Creating an account on NY.gov's website
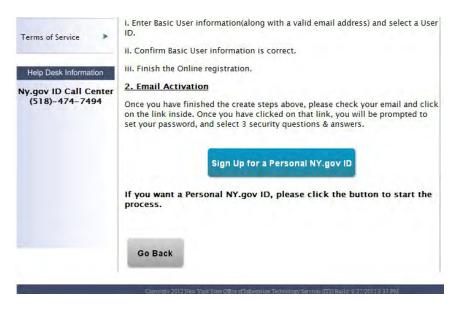
User Account Creation

1. Go to the NY.gov website (https://my.ny.gov). The following page will be displayed:
2. Click on 'Don't have an Account' button. Following page is displayed.

3. Click on 'Personal' account type.

4. Click on the 'Sign Up for a Personal NY.gov ID' button and fill in the requested information.

5. After entering the User Information and Login Information, click on the 'Create Account' button.

6. Click on the 'Continue' button

7. Click on the 'Finish' button. It displays the same page as in step 5. You can close the browser window because you need to wait for the receipt of an email with your account information.

Designating a Password

1. Close the browser. An email is sent to the email address provided in the User Information section as indicated above.

2. Open the email received from NY.govId.

3. Click on the 'Click Here' link in the email or copy and paste the URL given in the browser. Answer the security questions and click on the 'Continue' button.

4. Click on the 'Continue' button. Enter password.

5. Click on the 'Set Password' button.

6. Click on the 'Continue' button.

7. Close the browser.