

**6 NYCRR PART 570 LNG FACILITY PERMIT APPLICATION FORM
CONSTRUCTION and OPERATION**



**Department of
Environmental
Conservation**

1. Name of Applicant-Owner (use full legal name)		2. Name of Property Owner (if different than Applicant)	
Mailing Address		Mailing Address	
Post Office City		Post Office City	
State	Zip Code	State	Zip Code
Telephone (day)	Email Address	Telephone (day)	Email Address

3. Name of Correspondence Contact (use full name)		4. Name of Emergency Contact(s) (use full name)	
Mailing Address		Mailing Address	
Post Office City		Post Office City	
State	Zip Code	State	Zip Code
Telephone (day)	Email Address	Telephone (24-hour)	Email Address

5. Facility Name		Property Tax Map Section/Block/Lot Numbers	
Mailing Address		Street Address	
Post Office City		Town/Village/City	
State	Zip Code	County	
Telephone (day)	Email Address (if applicable)	Latitude (deg, min, sec)	Longitude (deg, min, sec)

6. LNG Facility Type <input type="checkbox"/> Vehicle Fueling <input type="checkbox"/> Fuel for Space Heating <input type="checkbox"/> Fuel for Process Heating <input type="checkbox"/> Utility <input type="checkbox"/> Other (describe in #11 below)

7. Current Zoning Description for Facility Property (describe any needed changes to zoning designation)
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8a. Will this project require additional federal, State, or local permits? Yes No If Yes, please describe.

8b. Date of Part 570 Permit Pre-Application Meeting Held with NYSDEC

9. LNG Storage Tanks - Provide the following information on proposed LNG storage tanks; attach additional sheets if needed.

Tank No.	Tank Capacity (gal)	Tank Manufacturing Design Standard	Planned Installation Date

10. LNG Conversion Equipment - Describe any planned equipment to convert LNG to gaseous natural gas, if any. Include equipment capacity (cubic feet/hour) and approximate dimensions.

11. Supporting Documents - Provide separately the following permit application support documents. Check the box to indicate that the documents comply with the requirements of §570.2(b).

- Project Description (narrative, need for facility, specifications for tanks and ancillaries, capacity, sources of LNG, intrastate transportation routes (with maps), current site and surrounding land uses, floodplains; ref. §§570.2(b)(1, 37, 12, 13)).
- Facility location map (include Site Plan showing structures, tanks, equipment locations, and adjacent roads §(570.3(b)(2)).
- Analysis of alternative locations (§570.2(b)(2)).
- Identification and mitigation of possible environmental impacts (§570.2(b)(8)). Attach Environmental Assessment Form (EAF).
- Evaluation of local fire response capabilities (§570.2(b)(10)), emergency response plan, and training plan (§570.3(d)).
- Statement of Compliance (§§570.2(b)(9)).
- Proof of Liability Insurance (§570.2(b)(2)(11)).
- Application fee made payable to “Commissioner of NYSDEC” (§570.2(k)).

12. Owner’s Affirmation

I hereby certify, under penalty of law, that the information provided on this form is true and correct. False statements made herein may be punishable as a criminal offense and/or a civil violation in accordance with applicable state and federal law.

Printed Name	Title	Signature	Date

**Instructions for NYS Department of Environmental Conservation
6 NYCRR PART 570 LNG FACILITY PERMIT APPLICATION FORM
CONSTRUCTION/OPERATION**

The following instructions are to be used when preparing an application for a Part 570 permit to store liquefied natural gas (LNG) or convert it to a gas for use. Additional information on preparing and submitting an application can be found at <http://www.dec.ny.gov/chemical/100308.html>.

Box 1 – Name of Applicant – Owner: Provide the legal name and contact information of the person or company that is the tank/equipment owner.

Box 2 – Name of Property Owner: Provide the name and contact information of the owner of the real property as it appears on the deed for the property where the facility will be located. If this is the same as the name of the applicant, indicate “same as applicant.”

Box 3 – Name of Correspondence Contact: Provide the name and contact information of the person who will be the point of contact for this permit application.

Box 4 – Name of Emergency Contact(s): Provide the name(s) and contact information of the person(s) who can be contacted in case of an emergency at the facility. Note that a contact must be available on a 24-hour/7 day a week basis. If multiple people are needed to fill this role, provide information on separate sheets. If an emergency contact has yet to be designated, insert “to be determined.”

Box 5 – Facility Name: Provide the name and information for the facility. In addition, provide the physical location of the facility by providing tax map information, street address, and latitude and longitude of the property on which the facility will be located.

Box 6 – LNG Facility type: Check the box that describes how the LNG will be used. If “other” provide information on how the LNG will be used in the Project Description required in Box 11.

Box 7 – Current Zoning Description for Facility Property: Provide the current zoning of the property and whether there is a need to change the zoning for the property (describe current and needed zoning). If the locality where the facility will be located does not have zoning, insert, “no zoning for this location.”

Box 8a – Will this project require additional federal, State, or local permits? Answer yes or no for whether any additional permits will be required for the construction or operation of this facility. If yes, list and describe each permit, using separate pages if needed.

Box 8b – Date of Part 570 Permit Pre-application meeting: Provide the date the pre-application meeting was held with DEC. A pre-application meeting is strongly recommended unless the meeting had been waived by DEC in writing. If the meeting has been waived, enter “waived” in this box with the date of DEC’s waiver letter.

Box 9 – LNG Storage Tanks: Provide information on each tank including tank number, capacity of the tank in water gallons, tank manufacturing design standard, and the planned installation date.

Box 10 – LNG Conversion Equipment: Provide a description of any equipment that will be used to convert LNG to natural gas. If no conversion will occur at this facility, insert “not applicable.”

Box 11 – Supporting Documents: The permit application must be accompanied by eight documents which are further described below:

Project Description: Provide a narrative that describes the project including the need for the facility, where the LNG will be obtained (specify if produced on-site), the routes that LNG will be transported within NYS including maps, the current use of the property where the facility will be located, information on properties within one-half mile of the facility property including use, zoning classifications, population data, and floodplains.

Facility Location/Site Plan: Provide a location map (1:24,000 scale) and a site plan (1:1,000 scale) of the facility indicating locations of structures on the property, tanks, equipment, approach roads (include north arrow) and any other information needed to clearly show site features and the immediately surrounding area.

Analysis of alternative locations: Provide a document that provides a description of reasonable alternative locations for the proposed facility and whether the alternative locations would be compatible with the surrounding environment and with the safety of neighboring populations while still meeting the needs, business purposes, and intentions of the facility owner. If no alternative locations are available, provide the reason why no alternative locations are possible.

Identification and mitigation of possible environmental impacts: Unless DEC indicates otherwise at the pre-application conference, this shall include a Full Environmental Assessment Form. See http://www.dec.ny.gov/docs/permits_ej_operations_pdf/feafprint1.pdf for more information.

Evaluation of local fire response capabilities, emergency response plan, and training plan: Provide a report by an independent qualified person that has evaluated the capability and preparedness of fire departments that would respond to any incident at the facility. See guidance online at <http://www.dec.ny.gov/chemical/100308.html> that provides details on the minimum equipment, personnel, and training that is required. Provide an emergency response plan that describes steps to be taken in the event of an emergency and a training plan (if determined to be necessary). Include a document (e.g., letter) from the local authority having jurisdiction that acknowledges they have received a copy of all three documents and concur with the conclusions and plans.

Statement of Compliance: See online guidance at <http://www.dec.ny.gov/chemical/100308.html>. Provide a report from a New York licensed Professional Engineer that provides the details as specified in the guidance as well as the attestation of the applicant that the facility will be designed, constructed, and operated in accordance with the report from the professional engineer.

Proof of Liability Insurance: Provide certificate of a commercial general liability policy that provides coverage for bodily injury and property damage for the facility and surrounding properties. Limits of liability will be determined during the pre-application meeting.

Application Fee: Submit with the application the required fees based on the total storage capacity of LNG at the facility. Make checks payable to "Commissioner of NYSDEC." Also, be advised that DEC is required to recover staff costs for the review of permit applications and oversight of facility operations.

Facility Capacity	Five-year Fee
Less than 1,100 gallons	\$100
1,100 gallons to 10,000 gallons	\$500
10,001 gallons to 70,000 gallons	\$1,000

Box 12 - Owner's Affirmation: In accordance with §570.2(c)(2), a permit application submitted by a corporation must be signed by a principal executive officer of at least the level of vice-president or by a duly authorized representative. A permit application submitted by a partnership or a sole proprietorship must be signed by a general partner or proprietor. An application submitted by a municipal, state, or other public entity must be signed by either a principal executive officer, ranking elected official, or other duly authorized employee, and must be accompanied by a copy of the ordinance, resolution or order authorizing the individual to act on the public entity's behalf.