



NYSDEC DIVISION OF MATERIALS MANAGEMENT
6 NYCRR Part 361-1

RECYCLABLES HANDLING AND RECOVERY FACILITY INSPECTION REPORT

Form with fields: FACILITY NAME, LOCATION, ACTIVITY #, DATE, TIME, INSPECTOR'S NAME, INSPECTOR CODE, PERSONS INTERVIEWED & TITLES, REGION, WEATHER CONDITIONS, DEC REGISTRATION NUMBER, SHEET 1 OF CONTINUATION SHEET, REGISTRATION EXPIRATION DATE

Violations of Part 360 & Part 362 are Subject to Applicable Civil, Administrative, and Criminal Sanctions Set Forth in ECL Article 71 and as Appropriate, the Clean Water and Air Acts. Additional and/or Multiple Violations May Be Described on the Attached Continuation Sheet. This form is a record of conditions which are observed in the field at the time of inspection. Items marked NI indicate 'No Inspection' and do not mean no violation has occurred.

- REGISTERED PERMIT ORDER ON CONSENT COMPLAINT

C NI V

FACILITY MANAGEMENT

- 1. Solid waste management facility is authorized and management occurs within approved area. 360.9(a); 360.9(b)(1); 360.19(c)(9)
2. Posted signs indicating operating hours and types of waste accepted and not accepted. 360.19(c)(1)(i); 360.19(c)(1)(v)(a)(3); 360.19(c)(1)(v)(b)
3. Operator maintains and operates facility components and equipment in accordance with the permit and their intended use.
a. Adequate Equipment. 360.19(d)(4)
b. Adequate Drainage to enclosed tanks. 360.19(d)(5);
c. Proper Site Grading. 360.19(d)(6)
d. Maintenance, Operation and Calibration of Facility Components 360.19(d)(7);
e. Waste storage tanks meet the required standards. 360.19(n)
4. Operational Records are available where required:
a. Written information on proper e-waste recycling methods is maintained. 360.19(c)(1)(v)(a)(2)
b. Unauthorized Solid Waste Records. 360.19(c)(4)(i)
c. Registration Records. 360.19(k)(1); 361-1.6(b)
d. Daily Log of Solid Wastes. 360.19(k)(2)(i); 361-1.6(b)
e. Self-Inspection Records. 360.19(k)(2)(ii); 360.19(n)(3); 361-1.6(b)
f. Monitoring Records. 360.19(k)(2)(iii); 361-1.6(b)
g. Personnel Training Records. 360.19(k)(2)(iv); 361-1.6(b)
h. Annual Report. 360.19(k)(3); 361-6(c)

OPERATION CONTROL

- 5. Solid waste, including blowing litter, is sufficiently confined and controlled. 360.19(c)(5); 360.19(f)
6. Attendant is on duty as required. 360.19(c)(12)
7. Tracking of soil, waste, leachate and other materials from the facility onto offsite roadways is prevented. 360.19(d)(3)
8. Dust is effectively controlled and does not constitute an offsite nuisance. 360.19(g)
9. On-Site vector populations are prevented or controlled, and vector breeding areas is prevented. 360.19(h)
10. Odors are effectively controlled so that they do not constitute a nuisance. 360.19(i)
11. Noise is controlled and does not cause a nuisance or exceedance of standards. 360.19(j)
12. Sufficient and appropriately trained staff are available 360.19(l)

REGISTERED FACILITIES RESIDUE RATE

- 13. Registered facilities that accept no more five tons per day of source separated, nonputrescible recyclables based on a weekly average maintain a residue rate below 15 percent of their intake based on a full year of operation. 361-1.3(a)(1)
14. Registered facilities that accept more than five tons per day, but less than 250 tons per day of source separated, nonputrescible recyclables based on a weekly average maintain a residue rate below 15 percent of their intake based on a full year of operation. 361-1.3(a)(2)

WATER

- 15. Solid waste is prevented from entering surface waters and/or groundwater. 360.19(b)(1)
16. Leachate generation is minimized and is prevented from entering surface waters and/or groundwater except under SPDES permit. 360.19(b)(2)

ACCESS

- 17. Access to the facility is strictly and continuously controlled by fencing, gates signs, natural barriers, or other suitable means. 360.19(c)(10)
18. On-site roads are passable. 360.19(d)(2)

Inspector's Signature

Date

C - Compliant
NI - No Inspection
V - Violation



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RECYCLABLES HANDLING AND RECOVERY FACILITY INSPECTION REPORT

Form with fields: FACILITY NAME:, ACTIVITY #:, DATE:, TIME:, SHEET 2 OF CONTINUATION SHEET [] YES [] NO

- [] REGISTERED [] PERMIT [] ORDER ON CONSENT [] COMPLAINT

- C NI V
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WASTE HANDLING

- 19. Only source-separated, nonputrescible recyclables are received at the facility. 361-1.5(a)
20. Residues and processed recyclables are stored separately in a manner that does not adversely affect marketability of recyclables. 361-1.5(b)
21. Unprocessed and processed recyclables that are intended to be recovered are not stored longer than 180 days unless the facility has demonstrated the need store for a longer period. 361-1.5(c); 360.19(c)(11)
22. Source separated or processed material that meets a beneficial use determination is stored in conformance with the declared storage volume identified in the permit application or registration documents. 361-1.5((b)
23. Incoming loads of waste are inspected for unauthorized waste and waste accepted is approved for management at the facility. 360.19(c)(1)(ii)
24. Incidental putrescible waste received or putrescible residues generated are stored for no longer than seven days after receipt or generation. 360.19(c)(4); 361-1.5(e)
25. Vehicles transporting waste to or from the facility are adequately covered or waste is containerized. 360.19(c)(5); 360.19(d)(8)
26. Unprocessed recyclables that the facility does not intend to recover are not stored for a period to exceed 14 calendar days. 361-1.5(d)
27. Refrigerants contained in materials being handled are properly removed and managed prior to compaction, shredding, or crushing. 361-1.5(f)
28. All recyclables and waste delivered to or leaving the facility are weighed and recorded. NOTE: Not applicable to registered RHRFs accepting less than 5 tons per day. 361-1.5(g)

OTHER (e.g., diagrams; pictures; comments; additional consent order conditions that can be observed or measured)

Large empty rectangular box for notes or diagrams.

OTHER

Inspector's Signature

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