



Water Withdrawal Permit Renewal/Transfer Application WW-1 (R/T)

Pursuant to 6 NYCRR Part 601

Sept 2020

REVIEW YOUR CURRENT PERMIT AND READ THE INSTRUCTIONS ON PAGE 2 OF THIS FORM BEFORE COMPLETING THE FORM

1. Applicant Name _____ 2. Facility Name _____

3. Legally Responsible Party: _____

4. Applicant Is: [] Facility Owner [] Facility Operator [] Proposed Owner (Transfer of Ownership)

5. Change in Ownership Is a change in ownership proposed at this facility? If yes provide the date upon which the new owner will acquire the facility. [] NO [] YES (Provide Date) _____

6. Facility Address _____

7. WWA/WW Number _____ 8. Permit ID Number _____

9. Current Permit Effective Date _____ 10. Current Permit Expiration Date _____

- 11. Water Use Type (choose all that apply) [] Public Water Supply [] Bottled/Bulk Water [] Commercial [] Environmental [] Institutional [] Oil/Gas Production [] Mining [] Power Production [] Recreational [] Industrial [] Agricultural [] Other

12. Approved Sources (from current permit)

Table with 3 columns: Source Name, Individual Source Capacity (GPM), Maximum Permitted Well Field or Supply of Water (If Applicable) [] GPM [] GPD

13. Total Approved Withdrawal Quantity _____ [] GPM [] GPD

14. Water Withdrawal System Modifications Have any modifications been made to the existing water withdrawal system (e.g., increases in system capacity, changes in sources, addition of new sources, change in use type, etc.) after issuance of the current water withdrawal permit? If yes, please explain and refer to Modification requirements on the department webpage: http://www.dec.ny.gov/lands/86935.html

[] NO [] YES, EXPLAIN _____

15. Water Well Decommissioning Have any wells been abandoned or decommissioned after issuance of the current water withdrawal permit? If yes, please review the Department's Water Well Decommissioning Procedures: https://www.dec.ny.gov/lands/86955.html

[] NO [] YES, EXPLAIN _____

16. New Water Service Areas (Public Water Supply Only) Have any new Water Service Areas been added after issuance of the current water withdrawal permit?

[] NO [] YES, EXPLAIN _____

17. Supplementary Items The following items must be included electronically with this Application:

- Updated Water Conservation Program Form (<http://www.dec.ny.gov/lands/94327.html>)
- Latest Annual Water Withdrawal Reporting Form
- Copy of Current Water Withdrawal Permit
- Copy of Current Engineering Report

Name of Company/Legally Responsible Party for the Facility: _____	
Legally Responsible Party Address: _____	
Printed Name of Representative: _____	
Title of Representative: _____	
CERTIFICATION STATEMENT: I hereby certify that the information provided on this application and all reports and information submitted in association with this application are true to the best of my knowledge and belief. I understand that false statements made in this application and in any reports or information associated with this application are made under penalty of perjury and that they are punishable under section 210.45 of the New York State Penal Law.	
Representative Signature _____	Date _____

INSTRUCTIONS

Water Withdrawal Permit Renewal/Transfer Application WW-1 (R/T)

- Before completing this form, please carefully review the Water Withdrawal Permit Program page located on the Department's website at: <http://www.dec.ny.gov/lands/86935.html> (non-agricultural facilities) and: <http://www.dec.ny.gov/lands/86747.html> (agricultural facilities).
- **Applicant Name (Item 1)** – Applications must be made in the name of the owner or operator of the water withdrawal system involved. For acquisitions of existing systems, the applicant should be the prospective owner.
- **Legally Responsible Party (Item 3)** – Legally responsible party means a business entity or applicant legally accountable for undertaking a permitted action in accordance with the provisions and conditions of a permit, or a business entity or applicant legally accountable for the content of an application.
- **Approved Sources (Item 12)** – List all sources that are included on the current water withdrawal permit for your facility.
- **Total Approved Withdrawal Quantity (Item 13)** – List the approved water withdrawal quantity listed in the Source Approval Table on the current water withdrawal permit for your facility.
- **Water Withdrawal System Modifications (Item 14)** – Water withdrawal system modifications include but are not limited to: addition of new pumps, increasing pump capacity, adding temporary portable pumps, increasing or changing well diameter, changing well location, adding new sources of water withdrawal, changing water use type. If you are unsure if a modification has taken place after issuance of the current water withdrawal permit, please contact the Department.

Please note that if the facility is planning on making modifications to the existing water withdrawal system in the future, a **modification** must be applied for **before** making any changes to the water withdrawal system. For more information on permit modifications please view the following webpage: <http://www.dec.ny.gov/lands/86935.html>

- **How to Submit Electronic Documents (Item 17)** – Please send all documents electronically to your local Regional Permit Administrator: <https://www.dec.ny.gov/about/39381.html> **and** Central Office Permits Staff at: deppermitting@dec.ny.gov

Note that this form and supplementary items may be printed, signed, scanned, and submitted by email if necessary. If you are having difficulty submitting documents electronically, please contact your local Regional Permit Administrator for information on how to submit paper copies.

- **Legally Responsible Party Representative (Signature Box)** – The legally responsible party representative is: **1) For a corporation** - the president, secretary, treasurer, or vice president of the corporation in charge of a principal business function; or other responsible corporate officer as specified in 6 NYCRR 601.22(a)(1)(i) or (ii); **2) For a partnership or sole proprietorship** - general partner or proprietor, respectively; **3) For a municipality, State, Federal or other public agency** - the principal executive officer or ranking elected official. For a Federal agency, the principal executive officer includes the chief executive officer of the agency; or a senior executive officer having responsibility for the overall operations of a principal geographic unit of the agency (e.g. regional administrators of EPA).