Regenerate New York Forestry Cost Share Checklist

To assist you in completing the Grants Gateway application (after your pre-registration has been approved) as efficiently as possible, you may want to assemble the following documents before beginning the application. Supporting documents should be uploaded in a PDF Format. If multiple documents are needed for a single category (for example maps and photos) they should be combined and uploaded as a singular PDF. Please see the Request for Applications (RFA) for more details. Please note that herbicide treatments will need additional documentation, outlined in the RFA.

Documents you will need available include:

☐ **Proof of Property Ownership (one of the following):**
- Parcel ID; or
- Tax bill; or
- If the applicant is a fiscal sponsor a letter of support from the landowner must be included, in addition to one of the above proofs of property ownership.

☐ **Maps and Photos**
- Map that clearly identifies the project site(s) and delineates the project area. Maps must also include the property owners name, location, and property acres. Hand drawn maps will not be accepted; and
- Photos identifying the project site(s).

☐ **Project Cost Estimates**
- Informal estimates of any expense that exceeds 2,500 dollars. Request for quotes or going to bid is not required. An informal estimate can be in any of the following formats: on letterhead, in email format, or as a website screen capture.

☐ **Sexual Harassment Prevention Certification**
- Appendix Four (form available via Grants Gateway) of the RFA, should be completed and submitted.

☐ **Proposed Work Plan**
- A proposed work plan (completed in Grants Gateway). A sample plan can be found in Appendix Three of the RFA to help make sure you have the appropriate information when you apply.

☐ **Optional Supporting Documentation**
- Documentation such as additional stand data, basal area tables, etc. can be uploaded when you complete your project summary (grants gateway) but is not required.

Additional Items for Checklist

☐ **Practice Template Form**

- Fill out form detailing the current forest stand conditions and planned practice specifications.
- Assistance from a forester or natural resource professional will be needed

☐ **Forester or Natural Resource Professional Credentials**

- Provide name of DEC Cooperating Forester, NYSAF Certified Forester or Forester currently performing work under 480a
- For all other foresters provide Curriculum Vitae (CV)
- For Planting Projects only
  - Provide name of NYS ISA Certified Arborist.
  - All other Natural Resource professionals provide CV for DEC to evaluate relevant education and experience.