

NONPOINT SOURCE PLANNING GRANT



Department of
Environmental
Conservation

MS4 Mapping Summary Report Required Elements

I. Introduction

a. Background

i. What project was the grant funding used for?

1. Why was the project necessary?

ii. Geographic area features

1. Square miles grant covered, number of MS4 Operators included, waterbodies included, presence of 303(d) impaired segments, presence of TMDL watersheds, etc.

b. Information about the applicant(s)

i. Organizational structure, funding, staffing, etc.

ii. Who is managing the grant?

II. Grant Work Plan

a. Project overview

i. Major steps taken to complete the project

1. Assembling necessary equipment, hiring consultant, hiring/training staff, infrastructure research, office/field work, parties responsible for certain tasks, how information collected under the grant would be made available, etc.

ii. Creation of a data model/template used to collect stormwater infrastructure data

1. Features and attributes included (basic, intermediate, advanced mapping elements, as applicable)

iii. Description of software and equipment used

b. Final products

i. Map(s) of the stormwater infrastructure, mapping elements, location(s) of potential retrofits, etc.

ii. Number of catch basins which service an area draining to an impaired waterbody

iii. Priority and Focus Area(s)¹ serviced by each catch basin

III. Lessons Learned

a. Document any changes to the workplan that were necessary

b. Describe any issues encountered and actions taken to address them

IV. Summarize potential next steps, including:

a. Future phases planned for mapping, as applicable

b. Changes to be made in individual SWMP Plan

¹ See Mapping Status Table Worksheet for MS4 Projects: <https://www.dec.ny.gov/pubs/116725.html>