Remediation* (available online at <http://www.dec.ny.gov/regulations/67386.html>) provides guidance regarding the information that must be included in the PRR. Further, if the site is comprised of multiple parcels, then you as the Certifying Party must arrange to submit one PRR for all parcels that comprise the site. The PRR must be received by the Department no later than **August 19, 2025**. Guidance on the content of a PRR is enclosed.

Site Management is defined in regulation (6 NYCRR 375-1.2(at)) and in Chapter 6 of DER-10. Depending on when the remedial program for your site was completed, SM may be governed by multiple documents (e.g., Operation, Maintenance, and Monitoring Plan; Soil Management Plan) or one comprehensive Site Management Plan.

A Site Management Plan (SMP) may contain one or all of the following elements, as applicable to the site: a plan to maintain institutional controls and/or engineering controls ("IC/EC Plan"); a plan for monitoring the performance and effectiveness of the selected remedy ("Monitoring Plan"); and/or a plan for the operation and maintenance of the selected remedy ("O&M Plan"). Additionally, the technical requirements for SM are stated in the decision document (e.g., Record of Decision) and, in some cases, the legal agreement directing the remediation of the site (e.g., order on consent, voluntary agreement, etc.).

When you submit the PRR (by the due date above), include the enclosed forms documenting that all SM requirements are being met. The Institutional Controls (ICs) portion of the form (Box 6) must be signed by you or your designated representative. The Engineering Controls (ECs) portion of the form (Box 7) must be signed by a Professional Engineer (PE). If you cannot certify that all SM requirements are being met, you must submit a Corrective Measures Work Plan that identifies the actions to be taken to restore compliance. The work plan must include a schedule to be approved by the Department. The Periodic Review process will not be considered complete until all necessary corrective measures are completed and all required controls are certified. Instructions for completing the certifications are enclosed.

All site-related documents and data, including the PRR, must be submitted in electronic format to the Department of Environmental Conservation. The required format for documents is an Adobe PDF file with optical character recognition and no password protection. Data must be submitted as an electronic data deliverable (EDD) according to the instructions on the following webpage:

<https://www.dec.ny.gov/chemical/62440.html>

Documents may be submitted to the project manager either through electronic mail or by using the Department's file transfer service at the following webpage:

<https://fts.dec.state.ny.us/fts/>

The Department will not approve the PRR unless all documents and data generated in support of the PRR have been submitted using the required formats and protocols.

You may contact Christopher Allan, the Project Manager, at 718-482-4065 or christopher.allan@dec.ny.gov with any questions or concerns about the site. Please notify the project manager before conducting inspections or field work. You may also write to the project manager at the following address:

New York State Department of Environmental Conservation
One Hunters Point Plaza
47-40 21st Street
Long Island City, NY 11101

Enclosures

PRR General Guidance
Certification Form Instructions
Certification Forms

ec: w/ enclosures

NYC DOE - Division of School facilities - Saritha Thumma - SThumma@schools.nyc.gov

ec: w/ enclosures

Christopher Allan, Project Manager
Cris-Sandra Maycock, Chief, Region 2 Remediation Section A
Jane O'Connell, Hazardous Waste Remediation Supervisor, Region 2
Cardno ATC - Associates, Inc. - Gilbert Gedeon - gilbert.gedeon@atcassociates.com

The following parcel owner did not receive an ec:

The City Of New York - Parcel Owner

Enclosure 1

Certification Instructions

I. Verification of Site Details (Box 1 and Box 2):

Answer the three questions in the Verification of Site Details Section. The Owner and/or Qualified Environmental Professional (QEP) may include handwritten changes and/or other supporting documentation, as necessary.

II. Certification of Institutional Controls/ Engineering Controls (IC/ECs)(Boxes 3, 4, and 5)

1.1.1. Review the listed IC/ECs, confirming that all existing controls are listed, and that all existing controls are still applicable. If there is a control that is no longer applicable the Owner / Remedial Party should petition the Department separately to request approval to remove the control.

2. In Box 5, complete certifications for all Plan components, as applicable, by checking the corresponding checkbox.

3. If you cannot certify "YES" for each Control listed in Box 3 & Box 4, sign and date the form in Box 5. Attach supporting documentation that explains why the **Certification** cannot be rendered, as well as a plan of proposed corrective measures, and an associated schedule for completing the corrective measures. Note that this **Certification** form must be submitted even if an IC or EC cannot be certified; however, the certification process will not be considered complete until corrective action is completed.

If the Department concurs with the explanation, the proposed corrective measures, and the proposed schedule, a letter authorizing the implementation of those corrective measures will be issued by the Department's Project Manager. Once the corrective measures are complete, a new Periodic Review Report (with IC/EC Certification) must be submitted within 45 days to the Department. If the Department has any questions or concerns regarding the PRR and/or completion of the IC/EC Certification, the Project Manager will contact you.

III. IC/EC Certification by Signature (Box 6 and Box 7):

If you certified "YES" for each Control, please complete and sign the IC/EC Certifications page as follows:

- For the Institutional Controls on the use of the property, the certification statement in Box 6 shall be completed and may be made by the property owner or designated representative.
- For the Engineering Controls, the certification statement in Box 7 must be completed by a Professional Engineer or Qualified Environmental Professional, as noted on the form.



Site Details

Box 1

Site No. V00656

Site Name Former Adams Brush Manufacturing

Site Address: 94 - 02 104th Street Zip Code: 11416
City/Town: Ozone Park
County: Queens
Site Acreage: 1.400

Reporting Period: July 20, 2024 to July 20, 2025

YES NO

- | | | | |
|----|--|-------------------------------------|-------------------------------------|
| 1. | Is the information above correct? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| | If NO, include handwritten above or on a separate sheet. | | |
| 2. | Has some or all of the site property been sold, subdivided, merged, or undergone a tax map amendment during this Reporting Period? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. | Has there been any change of use at the site during this Reporting Period (see 6NYCRR 375-1.11(d))? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. | Have any federal, state, and/or local permits (e.g., building, discharge) been issued for or at the property during this Reporting Period? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

If you answered YES to questions 2 thru 4, include documentation or evidence that documentation has been previously submitted with this certification form.

5. Is the site currently undergoing development? ☐ ☒

Box 2

YES NO

6. Is the current site use consistent with the use(s) listed below? ☒ ☐
- Restricted-Residential, Commercial, and Industrial
7. Are all ICs in place and functioning as designed? ☒ ☐

IF THE ANSWER TO EITHER QUESTION 6 OR 7 IS NO, sign and date below and DO NOT COMPLETE THE REST OF THIS FORM. Otherwise continue.

A Corrective Measures Work Plan must be submitted along with this form to address these issues.

Signature of Owner, Remedial Party or Designated Representative

Date _____

Description of Institutional ControlsParcel**9381-44**Owner

The City of New York

Institutional Control

Ground Water Use Restriction
Soil Management Plan
Landuse Restriction

Site Management Plan

Second, unless prior written approval by the New York State Department of Environmental Conservation or, if the Department shall no longer exist, any New York State agency or agencies subsequently created to protect the environment of the State and the health of the State's citizens, hereinafter referred to as "the Relevant Agency," is first obtained, there shall be no construction, use or occupancy of the Property that results in the disturbance or excavation of the Property, which threatens the integrity of the soil cap, or which results in unacceptable human exposure to contaminated soils.

Third, the owner of the Property shall prohibit the Property from ever being used for purposes other than for a school without the express written waiver of such prohibition by the Relevant Agency.

Fourth, the owner of the Property shall continue in full force and effect any institutional and engineering controls required under the Agreement and maintain such controls unless the owner first obtains permission to discontinue such controls from the Relevant Agency.

Fifth, full compliance shall be required with all components of the Site Management Plan approved by NYSDEC in accordance with the provisions defined by the remedial decision document for the Site.

Sixth, the cover layer consisting of the asphalt in the parking areas, impervious sidewalks/walkways, soil cover, and the building structures, shall be maintained in accordance with this NYSDEC-approved Site Management Plan.

Seventh, all future soil disturbance activities, including building renovation/expansion, subgrade utility line repair/relocation, and new construction shall be conducted in accordance with this NYSDEC-approved Site Management Plan.

Eighth, the use of the groundwater underlying the Site shall be prohibited without treatment rendering it safe for intended purpose.

Ninth, groundwater and other environmental or public health monitoring, and reporting of information thus obtained, shall be performed in a manner specified in this NYSDEC-approved Site Management Plan;

Tenth, on-site environmental monitoring devices, including but not limited to, groundwater monitor wells and soil vapor monitoring wells, shall be protected and replaced upon failure to ensure continued functioning in the manner specified in the NYSDEC-approved Site Management Plan;

Eleventh, sub-slab soil vapor extraction system shall be operated and maintained in a manner specified in this NYSDEC-approved Site Management Plan. Annual inspection and reporting, including operational and monitoring data, shall be performed in a manner specified in this NYSDEC-approved Site Management Plan.

Twelfth, this Declaration is and shall be deemed a covenant that shall run with the land and shall be binding upon all future owners of the Property, and shall provide that the owner, and its successors and assigns, consents to enforcement by the Relevant Agency of the prohibitions and restrictions that Paragraph X of the Agreement requires to be recorded, and hereby covenants not to contest the authority of the Relevant Agency to seek enforcement.

Thirteenth, any deed of conveyance of the Property, or any portion thereof, shall recite, unless the Relevant Agency has consented to the termination of such covenants and restrictions, that said conveyance is subject to this Declaration of Covenants and Restrictions.

Description of Engineering ControlsParcelEngineering Control**9381-44**Vapor Mitigation
Cover System

An active sub slab depressurization system has been installed under the basement slab of the HS. to prevent the possibility that the soil vapors intrude in the building. The fans and the exhaust pipes are in place on the roof of the building. Periodic maintenance operations are performed to insure the good performance of the system.

The building has also a vapor barrier installed under the footprint of the building, which is inspected regularly.

Periodic Review Report (PRR) Certification Statements

1. I certify by checking "YES" below that:

a) the Periodic Review report and all attachments were prepared under the direction of, and reviewed by, the party making the Engineering Control certification;

b) to the best of my knowledge and belief, the work and conclusions described in this certification are in accordance with the requirements of the site remedial program, and generally accepted engineering practices; and the information presented is accurate and compete.

YES NO

☒☐

2. For each Engineering control listed in Box 4, I certify by checking "YES" below that all of the following statements are true:

(a) The Engineering Control(s) employed at this site is unchanged since the date that the Control was put in-place, or was last approved by the Department;

(b) nothing has occurred that would impair the ability of such Control, to protect public health and the environment;

(c) access to the site will continue to be provided to the Department, to evaluate the remedy, including access to evaluate the continued maintenance of this Control;

(d) nothing has occurred that would constitute a violation or failure to comply with the Site Management Plan for this Control; and

(e) if a financial assurance mechanism is required by the oversight document for the site, the mechanism remains valid and sufficient for its intended purpose established in the document.

YES NO

☒☐

**IF THE ANSWER TO QUESTION 2 IS NO, sign and date below and
DO NOT COMPLETE THE REST OF THIS FORM. Otherwise continue.**

A Corrective Measures Work Plan must be submitted along with this form to address these issues.

Signature of Owner, Remedial Party or Designated Representative

Date

IC CERTIFICATIONS
SITE NO. V00656

Box 6


SITE OWNER OR DESIGNATED REPRESENTATIVE SIGNATURE

I certify that all information and statements in Boxes 1, 2, and 3 are true. I understand that a false statement made herein is punishable as a Class "A" misdemeanor, pursuant to Section 210.45 of the Penal Law.

I Saritha Thomma at 44-36 Vernon Blvd, LIC, NY 11101
print name print business address

am certifying as Owner (Owner or Remedial Party)

for the Site named in the Site Details Section of this form.


Signature of Owner, Remedial Party, or Designated Representative
Rendering Certification

09/02/2025
Date

EC CERTIFICATIONS

Box 7

Professional Engineer Signature

I certify that all information in Boxes 4 and 5 are true. I understand that a false statement made herein is punishable as a Class "A" misdemeanor, pursuant to Section 210.45 of the Penal Law.

I Gilbert Gedeon at ATC Group Sevives, 104 East 25th Street, New York, NY 10010,
print name print business address

am certifying as a Professional Engineer for the Owner
(Owner or Remedial Party)



Signature of Professional Engineer, for the Owner or
Remedial Party, Rendering Certification

Stamp
(Required for PE)

08/11/2025

Date

Attachment 2

Vapor Barrier, Sub-slab Depressurization System and Cap Logbook

**NEW YORK CITY DEPARTMENT OF EDUCATION
HIGH SCHOOL FOR CTEA (Q650)
VAPOR EXTRACTION SYSTEM**

MONTH/ YEAR	VAPOR EXTRACT. FAN #1 OPERATING Y/N	VAPOR EXTRACT. FAN #2 OPERATING Y/N	VAPOR EXTRACT. FAN #3 OPERATING Y/N	VENT #1 GUAGE READINGS IN./H2O	VENT #2 GUAGE READINGS IN./H2O	VENT #3 GUAGE READINGS IN./H2O	VENT #4 GUAGE READINGS IN./H2O	BUILDING INSPECTION/UNUSAL CONDITIONS
1	YES	YES	N/A	POSITIVE	POSITIVE	N/A		
2	YES	YES	N/A	POSITIVE	POSITIVE	N/A		
3	YES	YES	N/A	POSITIVE	POSITIVE	N/A		
4	YES	YES	N/A	POSITIVE	POSITIVE	N/A		
5	YES	YES	N/A	POSITIVE	POSITIVE	N/A		
6	YES	YES	N/A	POSITIVE	POSITIVE	N/A		
7	YES	YES	N/A	POSITIVE	POSITIVE	N/A		
8	YES	YES	N/A	POSITIVE	POSITIVE	N/A		
9	YES	YES	N/A	POSITIVE	POSITIVE	N/A		
10	YES	YES	N/A	POSITIVE	POSITIVE	N/A		
11	YES	YES	N/A	POSITIVE	POSITIVE	N/A		
12	YES	YES	N/A	POSITIVE	POSITIVE	N/A		
13	YES	YES	N/A	POSITIVE	POSITIVE	N/A		
14	YES	YES	N/A	POSITIVE	POSITIVE	N/A		
15	YES	YES	N/A	POSITIVE	POSITIVE	POSITIVE		
16	YES	YES	N/A	POSITIVE	POSITIVE	POSITIVE		
17	YES	YES	N/A	POSITIVE	POSITIVE	POSITIVE		

2024

10/27

NEW YORK CITY DEPARTMENT OF EDUCATION
HIGH SCHOOL FOR CTEA (Q650)
VAPOR EXTRACTION SYSTEM

MONTH/ YEAR 2024	VAPOR EXTRACT. FAN #1 OPERATING Y/N	VAPOR EXTRACT. FAN #2 OPERATING Y/N	VAPOR EXTRACT. FAN #3 OPERATING Y/N	VENT #1 GUAGE READINGS IN./H2O	VENT #2 GUAGE READINGS IN./H2O	VENT #3 GUAGE READINGS IN./H2O	VENT #4 GUAGE READINGS IN./H2O	BUILDING INSPECTION/UNUSAL CONDITIONS
1	Y	Y	Y	00	00	22		
2	Y	Y	Y	00	00	22		
3	Y	Y	Y	00	00	22		
4	Y	Y	Y	00	00	22		
5	Y	Y	Y	00	00	22		
6	Y	Y	Y	00	00	22		
7	Y	Y	Y	00	00	22		
8	Y	Y	Y	00	00	22		
9	Y	Y	Y	00	00	22		
10	Y	Y	Y	00	00	22		
11	Y	Y	Y	00	00	22		
12	Y	Y	Y	00	00	22		
13	Y	Y	Y	00	00	22		
14	Y	Y	Y	00	00	22		
15	Y	Y	Y	00	00	22		
16	Y	Y	Y	00	00	22		
17	Y	Y	Y	00	00	22		

A circular diagram with a vertical line through the center. The top half is divided into two segments: a larger one on the left labeled '40%' and a smaller one on the right labeled '10%'. The bottom half is also divided into two segments: a larger one on the left labeled '30%' and a smaller one on the right labeled '20%'.

18	yes	yes	NA	Positive	NA
19	yes	yes	NA	Positive	NA
20					
21					
22	yes	yes	NA	Positive	NA
23	yes	yes	NA	Positive	NA
24	yes	yes	NA	Positive	NA
25	yes	yes	NA	Positive	NA
26	yes	yes	NA	Positive	NA
27					
28					
29	yes	yes	NA	Positive	NA
30	yes	yes	NA	Positive	NA
31	yes	yes	NA	Positive	NA

NEW YORK CITY DEPARTMENT OF EDUCATION
HIGH SCHOOL FOR CTEA (Q650)
VAPOR EXTRACTION SYSTEM

MONTH/ YEAR	VAPOR EXTRACT. FAN #1 OPERATING Y/N	VAPOR EXTRACT. FAN #2 OPERATING Y/N	VAPOR EXTRACT. FAN #3 OPERATING Y/N	VENT #1 GUAGE READINGS IN./H2O	VENT #2 GUAGE READINGS IN./H2O	VENT #3 GUAGE READINGS IN./H2O	VENT #4 GUAGE READINGS IN./H2O	BUILDING INSPECTION/UNUSAL CONDITIONS
9-01								
2024								
1	Y	Y	N	POS	POS			
2	Y	Y	N	POS	POS			
3	Y	Y	N	POS	POS			
4	Y	Y	N	POS	POS			
5	Y	Y	N	POS	POS			
6	Y	Y	N	POS	POS			
7	Y	Y	N	POS	POS			
8	Y	Y	N	POS	POS			
9	Y	Y	N	POS	POS			
10	Y	Y	N	POS	POS			
11	Y	Y	N	POS	POS			
12	Y	Y	N	POS	POS			
13	Y	Y	N	POS	POS			
14	Y	Y	N	POS	POS			
15	Y	Y	N	POS	POS			
16	Y	Y	N	POS	POS			
17	Y	Y	N	POS	POS			

18							
19							
20	yes	yes	yes	yes	yes	yes	yes
21	yes	yes	yes	yes	yes	yes	yes
22	yes	yes	yes	yes	yes	yes	yes
23	yes	yes	yes	yes	yes	yes	yes
24	yes	yes	yes	yes	yes	yes	yes
25							
26							
27	yes	yes	yes	yes	yes	yes	yes
28	yes	yes	yes	yes	yes	yes	yes
29	yes	yes	yes	yes	yes	yes	yes
30	yes	yes	yes	yes	yes	yes	yes
31	yes	yes	yes	yes	yes	yes	yes

NEW YORK CITY DEPARTMENT OF EDUCATION
HIGH SCHOOL FOR CTEA (Q650)
VAPOR EXTRACTION SYSTEM

MONTH/ YEAR	VAPOR EXTRACT. FAN #1 OPERATING Y/N	VAPOR EXTRACT. FAN #2 OPERATING Y/N	VAPOR EXTRACT. FAN #3 OPERATING Y/N	VENT #1 GUAGE READINGS IN./H2O	VENT #2 GUAGE READINGS IN./H2O	VENT #3 GUAGE READINGS IN./H2O	VENT #4 GUAGE READINGS IN./H2O	BUILDING INSPECTION/UNUSAL CONDITIONS
1	Y	Y	Y	N/A	N/A	N/A	N/A	
2	Y	Y	Y	N/A	N/A	N/A	N/A	
3	Y	Y	Y	N/A	N/A	N/A	N/A	
4	Y	Y	Y	N/A	N/A	N/A	N/A	
5	Y	Y	Y	N/A	N/A	N/A	N/A	
6	Y	Y	Y	N/A	N/A	N/A	N/A	
7	Y	Y	Y	N/A	N/A	N/A	N/A	
8	Y	Y	Y	N/A	N/A	N/A	N/A	
9	Y	Y	Y	N/A	N/A	N/A	N/A	
10	Y	Y	Y	N/A	N/A	N/A	N/A	
11	Y	Y	Y	N/A	N/A	N/A	N/A	
12	Y	Y	Y	N/A	N/A	N/A	N/A	
13	Y	Y	Y	N/A	N/A	N/A	N/A	
14	Y	Y	Y	N/A	N/A	N/A	N/A	
15	Y	Y	Y	N/A	N/A	N/A	N/A	
16	Y	Y	Y	N/A	N/A	N/A	N/A	
17	Y	Y	Y	N/A	N/A	N/A	N/A	

[illegible]

**NEW YORK CITY DEPARTMENT OF EDUCATION
HIGH SCHOOL FOR CTEA (Q650)
VAPOR EXTRACTION SYSTEM**

MONTH/ YEAR	VAPOR EXTRACT. FAN #1 OPERATING Y/N	VAPOR EXTRACT. FAN #2 OPERATING Y/N	VAPOR EXTRACT. FAN #3 OPERATING Y/N	VENT #1 GUAGE READINGS IN./H2O	VENT #2 GUAGE READINGS IN./H2O	VENT #3 GUAGE READINGS IN./H2O	VENT #4 GUAGE READINGS IN./H2O	BUILDING INSPECTION/UNUSAL CONDITIONS
NOV 2024								
1	Y	N	NA	POS	POS			
2	Y	Y	Y	Y	Y			
3	Y	Y	Y	Y	Y			
4	Y	Y	NA	POS	POS			
5	Y	Y	NA	POS	POS			
6	Y	Y	NA	POS	POS			
7	Y	Y	NA	POS	POS			
8	Y	Y	NA	POS	POS			
9	Y	Y	Y	Y	Y			
10	Y	Y	Y	Y	Y			
11	Y	Y	NA	POS	POS			
12	Y	Y	NA	POS	POS			
13	Y	Y	NA	POS	POS			
14	Y	Y	NA	POS	POS			
15	Y	Y	NA	POS	POS			
16	Y	Y	Y	Y	Y			
17	Y	Y	Y	Y	Y			

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**NEW YORK CITY DEPARTMENT OF EDUCATION
HIGH SCHOOL FOR CTEA (Q650)
VAPOR EXTRACTION SYSTEM**

MONTH/ YEAR	VAPOR EXTRACT. FAN #1 OPERATING Y/N	VAPOR EXTRACT. FAN #2 OPERATING Y/N	VAPOR EXTRACT. FAN #3 OPERATING Y/N	VENT #1 GUAGE READINGS IN./H2O	VENT #2 GUAGE READINGS IN./H2O	VENT #3 GUAGE READINGS IN./H2O	VENT #4 GUAGE READINGS IN./H2O	BUILDING INSPECTION/UNUSAL CONDITIONS
del 2024								
1	y	y	N	P05	P05	N/A	N	
2	y	y	N	P05	P05	N/A		
3	y	y	N	P05	P05	N/A		
4	y	y	N	P05	P05	N/A		
5	y	y	N	P05	P05	N/A		
6	y	y	N	P05	P05	N/A		
7	y	y	N	P05	P05	N/A		
8	y	y	N					
9	y	y	N	P05	P05	N/A		
10	y	y	N	P05	P05	N/A		
11	y	y	N	P05	P05	N/A		
12	y	y	N	P05	P05	N/A		
13	y	y	N	P05	P05	N/A		
14	y	y	N					
15	y	y	N					
16	y	y	N	P05	P05	N/A		
17	y	y	N	P05	P05	N/A		

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NEW YORK CITY DEPARTMENT OF EDUCATION
HIGH SCHOOL FOR CTEA (Q650)
VAPOR EXTRACTION SYSTEM

MONTH/ YEAR	VAPOR EXTRACT. FAN #1 OPERATING Y/N	VAPOR EXTRACT. FAN #2 OPERATING Y/N	VAPOR EXTRACT. FAN #3 OPERATING Y/N	VENT #1 GUAGE READINGS IN./H2O	VENT #2 GUAGE READINGS IN./H2O	VENT #3 GUAGE READINGS IN./H2O	VENT #4 GUAGE READINGS IN./H2O	BUILDING INSPECTION/UNUSAL CONDITIONS
02/2023								
1	Y	Y	Y	POS	POS	N/A		
2	Y	Y	Y	POS	POS	N/A		
3	Y	Y	Y	POS	POS	N/A		
4								
5								
6	Y	Y	Y	POS	POS	N/A		
7	Y	Y	Y	POS	POS	N/A		
8	Y	Y	Y	POS	POS	N/A		
9	Y	Y	Y	POS	POS	N/A		
10	Y	Y	Y	POS	POS	N/A		
11	Y	Y	Y	POS	POS	N/A		
12								
13	Y	Y	Y	POS	POS	N/A		
14	Y	Y	Y	POS	POS	N/A		
15	Y	Y	Y	POS	POS	N/A		
16	Y	Y	Y	POS	POS	N/A		
17	Y	Y	Y	POS	POS	N/A		

2025

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**NEW YORK CITY DEPARTMENT OF EDUCATION
HIGH SCHOOL FOR CTEA (Q650)
VAPOR EXTRACTION SYSTEM**

MONTH/ YEAR	VAPOR EXTRACT. FAN #1 OPERATING Y/N	VAPOR EXTRACT. FAN #2 OPERATING Y/N	VAPOR EXTRACT. FAN #3 OPERATING Y/N	VENT #1 GAUGE READINGS IN./H2O	VENT #2 GAUGE READINGS IN./H2O	VENT #3 GAUGE READINGS IN./H2O	VENT #4 GAUGE READINGS IN./H2O	BUILDING INSPECTION/UNUSAL CONDITIONS
Feb 2023								
1								
2								
3				Pos	Pos	N/A		
4				Pos	Pos	N/A		
5				Pos	Pos	N/A		
6				Pos	Pos	N/A		
7				Pos	Pos	N/A		
8								
9								
10				Pos	Pos	N/A		
11				Pos	Pos	N/A		
12				Pos	Pos	N/A		
13				Pos	Pos	N/A		
14				Pos	Pos	N/A		
15								
16								
17				Pos	Pos	N/A		

18	Pos	Pos	Pos	NA
19	Pos	Pos	Pos	NA
20	Pos	Pos	Pos	NA
21	Pos	Pos	Pos	NA
22	Pos	Pos	Pos	NA
23	Pos	Pos	Pos	NA
24	Pos	Pos	Pos	NA
25	Pos	Pos	Pos	NA
26	Pos	Pos	Pos	NA
27	Pos	Pos	Pos	NA
28	Pos	Pos	Pos	NA
29	Pos	Pos	Pos	NA
30	Pos	Pos	Pos	NA
31	Pos	Pos	Pos	NA

**NEW YORK CITY DEPARTMENT OF EDUCATION
HIGH SCHOOL FOR CTEA (Q650)
VAPOR EXTRACTION SYSTEM**

MONTH/ YEAR	VAPOR EXTRACT. FAN #1 OPERATING Y/N	VAPOR EXTRACT. FAN #2 OPERATING Y/N	VAPOR EXTRACT. FAN #3 OPERATING Y/N	VENT #1 GUAGE IN./H2O	VENT #2 GUAGE IN./H2O	VENT #3 GUAGE IN./H2O	VENT #4 GUAGE IN./H2O	BUILDING INSPECTION/UNUSAL CONDITIONS
1								
2								
3				POS	POS	N/A		
4				POS	POS	N/A		
5				POS	POS	N/A		
6				POS	POS	N/A		
7				POS	POS	N/A		
8								
9								
10				POS	POS	N/A		
11				POS	POS	N/A		
12				POS	POS	N/A		
13				POS	POS	N/A		
14				POS	POS	N/A		
15								
16								
17				POS	POS	N/A		

1000

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**NEW YORK CITY DEPARTMENT OF EDUCATION
HIGH SCHOOL FOR CTEA (Q650)
VAPOR EXTRACTION SYSTEM**

MONTH/ YEAR	VAPOR EXTRACT. FAN #1 OPERATING Y/N	VAPOR EXTRACT. FAN #2 OPERATING Y/N	VAPOR EXTRACT. FAN #3 OPERATING Y/N	VENT #1 GUAGE READINGS IN./H2O	VENT #2 GUAGE READINGS IN./H2O	VENT #3 GUAGE READINGS IN./H2O	VENT #4 GUAGE READINGS IN./H2O	BUILDING INSPECTION/UNUSAL CONDITIONS
Q655								
1	Y	Y	Y	N	N	N		
2	Y	Y	Y	N	N	N		
3	Y	Y	Y	N	N	N		
4	Y	Y	Y	N	N	N		
5	Y	Y	Y	N	N	N		
6	Y	Y	Y	N	N	N		
7	Y	Y	Y	N	N	N		
8	Y	Y	Y	N	N	N		
9	Y	Y	Y	N	N	N		
10	Y	Y	Y	N	N	N		
11	Y	Y	Y	N	N	N		
12	Y	Y	Y	N	N	N		
13	Y	Y	Y	N	N	N		
14	Y	Y	Y	N	N	N		
15	Y	Y	Y	N	N	N		
16	Y	Y	Y	N	N	N		
17	Y	Y	Y	N	N	N		

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NEW YORK CITY DEPARTMENT OF EDUCATION
HIGH SCHOOL FOR CTEA (Q650)
VAPOR EXTRACTION SYSTEM

MONTH/ YEAR	VAPOR EXTRACT. FAN #1 OPERATING Y/N	VAPOR EXTRACT. FAN #2 OPERATING Y/N	VAPOR EXTRACT. FAN #3 OPERATING Y/N	VENT #1 GUAGE READINGS IN./H2O	VENT #2 GUAGE READINGS IN./H2O	VENT #3 GUAGE READINGS IN./H2O	VENT #4 GUAGE READINGS IN./H2O	BUILDING INSPECTION/UNUSAL CONDITIONS
1	Y	Y	Y	Y	Y	Y		
2	Y	Y	Y	Y	Y	Y		
3	Y	Y	Y	Y	Y	Y		
4	Y	Y	Y	Y	Y	Y		
5	Y	Y	Y	Y	Y	Y		
6	Y	Y	Y	Y	Y	Y		
7	Y	Y	Y	Y	Y	Y		
8	Y	Y	Y	Y	Y	Y		
9	Y	Y	Y	Y	Y	Y		
10	Y	Y	Y	Y	Y	Y		
11	Y	Y	Y	Y	Y	Y		
12	Y	Y	Y	Y	Y	Y		
13	Y	Y	Y	Y	Y	Y		
14	Y	Y	Y	Y	Y	Y		
15	Y	Y	Y	Y	Y	Y		
16	Y	Y	Y	Y	Y	Y		
17	Y	Y	Y	Y	Y	Y		

2000

[illegible]

NEW YORK CITY DEPARTMENT OF EDUCATION
HIGH SCHOOL FOR CTEA (Q650)
VAPOR EXTRACTION SYSTEM

MONTH/ YEAR	VAPOR EXTRACT. FAN #1 OPERATING Y/N	VAPOR EXTRACT. FAN #2 OPERATING Y/N	VAPOR EXTRACT. FAN #3 OPERATING Y/N	VENT #1 GUAGE READINGS IN./H2O	VENT #2 GUAGE READINGS IN./H2O	VENT #3 GUAGE READINGS IN./H2O	VENT #4 GUAGE READINGS IN./H2O	BUILDING INSPECTION/UNUSAL CONDITIONS
June 2025								
1				Pos	Pos	N		
2				Pos	Pos	N		
3				Pos	Pos	N		
4				Pos	Pos	N		
5				Pos	Pos	N		
6				Pos	Pos	N		
7								
8								
9				Pos	Pos			
10				Pos	Pos			
11				Pos	Pos			
12				Pos	Pos			
13				Pos	Pos			
14								
15								
16				Pos	Pos			
17				Pos	Pos			

Sum
2025

18	W	W	Pos	Pos	Pos	W	W
19	W	W	Pos	Pos	Pos	W	W
20	W	W	Pos	Pos	Pos	W	W
21	W	W	Pos	Pos	Pos	W	W
22	W	W	Pos	Pos	Pos	W	W
23	W	W	Pos	Pos	Pos	W	W
24	W	W	Pos	Pos	Pos	W	W
25	W	W	Pos	Pos	Pos	W	W
26	W	W	Pos	Pos	Pos	W	W
27	W	W	Pos	Pos	Pos	W	W
28	W	W	Pos	Pos	Pos	W	W
29	W	W	Pos	Pos	Pos	W	W
30	W	W	Pos	Pos	Pos	W	W
31	W	W	Pos	Pos	Pos	W	W

**NEW YORK CITY DEPARTMENT OF EDUCATION
HIGH SCHOOL FOR CTEA (Q650)
VAPOR EXTRACTION SYSTEM**

MONTH/ YEAR	VAPOR EXTRACT. FAN #1 OPERATING Y/N	VAPOR EXTRACT. FAN #2 OPERATING Y/N	VAPOR EXTRACT. FAN #3 OPERATING Y/N	VENT #1 GUAGE READINGS IN./H2O	VENT #2 GUAGE READINGS IN./H2O	VENT #3 GUAGE READINGS IN./H2O	VENT #4 GUAGE READINGS IN./H2O	BUILDING INSPECTION/UNUSAL CONDITIONS
05/23	Y	Y	Y	POS	POS	NA		
1	Y	Y	Y	POS	POS	NA		
2	Y	Y	Y	POS	POS	NA		
3	Y	Y	Y	POS	POS	NA		
4	Y	Y	Y	POS	POS	NA		
5	Y	Y	Y	POS	POS	NA		
6	Y	Y	Y	POS	POS	NA		
7	Y	Y	Y	POS	POS	NA		
8	Y	Y	Y	POS	POS	NA		
9	Y	Y	Y	POS	POS	NA		
10	Y	Y	Y	POS	POS	NA		
11	Y	Y	Y	POS	POS	NA		
12	Y	Y	Y	POS	POS	NA		
13	Y	Y	Y	POS	POS	NA		
14	Y	Y	Y	POS	POS	NA		
15	Y	Y	Y	POS	POS	NA		
16	Y	Y	Y	POS	POS	NA		
17	Y	Y	Y	POS	POS	NA		

[illegible]

Attachment 3

Training Acknowledgement Letter



ENVIRONMENTAL • GEOTECHNICAL
BUILDING SCIENCES • MATERIALS TESTING

104 East 25th St, 8th Floor
New York, NY 10010-2917
www.atcgroupservices.com
212-353-8280
Fax 212-353-8306

Annual Training Acknowledgement
Engineering Controls Operation and Maintenance

Location: Q650

Custodian/Fireman: John Shedd

I, John Shedd, received annual refresher training on Engineering Controls Operation and Maintenance by ATC Group Services, LLC (ATC) on 7/17/25. As part of the annual refresher training I conducted a walkthrough with ATC during which all elements covered by the Operation and Maintenance Plan were explained to me including the completion of the daily logs and monthly inspection form.

Signed by: John Shedd

Custodian/Fireman

Date: 7/17/25

Recommendations:

Monitor surficial cracks on exterior playgrounds
cover for significant changes, Patch or
seal as necessary.

Attachment 4

Photographic Documentation

New York City Department of Education
High School for Construction Trades, Engineering & Architecture
Former (Adam Brush HS) Q650
94-02 104th Street
Ozone Park, NY 11416



Photo 1: View of typical SSDS fan unit on the roof.



Photo 2: View of PMS associated with the SSDS fan units.



Photo 3: View of spare fan unit in Room B6.



Photo 4: View of typical bare floor in Stair C.

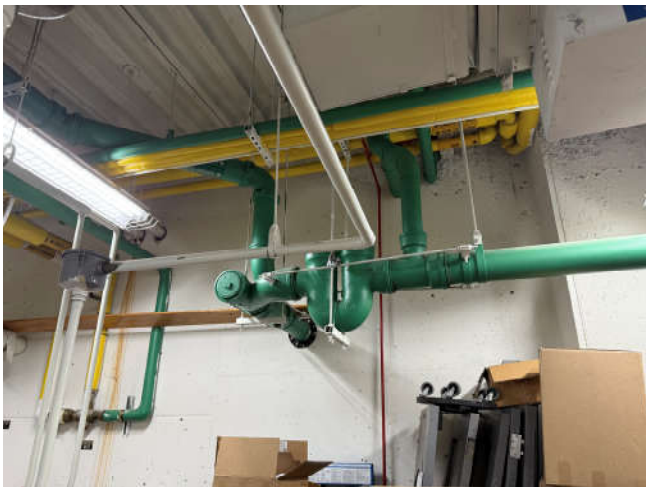


Photo 5: View of typical bare wall in Room B24B.



Photo 6: View of school playground.

New York City Department of Education
High School for Construction Trades, Engineering & Architecture
Former (Adam Brush HS) Q650
94-02 104th Street
Ozone Park, NY 11416

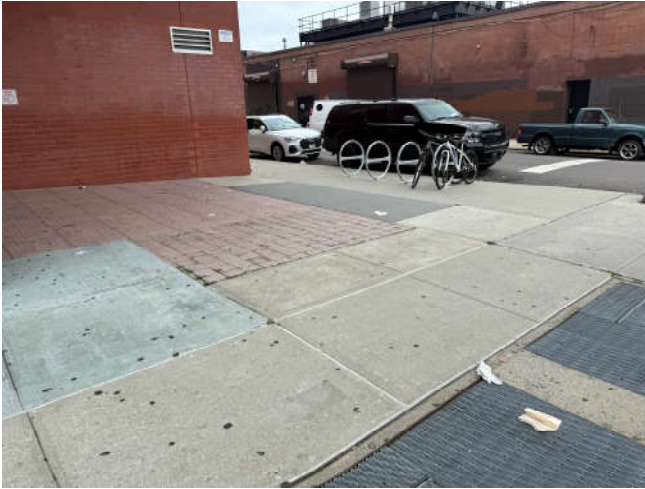


Photo 7: View of paved area around school playground



Photo 8: View of side walk at school main entrance.

Attachment 5

Annual Inspection Form

Annual Inspection Form Adams Brush Manufacturing Site 90-02 104th Street, Ozone Park, New York 11416	
Inspector's Name: <u>G. Gedeon / P. de Garay</u> Inspection Date: <u>07/17/2025</u> Inspection Time: _____ Comments: _____	Weather Conditions: <u>Cloudy</u> Air Temperature (°F): <u>90 degrees F</u>
A. ROOF VENT SSDS INSPECTION 1. Walk the entire roof surface. <input checked="" type="checkbox"/> Any rust or other debris in the vicinity of the post and sleeve at SSDS Stack #1? <input checked="" type="checkbox"/> Any rust or other debris in the vicinity of the post and sleeve at SSDS Stack #2? <input checked="" type="checkbox"/> Any rust or other debris in the vicinity of the post and sleeve at SSDS Stack #3? <input checked="" type="checkbox"/> Are SSDS fan units functioning properly and spare fan unit available? <input checked="" type="checkbox"/> Is SSDS Performance Monitoring System (PMS) functioning properly (light panel, log, etc.)? <u>yes</u> Comments: <u>Rusting on bolts</u>	
B. BASEMENT INSPECTION 1. Walk the entire basement floor <input checked="" type="checkbox"/> Any visible cracks in the basement floor? <u>No</u> <input checked="" type="checkbox"/> Any visible cracks in the basement wall? <u>No</u> <input checked="" type="checkbox"/> Any other visible openings (unintended) in either the floor or walls? <u>No</u> <input checked="" type="checkbox"/> Draw approximate location of floor and/or wall cracks/openings on site map. <input checked="" type="checkbox"/> Note the length of the crack/opening. <u>N/A</u> <input checked="" type="checkbox"/> Note the width of the crack/opening. <u>N/A</u> Comments: _____	
C. EXTERIOR INSPECTION 1. Walk and inspect the entire perimeter of the property. 2. Walk and inspect all of the paved areas of the property. 3. Walk and inspect all of the unpaved areas of the property. * Are there any signs of significant cracks or deterioration of the paved areas? <u>NI</u> * Has any of the pavement material been removed? <u>No</u> * Are there signs of vehicular use on the unpaved areas (tire tracks, rutting, etc.)? <u>NI</u> * Have any structures been constructed on the unpaved areas? <u>No</u> * Are there any signs of soil washing or erosion (gullies, soil washed out onto the pavement)? <u>No</u> * Are there any signs of intrusive activities (drilling, digging, trenching, grading, excavating, etc.)? * Comments: <u>Minor superficial cracks in pavement</u> <u>Some covered with dirt</u>	
D. SEVERE CONDITION INSPECTION 1. Walk and inspect the entire perimeter of the property. 2. Walk and inspect all of the paved areas of the property. 3. Walk and inspect all of the unpaved areas of the property. * Note type of severe condition (i.e., severe erosion or flooding). * Note impacts from severe condition. * Comments: _____	
Inspector's Signature: <u><i>[Signature]</i></u>	

Attachment 6

Work Order



Work Order Number # 00990396-12

This work order is required prior to issuing a purchase order to ensure that the operation center and the vendor agree as to the terms of the purchase. No purchase order will be issued without a complete and signed work order. This work order does not replace the contract terms. Rather, it explains the terms for this specific engagement.

Pricing and services must be wholly consistent with the terms and conditions of the contract. For additional guidance and forms, visit <https://infohub.nyced.org/buildingvendors>

Date Issued	05/28/2025	Trade	77
Vendor Name	ATC GROUP SERVICES,INC.DBA ATLAS TECHNICAL	Priority	71
Vendor #	460399408	Specification #	B457701
Vendor Contact	KEVIN HAMILTON	Discipline	H
Address	104 EAST 25TH STREET NEW YORK,NY,10010	Fund Code	GN25
Vendor Office	212-353-8280	Team	ISC2
Vendor Email	DRAGOS.BALOTA@ONEATLAS.COM	Contract #	00011082-00958
		Contract Req #	00520520
		Violation #	-

School	HS ARCH & URBAN PLNG (ADAM BRSH) - QUEENS
School Address	94 -02 104TH ST, QUEENS, NY
District #	GEO-27
CE Name	Quanungo, Amin
CE Office	929-467-5068
CE Cell	516-244-2949
CE Email	AQuanungo@schools.nyc.gov
Work Start Date (Planned)	05/28/2025
Completeion Date (Planned)	06/04/2025
Estimated amount \$	\$4,500.00
Contract Manager	H SIDDIQ CONTRACT SUPERVISION



Systemwide Professional Services

Requirements Contract Work Order

*****THIS IS NOT AN AUTHORIZATION TO PROCEED*****

Scope of Work Description

Q650 - SSDS ANNUAL INSPECTION 2025

ASSIGNED TO ATC

PO #WR250411331

Standard Procedure for Facilities Vendors

1. Confirm authorization to proceed by confirming the issuing of a Purchase Order using VendorPortal. <https://www.finance360.org/vendor/vendorportal/>
2. Notify the School through the custodian engineer in advance of any work.
3. Report and check-in at the security desk. All employees must sign up with security.
4. Contractor employees shall have and display photo ID while working in the building or grounds.
5. Report to custodian engineer and school principal, inform them of your work order #, and description of the work you will perform scope, location, number of staff. Make sure that any noise impact of the work is discussed with the principal.
6. Verify scope of job and the complaint by testing the system and or visiting the affected areas
7. When the scope of work requires a protocol meeting, work with the contract manager to schedule the meeting. Under no circumstances shall work be started prior to a required protocol meeting.
8. Perform ACM verification where required.
9. Follow the requirements of the Dust Control Protocol, including covering and protecting items adjacent to work area including floors and fixtures. Prevent migration of dust and debris outside the work area. Clean the work area daily using appropriate equipment per the DustControlProtocol.
<https://infohub.nyced.org/in-our-schools/working-with-the-doe/contracts-and-purchasing/building-maintenance-vendors#jump-to-heading-5>
10. Where required and appropriate arrange for access path including exit to be used for delivery and movement of equipment, tools and materials.
11. Verify that all needed parts, tools and equipment are available prior to starting work.
12. Properly dispose of all removed materials and packing.
13. All materials and work shall conform to the standards referenced in the contract.
14. Notify the Contract Manager if there are any unforeseen issues with the work or the scope of work resulting from field conditions and when the NTE value of the PO is approached
15. For projects taking multiple days, check in with CE each day to give progress update.
16. Employees shall not fraternize with staff or students.
17. For the installation of new equipment, you must train the custodial staff in the proper and safe operation of the equipment. Training must be scheduled with the custodian engineer. A copy of the operations manual for the equipment shall be given to the custodian engineer before training.
18. Get ticket signed on completion and notify the contract manager.
19. Deliver one copy of the warranty and guaranty to the CE and one copy to the CM.
20. Submit invoices consistent with the agency's invoicing process.
<https://infohub.nyced.org/in-our-schools/working-with-the-doe/contracts-and-purchasing/important-vendor-topics#jump-to-heading-7>
NYCPS does not accept paper invoices.