

## NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION

Division of Environmental Permits, Region 3  
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[www.dec.ny.gov](http://www.dec.ny.gov)



Department of  
Environmental  
Conservation

### **IMPORTANT NOTICE TO ALL PERMITTEES**

The corrected permit you requested is enclosed; the flow monitoring location has been changed to "inf" on page 4. Please read it carefully and note the conditions that are included in it. The permit is valid for only that activity expressly authorized therein; work beyond the scope of the permit may be considered a violation of law and be subject to appropriate enforcement action. Granting of this permit does not relieve the permittee of the responsibility of obtaining any other permission, consent or approval from any other federal, state, or local government which may be required.

Please note the expiration date of the permit. Applications for renewal of the following permits must be submitted to the Regional Permit Administrator:

- 180 days or more prior to the expiration date for Major Air Pollution Control, Solid Waste, and Hazardous Waste Permits; or
- 30 days or more prior to the expiration date for all other operational permits, except for SPDES.

Applications for renewal submitted to the Regional Permit Administrator must be sent via electronic copy to [dep.r3@dec.ny.gov](mailto:dep.r3@dec.ny.gov), as well as one hard copy to the above address.

Application for renewal of SPDES permits must be submitted on forms prescribed by the department and sent both via hard copy to the Chief Permit Administrator, Division of Environmental Permits, 625 Broadway, Albany, NY 12233-1750, and electronic copy to [deppermitting@dec.ny.gov](mailto:deppermitting@dec.ny.gov). Renewal applications must be submitted 180 days or more prior to the expiration date.

The DEC permit number & program ID number (if applicable) noted on page 1 of the permit are important and should be retained for your records. These numbers should be referenced on all correspondence related to the permit, and on any future applications for permits associated with this facility/project area.

If this project will entail construction of new water pollution control facilities or modifications to existing facilities then plan approval for the system design will be required from the appropriate Department's regional Division of Water or delegated local Health Department, as specified in the State Pollutant Discharge Elimination System (SPDES) permit.

If you have any technical questions regarding the permit, please contact the applicable DEC program staff included on this permit's distribution. For general questions, you may contact me.

*Victoria Lawrence*

Victoria Lawrence  
Division of Environmental Permits,  
Region 3



Department of  
Environmental  
Conservation



Department of  
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Conservation

## State Pollutant Discharge Elimination System (SPDES) DISCHARGE PERMIT

SIC Code:	4952	NAICS Code:	221320	SPDES Number:	NY0030678
Discharge Class (CL):	07	DEC Number:	3-3720-00006/00002		
Toxic Class (TX):	N	Effective Date (EDP):	02/09/2022		
Major-Sub Drainage Basin:	13 - 01	Expiration Date (ExDP):	01/31/2027		
Water Index Number:	H-55-12-P 182-1,2	Item No.:	1301 - 0139	Modification Dates (EDPM):	11/01/2022
Compact Area:					

This SPDES permit is issued in compliance with Title 8 of Article 17 of the Environmental Conservation Law of New York State and in compliance with the Clean Water Act, as amended, (33 U.S.C. '1251 et.seq.)

PERMITTEE NAME AND ADDRESS					
Name:	Town of Carmel	Attention:	Richard Franzetti		
Street:	60 McAlpin Avenue				
City:	Mahopac	State:	NY	Zip Code:	10541
Email:	rjf@ci.carmel.ny.us	Phone:	845-628-1500		

is authorized to discharge from the facility described below:

FACILITY NAME, ADDRESS, AND PRIMARY OUTFALL									
Name:	Carmel Hillsdale Estates STP (SD No.5)								
Address / Location:	114 Carey Street East (Off of Rte 6N)					County:	Putnam		
City:	Mahopac				State:	NY	Zip Code:	10541	
Facility Location:	Latitude:	41 °	20 '	37.8 " N	& Longitude:	73 °	46 '	59.69 " W	
Primary Outfall No.:	001	Latitude:	41 °	20 '	37.8 " N	& Longitude:	73 °	46 '	59.74 " W
Outfall Description:	Treated Sanitary		Receiving Water:	Unnamed Tribs. To Osceola Lake			Class:	D	

in accordance with: effluent limitations; monitoring and reporting requirements; other provisions and conditions set forth in this permit; and 6 NYCRR Part 750-1 and 750-2.

This permit and the authorization to discharge shall expire on midnight of the expiration date shown above and the permittee shall not discharge after the expiration date unless this permit has been renewed or extended pursuant to law. To be authorized to discharge beyond the expiration date, the permittee shall apply for permit renewal not less than 180 days prior to the expiration date shown above.

### DISTRIBUTION:

Town of Carmel  
Manoara Begum, NYSDEC DOW  
CO BWP - Permit Coordinator  
Putnam County DOH  
EPA Region II  
NYSEFC

Permit Administrator:	Rebecca S. Crist		
Address:	21 South Putt Corners Rd, New Paltz, NY 12561		
Signature:	<i>Rebecca S. Crist</i>	Date:	11/01/2022

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## DEFINITIONS FOR PERMIT LIMITS, LEVELS AND MONITORING TERMS

TERM	DEFINITION
7-Day Average	The average of all daily discharges for each 7-days in the monitoring period. The sample measurement is the highest of the 7-day averages calculated for the monitoring period.
30-Day Geometric Mean	The highest allowable geometric mean of daily discharges over a calendar month, calculated as the antilog of: the sum of the log of each of the daily discharges measured during a calendar month divided by the number of daily discharges measured during that month.
Action Level	Action level means a monitoring requirement characterized by a numerical value that, when exceeded, triggers additional permittee actions and department review to determine if numerical effluent limitations should be imposed.
Compliance Level / Minimum Level	A compliance level is an effluent limitation. A compliance level is given when the water quality evaluation specifies a Water Quality Based Effluent Limit (WQBEL) below the Minimum Level. The compliance level shall be set at the Minimum Level (ML) for the most sensitive analytical method as given in 40 CFR Part 136, or otherwise accepted by the Department.
Daily Discharge	The discharge of a pollutant measured during a calendar day or any 24-hour period that reasonably represents the calendar day for the purposes of sampling. For pollutants expressed in units of mass, the 'daily discharge' is calculated as the total mass of the pollutant discharged over the day. For pollutants with limitations expressed in other units of measurement, the 'daily discharge' is calculated as the average measurement of the pollutant over the day.
Daily Maximum	The highest allowable Daily Discharge.
Daily Minimum	The lowest allowable Daily Discharge.
Effective Date of Permit (EDP or EDPM)	The date this permit is in effect.
Effluent Limitations	Effluent limitation means any restriction on quantities, quality, rates and concentrations of chemical, physical, biological, and other constituents of effluents that are discharged into waters of the state.
Expiration Date of Permit (ExDP)	The date this permit is no longer in effect.
Instantaneous Maximum	The maximum level that may not be exceeded at any instant in time.
Instantaneous Minimum	The minimum level that must be maintained at all instants in time.
Monthly Average	The highest allowable average of daily discharges over a calendar month, calculated as the sum of each of the daily discharges measured during a calendar month divided by the number of daily discharges measured during that month.
Outfall	The terminus of a sewer system, or the point of emergence of any waterborne sewage, industrial waste or other wastes or the effluent therefrom, into the waters of the State.
Range	The minimum and maximum instantaneous measurements for the reporting period must remain between the two values shown.
Receiving Water	The classified waters of the state to which the listed outfall discharges.
Sample Frequency / Sample Type / Units	See NYSDEC's "DMR Manual for Completing the Discharge Monitoring Report for the SPDES" for information on sample frequency, type and units.

## PERMIT Interim LIMITS, LEVELS AND MONITORING

OUTFALL	LIMITATIONS APPLY	RECEIVING WATER	EFFECTIVE	EXPIRING
001	All year unless otherwise noted	Unnamed Tribs. To Osceola Lake	EDP	Construction of new WWTP

PARAMETER	EFFLUENT LIMITATION					MONITORING REQUIREMENTS				FN
	Type	Limit	Units	Limit	Units	Sample Frequency	Sample Type	Location		
								Inf.	Eff.	
Flow	Monthly Average	0.0272	MGD			Continuous	Meter	X		
pH	Range	6.5-8.5	SU			1/day	Grab		X	
Temperature	Daily Maximum	monitor	°F			1/day	Grab		X	
cBOD <sub>5</sub>	Monthly Average	20	mg/L	4.5	lbs/d	1/quarter	Grab	X	X	1,3
cBOD <sub>5</sub>	7-Day Average	30	mg/L	6.8	lbs/d	1/quarter	Grab	X	X	1,3
Total Suspended Solids (TSS)	Monthly Average	30	mg/L	6.8	lbs/d	1/quarter	Grab	X	X	1,3
Total Suspended Solids (TSS)	7-Day Average	45	mg/L	10.2	lbs/d	1/quarter	Grab	X	X	1,3
Settleable Solids	Daily Maximum	0.1	mL/L			1/day	Grab		X	
Ammonia (as NH3) (June-Oct)	Monthly Average	monitor	mg/L			1/month	Grab		X	
Ammonia (as N) (Nov- May)	Monthly Average	monitor				1/month	Grab			
Total Phosphorus (as P)	Monthly Average	monitor	mg/L			1/quarter	Grab		X	
EFFLUENT DISINFECTION										
Required Seasonal from May 1st - October 31st		Limit	Units	Limit	Units	Sample Frequency	Sample Type	Inf.	Eff.	FN
Coliform, Fecal	30-Day Geometric Mean	200	No./100 mL			1/month	Grab		X	
Coliform, Fecal	7-Day Geometric Mean	400	No./100 mL			1/month	Grab		X	
Chlorine, Total Residual	Daily Maximum	0.1	mg/L			1/day	Grab		X	2

### FOOTNOTES:

- Effluent shall not exceed 15% and 15% of influent concentration values for BOD<sub>5</sub> & TSS respectively.
- Reporting for Total Residual Chlorine is only applicable if chlorine is used for disinfection, elsewhere in the treatment process, or the facility otherwise has reasonable potential to discharge chlorine.
- Quarterly samples shall be reported as calendar quarters (Q1 – January 1<sup>st</sup> to March 31<sup>st</sup>; Q2 – April 1<sup>st</sup> to June 30<sup>th</sup>; Q3 – July 1<sup>st</sup> to September 30<sup>th</sup>; Q4 – October 1<sup>st</sup> to December 31<sup>st</sup>).

## PERMIT FINAL LIMITS, LEVELS AND MONITORING

OUTFALL	LIMITATIONS APPLY	RECEIVING WATER	EFFECTIVE	EXPIRING
001	All year unless otherwise noted	Unnamed Tribs. To Osceola Lake	Construction of new WWTP	ExDP

PARAMETER	EFFLUENT LIMITATION					MONITORING REQUIREMENTS				FN
	Type	Limit	Units	Limit	Units	Sample Frequency	Sample Type	Location		
								Inf.	Eff.	
Flow	Monthly Average	0.0272	MGD			Continuous	Meter		X	
pH	Range	6.5-8.5	SU			1/day	Grab		X	
Temperature	Daily Maximum	monitor	°F			1/day	Grab		X	
BOD <sub>5</sub>	Monthly Average	10	mg/L	2.27	lbs/d	1/quarter	Grab	X	X	4,7,8
Total Suspended Solids (TSS)	Monthly Average	10	mg/L	2.27	lbs/d	1/quarter	Grab	X	X	4,7,8
Settleable Solids	Daily Maximum	0.1	mL/L			1/day	Grab		X	
Dissolved Oxygen	Daily Minimum	7.0	mg/L			1/quarter	Grab		X	7,8
Ammonia (as N) (June- Oct)	Monthly Average	6.58	mg/L			1/month	Grab		X	
Ammonia (as N) (Nov- May)	Monthly Average	monitor				1/month	Grab			
Total Phosphorus (as P)	Monthly Average	1.0	mg/L			1/quarter	Grab		X	7,8
EFFLUENT DISINFECTION										
Required Seasonal from May 1st - October 31st		Limit	Units	Limit	Units	Sample Frequency	Sample Type	Inf.	Eff.	FN
Coliform, Fecal	30-Day Geometric Mean	200	No./ 100 mL			1/month	Grab		X	
Coliform, Fecal	7-Day Geometric Mean	400	No./ 100 mL			1/month	Grab		X	
Chlorine, Total Residual	Daily Maximum	0.03	mg/L			1/day	Grab		X	5,6

### FOOTNOTES:

- Effluent shall not exceed 15% and 15% of influent concentration values for BOD<sub>5</sub> & TSS respectively.
- Reporting for Total Residual Chlorine is only applicable if chlorine is used for disinfection, elsewhere in the treatment process, or the facility otherwise has reasonable potential to discharge chlorine.
- This is a Compliance Level. The calculated WQBEL is 0.019 mg/l.
- Quarterly samples shall be reported as calendar quarters (Q1 – January 1<sup>st</sup> to March 31<sup>st</sup>; Q2 – April 1<sup>st</sup> to June 30<sup>th</sup>; Q3 – July 1<sup>st</sup> to September 30<sup>th</sup>; Q4 – October 1<sup>st</sup> to December 31<sup>st</sup>).
- Limits for these parameters shall become effective when the wastewater treatment plant upgrades are complete as specified in Order on Consent R3-20151120-112.

## DISCHARGE NOTIFICATION REQUIREMENTS

- (a) The permittee shall install and maintain identification signs at all outfalls to surface waters listed in this permit, unless the Permittee has obtained a waiver in accordance with the Discharge Notification Act (DNA). Such signs shall be installed before initiation of any discharge.
- (b) Subsequent modifications to or renewal of this permit does not reset or revise the deadline set forth in (a) above, unless a new deadline is set explicitly by such permit modification or renewal.
- (c) The Discharge Notification Requirements described herein do not apply to outfalls from which the discharge is composed exclusively of storm water, or discharges to ground water.
- (d) The sign(s) shall be conspicuous, legible and in as close proximity to the point of discharge as is reasonably possible while ensuring the maximum visibility from the surface water and shore. The signs shall be installed in such a manner to pose minimal hazard to navigation, bathing or other water related activities. If the public has access to the water from the land in the vicinity of the outfall, an identical sign shall be posted to be visible from the direction approaching the surface water.

The signs shall have **minimum** dimensions of eighteen inches by twenty-four inches (18" x 24") and shall have white letters on a green background and contain the following information:

**N.Y.S. PERMITTED DISCHARGE POINT**

**SPDES PERMIT No.:** NY\_\_\_\_\_

**OUTFALL No. :** \_\_\_\_\_

For information about this permitted discharge contact:

Permittee Name: \_\_\_\_\_

Permittee Contact: \_\_\_\_\_

Permittee Phone: ( ) - ### - #####

OR:

NYSDEC Division of Water Regional Office Address:

NYSDEC Division of Water Regional Phone: ( ) - ### - #####

- (e) Upon request, the permittee shall make available electronic or hard copies of the sampling data to the public. In accordance with the RECORDING, REPORTING AND ADDITIONAL MONITORING REQUIREMENTS page of your permit, each DMR shall be maintained (either electronically or as a hard copy) on record for a period of five years.
- (f) The permittee shall periodically inspect the outfall identification sign(s) in order to ensure they are maintained, are still visible, and contain information that is current and factually correct. Signs that are damaged or incorrect shall be replaced within 3 months of inspection.

## SCHEDULE OF COMPLIANCE

a) The permittee shall comply with the following schedule:

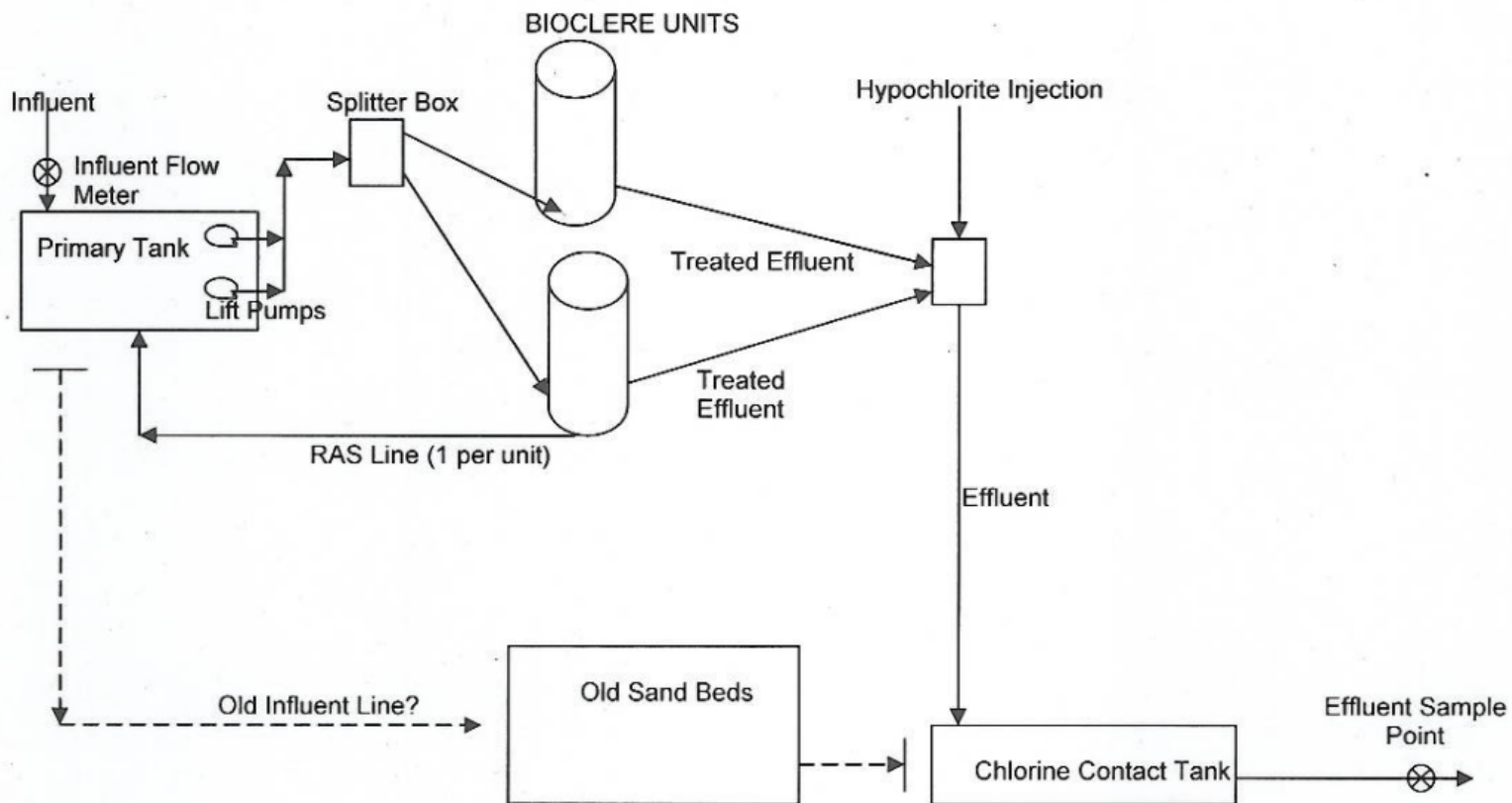
Outfall(s)	Compliance Action	Due Date
	<p><b><u>ENGINEERING REPORT</u></b> The permittee shall submit an approvable engineering report that meets the requirements of the most recent version of the EFC/DEC Engineering Report Outline (<a href="https://www.dec.ny.gov/permits/6054.html">https://www.dec.ny.gov/permits/6054.html</a>). The report shall be prepared by a Professional Engineer licensed to practice engineering in New York State and detail the designs that will be used to comply with the final effluent limitations for BOD<sub>5</sub>, TSS, ammonia, DO, phosphorus, and TRC. Approvable is defined as that which can be approved by the Department with only minimal revision. Minimal revision shall mean revised and resubmitted to the Department within thirty days of notification by the Department of the revisions that are necessary. All approvable engineering submissions must include the seal and signature of the professional engineer.</p> <p><b><u>DESIGN SUBMITTAL</u></b> The permittee shall submit an approvable Basis of Design Report, Engineering Plans, Specifications, and Construction Schedule. Department approval is subject to SEQR and other permits, as needed.</p> <p><b><u>BEGIN CONSTRUCTION</u></b> The permittee shall begin construction of the treatment facilities in accordance with the Department approved schedule.</p> <p><b><u>COMPLETE CONSTRUCTION &amp; COMMENCE OPERATION</u></b> The permittee shall complete construction and commence operation of the system, and comply with the final effluent limitations for BOD<sub>5</sub>, TSS, ammonia, DO, phosphorus, TRC.</p>	<p>July 1, 2022</p> <p>October 31, 2025</p>
<p><b>The above compliance actions are one-time requirements. The permittee shall comply with the above compliance actions to the Department's satisfaction once. When this permit is administratively renewed by NYSDEC letter entitled "SPDES NOTICE/RENEWAL APPLICATION/PERMIT," the permittee is not required to repeat the submission(s) noted above. The above due dates are independent from the effective date of the permit stated in the "SPDES NOTICE/RENEWAL APPLICATION/PERMIT" letter.</b></p>		

- b) The permittee shall submit a written notice of compliance or non-compliance with each of the above schedule dates no later than 14 days following each elapsed date, unless conditions require more immediate notice as prescribed in 6 NYCRR Part 750-1.2(a) and 750-2. All such compliance or non-compliance notification shall be sent to the locations listed under the section of this permit entitled RECORDING, REPORTING AND ADDITIONAL MONITORING REQUIREMENTS. Each notice of non-compliance shall include the following information:
1. A short description of the non-compliance;
  2. A description of any actions taken or proposed by the permittee to comply with the elapsed schedule requirements without further delay and to limit environmental impact associated with the non-compliance;
  3. Any details which tend to explain or mitigate an instance of non-compliance; and
  4. An estimate of the date the permittee will comply with the elapsed schedule requirement and an assessment of the probability that the permittee will meet the next scheduled requirement on time.
- c) The permittee shall submit copies of any document required by the above schedule of compliance to the NYSDEC Regional Water Engineer and to the Bureau of Water Permits.



## MONITORING LOCATIONS

The permittee shall take samples and measurements, to comply with the monitoring requirements specified in this permit, at the locations(s) specified below:



## GENERAL REQUIREMENTS

- A. The regulations in 6 NYCRR Part 750 are hereby incorporated by reference and the conditions are enforceable requirements under this permit. The permittee shall comply with all requirements set forth in this permit and with all the applicable requirements of 6 NYCRR Part 750 incorporated into this permit by reference, including but not limited to the regulations in paragraphs B through I as follows:
- B. General Conditions
- |  |   |
|--|---|
| 1. Duty to comply                                | 6 NYCRR 750-2.1(e) & 2.4                |
| 2. Duty to reapply                               | 6 NYCRR 750-1.16(a)                     |
| 3. Need to halt or reduce activity not a defense | 6 NYCRR 750-2.1(g)                      |
| 4. Duty to mitigate                              | 6 NYCRR 750-2.7(f)                      |
| 5. Permit actions                                | 6 NYCRR 750-1.1(c), 1.18, 1.20 & 2.1(h) |
| 6. Property rights                               | 6 NYCRR 750-2.2(b)                      |
| 7. Duty to provide information                   | 6 NYCRR 750-2.1(i)                      |
| 8. Inspection and entry                          | 6 NYCRR 750-2.1(a) & 2.3                |
- C. Operation and Maintenance
- |                                   |                                      |
|-----------------------------------|--------------------------------------|
| 1. Proper Operation & Maintenance | 6 NYCRR 750-2.8                      |
| 2. Bypass                         | 6 NYCRR 750-1.2(a)(17), 2.8(b) & 2.7 |
| 3. Upset                          | 6 NYCRR 750-1.2(a)(94) & 2.8(c)      |
- D. Monitoring and Records
- |                           |  |
|---------------------------|--|
| 1. Monitoring and records | 6 NYCRR 750-2.5(a)(2), 2.5(a)(6), 2.5(c)(1), 2.5(c)(2), & 2.5(d) |
| 2. Signatory requirements | 6 NYCRR 750-1.8 & 2.5(b)   |
- E. Reporting Requirements
- |   |                             |
|---|-----------------------------|
| 1. Reporting requirements                     | 6 NYCRR 750-2.5, 2.7 & 1.17 |
| 2. Anticipated noncompliance                  | 6 NYCRR 750-2.7(a)          |
| 3. Transfers                                  | 6 NYCRR 750-1.17            |
| 4. Monitoring reports                         | 6 NYCRR 750-2.5(e)          |
| 5. Compliance schedules                       | 6 NYCRR 750-1.14(d)         |
| 6. 24-hour reporting                          | 6 NYCRR 750-2.7(c) & (d)    |
| 7. Other noncompliance                        | 6 NYCRR 750-2.7(e)          |
| 8. Other information                          | 6 NYCRR 750-2.1(f)          |
| 9. Additional conditions applicable to a POTW | 6 NYCRR 750-2.9             |
- F. Planned Changes
1. The permittee shall give notice to the Department as soon as possible of planned physical alterations or additions to the permitted facility when:
    - a. The alteration or addition to the permitted facility may meet any of the criteria for determining whether facility is a new source in 40 CFR §122.29(b); or
    - b. The alteration or addition could significantly change the nature or increase the quantity of pollutants discharged. This notification applies to pollutants which are subject either to effluent limitations in the permit, or to notification requirements under 40 CFR §122.42(a)(1); or
    - c. The alteration or addition results in a significant change in the permittee's sludge use or disposal practices, and such alteration, addition, or change may justify the application of permit conditions that are different from or absent in the existing permit, including notification of additional use or disposal sites not reported during the permit application process or not reported pursuant to an approved land application plan.

In addition to the Department, the permittee shall submit a copy of this notice to the United States Environmental Protection Agency at the following address: U.S. EPA Region 2, Clean Water Regulatory Branch, 290 Broadway, 24th Floor, New York, NY 10007-1866.

## GENERAL REQUIREMENTS (continued)

### 2. Notification Requirement for POTWs

All POTWs shall provide adequate notice to the Department and the USEPA of the following:

- a. Any new introduction of pollutants into the POTW from an indirect discharger which would be subject to section 301 or 306 of CWA if it were directly discharging those pollutants; or
- b. Any substantial change in the volume or character of pollutants being introduced into that POTW by a source introducing pollutants into the POTW at the time of issuance of the permit.
- c. For the purposes of this paragraph, adequate notice shall include information on:
  - i. the quality and quantity of effluent introduced into the POTW, and
  - ii. any anticipated impact of the change on the quantity or quality of effluent to be discharged from the POTW.

POTWs shall submit a copy of this notice to the United States Environmental Protection Agency, at the following address:

U.S. EPA Region 2, Clean Water Regulatory Branch, 290 Broadway, 24th Floor, New York, NY 10007-1866

### G. Sludge Management

The permittee shall comply with all applicable requirements of 6 NYCRR Part 360.

### H. SPDES Permit Program Fee

The permittee shall pay to the Department an annual SPDES permit program fee within 30 days of the date of the first invoice, unless otherwise directed by the Department, and shall comply with all applicable requirements of ECL 72-0602 and 6 NYCRR Parts 480, 481 and 485. Note that if there is inconsistency between the fees specified in ECL 72-0602 and 6 NYCRR Part 485, the ECL 72-0602 fees govern.

### I. Water Treatment Chemicals (WTCs)

New or increased use and discharge of a WTC requires prior Department review and authorization. At a minimum, the permittee must notify the Department in writing of its intent to change WTC use by submitting a completed *WTC Notification Form* for each proposed WTC. The Department will review that submittal and determine if a SPDES permit modification is necessary or whether WTC review and authorization may proceed outside of the formal permit administrative process. The majority of WTC authorizations do not require SPDES permit modification. In any event, use and discharge of a WTC shall not proceed without prior authorization from the Department. Examples of WTCs include biocides, coagulants, conditioners, corrosion inhibitors, defoamers, deposit control agents, flocculants, scale inhibitors, sequestrants, and settling aids.

1. WTC use shall not exceed the rate explicitly authorized by this permit or otherwise authorized in writing by the Department.
2. The permittee shall maintain a logbook of all WTC use, noting for each WTC the date, time, exact location, and amount of each dosage, and, the name of the individual applying or measuring the chemical. The logbook must also document that adequate process controls are in place to ensure that excessive levels of WTCs are not used.
3. The permittee shall submit a completed WTC Annual Report Form each year that they use and discharge WTCs. This form shall be submitted in electronic format and attached to either the December DMR or the annual monitoring report required below. The *WTC Notification Form and WTC Annual Report Form* are available from the Department's website at: <http://www.dec.ny.gov/permits/93245.html>

## RECORDING, REPORTING AND ADDITIONAL MONITORING REQUIREMENTS

- A. The monitoring information required by this permit shall be retained for a period of at least five years from the date of the sampling for subsequent inspection by the Department or its designated agent.
- B. Discharge Monitoring Reports (DMRs): Completed DMR forms shall be submitted for each month reporting period in accordance with the DMR Manual available on Department's website.

DMRs must be submitted electronically using the electronic reporting tool (NetDMR) specified by NYSDEC. Instructions on the use of NetDMR can be found at <https://www.dec.ny.gov/chemical/103774.html>. **Hardcopy paper DMRs will only be received at the address listed below, directed to the Bureau of Water Compliance, if a waiver from the electronic submittal requirements has been granted by DEC to the facility.**

Attach the monthly "Wastewater Facility Operation Report" (form 92-15-7) and any required DMR attachments electronically to the DMR or with the hardcopy submittal.

The first monitoring period begins on the effective date of this permit, and, unless otherwise required, the reports are due no later than the 28th day of the month following the end of each monitoring period.

- C. Additional information required to be submitted by this permit shall be summarized and reported to the RWE and Bureau of Water Permits at the following addresses:

Department of Environmental Conservation  
Division of Water, Bureau of Water Permits  
625 Broadway, Albany, New York 12233-3505

Phone: (518) 402-8111

Department of Environmental Conservation  
Regional Water Engineer, Region 3

100 Hillside Avenue, Suite 1W, White Plains, New York, 10603-2860 Phone: (914) 803-8157

- D. Bypass and Sewage Pollutant Right to Know Reporting: In accordance with the Sewage Pollutant Right to Know Act (ECL § 17-0826-a), Publicly Owned Treatment Works (POTWs) are required to notify DEC and Department of Health within two hours of discovery of an untreated or partially treated sewage discharge and to notify the public and adjoining municipalities within four hours of discovery. Information regarding reporting and other requirements of this program may be found on the Department's website. In addition, POTWs are required to provide a five-day incident report and supplemental information to the DEC in accordance with Part 750-2.7(d) by utilizing the Division of Water Report of Noncompliance Event form unless waived by DEC on a case-by-case basis.

- E. Schedule of Additional Submittals:

The permittee shall submit the following information to the Regional Water Engineer and to the Bureau of Water Permits, unless otherwise instructed:

SCHEDULE OF ADDITIONAL SUBMITTALS	
Outfall(s)	Required Action
001	<u>WATER TREATMENT CHEMICAL (WTC) ANNUAL REPORT FORM</u> The permittee shall submit a completed WTC Annual Report Form each year that Water Treatment Chemicals are used. The form shall be attached to the December DMR.

**Unless noted otherwise, the above actions are one-time requirements. The permittee shall submit the results of the above actions to the satisfaction of the Department. When this permit is administratively renewed by**

**NYSDEC letter entitled “SPDES NOTICE/RENEWAL APPLICATION/PERMIT”, the permittee is not required to repeat the above submittal(s), unless noted otherwise. The above due dates are independent from the effective date of the permit stated in the letter of “SPDES NOTICE/RENEWAL APPLICATION/PERMIT.”**

- F. Monitoring and analysis shall be conducted using sufficiently sensitive test procedures approved under 40 CFR Part 136, unless other test procedures have been specified in this permit.
- G. More frequent monitoring of the discharge(s), monitoring point(s), or waters of the State than required by the permit, where analysis is performed by a certified laboratory or where such analysis is not required to be performed by a certified laboratory, shall be included in the calculations and recording of the data on the corresponding DMRs.
- H. Calculations which require averaging of measurements shall utilize an arithmetic mean unless otherwise specified in this permit.
- I. Unless otherwise specified, all information recorded on the DMRs shall be based upon measurements and sampling carried out during the most recently completed reporting period.
- J. Any laboratory test or sample analysis required by this permit for which the State Commissioner of Health issues certificates of approval pursuant to section 502 of the Public Health Law shall be conducted by a laboratory which has been issued a certificate of approval. Inquiries regarding laboratory certification should be directed to the New York State Department of Health, Environmental Laboratory Accreditation Program.