

**New York State Department of Environmental Conservation
Division of Materials Management
Albany, New York 12233-7253**

2022

REGISTERED OR PERMITTED FACILITY ANNUAL REPORT

MULCH PROCESSING FACILITY

6 NYCRR Part 361-4

This annual report is for the year of operation from January 01, 2022 to December 31, 2022

Annual Report Form Due: No Later than March 1, 2023

This form is for mulch processing facilities under section 361-4 of the Part 360 series. Forms for all solid waste management facilities can be found at <http://www.dec.ny.gov/chemical/52706.html>. If you have any questions on this form, please e-mail OrganicsAnnualReports@dec.ny.gov.

Failure to provide the required information requested is a violation of Environmental Conservation Law. Timely submission of a properly completed form to the Department's Regional Office that has jurisdiction over your facility and to the Department's Central Office (preferred by email) is required to meet the Annual Report requirements of 6 NYCRR Part 360 series.

Attach additional sheets if space on the pages is insufficient or supplementary information is required or appropriate.

FACILITY NAME: _____

SW FACILITY ACTIVITY NUMBER(S) (Ex. 05MP0100): _____

COUNTY WHERE FACILITY IS LOCATED: _____

DEC USE ONLY

Region: SWIMS:

MATRIX:

Date Reviewed:

Reviewed By:

Data Entered:

MULCH PROCESSING FACILITY ANNUAL REPORT

SECTION 1 – FACILITY INFORMATION

FACILITY INFORMATION			
FACILITY NAME:			
FACILITY LOCATION ADDRESS:		FACILITY CITY:	STATE:
FACILITY TOWN:		FACILITY COUNTY:	FACILITY PHONE NUMBER:
NYSDEC REGION #:			
FACILITY CONTACT:		CONTACT PHONE NUMBER:	
CONTACT EMAIL ADDRESS:			
OWNER INFORMATION			
OWNER NAME:		OWNER PHONE NUMBER:	
OWNER ADDRESS:		OWNER CITY:	STATE:
OWNER CONTACT:		OWNER CONTACT EMAIL ADDRESS:	
OPERATOR INFORMATION			
OPERATOR NAME: <i>Same as owner</i>			
PREFERENCES			
<i>Preferred address to receive correspondence:</i>		<i>Facility location address</i>	<i>Owner address</i>
<i>Other (provide):</i>			
<i>Preferred email address:</i>		<i>Facility Contact</i>	<i>Owner Contact</i>
<i>Other (provide):</i>			
<i>Preferred individual to receive correspondence:</i>		<i>Facility Contact</i>	<i>Owner</i>
<i>Other (provide):</i>		<i>Owner Contact</i>	
Did you operate in 2022?		Yes; Complete this form.	
No; Complete and submit Sections 1 and 8.		If you no longer plan to operate and wish to relinquish your permit/registration associated with this solid waste management activity, please notify the regional office of your intent. See attachment for Regional Office addresses and contacts.	

SECTION 2 – QUANTITY OF MATERIAL RECEIVEDPlease report quantities received from January 01, 2022 to December 31, 2022

Inputs	Quantity	Unit	Source(s)
Yard Trimmings (Leaves, small tree branches and limbs (<4 inches in diameter), etc. – Grass not allowed)			
Tree Debris (Stumps, trunks, branches >4 inches in diameter, etc.)			
Wood Debris (Unadulterated wood pallets, unadulterated wood, etc.)			
Other _____			
Other _____			

SECTION 3 – MULCH PRODUCTION

WHAT IS THE PROCESS DETENTION TIME?	<hr style="display: inline-block; width: 150px; vertical-align: middle;"/> days
<i>Note: Total time material is processed, not including storage time</i>	
MULCH PRODUCED DURING THE YEAR:	<hr style="display: inline-block; width: 150px; vertical-align: middle;"/>
MULCH DISTRIBUTED DURING THE YEAR:	<hr style="display: inline-block; width: 150px; vertical-align: middle;"/>
QUANTITY CURRENTLY STOCKPILED:	<hr style="display: inline-block; width: 150px; vertical-align: middle;"/>
<i>Note: Finished product stockpiled</i>	
AGE OF OLDEST PRODUCT ON SITE:	<hr style="display: inline-block; width: 150px; vertical-align: middle;"/> months

SECTION 4 – MULCH DISTRIBUTION

Quantity Distributed	Use of Mulch (landscaping, residential, bagged, etc.)

SECTION 5 – UNAUTHORIZED WASTE

Has unauthorized solid waste been received at the mulch processing facility during the reporting period?

Yes No

If yes, give information below for each incident (attach additional sheets if necessary):

SECTION 6 – PROBLEMS/COMPLAINTS

Describe any operational problems or neighbor complaints arising from the mulch processing operation and include any methods used to remedy the situations. This should include noise or odor complaints, marketing difficulties, major equipment failure, etc.

SECTION 7 – QUESTIONS

Please identify any questions or concerns that you would like the Department to answer or consider:

SECTION 8 - CERTIFICATION

The Owner or Operator must sign, date and submit one completed form with an original signature to the appropriate Regional Office (See attachment for Regional Office addresses and Contacts.)

The Owner or Operator must also submit one copy by email (preferred), fax or mail to:

**NYS Department of Environmental Conservation
Bureau of Waste Reduction and Recycling – Annual Report
625 Broadway – 9th Floor
Albany, New York 12233-7253**

Phone: 518-402-8706
Fax 518-402-9024
Email address: OrganicsAnnualReports@dec.ny.gov

I certify, under penalty of law, that the data and other information identified in this report have been prepared under my direction and supervision in compliance with the system designed to ensure that qualified personnel properly and accurately gather and evaluate this information. I am aware that any false statement I make in such report is punishable pursuant to section 71-2703(2) of the Environmental Conservation Law and section 210.45 of the Penal Law.

Signature

Date

Name (Print)

Title

Email

Address

City

State and Zip

(_____) ____ - _____
Phone Number

ATTACHMENTS: NO YES (IF YES, LIST ATTACHMENTS)

-
-
-

New York State Department of Environmental Conservation
Division of Materials Management
Bureau of Waste Reduction and Recycling

MATERIAL MANAGEMENT PROGRAM CONTACTS

CENTRAL OFFICE

Bureau of Waste Reduction and Recycling
625 Broadway
Albany, NY 12233-7253
Phone: (518) 402-8706

For Submission of Organics Recycling Annual Reports only:

Fax: (518) 402-9024
Email: OrganicsAnnualReports@dec.ny.gov

REGIONAL OFFICE ADDRESS & LEAD CONTACT PERSON

REGION 1 (Nassau, Suffolk)

Syed Rahman/David Gibb
SUNY @ Stony Brook
50 Circle Road
Stony Brook, NY 11790
Phone: (631) 444-0375
SWMFannualreportR1@dec.ny.gov

REGION 2 (Bronx, Kings, New York, Queens, Richmond)

Mahmoud Assi
47-40 21st Street
Long Island City, NY 11101-5407
Phone: (718) 482-4896
SWMFannualreportR2@dec.ny.gov

REGION 3 (Dutchess, Orange, Putnam, Rockland, Sullivan, Ulster, Westchester)

Lee Reiff
21 South Putt Corners Road
New Paltz, NY 12561
Phone: (845) 256-3134
SWMFannualreportR3@dec.ny.gov

REGION 4 (Albany, Columbia, Delaware, Greene, Montgomery, Otsego, Rensselaer, Schenectady, Schoharie)

Brian Maglienti
1130 North Westcott Road
Schenectady, NY 12306
Phone: (518) 357-2085
SWMFannualreportR4@dec.ny.gov

REGION 5 (Clinton, Essex, Franklin, Fulton, Hamilton, Saratoga, Warren, Washington)

Jessie Sangster
1115 State Route 86, PO Box 296
Ray Brook, NY 12977
Phone: (518) 897-1266
SWMFannualreportR5@dec.ny.gov

REGION 6 (Herkimer, Jefferson, Lewis, Oneida, St. Lawrence)

Gary McCullouch
317 Washington Street
Watertown, NY 13601
Phone: (315) 785-2513
SWMFannualreportR6@dec.ny.gov

REGION 7 (Broome, Cayuga, Chenango, Cortland, Madison, Onondaga, Oswego, Tioga, Tompkins)

Steve Perrigo
615 Erie Boulevard West
Syracuse, NY 13204
Phone: (315) 426-7419
SWMFannualreportR7@dec.ny.gov

REGION 8 (Chemung, Genesee, Livingston, Monroe, Ontario, Orleans, Schuyler, Seneca, Steuben, Wayne, Yates)

Greg MacLean
6274 East Avon-Lima Road
Avon, NY 14414
Phone: (585) 226-5411
SWMFannualreportR8@dec.ny.gov

REGION 9 (Allegany, Cattaraugus, Chautauqua, Erie, Niagara, Wyoming)

Peter Grasso
700 Delaware Avenue
Buffalo, NY 14209
Phone: (716) 851-7220
SWMFannualreportR9@dec.ny.gov

December 2022