

NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION

Division of Marine Resources

123 Kings Park Blvd. (Nissequogue River State Park), Kings Park, NY 11754

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New York State Cultured Shellfish Landings and Activity Report

The attached reporting form is intended for use by all of New York's commercial shellfish growers, whether holders of an **On/Off Bottom Culture (OBC) Permit** and/or a **Marine Hatchery Permit**, and regardless of whether cultured shellfish are distributed for consumption or resale under the authorization of a Shellfish Dealer/Shipper Permit held by the permittee, or under the authorization of an OBC permittee's Shellfish Digger's (Harvester's) Permit.

Instructions

All OBC and Marine Hatchery permittees, are required to complete and submit this form to the Department monthly by the **10th day of each succeeding month** even if there were no landings or activities during a given month. After entering the **Month** and **Year** being reported, proceed to the four reporting sections, and complete those that are applicable for that month, as described below. If you have no **landings** (cultured shellfish distributed for consumption or resale) to report for a given month, simply check the "Did Not Sell / Distribute This Month" box in the upper right-hand corner of the form, complete Sections III. and/or IV if applicable, and then complete and sign the affirmation at the bottom of the page. If you have multiple, consecutive months with no landings and no other activities to report, you may report those months on a single form by listing them on the 'month' line, checking the "Did Not Sell / Distribute This Month" box, and completing/signing the affirmation.

Harvest Area is the alphanumeric code that you put on your digger or dealer/shipper tag to identify the body of water where the cultured shellfish were harvested (see link to map below). Please use the following abbreviations to identify shellfish species: Eastern oysters - **EO**; Hard clams - **HC**; Bay scallops - **BS**.

Section I. If you are an **OBC permittee** that sold/distributed your cultured shellfish under authorization of a **Class D Digger/Shipper Permit** or a **Class A or B Dealer/Shipper Permit**, enter the **Class letter**, the **Permit Number** and complete this section, giving the **Monthly Total** for each **Harvest Area** and **Shellfish Species**.

Please Note: If you are an **OBC permittee** that holds a **Class A or B Dealer/Shipper Permit** and you:

- (1) **buy cultured shellfish from other OBC permittees**, please **do not** report these as your own landings. The OBC permittees you buy from should report their own landings using this same form.
- (2) **buy wild shellfish from diggers**, please **do not** report these landings here. They should be reported using the standard "New York State Shellfish Landings Report".

Section II. If you are an **OBC permittee** that sold/distributed your cultured shellfish under authorization of a **Digger's Permit** (*i.e.*, shipped or sold to a holder of a valid **Class A or B Dealer/Shipper permit** who has a place of business in Nassau or Suffolk Counties *only*) enter the **Permit Number** and complete this section. Complete one row for the monthly total of each separate **Harvest Area**, **Shellfish Species** and **Disposition**, giving the **Quantity** of that species in **pieces (pcs)**, the **average shell size in inches (in)**, and **identify the Dealer/Shipper** that received this quantity of shellfish from you for the month being reported. If there were multiple combinations of harvest areas, species and dispositions in each month, complete one row for each separate combination of these variables.



Section III. If you are an **OBC** and/or **Hatchery permittee** that received **shellfish seed or larger shellstock from a hatchery, or any other source, for stocking and culture at a cultivation site**, you should complete this section by entering the **Shellfish Species** received, the **Quantity** of that species received in **pieces (pcs)**, the **average shell size in millimeters (mm) or inches (in)**, the **Source**, and the **Disposition (Cultivation Site)**. If there were multiple combinations of species received, significant variations in average shell size, sources or dispositions, complete one row for each separate combination of these variables.

Section IV. If you are an **OBC** and/or **Hatchery permittee** that distributed **shellfish seed or larger shellstock to other permitted NY culturists, including a License to Collect or Possess holder or an organization involved in shellfish restoration activities authorized by the Department, or out-of-state culturists**, you should complete this section by entering the **Shellfish Species** distributed, the **Quantity** of that species distributed in **pieces (pcs)**, the **average shell size in millimeters (mm) or inches (in)**, and the **Disposition, identifying each NY culturist or authorized shellfish restoration organization distributed to and/or providing the monthly total of each species distributed out-of-state**.

Once you have completed all applicable sections of the reporting form, continue to the bottom of the page to complete the **affirmation** (individual/business entity name, permit numbers) and **sign and date the form**. If you completed the fillable electronic version of the form, you must print it and physically sign it before submitting, as the Department cannot accept digital or electronic signatures.

The form may be submitted by:

- 1) mailing to: NYSDEC Division of Marine Resources
Shellfish Management Unit
123 Kings Park Blvd. (Nissequogue River State Park)
Kings Park, NY 11754
- 2) emailing a scan to shellfishlandings@dec.ny.gov
- 3) faxing to (631) 444-0496

The information provided in this report is strictly confidential and for Department purposes only. Any dissemination of the information will be in aggregated form only, such that no production data, or any other details of a single company or individual's business, operation, or specific location could be known. Aggregated data will be useful in demonstrating the value of the aquaculture sector to New York's shellfish industry, and its importance to the State's economy. If more space is needed beyond that provided in the table of each section, please request expanded attachments for these sections. Alternatively, you can provide your own attachments in the format of your choice provided that all required information is submitted, is legible, and is accompanied by a signed and dated form that references your attachment. If you have any questions, please contact Jennifer O'Dwyer at (631) 444-0489.

**Shellfish Harvest Area Map
Public Shellfish Mapper**

<http://www.dec.ny.gov/outdoor/99007.html>

<https://www.arcgis.com/apps/webappviewer/index.html?id=d98abc91849f4ccf8c38dbb70f8a0042>

Pertinent Regulations, 6NYCRR: <http://www.dec.ny.gov/regs/2494.html>

Part 42: Sanitary Control Over Shellfish

Part 48: Marine Hatcheries, On-Bottom and Off-Bottom Culture of Marine Plant and Animal Life

Part 49: Shellfish Management