

DEC ONLINE PAYMENT SYSTEM

NYS Department of Environmental Conservation Online Payment User Guide

Contents

Important Notes	2
Login Page	2
New User Registration	3
Online Payment Application	7
Pay Your Invoice(s)	9
Print Your Invoice	19
Add Another Customer Account	22
Adding MOSF Customer Access to User Account	25
Password Reset	26
Links	29

DEC ONLINE PAYMENT SYSTEM

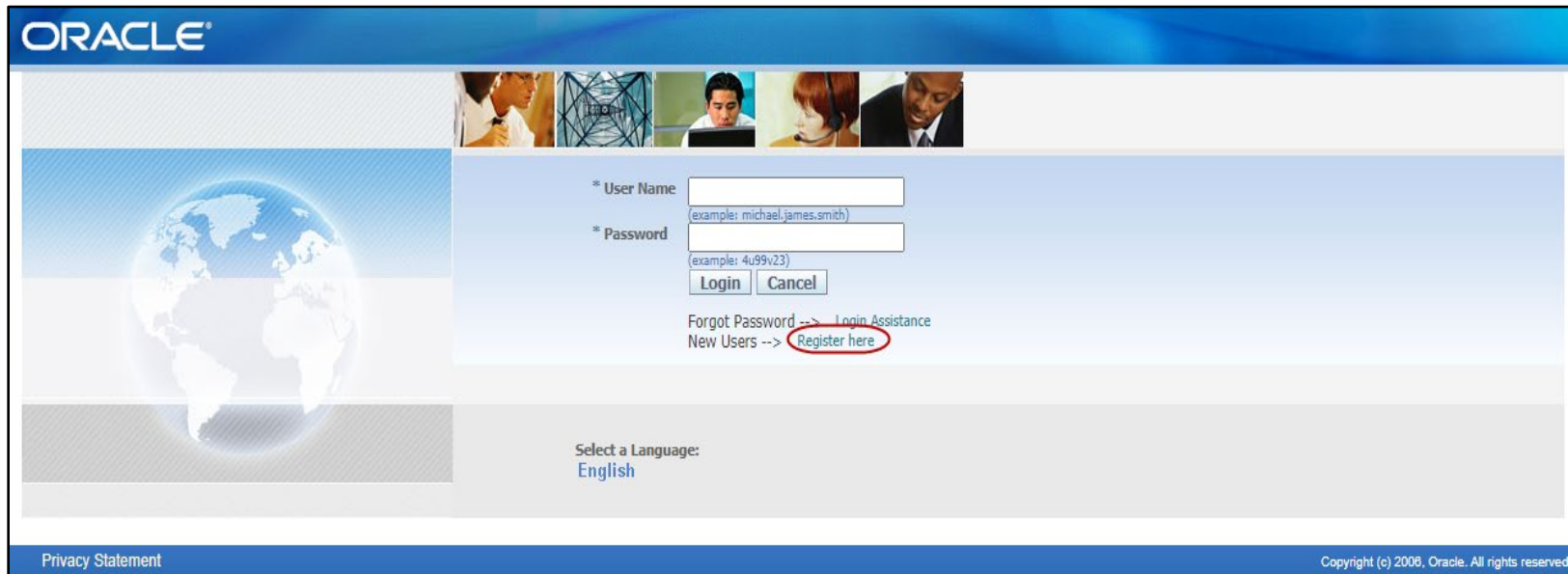
Important Notes

1. To create an account, a valid combination of an Account (Customer) Number and Invoice Number is necessary, and your invoice must have been issued within the last **two years**.
2. The invoice can be of any status (open, partially paid, fully paid).
3. You can submit payment for an amount equal to or less than the remaining invoice balance, only.
4. The “**Add Customer Access**” functionality will not allow the adding of Major Oil Storage Facility (MOSF) customer accounts.
 - If MOSF customer accounts need to be added to an existing account, contact Revenue Accounting at revenue@dec.ny.gov.
5. The “**Add Customer Access**” functionality will not allow the adding of **any** account if your existing account was created for a Consent Order payment.
 - If you have a Consent Order account and would like to add access to additional accounts, contact Revenue Accounting at revenue@dec.ny.gov.

Login Page

Note: Enter the URL <https://epayfmis.dec.ny.gov> in your browser to launch the application login page. If you already have your credentials and are ready to log in, please enter your username and password and click the “**Login**” button. For further instructions, jump to the ‘[Online Payment Application](#)’ section.

If you are a new user, please click “**Register here**”.



ORACLE

* User Name
example: michael.james.smith

* Password
example: 4u99v23

Login Cancel

Forgot Password --> Login Assistance
New Users --> Register here

Select a Language:
English

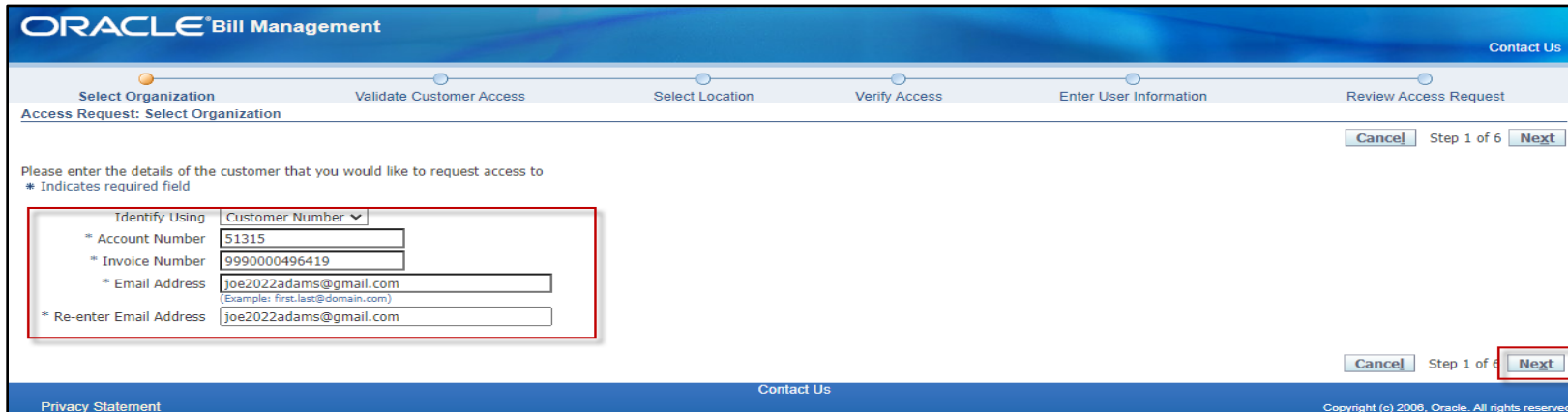
Privacy Statement

Copyright (c) 2006, Oracle. All rights reserved.

DEC ONLINE PAYMENT SYSTEM

New User Registration

After clicking **“Register here”**, the registration form will be displayed. Enter the account (customer) number and invoice number from your recent invoice (issued within the last two years). Enter and re-enter your email address. **Your email address will become your username.**



ORACLE Bill Management Contact Us

Select Organization Validate Customer Access Select Location Verify Access Enter User Information Review Access Request

Access Request: Select Organization Cancel Step 1 of 6 Next

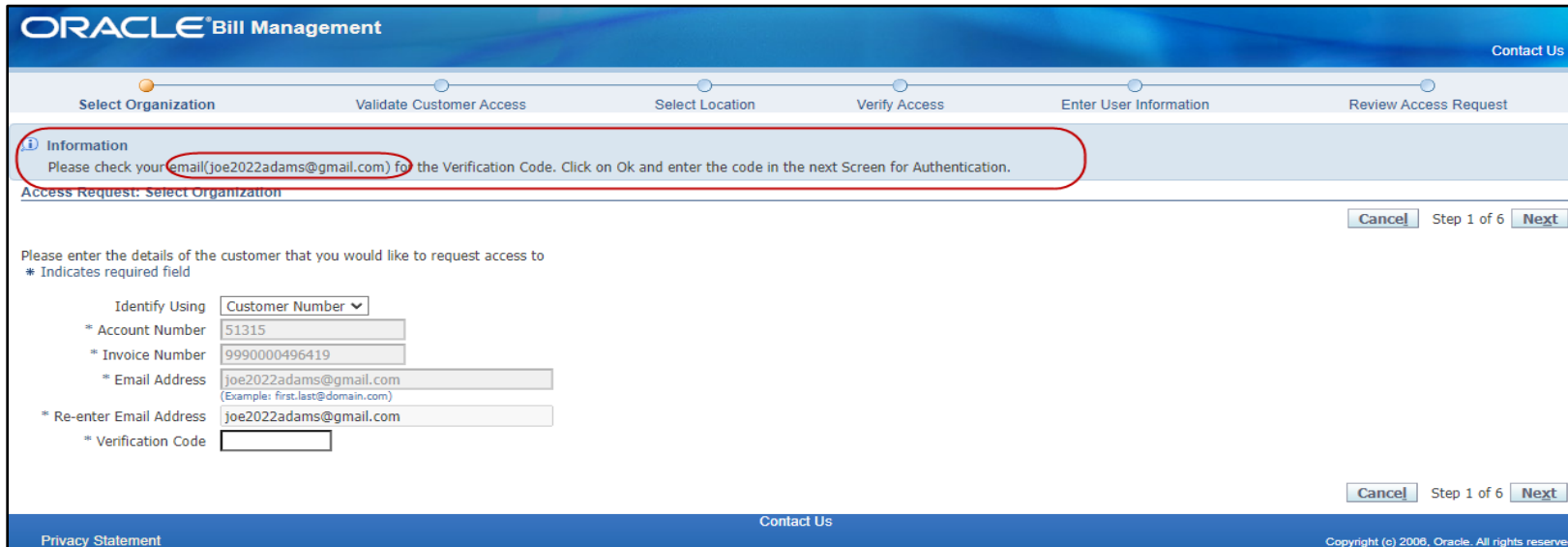
Please enter the details of the customer that you would like to request access to
* Indicates required field

Identify Using	Customer Number
* Account Number	51315
* Invoice Number	9990000496419
* Email Address	joe2022adams@gmail.com <small>(Example: first.last@domain.com)</small>
* Re-enter Email Address	joe2022adams@gmail.com

Cancel Step 1 of 6 **Next**

Privacy Statement Contact Us
Copyright (c) 2006, Oracle. All rights reserved.

Click **“Next”**. A Verification Code field and Information message will appear. Keep this web page open.



ORACLE Bill Management Contact Us

Select Organization Validate Customer Access Select Location Verify Access Enter User Information Review Access Request

Information
Please check your email(joe2022adams@gmail.com) for the Verification Code. Click on Ok and enter the code in the next Screen for Authentication.

Access Request: Select Organization Cancel Step 1 of 6 Next

Please enter the details of the customer that you would like to request access to
* Indicates required field

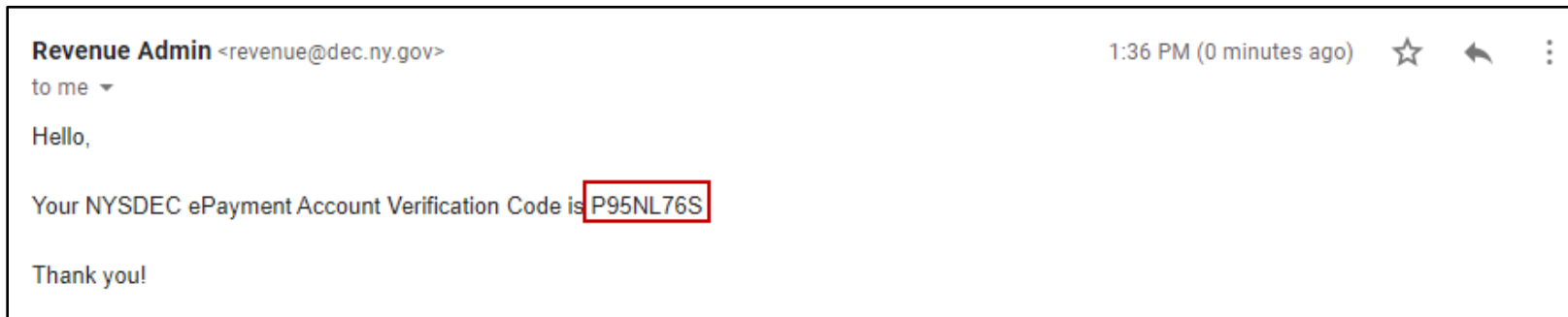
Identify Using	Customer Number
* Account Number	51315
* Invoice Number	9990000496419
* Email Address	joe2022adams@gmail.com <small>(Example: first.last@domain.com)</small>
* Re-enter Email Address	joe2022adams@gmail.com
* Verification Code	

Cancel Step 1 of 6 Next

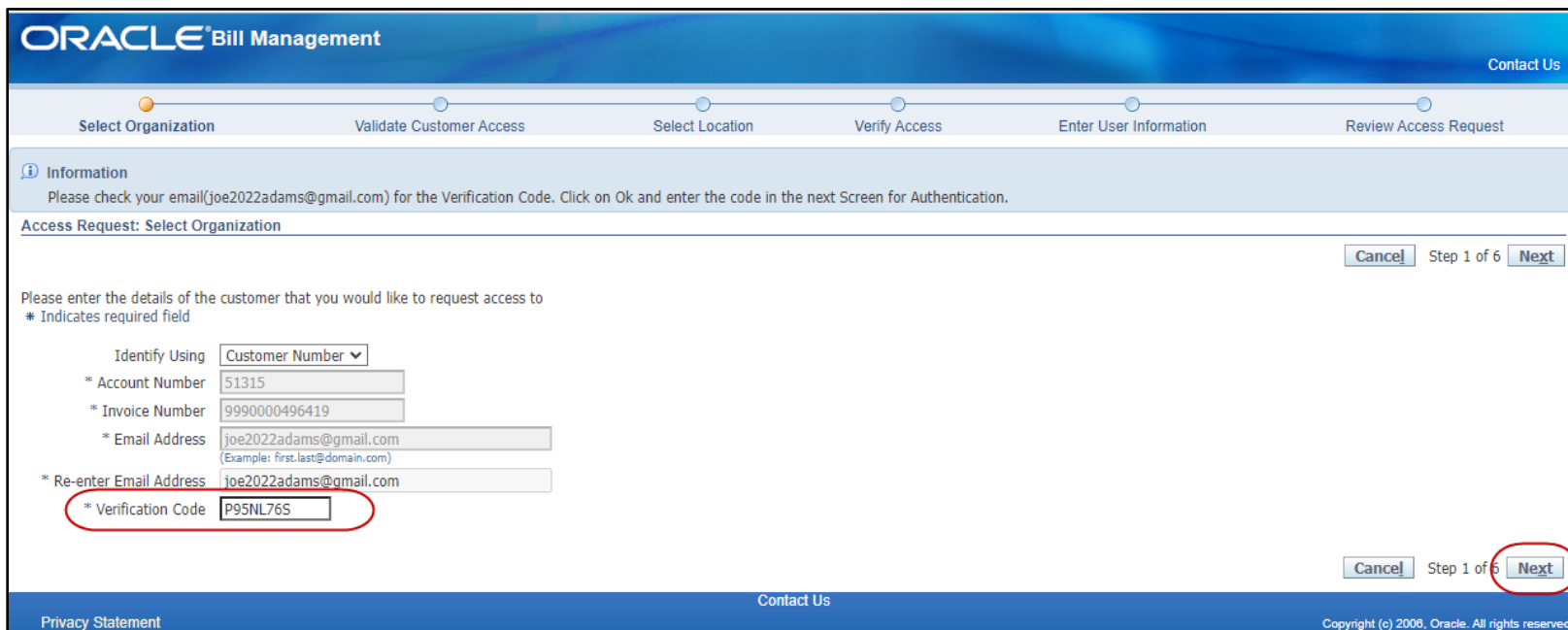
Privacy Statement Contact Us
Copyright (c) 2006, Oracle. All rights reserved.

DEC ONLINE PAYMENT SYSTEM

An email containing your Verification Code will be sent to the email address you previously provided. The email will be titled “NYSDEC ePayment Account Verification Code.” A sample email is shown below:

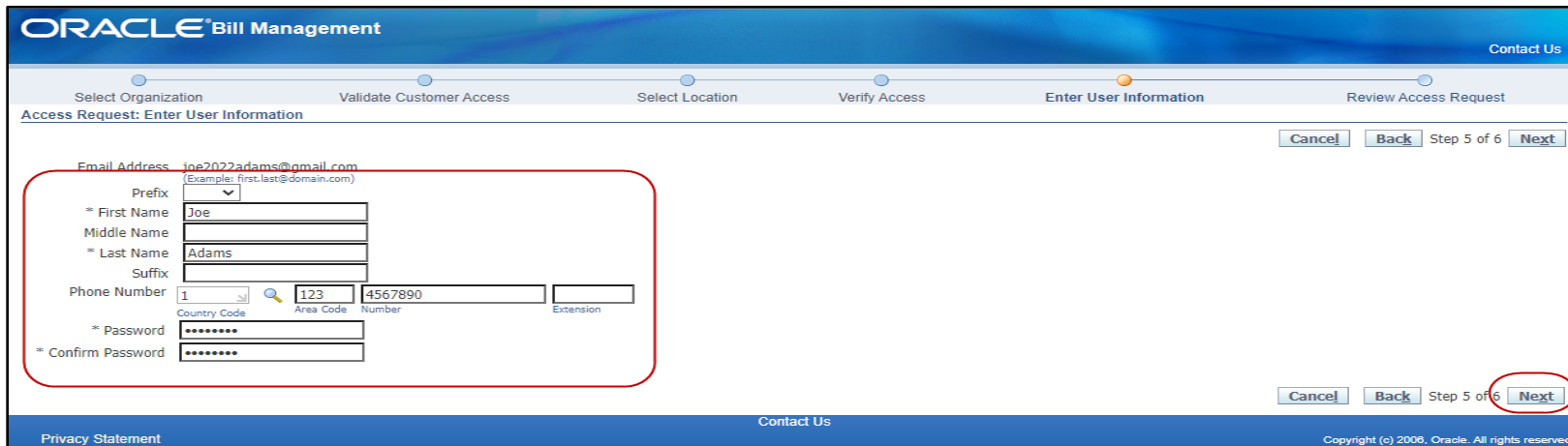


Please open the email, copy the verification code, and paste (or enter) it into the verification code field on the registration form. Click “Next”.



DEC ONLINE PAYMENT SYSTEM

Fill in the requested information. Fill in your personal information in the mandatory fields - First Name, Last Name, Password, and re-enter password. Click “Next”.



ORACLE Bill Management

Contact Us

Select Organization Validate Customer Access Select Location Verify Access **Enter User Information** Review Access Request

Access Request: Enter User Information

Cancel Back Step 5 of 6 Next

Email Address: joe2022adams@gmail.com
(Example: first.last@domain.com)

Prefix: [v]

* First Name: Joe

Middle Name: []

* Last Name: Adams

Suffix: []

Phone Number: 1 123 4567890
Country Code: 1 Area Code: 123 Number: 4567890 Extension: []

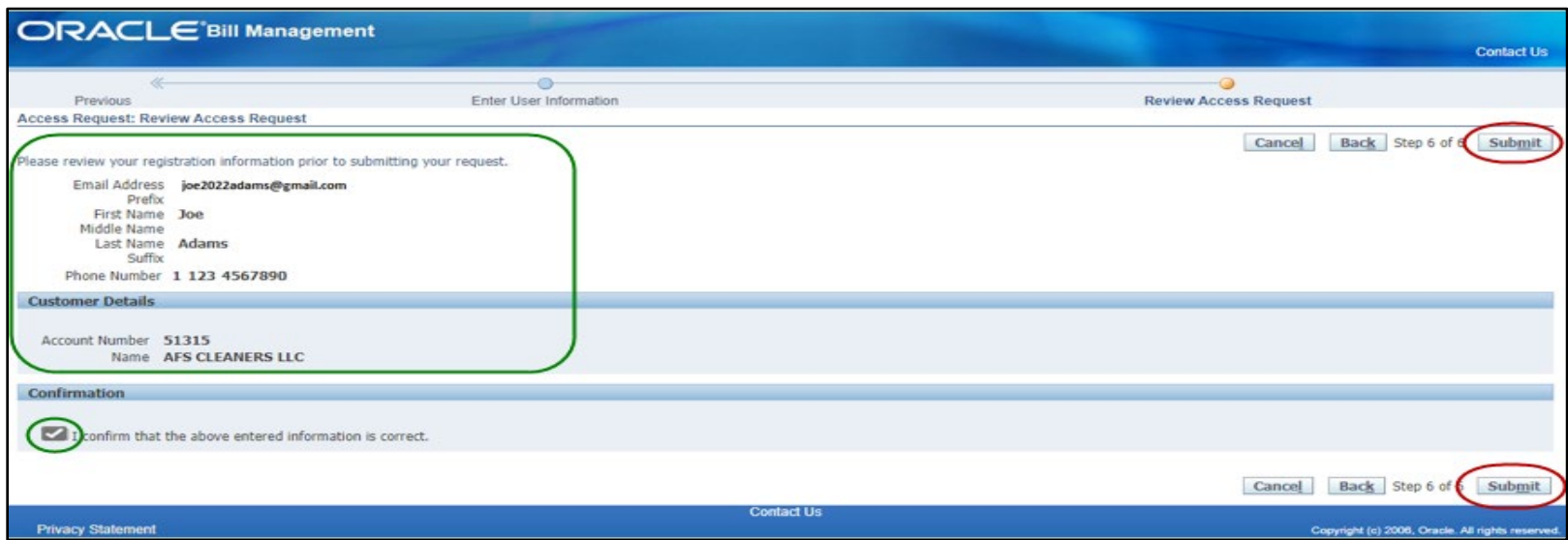
* Password: []

* Confirm Password: []

Cancel Back Step 5 of 6 **Next**

Privacy Statement Contact Us Copyright (c) 2006, Oracle. All rights reserved.

Your previously entered information will be displayed. If any changes need to be made, click “Back” (*do not use your browser’s back button*). If the information is correct, check the Confirmation check box and click “Submit” to continue.



ORACLE Bill Management

Contact Us

Previous Enter User Information **Review Access Request**

Access Request: Review Access Request

Cancel Back Step 6 of 6 **Submit**

Please review your registration information prior to submitting your request.

Email Address: joe2022adams@gmail.com

Prefix: []

First Name: Joe

Middle Name: []

Last Name: Adams

Suffix: []

Phone Number: 1 123 4567890

Customer Details

Account Number: 51315

Name: AFS CLEANERS LLC

Confirmation

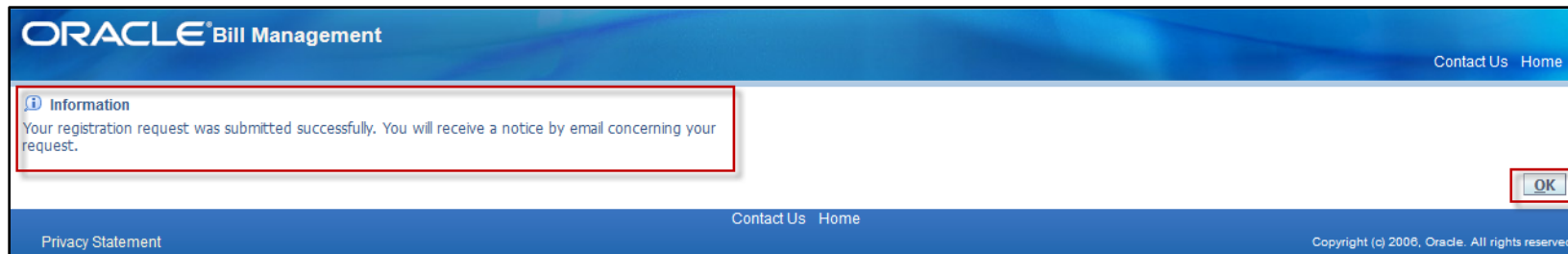
I confirm that the above entered information is correct.

Cancel Back Step 6 of 6 **Submit**

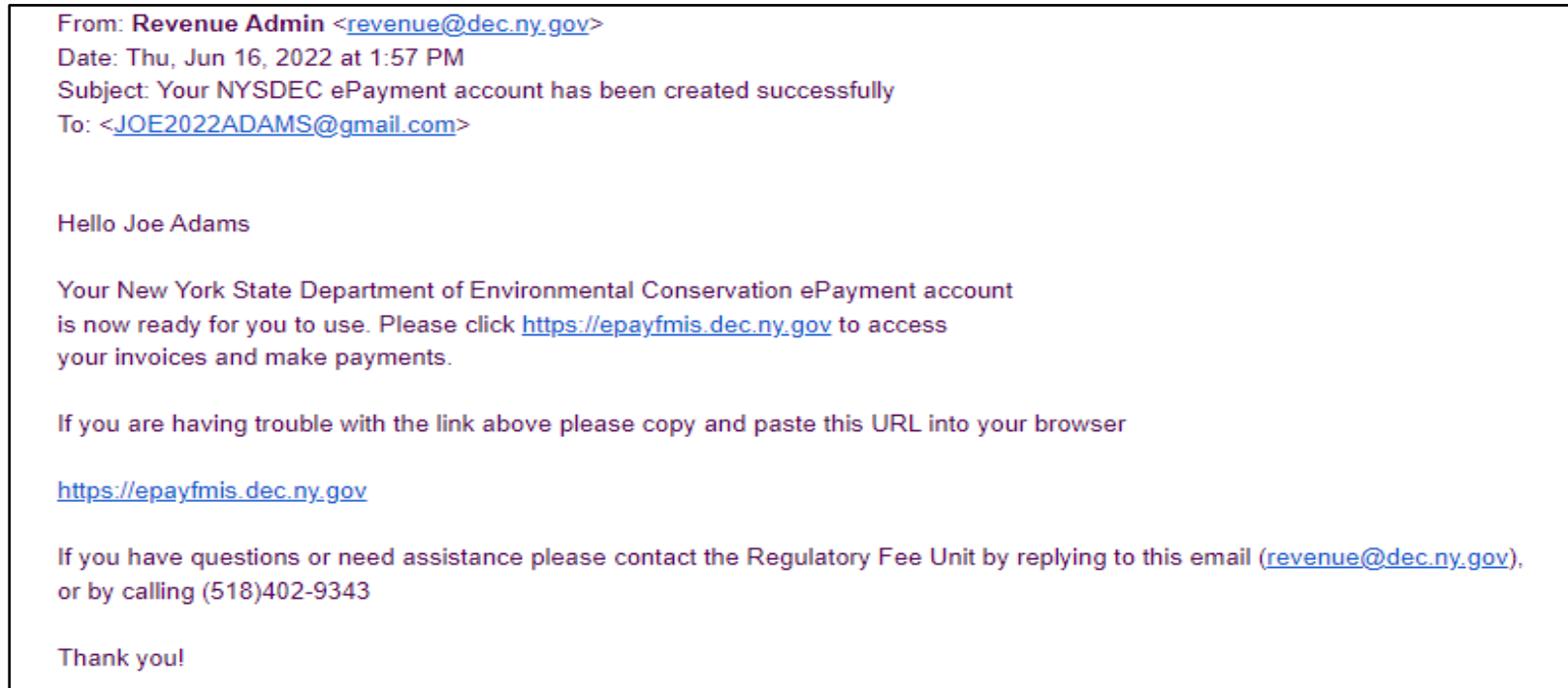
Privacy Statement Contact Us Copyright (c) 2006, Oracle. All rights reserved.

DEC ONLINE PAYMENT SYSTEM

The user creation confirmation message will appear. Click “OK” to return the login page.



Close your browser to proceed. Please wait until you receive a confirmation email from “Revenue Admin” before accessing your account. A sample email is shown below:



DEC ONLINE PAYMENT SYSTEM

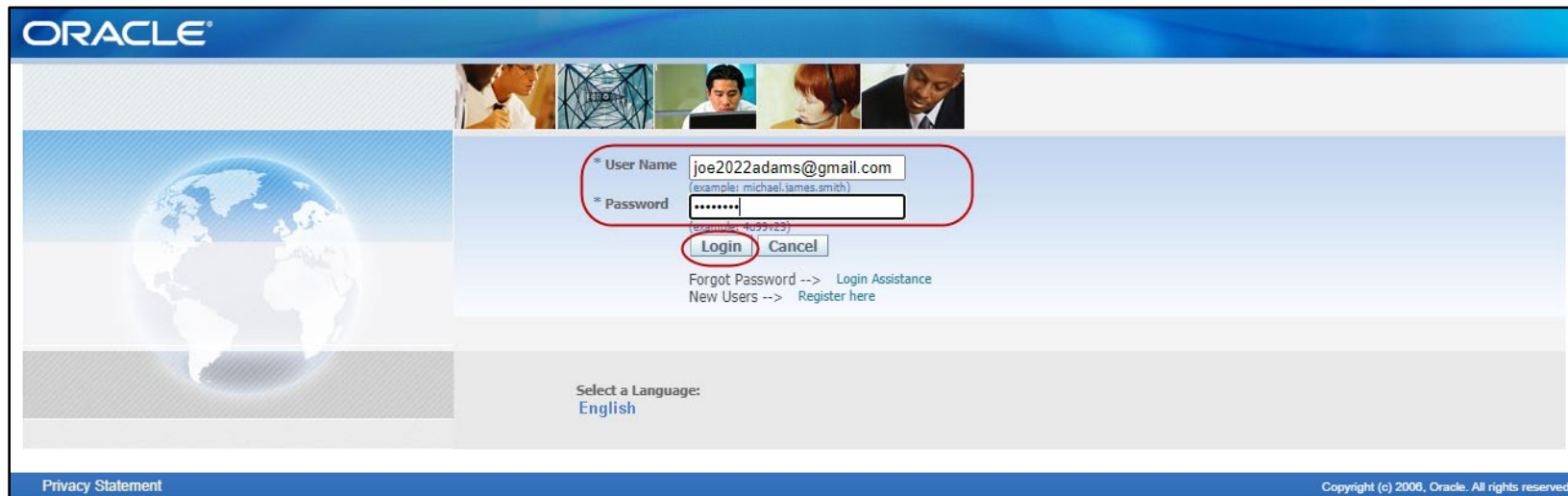
Online Payment Application

If you are an existing but first-time user of the new payment system:

You should have received an email from DEC in July of 2022 containing your username (email) and a temporary password. Enter these credentials and click “Login”.

If you are a newly registered user:

On the Login page, enter your recently created username (your full email) and password and click “Login”.



ORACLE

* User Name
(example: michael.james.smith)

* Password
(password: 1099v23)

[Forgot Password --> Login Assistance](#)
[New Users --> Register here](#)

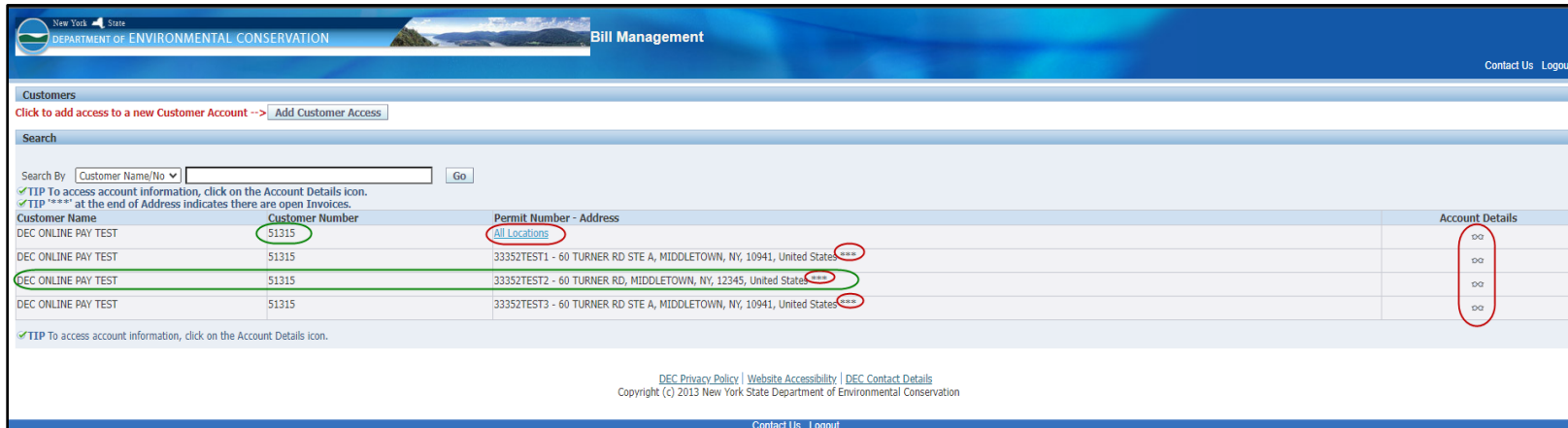
Select a Language:
English

Privacy Statement Copyright (c) 2008, Oracle. All rights reserved.

DEC ONLINE PAYMENT SYSTEM

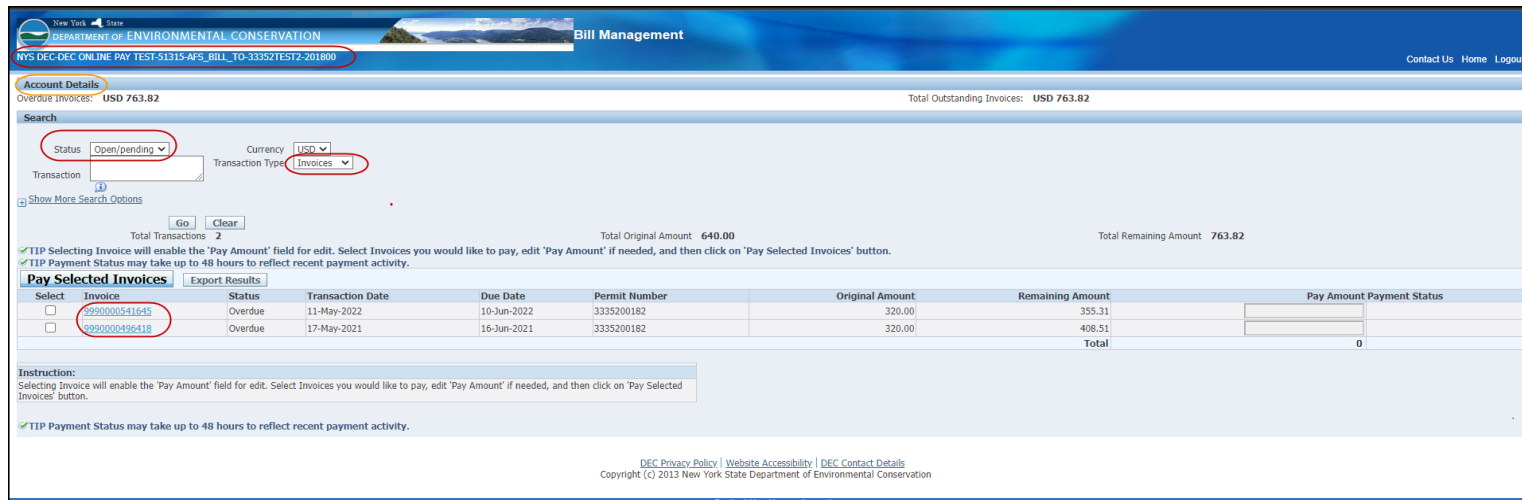
The home page shows the account information for the customer number you entered when registering your account. You will also see the permit numbers and addresses for each of your permits (sites).

Note: Billing Addresses with the Asterisk symbol (***) means the billing site has an outstanding invoice(s).



Customer Name: DEC ONLINE PAY TEST
 Customer Number: 51315
 Permit Number - Address: All Locations
 Account Details: [Eyeglass icon]

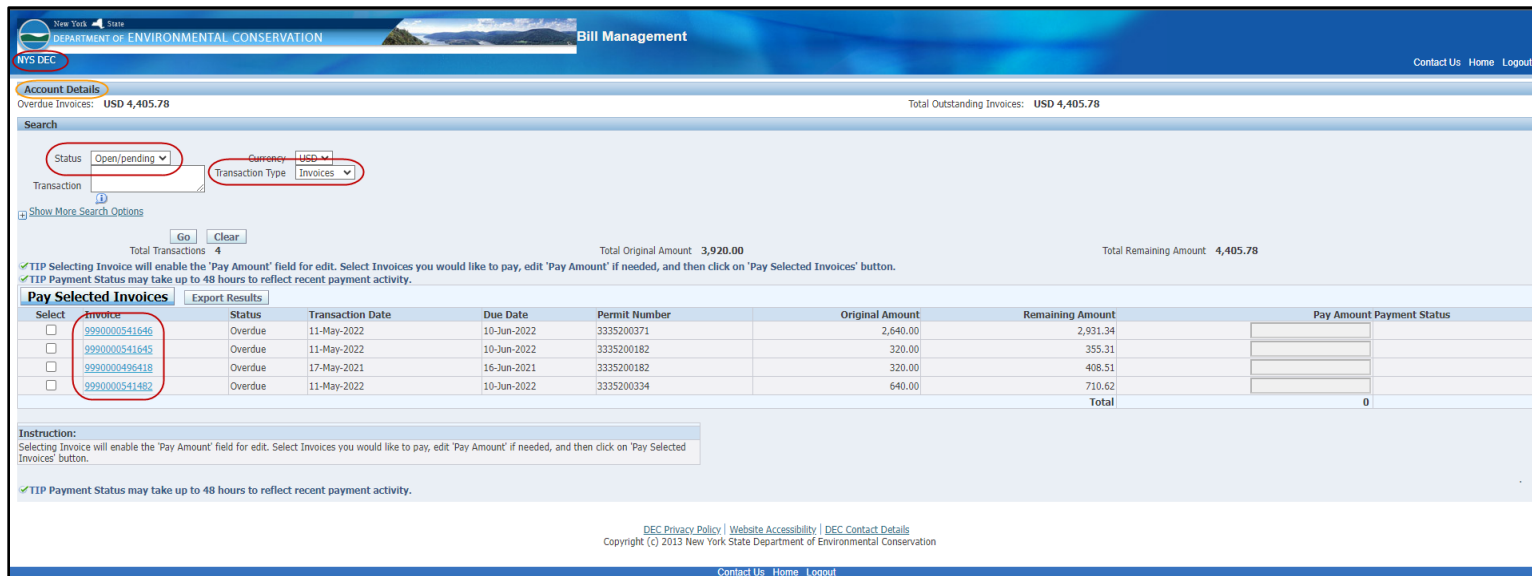
A. Use the eyeglass icon under the Account Details column to display open invoice(s) for a specific permit number (site).



Select	Invoice	Status	Transaction Date	Due Date	Permit Number	Original Amount	Remaining Amount	Pay Amount	Payment Status
<input type="checkbox"/>	9990000541645	Overdue	11-May-2022	10-Jun-2022	3335200182	320.00	355.31		
<input type="checkbox"/>	9990000495418	Overdue	17-May-2021	16-Jun-2021	3335200182	320.00	408.51		
							Total	0	

DEC ONLINE PAYMENT SYSTEM

B. Clicking the eyeglass icon next to the “All Locations” link will display all open invoice(s) for all permits (sites).



Account Details
Overdue Invoices: USD 4,405.78 Total Outstanding Invoices: USD 4,405.78

Search
Status: Open/pending Currency: USD Transaction Type: Invoices
Transaction:
[Show More Search Options](#)

Total Transactions: 4 Total Original Amount: 3,920.00 Total Remaining Amount: 4,405.78

Pay Selected Invoices

Select	Invoice	Status	Transaction Date	Due Date	Permit Number	Original Amount	Remaining Amount	Pay Amount	Payment Status	
<input type="checkbox"/>	9990000541646	Overdue	11-May-2022	10-Jun-2022	3335200371	2,640.00	2,931.34			
<input type="checkbox"/>	9990000541645	Overdue	11-May-2022	10-Jun-2022	3335200182	320.00	355.31			
<input type="checkbox"/>	9990000496418	Overdue	17-May-2021	16-Jun-2021	3335200182	320.00	408.51			
<input type="checkbox"/>	9990000541483	Overdue	11-May-2022	10-Jun-2022	3335200334	640.00	710.62			
							Total	0		

Instruction:
Selecting Invoice will enable the 'Pay Amount' field for edit. Select Invoices you would like to pay, edit 'Pay Amount' if needed, and then click on 'Pay Selected Invoices' button.
TIP Payment Status may take up to 48 hours to reflect recent payment activity.

[DEC Privacy Policy](#) | [Website Accessibility](#) | [DEC Contact Details](#)
Copyright (c) 2013 New York State Department of Environmental Conservation

NOTE: By default, the Account Details page displays Open Invoices.

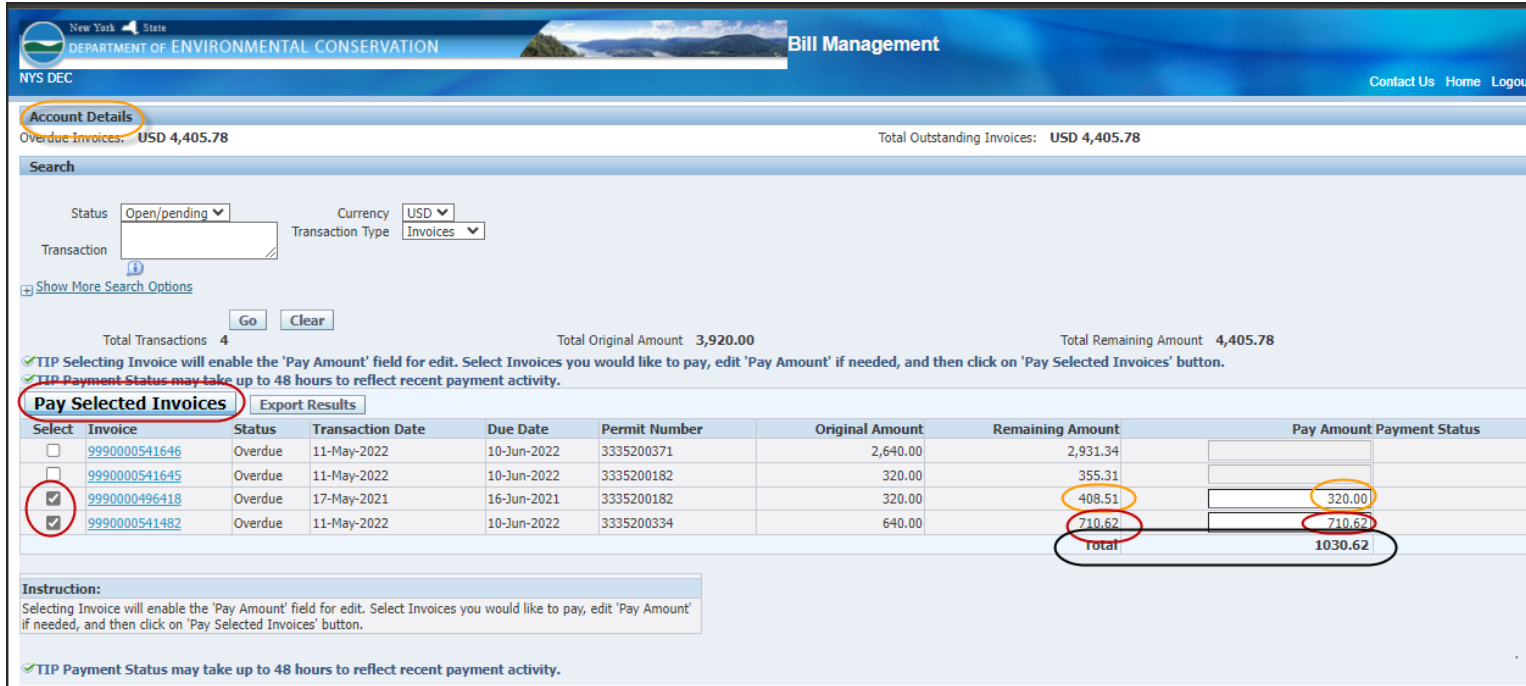
Pay Your Invoice(s)

On the Account Details search page, all unpaid invoices are displayed in a tabular form. You will see the invoice number, the original invoice amount, and the remaining amount. You can export the results into Excel by clicking the “**Export Results**” button. To pay the invoice(s) follow the steps below:

1. Select an invoice to pay by clicking the check box next to the invoice number. The Pay Amount column for the invoice is auto populated with the invoice’s remaining balance (Remaining Amount).
2. You can change the amount if needed, but it must be equal to or less than the remaining amount.
3. Select all invoices you wish to pay.

DEC ONLINE PAYMENT SYSTEM

4. The Total in the far-right column of the table is automatically updated.



Account Details
Overdue Invoices: USD 4,405.78 Total Outstanding Invoices: USD 4,405.78

Search
Status: Open/pending Currency: USD Transaction Type: Invoices
Transaction:
[Show More Search Options](#)

Total Transactions: 4 Total Original Amount: 3,920.00 Total Remaining Amount: 4,405.78

TIP Selecting Invoice will enable the 'Pay Amount' field for edit. Select Invoices you would like to pay, edit 'Pay Amount' if needed, and then click on 'Pay Selected Invoices' button.
 TIP Payment Status may take up to 48 hours to reflect recent payment activity.

Pay Selected Invoices

Select	Invoice	Status	Transaction Date	Due Date	Permit Number	Original Amount	Remaining Amount	Pay Amount	Payment Status	
<input type="checkbox"/>	9990000541646	Overdue	11-May-2022	10-Jun-2022	3335200371	2,640.00	2,931.34			
<input type="checkbox"/>	9990000541645	Overdue	11-May-2022	10-Jun-2022	3335200182	320.00	355.31			
<input checked="" type="checkbox"/>	9990000496418	Overdue	17-May-2021	16-Jun-2021	3335200182	320.00	408.51	320.00		
<input checked="" type="checkbox"/>	9990000541482	Overdue	11-May-2022	10-Jun-2022	3335200334	640.00	710.62	710.62		
							Total	1030.62		

Instruction:
Selecting Invoice will enable the 'Pay Amount' field for edit. Select Invoices you would like to pay, edit 'Pay Amount' if needed, and then click on 'Pay Selected Invoices' button.

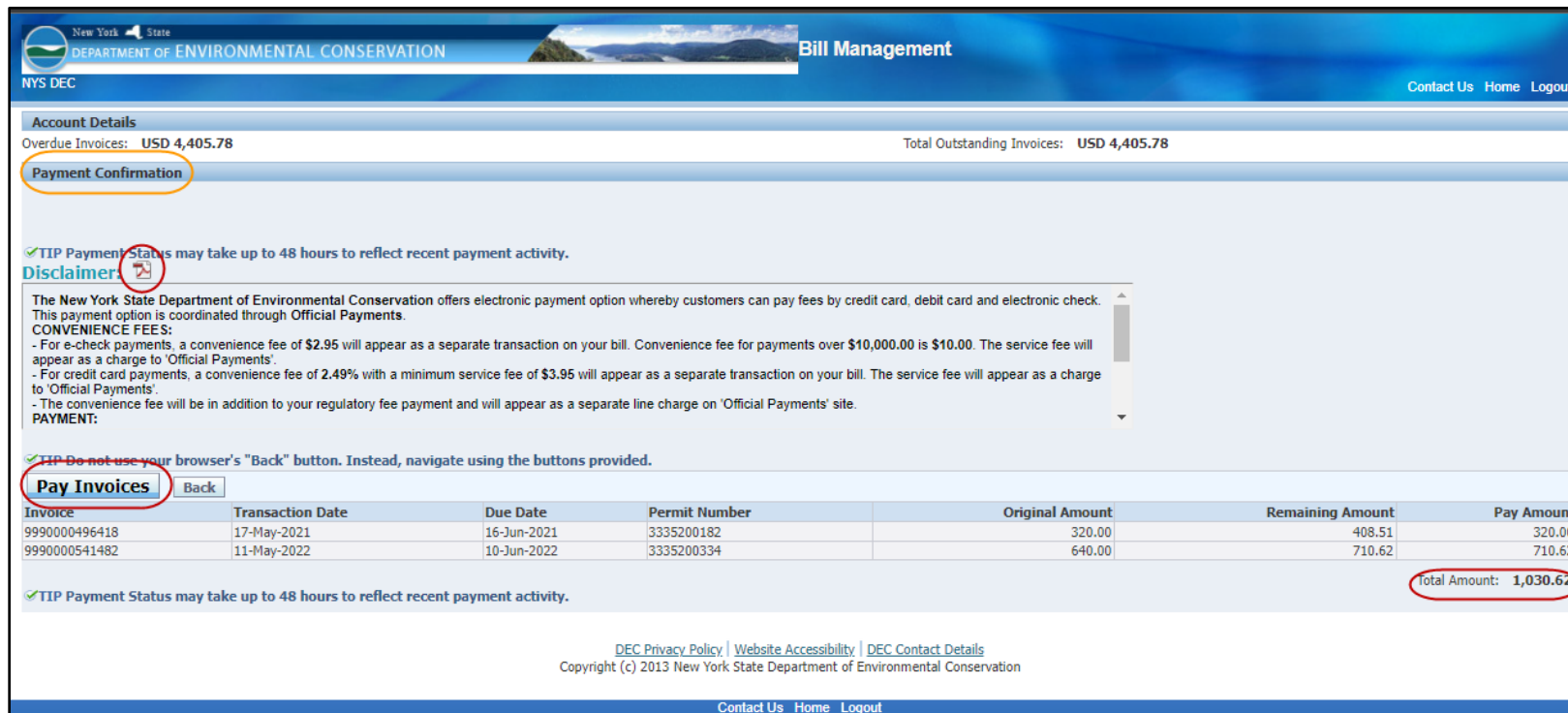
TIP Payment Status may take up to 48 hours to reflect recent payment activity.

Click the “Pay Selected Invoices” button. The Account Details payment confirmation page displays the selected invoice(s) with their payment amount(s), as well as a disclaimer from the third-party payment processor (you can download the disclaimer by clicking the Adobe logo).

DEC ONLINE PAYMENT SYSTEM

Read the disclaimer and verify the invoice information. If any changes are needed, click the “Back” button to return to the previous page (*do not use your browser’s back button*). Note the total amount at the bottom right corner of the page.

Verify the information is correct, then click the “Pay Invoices” button.



Account Details

Overdue Invoices: USD 4,405.78 Total Outstanding Invoices: USD 4,405.78

Payment Confirmation

TIP Payment Status may take up to 48 hours to reflect recent payment activity.

Disclaimer

The New York State Department of Environmental Conservation offers electronic payment option whereby customers can pay fees by credit card, debit card and electronic check. This payment option is coordinated through Official Payments.

CONVENIENCE FEES:

- For e-check payments, a convenience fee of \$2.95 will appear as a separate transaction on your bill. Convenience fee for payments over \$10,000.00 is \$10.00. The service fee will appear as a charge to 'Official Payments'.
- For credit card payments, a convenience fee of 2.49% with a minimum service fee of \$3.95 will appear as a separate transaction on your bill. The service fee will appear as a charge to 'Official Payments'.
- The convenience fee will be in addition to your regulatory fee payment and will appear as a separate line charge on 'Official Payments' site.

PAYMENT:

TIP Do not use your browser's "Back" button. Instead, navigate using the buttons provided.

Pay Invoices Back

Invoice	Transaction Date	Due Date	Permit Number	Original Amount	Remaining Amount	Pay Amount
9990000496418	17-May-2021	16-Jun-2021	3335200182	320.00	408.51	320.00
9990000541482	11-May-2022	10-Jun-2022	3335200334	640.00	710.62	710.62

Total Amount: 1,030.62

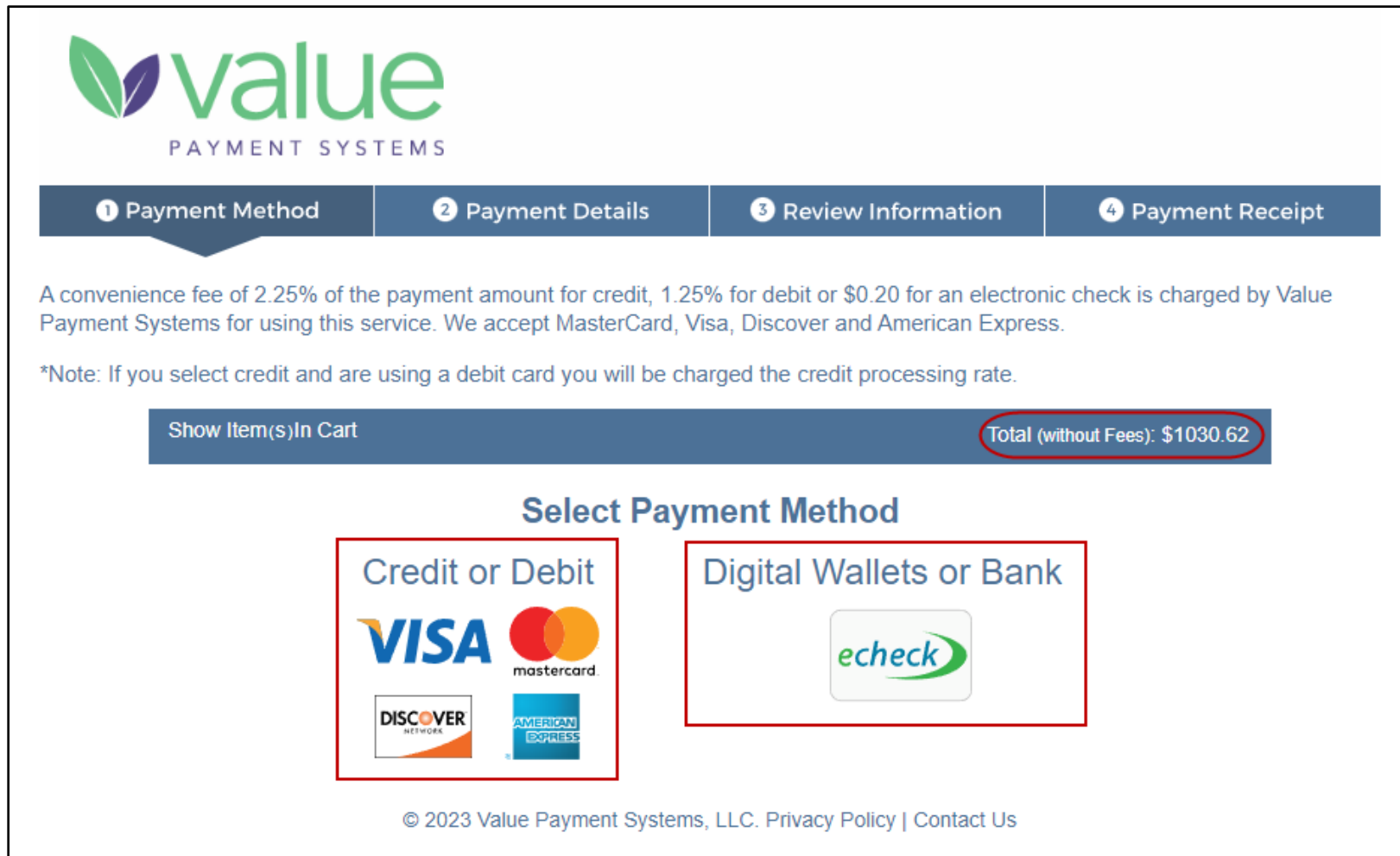
TIP Payment Status may take up to 48 hours to reflect recent payment activity.

DEC Privacy Policy | Website Accessibility | DEC Contact Details
Copyright (c) 2013 New York State Department of Environmental Conservation

Contact Us Home Logout

DEC ONLINE PAYMENT SYSTEM

Click **“Pay Invoices”**. You will be redirected to the third-party payment processor’s website (Value Payment Systems (VPS)).
Verify the Total Amount from the previous page is displayed as the Total on this page.



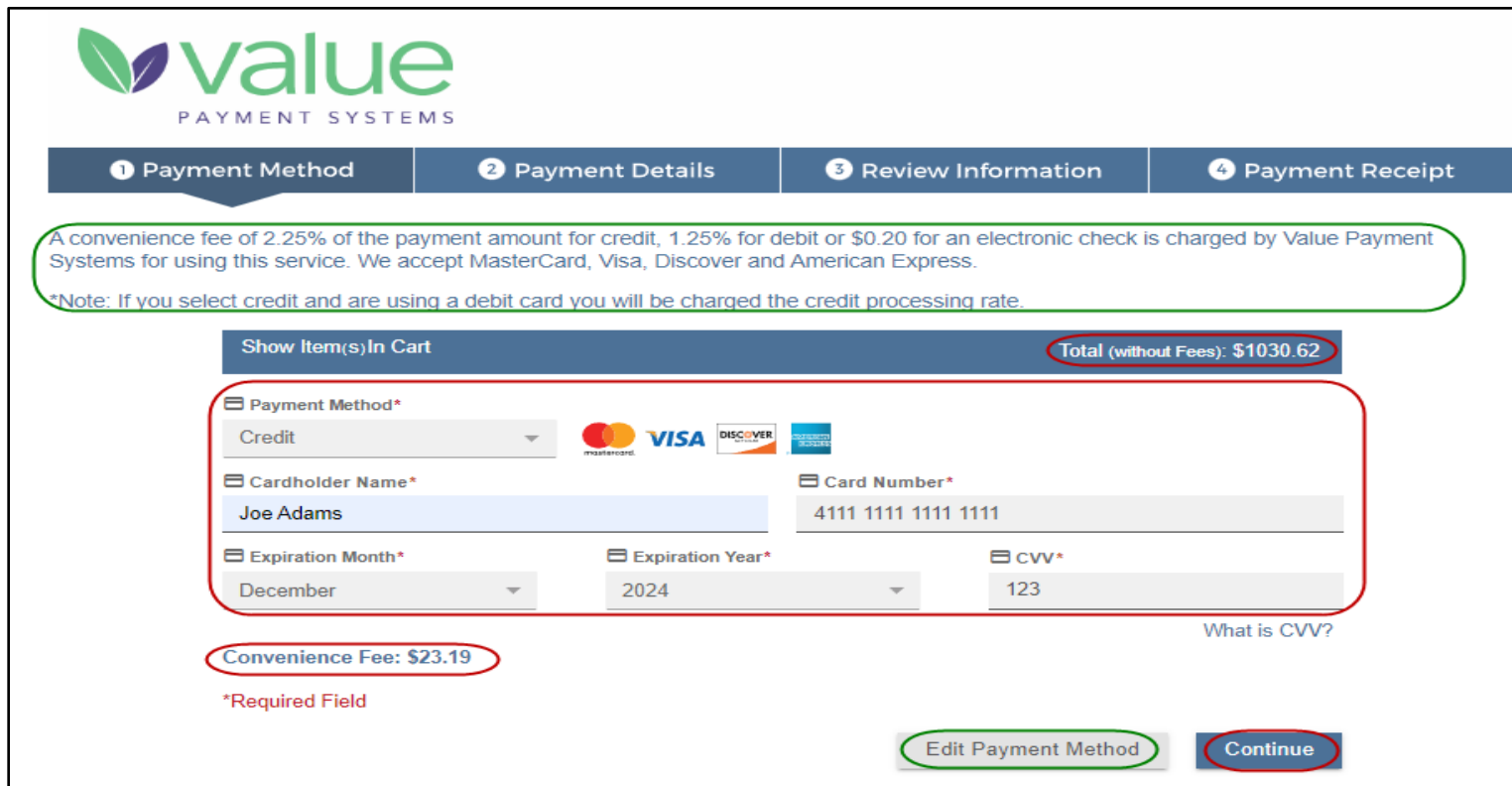
The screenshot shows the Value Payment Systems interface. At the top is the logo for Value Payment Systems. Below it is a progress bar with four steps: 1 Payment Method, 2 Payment Details, 3 Review Information, and 4 Payment Receipt. A text block explains a convenience fee: "A convenience fee of 2.25% of the payment amount for credit, 1.25% for debit or \$0.20 for an electronic check is charged by Value Payment Systems for using this service. We accept MasterCard, Visa, Discover and American Express." A note states: "*Note: If you select credit and are using a debit card you will be charged the credit processing rate." Below this is a dark blue bar with "Show Item(s) In Cart" on the left and "Total (without Fees): \$1030.62" on the right, which is circled in red. The main section is titled "Select Payment Method" and contains two red-bordered boxes. The left box is titled "Credit or Debit" and contains logos for VISA, mastercard, DISCOVER NETWORK, and AMERICAN EXPRESS. The right box is titled "Digital Wallets or Bank" and contains the echeck logo. At the bottom of the screenshot is the copyright notice: "© 2023 Value Payment Systems, LLC. Privacy Policy | Contact Us".

Select your Payment Method (“Credit or Debit” or “eCheck”) by clicking on the appropriate section on the page as shown.

DEC ONLINE PAYMENT SYSTEM

A. Payment by Credit or Debit Card

When you select 'Credit or Debit' as the payment method, the page displays card related fields. Enter the required details for each field. Note that convenience fee is calculated based on payment method selected and is displayed on the page.



value
PAYMENT SYSTEMS

1 Payment Method | 2 Payment Details | 3 Review Information | 4 Payment Receipt

A convenience fee of 2.25% of the payment amount for credit, 1.25% for debit or \$0.20 for an electronic check is charged by Value Payment Systems for using this service. We accept MasterCard, Visa, Discover and American Express.
*Note: If you select credit and are using a debit card you will be charged the credit processing rate.

Show Item(s) In Cart Total (without Fees): \$1030.62

Payment Method*
Credit

Cardholder Name*
Joe Adams

Card Number*
4111 1111 1111 1111

Expiration Month*
December

Expiration Year*
2024

CVV*
123

Convenience Fee: \$23.19

*Required Field

Edit Payment Method | Continue

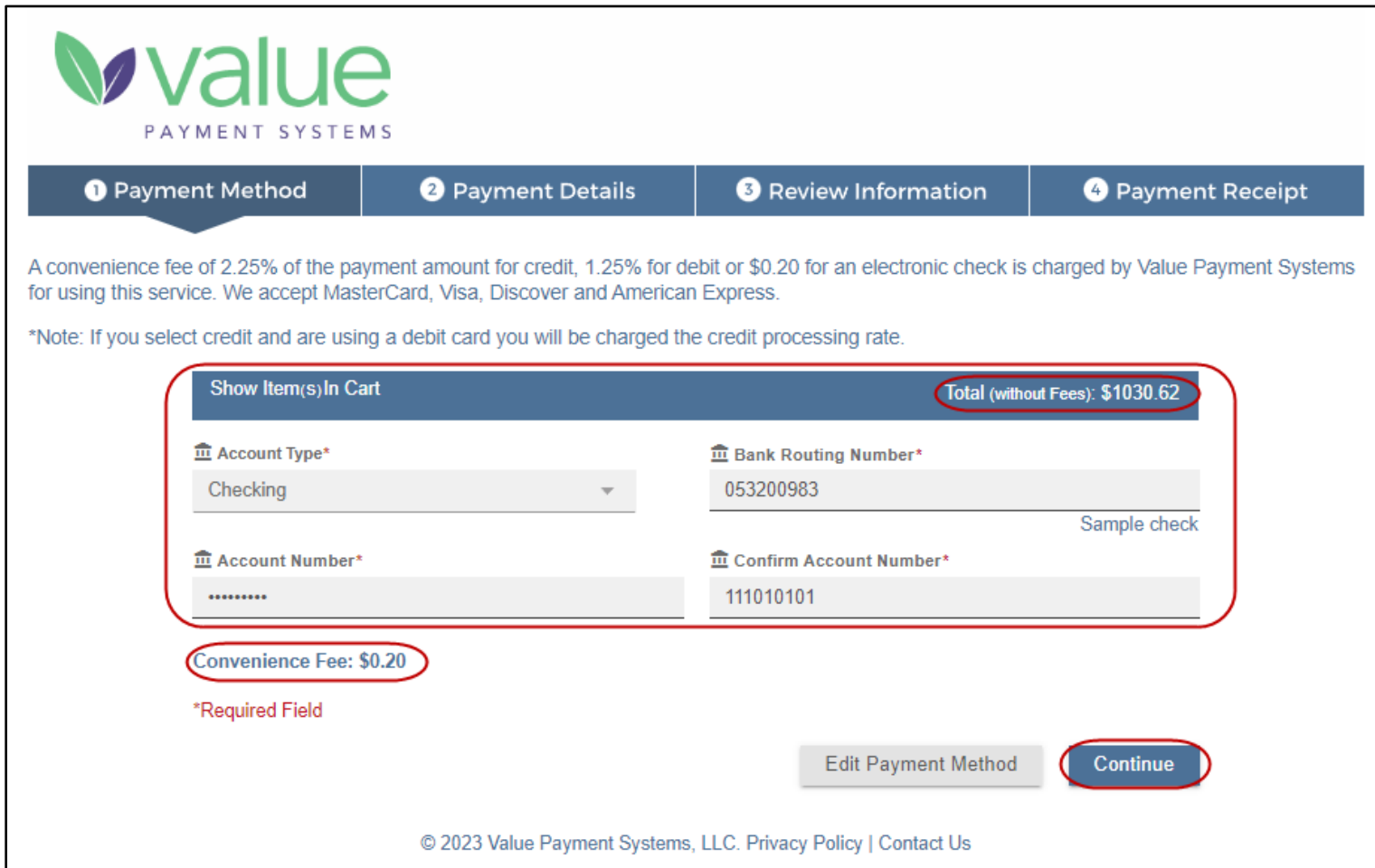
NOTE: The convenience fee is charged by the payment processing third party and is subject to change. The current applicable rates are displayed on the page.

To process the payment further click “**Continue**”. To go back to previous page, click “**Edit Payment Method**”. This is consistent for all payment processing webpages.

DEC ONLINE PAYMENT SYSTEM

B. Payment by eCheck

When you select eCheck as the payment method, the page displays bank related fields. Enter the required details for each field. Note that convenience fee is calculated and is displayed on the page.



value
PAYMENT SYSTEMS

1 Payment Method 2 Payment Details 3 Review Information 4 Payment Receipt

A convenience fee of 2.25% of the payment amount for credit, 1.25% for debit or \$0.20 for an electronic check is charged by Value Payment Systems for using this service. We accept MasterCard, Visa, Discover and American Express.

*Note: If you select credit and are using a debit card you will be charged the credit processing rate.

Show Item(s) In Cart Total (without Fees): \$1030.62

Account Type* Bank Routing Number*
Checking 053200983 Sample check

Account Number* Confirm Account Number*
..... 111010101

Convenience Fee: \$0.20

*Required Field


Edit Payment Method Continue

© 2023 Value Payment Systems, LLC. Privacy Policy | Contact Us

NOTE: The convenience fee is charged by the payment processing third party and is subject to change. The current applicable rates are displayed on the page.

DEC ONLINE PAYMENT SYSTEM

Click “Continue” to proceed to next payment processing step. When payment details page appears, fill in the requested information. Enter First Name, Last Name, Street Address, Town/City, State, Zip Code, Phone Number.



- 1 Payment Method
- 2 Payment Details
- 3 Review Information
- 4 Payment Receipt

*Note: If you select credit and are using a debit card you will be charged the credit processing rate.

Show Item(s) In Cart Total (with Fees): \$1053.81

Payment Details

Check this if card address is international.

First Name* Joe **Last Name*** Adams

Address* 625 Broadway **Address Continued**

City* Albany **State*** New York **Zip*** 37215

Phone Number* 1234567890

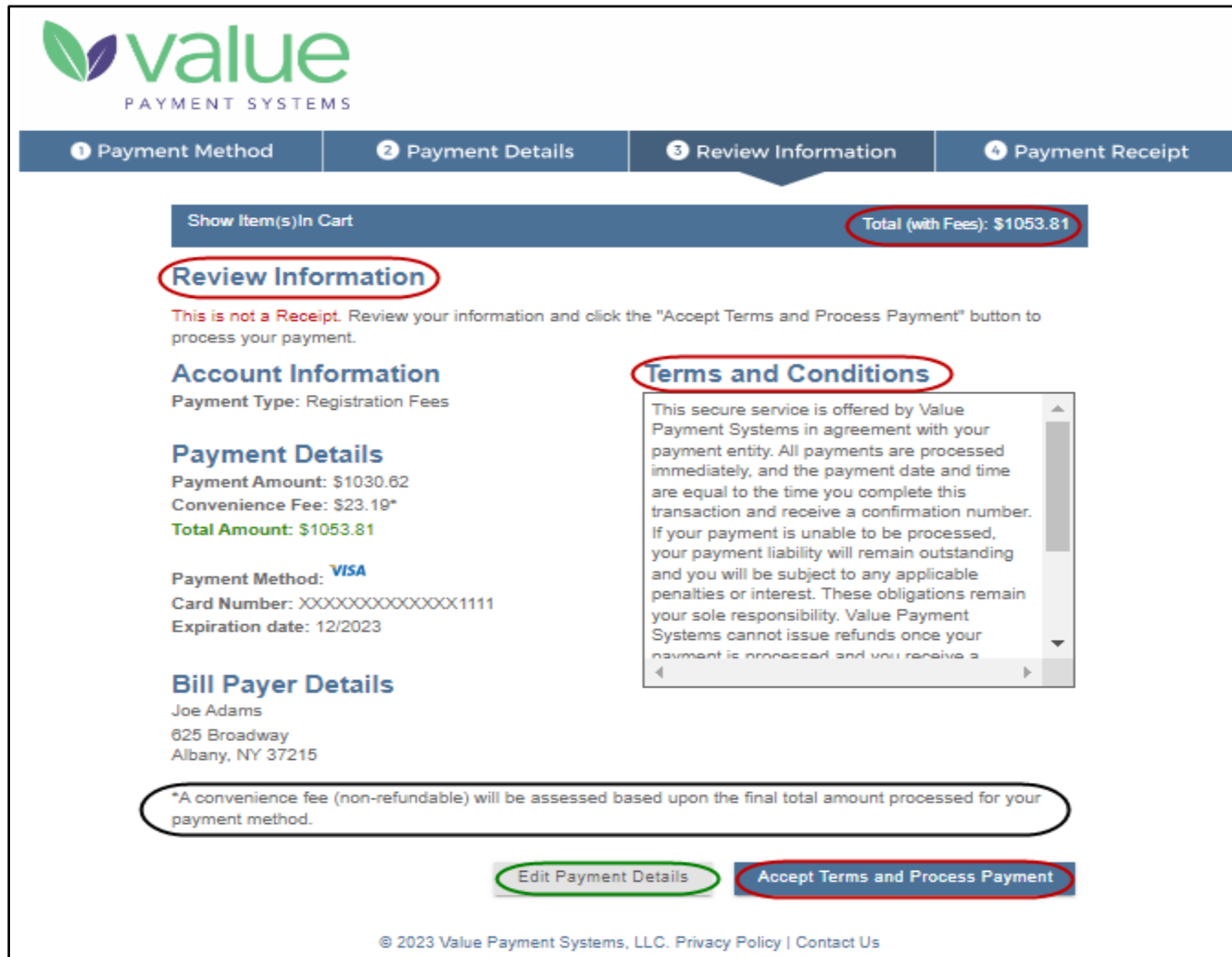
*Required Field

[Edit Payment Method](#) [Continue](#)

© 2023 Value Payment Systems, LLC. [Privacy Policy](#) | [Contact Us](#)

DEC ONLINE PAYMENT SYSTEM

Click **“Continue”** to proceed to next payment processing step. The Review Information page displays the previously entered information. Please verify the information is correct. Also review the Terms and Conditions. If any changes need to be made, click **“Edit Payment Method”**. Otherwise, click **“Accept Terms and Process Payment”** to complete the payment process.



value
PAYMENT SYSTEMS

1 Payment Method | 2 Payment Details | **3 Review Information** | 4 Payment Receipt

Show Item(s) In Cart | Total (with Fees): \$1053.81

Review Information

This is not a Receipt. Review your information and click the "Accept Terms and Process Payment" button to process your payment.

Account Information
Payment Type: Registration Fees

Payment Details
Payment Amount: \$1030.62
Convenience Fee: \$23.19*
Total Amount: \$1053.81

Payment Method: **VISA**
Card Number: XXXXXXXXXXXXXXX1111
Expiration date: 12/2023

Bill Payer Details
Joe Adams
625 Broadway
Albany, NY 37215

Terms and Conditions

This secure service is offered by Value Payment Systems in agreement with your payment entity. All payments are processed immediately, and the payment date and time are equal to the time you complete this transaction and receive a confirmation number. If your payment is unable to be processed, your payment liability will remain outstanding and you will be subject to any applicable penalties or interest. These obligations remain your sole responsibility. Value Payment Systems cannot issue refunds once your payment is processed and you receive a


*A convenience fee (non-refundable) will be assessed based upon the final total amount processed for your payment method.

[Edit Payment Details](#) | [Accept Terms and Process Payment](#)

© 2023 Value Payment Systems, LLC. Privacy Policy | Contact Us

DEC ONLINE PAYMENT SYSTEM

Accepting terms will complete the payment process and Payment Receipt page will display confirmation number along with payment details.



1 Payment Method 2 Payment Details 3 Review Information 4 Payment Receipt

Payment Receipt

Your transaction has been successfully completed!!

Your Confirmation number is : **3886028505**

Transaction ID: 2306301233847DD724E3123063012338
06/30/2023 13:44:31 [EST]

Items in Cart	
ID: 22452	\$1030.62

Account Information

Payment Type: Registration Fees

Bill Payer Details

Joe Adams
625 Broadway
Albany, NY 37215

Payment Details

Payment Amount: \$1030.62
Convenience Fee: \$23.19*
Total Amount: \$1053.81

Payment Method: **VISA**
Card Number: XXXXXXXXXXXXXXX1111
Expiration date: 12/2023

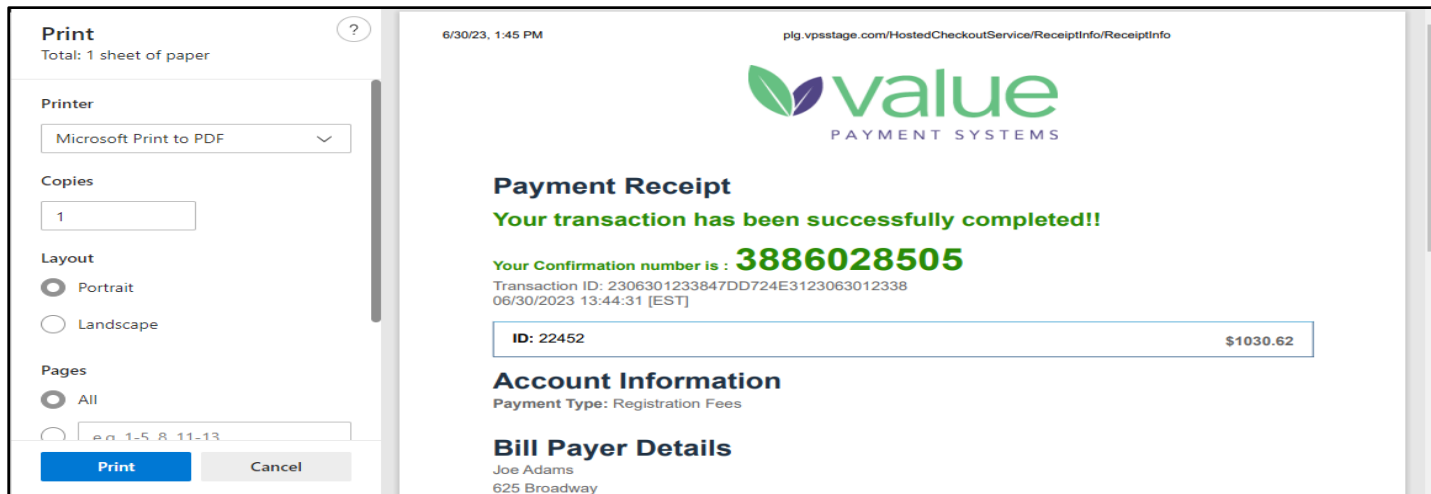
Please print this page for your records.

[Print Receipt](#) [Continue](#)

© 2023 Value Payment Systems, LLC. Privacy Policy | Privacy Policy

DEC ONLINE PAYMENT SYSTEM

- A. By clicking **“Print Receipt”** a printable page pops up. Once printing is done, close the page.



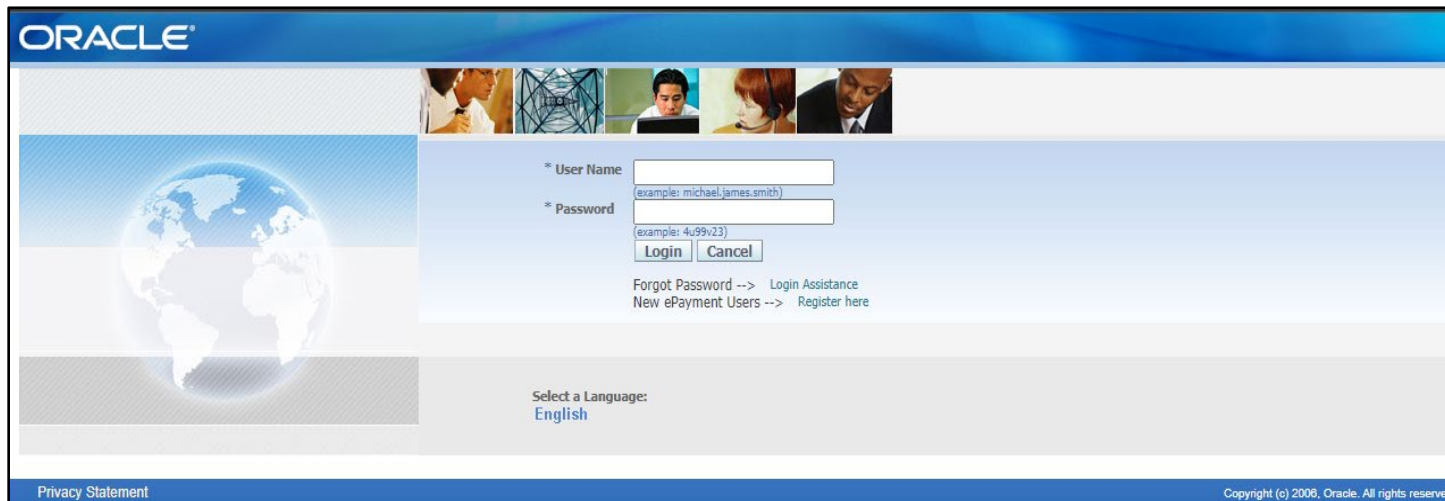
The screenshot shows a printout interface for a payment receipt. On the left, there is a control panel with the following options:

- Print**: Total: 1 sheet of paper
- Printer**: Microsoft Print to PDF
- Copies**: 1
- Layout**: Portrait (selected), Landscape
- Pages**: All (selected), with a field for page ranges (e.g., 1-5, 8, 11-13)
- Buttons**: Print, Cancel

The main content area displays the receipt details:

- Date/Time: 6/30/23, 1:45 PM
- URL: plg.vpsstage.com/HostedCheckoutService/ReceiptInfo/ReceiptInfo
- Logo: **value** PAYMENT SYSTEMS
- Payment Receipt**
- Your transaction has been successfully completed!!**
- Your Confirmation number is : 3886028505**
- Transaction ID: 2306301233847DD724E3123063012338
06/30/2023 13:44:31 [EST]
- ID: 22452** **\$1030.62**
- Account Information**
Payment Type: Registration Fees
- Bill Payer Details**
Joe Adams
625 Broadway

- B. By clicking **“Continue”**, you will be returned to the log in page.



The screenshot shows the Oracle login page. The Oracle logo is at the top left. Below it is a navigation bar with several small images. The main content area features a globe on the left and a login form on the right:

- * User Name**: Input field with example: michael.james.smith
- * Password**: Input field with example: 4u99v23
- Buttons**: Login, Cancel
- Links**: [Forgot Password -->](#) [Login Assistance](#), [New ePayment Users -->](#) [Register here](#)
- Select a Language**: English

At the bottom, there is a [Privacy Statement](#) link on the left and a copyright notice: Copyright (c) 2006, Oracle. All rights reserved.

DEC ONLINE PAYMENT SYSTEM

Print Your Invoice

Go to the Account Details search page. Click on the invoice number [link](#) of the invoice you wish to view and print.

New York State
DEPARTMENT OF ENVIRONMENTAL CONSERVATION
Bill Management

NYS DEC-DEC ONLINE PAY TEST-51315-AFS_BILL_TO-33352TEST2-201800
Contact Us Home Logout

Account Details

Total Outstanding Invoices: **USD 763.82**

Overdue Invoices: **USD 763.82**

Search

Status: Open/pending Currency: USD

Transaction: Transaction Type: Invoices

[Show More Search Options](#)

Total Transactions: **2** Total Original Amount: **640.00** Total Remaining Amount: **763.82**

✔ TIP Selecting Invoice will enable the 'Pay Amount' field for edit. Select Invoices you would like to pay, edit 'Pay Amount' if needed, and then click on 'Pay Selected Invoices' button.

✔ TIP Payment Status may take up to 48 hours to reflect recent payment activity.

Pay Selected Invoices
Export Results

Select	Invoice	Status	Transaction Date	Due Date	Permit Number	Original Amount	Remaining Amount	Pay Amount	Payment Status
<input type="checkbox"/>	9990000541645	Overdue	11-May-2022	10-Jun-2022	3335200182	320.00	355.31	<input type="text"/>	
<input type="checkbox"/>	9990000496418	Overdue	17-May-2021	16-Jun-2021	3335200182	320.00	408.51	<input type="text"/>	
							Total		0

Instruction:
Selecting Invoice will enable the 'Pay Amount' field for edit. Select Invoices you would like to pay, edit 'Pay Amount' if needed, and then click on 'Pay Selected Invoices' button.

✔ TIP Payment Status may take up to 48 hours to reflect recent payment activity.

DEC ONLINE PAYMENT SYSTEM


The invoice details will be displayed. To return to the Account Details search page, select **“Return to Account Details”** in the bottom left corner.

New York State
DEPARTMENT OF ENVIRONMENTAL CONSERVATION
Bill Management

NYS DEC-DEC ONLINE PAY TEST-51315-AFS_BILL_TO-33352TEST2-201800 Contact Us Home Logout

Invoice 9990000541645 [Printable Page](#) [Print Preview](#)

Invoice Information



Environmental Conservation Law (ECL) Article 72 and 6NYCRR Part 481 of this Department provide that all persons who require a permit, certificate, or approval pursuant to a State environmental regulatory program, or who are subject to regulation under a State environmental regulatory program, are required to submit an annual fee to this Department.

Remittance must be received by the payment due date shown on the invoice to avoid interest and penalty charges. Interest rates are set by the Commissioner of Taxation and Finance, and assessed pursuant to Article 72 of the Environmental Conservation Law. Penalties are assessed based on the amount of the payment deficiency at a rate of five percent of that deficiency per month, not to exceed twenty-five percent. NOTE: The penalty rate for the Operating Permit Program may differ and is shown on your invoice, if applicable.

DISPUTES: Please take notice that pursuant to 6 NYCRR 481.9(c) challenges to a Regulatory Program Fee may be rejected under the following circumstances: (1) failure to make a request for a recalculation of the fee within 30 business days of the date of the Department's original invoice; or (2) failure to make payment in full of the undisputed amount of the annual program fee; or (3) failure to give a specific reason for challenging the fee. A new fee recalculation request must be submitted for each year's assessment, regardless of the status of the previous year's recalculation request.

IF A DETERMINATION IS MADE IN FAVOR OF THE DEPARTMENT, DISPUTED AMOUNTS NOT PREPAID AT THE TIME OF DISPUTE ARE SUBJECT TO INTEREST AND PENALTY CHARGES, RETROACTIVE FROM THE DUE DATE.

PLEASE TEAR THE BOTTOM PORTION AND INCLUDE IT ALONG WITH YOUR PAYMENT.

-----TEAR HERE-----

Permit Number	3335200182	
Customer Number	51315	Amount Enclosed: _____
Transaction Number	9990000541645	Check Number: _____
Invoice Date	11-May-2022	

Customer Number Invoice: 51315
9990000541645

If you have any questions regarding this bill, you may call the Regulatory Fee Determination Unit's INFORMATION LINE (518) 402-9343 between 9:00am and 4:00pm Monday through Friday.

Dispute Forms, Change of Address Forms and Permit Transfer Forms can all be requested at any Regional DEC Office or you may download them directly at <https://www.dec.ny.gov/about/45325.html>

Checks should be made payable to:
NYS Department of Environmental Conservation

SubTotal(\$)	320.00
Interest(\$)	3.31
Penalties(\$)	32.00
Payments(\$)	0.00
Credits(\$)	0.00
Outstanding balance as of 03-Jul-2023 in USD	355.31

<p>Bill To: DEC PAYMENT SYSTEMS 60 TURNER RD MIDDLETOWN, NY 12345</p> <p>Mail To: DEC PAYMENT SYSTEMS 60 TURNER RD MIDDLETOWN, NY 12345</p> <p>Remit To: NYS DEPARTMENT OF ENVIRONMENTAL CONSERVATION PO BOX 784971 PHILADELPHIA, PA 19178-4971</p>	<p>Remit To: NYS DEPARTMENT OF ENVIRONMENTAL CONSERVATION PO BOX 784971 PHILADELPHIA, PA 19178-4971</p> <p>Legally Responsible Party(LRP): DEC ONLINE PAY TEST 60 TURNER RD STE A MIDDLETOWN, NY 10941</p>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;"></td> <td style="width: 50%; text-align: right;">Transaction</td> </tr> <tr> <td></td> <td style="text-align: right;">9990000541645</td> </tr> <tr> <td></td> <td style="text-align: right;">Billing Date</td> </tr> <tr> <td></td> <td style="text-align: right;">11-May-2022</td> </tr> </table>		Transaction		9990000541645		Billing Date		11-May-2022
	Transaction									
	9990000541645									
	Billing Date									
	11-May-2022									

Terms	Due Date	Salesperson	Mail To Contact	Contact Phone	Contact Fax
30 NET	10-Jun-2022	Air Facility	DEC PAYMENT SYSTEMS		

AIR ID	Facility Name and Address	Item Num	Billing Year	Emission Point Id	Description	Qty	Unit Price	Fees
3335200182	DEC PAYMENT SYSTEMS:101 TEST DR,MIDDLETOWN, NY 12345	1	2022	U00001	PROC < 25 TPY	1.00	160.00	160.00
		2	2022	U00002	PROC < 25 TPY	1.00	160.00	160.00

Special Instructions
Please include the first page of this invoice with all payments.
All payments must be in U.S. dollars only.

SubTotal(\$)	320.00
Interest(\$)	3.31
Penalties(\$)	32.00
Payments(\$)	0.00
Credits(\$)	0.00
Outstanding balance as of 03-Jul-2023 in USD	355.31

TIP Online payments made will take some time to reflect in this screen.

[DEC Privacy Policy](#) | [Website Accessibility](#) | [DEC Contact Details](#)
Copyright (c) 2013 New York State Department of Environmental Conservation

[Return to Account Details](#) [Printable Page](#) [Print Preview](#)

Contact Us Home Logout

DEC ONLINE PAYMENT SYSTEM



Click **“Printable Page”** or **“Print Preview”** to print the invoice. This will generate invoice in printable format in another window or tab as follows. You may print and/or save the invoice to your desktop.

Page 1 of 2

Customer Number 51315
Invoice 9990000541645

Environmental Conservation Law (ECL) Article 72 and 6NYCRR Part 481 of this Department provide that all persons who require a permit, certificate, or approval pursuant to a State environmental regulatory program, or who are subject to regulation under a State environmental regulatory program, are required to submit an annual fee to this Department.

Remittance must be received by the payment due date shown on the invoice to avoid interest and penalty charges. Interest rates are set by the Commissioner of Taxation and Finance, and assessed pursuant to Article 72 of the Environmental Conservation Law. Penalties are assessed based on the amount of the payment deficiency at a rate of five percent of that deficiency per month, not to exceed twenty-five percent. NOTE: The penalty rate for the Operating Permit Program may differ and is shown on your invoice, if applicable.

DISPUTES: Please take notice that pursuant to 6 NYCRR 481.9(c) challenges to a Regulatory Program Fee may be rejected under the following circumstances: (1) failure to make a request for a recalculation of the fee within 30 business days of the date of the Department's original invoice; or (2) failure to make payment in full of the undisputed amount of the annual program fee; or (3) failure to give a specific reason for challenging the fee. A new fee recalculation request must be submitted for each year's assessment, regardless of the status of the previous years recalculation request.

IF A DETERMINATION IS MADE IN FAVOR OF THE DEPARTMENT, DISPUTED AMOUNTS NOT PREPAID AT THE TIME OF DISPUTE ARE SUBJECT TO INTEREST AND PENALTY CHARGES, RETROACTIVE FROM THE DUE DATE.

PLEASE TEAR THE BOTTOM PORTION AND INCLUDE IT ALONG WITH YOUR PAYMENT.

=====TEAR HERE=====

Permit Number	3335200182	Amount Enclosed: _____
Customer Number	51315	Check Number: _____
Transaction Number	9990000541645	
Invoice Date	11-May-2022	

Bill To:
DEC PAYMENT SYSTEMS
60 TURNER RD
MIDDLETOWN, NY 12345

Remit To:
NYS DEPARTMENT OF ENVIRONMENTAL
CONSERVATION
PO BOX 784971
PHILADELPHIA, PA 19178-4971

Environmental Conservation Law (ECL) Article 72 and 6NYCRR Part 481 of this Department provide that all persons who require a permit, certificate, or approval pursuant to a State environmental regulatory program, or who are subject to regulation under a State environmental regulatory program, are required to submit an annual fee to this Department.

Remittance must be received by the payment due date shown on the invoice to avoid interest and penalty charges. Interest rates are set by the Commissioner of Taxation and Finance, and assessed pursuant to Article 72 of the Environmental Conservation Law. Penalties are assessed based on the amount of the payment deficiency at a rate of five percent of that deficiency per month, not to exceed twenty-five percent. NOTE: The penalty rate for the Operating Permit Program may differ and is shown on your invoice, if applicable.

DISPUTES: Please take notice that pursuant to 6 NYCRR 481.9(c) challenges to a Regulatory Program Fee may be rejected under the following circumstances: (1) failure to make a request for a recalculation of the fee within 30 business days of the date of the Department's original invoice; or (2) failure to make payment in full of the undisputed amount of the annual program fee; or (3) failure to give a specific reason for challenging the fee. A new fee recalculation request must be submitted for each year's assessment, regardless of the status of the previous years recalculation request.

IF A DETERMINATION IS MADE IN FAVOR OF THE DEPARTMENT, DISPUTED AMOUNTS NOT PREPAID AT THE TIME OF DISPUTE ARE SUBJECT TO INTEREST AND PENALTY CHARGES, RETROACTIVE FROM THE DUE DATE.

PLEASE TEAR THE BOTTOM PORTION AND INCLUDE IT ALONG WITH YOUR PAYMENT.

=====TEAR HERE=====

Permit Number	3335200182	Amount Enclosed: _____
Customer Number	51315	Check Number: _____
Transaction Number	9990000541645	
Invoice Date	11-May-2022	

Bill To:
DEC PAYMENT SYSTEMS
60 TURNER RD
MIDDLETOWN, NY 12345

Remit To:
NYS DEPARTMENT OF ENVIRONMENTAL
CONSERVATION
PO BOX 784971
PHILADELPHIA, PA 19178-4971

If you have any questions regarding this bill, you may call the Regulatory Fee Determination Unit's INFORMATION LINE (518) 402-9343 between 9:00am and 4:00pm Monday through Friday.

Dispute Forms, Change of Address Forms and Permit Transfer Forms can all be requested at any Regional DEC Office or you may download them directly at <https://www.dec.ny.gov/about/45325.html>

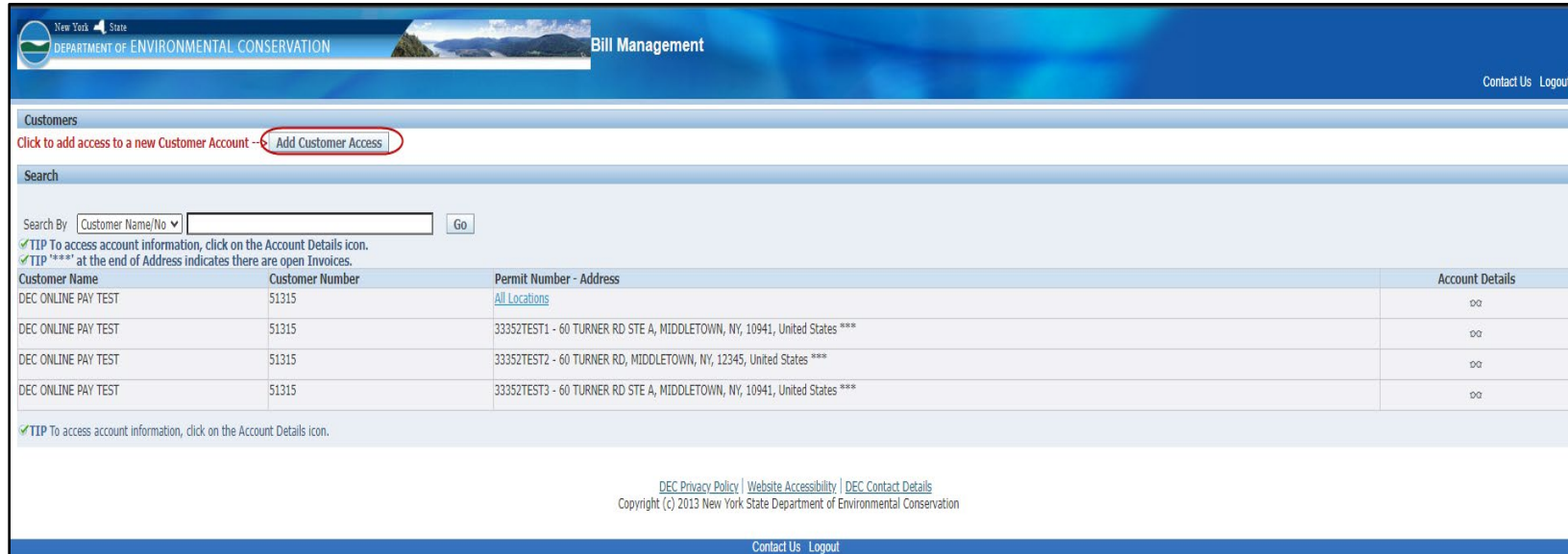
Checks should be made payable to:
NYS Department of Environmental Conservation

SubTotal(\$)	320.00
Interest(\$)	3.31
Penalties(\$)	32.00
Payments(\$)	0.00
Credits(\$)	0.00
Outstanding balance as of 03-Jul-2023 in USD	355.31

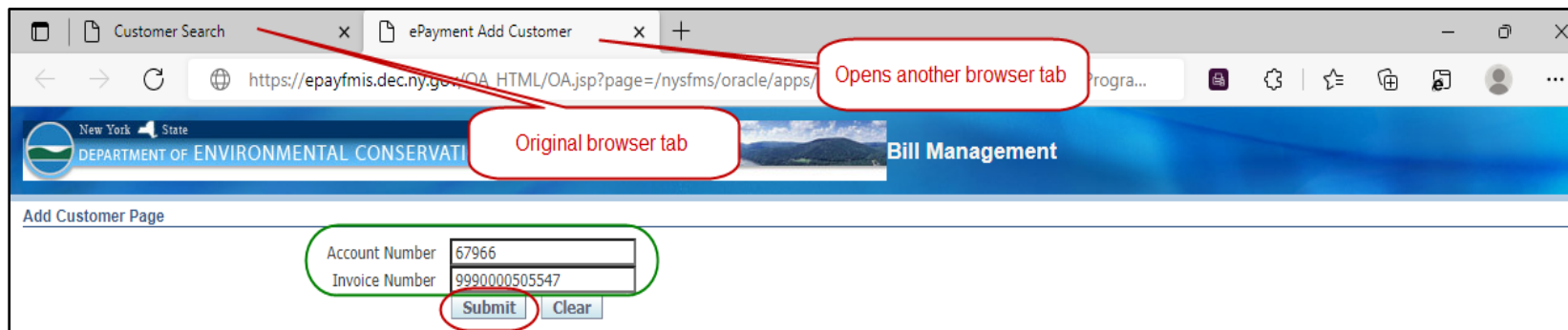
DEC ONLINE PAYMENT SYSTEM

Add Another Customer Account

You can add access to another customer account from the home page by clicking “Add Customer Access”.



A new browser tab will open. Enter the account (customer) number and invoice number from a recent invoice (issued within the last two years).



Click “Submit”.

If the account information is accurate, a confirmation message will appear. As the message indicates, please close the tab to proceed.

DEC ONLINE PAYMENT SYSTEM

New York State DEPARTMENT OF ENVIRONMENTAL CONSERVATION Bill Management

Confirmation
Access to requested Customer has been added successfully! Please close the browser and Click on Go button in Customer page to see the newly added Customer Information.

Add Customer Page

Account Number: 67966
Invoice Number: 9990000505547
Submit Clear

Once you return to the home page, click the “Go” button. The page will refresh and display each customer record, including the newly added customer. **Note:** You will need to select “Go” each time you log in to view multiple customer records.

New York State DEPARTMENT OF ENVIRONMENTAL CONSERVATION Bill Management Contact Us Logout

Customers
Click to add access to a new Customer Account --> Add Customer Access

Search

Search By: Customer Name/No **Go**

TIP To access account information, click on the Account Details icon.
TIP **** at the end of Address indicates there are open Invoices.

Customer Name	Customer Number	Permit Number - Address	Account Details
DEC ONLINE PAY TEST	51315	All Locations	∞
DEC ONLINE PAY TEST	51315	33352TEST1 - 60 TURNER RD STE A, MIDDLETOWN, NY, 10941, United States ***	∞
DEC ONLINE PAY TEST	51315	33352TEST2 - 60 TURNER RD, MIDDLETOWN, NY, 12345, United States ***	∞
DEC ONLINE PAY TEST	51315	33352TEST3 - 60 TURNER RD STE A, MIDDLETOWN, NY, 10941, United States ***	∞

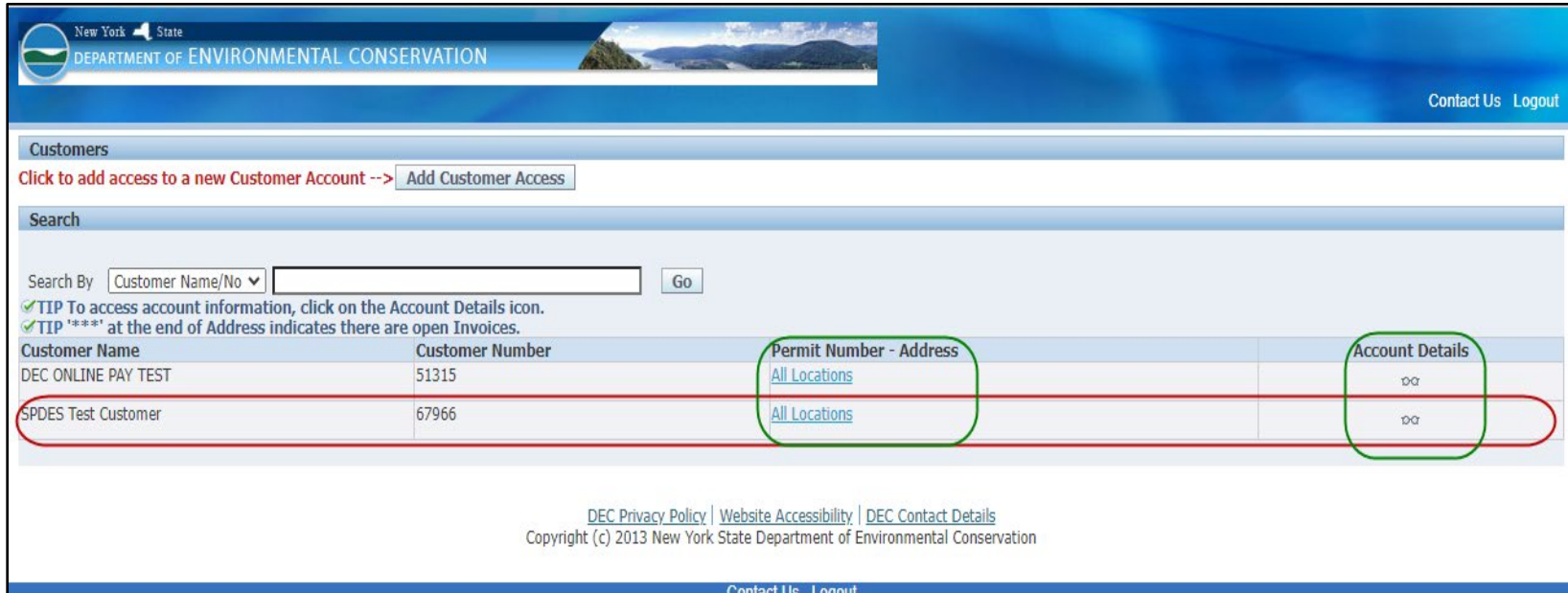
TIP To access account information, click on the Account Details icon.

DEC Privacy Policy | Website Accessibility | DEC Contact Details
Copyright (c) 2013 New York State Department of Environmental Conservation

Contact Us Logout

DEC ONLINE PAYMENT SYSTEM

Once you have access to more than one customer account, only the “All Locations” link will be displayed.



The screenshot shows the DEC Online Payment System interface. At the top, there is a header with the New York State Department of Environmental Conservation logo and navigation links for 'Contact Us' and 'Logout'. Below the header, there is a 'Customers' section with a link to 'Add Customer Access'. A search bar is present with a dropdown menu set to 'Customer Name/No' and a 'Go' button. Below the search bar, there are two tips: 'TIP To access account information, click on the Account Details icon.' and 'TIP '***' at the end of Address indicates there are open Invoices.' A table lists customer accounts with columns for 'Customer Name', 'Customer Number', 'Permit Number - Address', and 'Account Details'. The table contains two rows: 'DEC ONLINE PAY TEST' with customer number 51315 and 'SPDES Test Customer' with customer number 67966. The 'Permit Number - Address' column for both rows contains a link labeled 'All Locations'. The 'Account Details' column for both rows contains an eyeglasses icon. The 'SPDES Test Customer' row is highlighted with a red border. At the bottom of the page, there are links for 'DEC Privacy Policy', 'Website Accessibility', and 'DEC Contact Details', along with a copyright notice for 2013.

Customer Name	Customer Number	Permit Number - Address	Account Details
DEC ONLINE PAY TEST	51315	All Locations	⦿
SPDES Test Customer	67966	All Locations	⦿

Clicking the “All Locations” links will display all active permits (sites) for that specific customer number. You can then use the eyeglasses symbol to view open invoices for each specific permit (site).

Clicking the eyeglasses symbol next to the “All Locations” link will display all open invoices for all billing locations for that specific customer number.

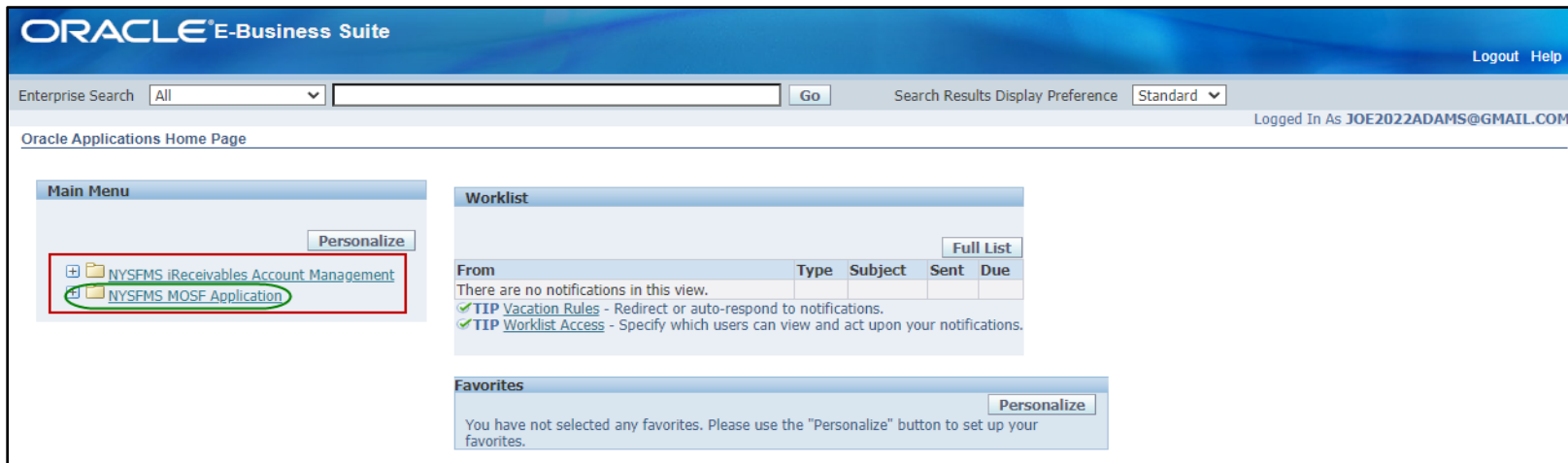
Note: Billing Addresses with the Asterisk symbol (***) means the billing site has an outstanding invoice(s).

DEC ONLINE PAYMENT SYSTEM

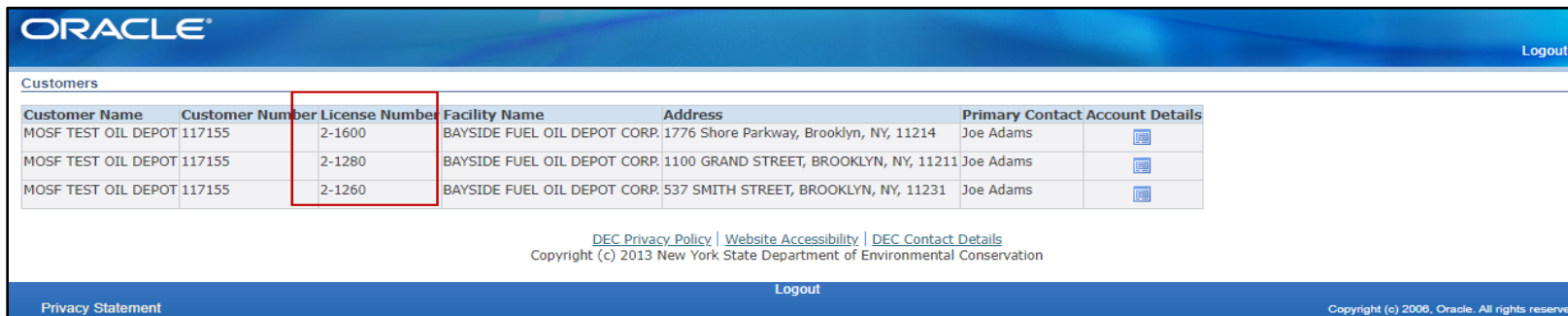
Adding MOSF Customer Access to User Account

If you currently have non-MOSF customer access and you need to add access to an MOSF customer account, the “Add Customer Access” functionality will not work. Instead, you must submit your request to the Revenue Accounting Unit via email at: revenue@dec.ny.gov. Please provide your current customer number as well as your MOSF Customer Number(s) and License Number(s).

Once MOSF account access is granted, your home page will show a Main Menu with separate roles.



To access your MOSF account(s), click the “NYSFMS MOSF Application” menu item. The license number(s) you have access to will be displayed.



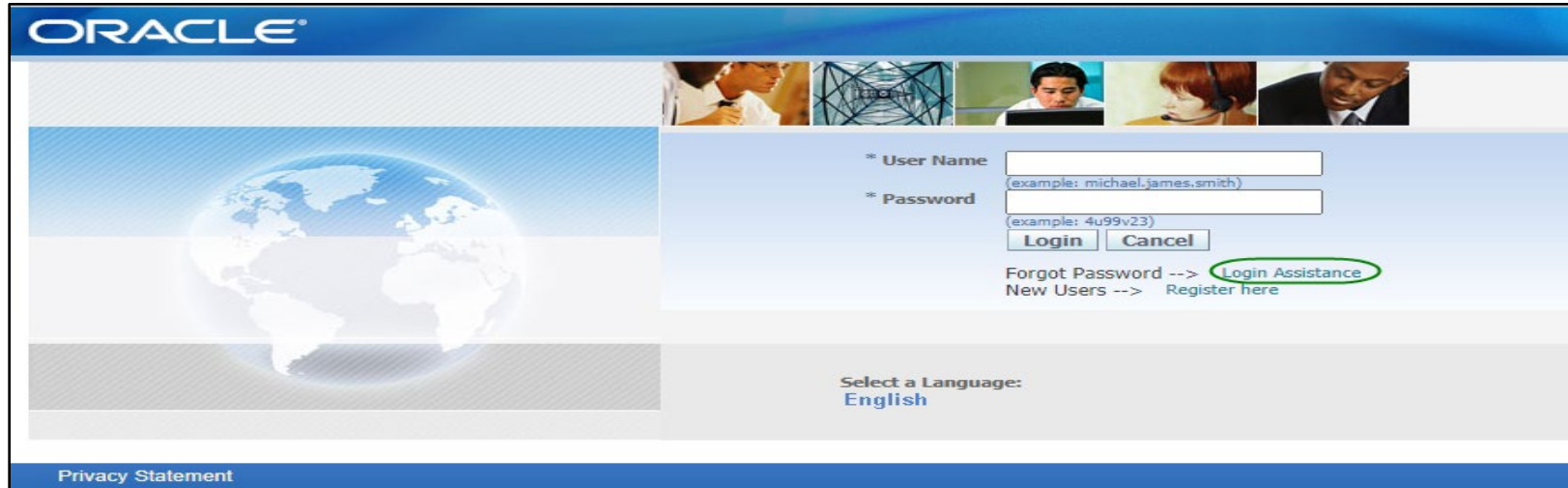
Customer Name	Customer Number	License Number	Facility Name	Address	Primary Contact	Account Details
MOSF TEST OIL DEPOT	117155	2-1600	BAYSIDE FUEL OIL DEPOT CORP.	1776 Shore Parkway, Brooklyn, NY, 11214	Joe Adams	
MOSF TEST OIL DEPOT	117155	2-1280	BAYSIDE FUEL OIL DEPOT CORP.	1100 GRAND STREET, BROOKLYN, NY, 11211	Joe Adams	
MOSF TEST OIL DEPOT	117155	2-1260	BAYSIDE FUEL OIL DEPOT CORP.	537 SMITH STREET, BROOKLYN, NY, 11231	Joe Adams	

Please refer to the MOSF On-line Payment Instructions for processing MOSF reports and invoices.

DEC ONLINE PAYMENT SYSTEM

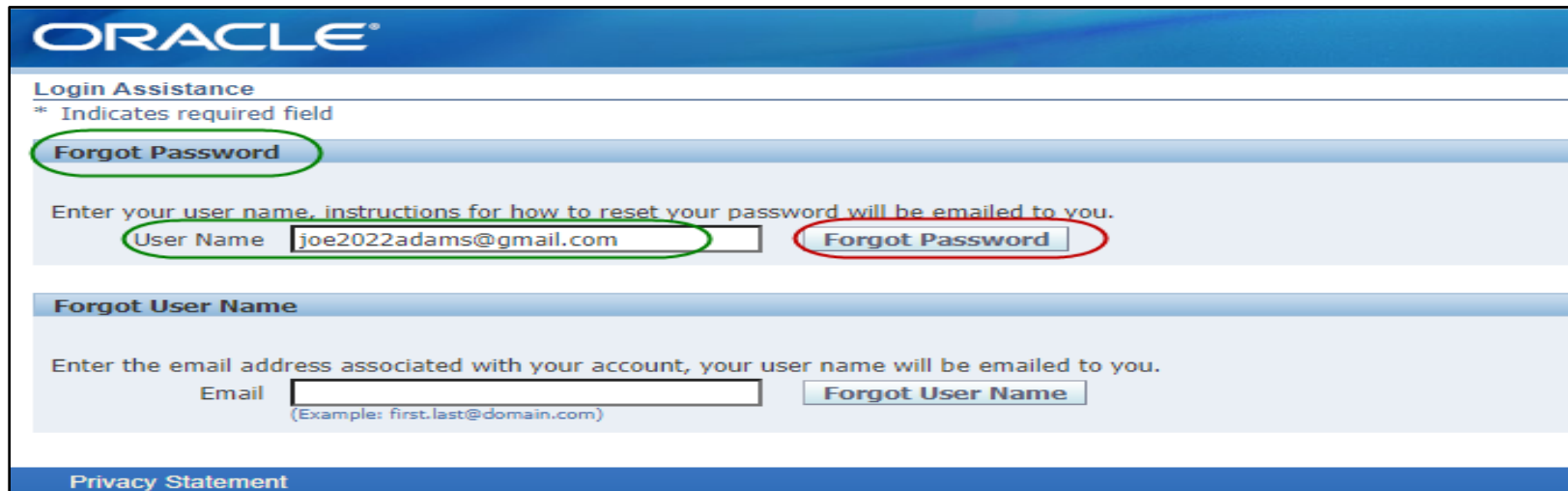
Password Reset

Visit the Login page and select the “Login Assistance” link.



The screenshot shows the Oracle login page. On the left is a globe graphic. On the right is a login form with fields for * User Name and * Password. Below the password field are 'Login' and 'Cancel' buttons. Further down are links for 'Forgot Password --> Login Assistance' and 'New Users --> Register here'. At the bottom, there is a 'Select a Language: English' option and a 'Privacy Statement' link.

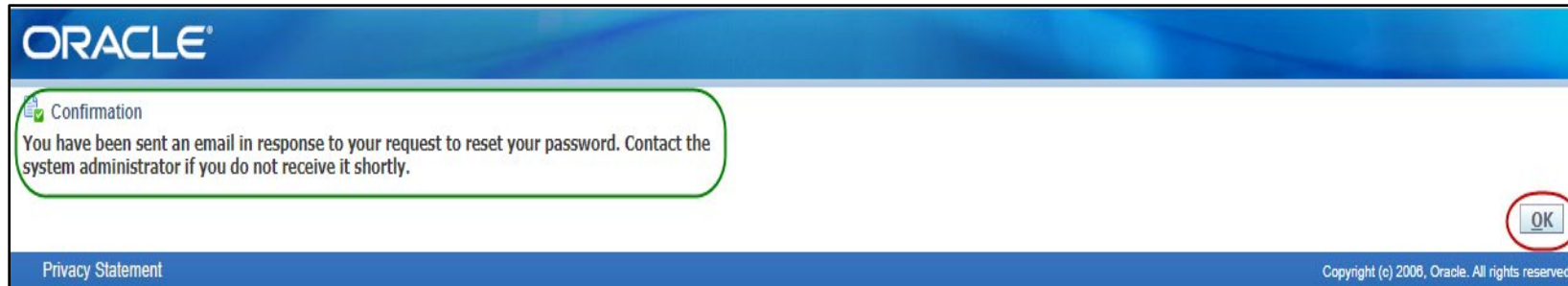
Enter your username (email) in the “Forgot Password” section as shown below. Click the “Forgot Password” button.



The screenshot shows the 'Forgot Password' section of the Oracle login page. It includes a 'Forgot Password' button, a text input field for 'User Name' containing 'joe2022adams@gmail.com', and a 'Forgot Password' button. Below this is a 'Forgot User Name' section with an 'Email' input field and a 'Forgot User Name' button. A 'Privacy Statement' link is at the bottom.

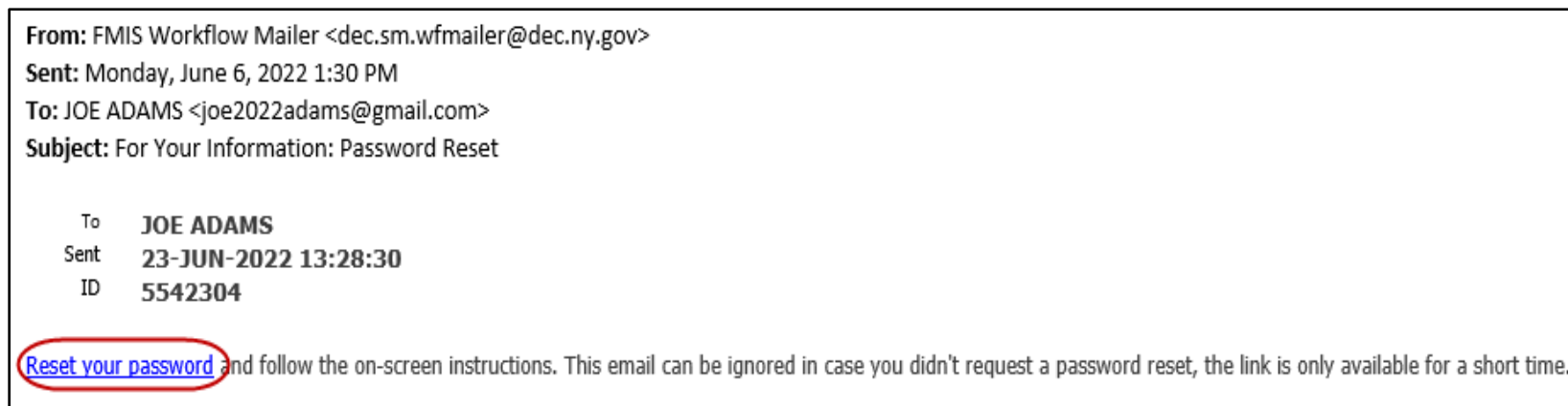
DEC ONLINE PAYMENT SYSTEM

The confirmation message will appear, and an email will be sent to the email address you provided.



Click **“OK”** and close your browser.

When you receive the email, click on the **“Reset your password”** link to access the password reset page. A sample email is shown below:



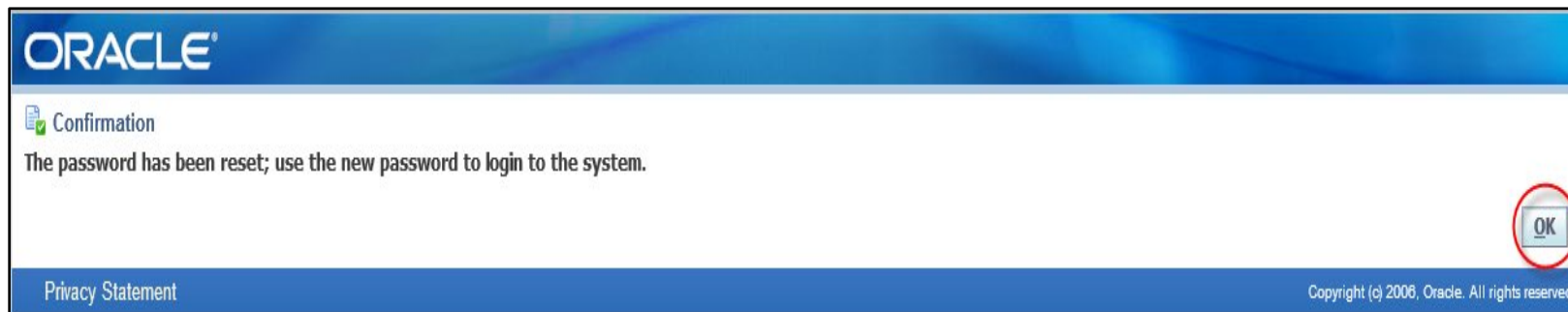
DEC ONLINE PAYMENT SYSTEM

Enter your username (email). Enter and confirm your new password. Click “**Confirm Password**” to proceed.



The screenshot shows the Oracle password reset interface. At the top left is the Oracle logo, and at the top right are links for "Home" and "Help". The main heading is "Reset Password". Below this, a note states: "* Indicates required field" and "Please enter your username and passwords below. The password you enter below will be used to replace your old password." The form contains three input fields: "User Name" with the value "joe2022adams@gmail.co", "Password" with masked characters and a note "(5 characters or more)", and "Confirm Your Password" also with masked characters. A "Confirm Password" button is located below the second field. At the bottom of the page, there are links for "Privacy Statement" and "Home Help", and a copyright notice: "Copyright (c) 2006, Oracle. All rights reserved."

The password change confirmation message will appear.



The screenshot shows the Oracle confirmation message. At the top left is the Oracle logo, and at the top right are links for "Home" and "Help". The main heading is "Confirmation" with a green checkmark icon. Below this, the message reads: "The password has been reset; use the new password to login to the system." In the bottom right corner, there is an "OK" button circled in red. At the bottom of the page, there are links for "Privacy Statement" and "Home Help", and a copyright notice: "Copyright (c) 2006, Oracle. All rights reserved."

Click “**OK**” to return to the Login page. You can now log in using your username and new password.

DEC ONLINE PAYMENT SYSTEM

Links

There are a variety of links provided for the convenience of the user.



The screenshot shows the 'Bill Management' section of the DEC Online Payment System. It includes a search bar, a table of customer accounts, and a footer with various links. Red callouts highlight specific links and their functions:

- Launch email to 'revenue@dec.ny.gov'**: Points to the 'Add Customer Access' button.
- Opens DEC's Accessibility for Persons with Disabilities Web Page**: Points to the 'All Locations' link in the table.
- Opens DEC's Contact Us Web Page**: Points to the 'DEC Contact Details' link in the footer.
- Opens DEC's Privacy Policy Web Page**: Points to the 'DEC Privacy Policy' link in the footer.

Customer Name	Customer Number	Permit Number - Address	Account Details
AFS CLEANERS LLC	51315	All Locations	⌵⌵
SPDES Test Customer	67966	All Locations	⌵⌵

DEC Privacy Policy | [Website Accessibility](#) | [DEC Contact Details](#)
Copyright (c) 2013 New York State Department of Environmental Conservation