

New York State Department of Environmental Conservation
Division of Materials Management
Albany, New York 12233-7253

2020

REGISTERED OR PERMITTED FACILITY ANNUAL REPORT

COMPOSTING

(DO NOT USE THIS FORM FOR BIOSOLIDS COMPOSTING)

6 NYCRR Part 361-3.2

This annual report is for the year of operation from January 01, 2020 to December 31, 2020

Annual Report Form Due: No Later than March 1, 2021

This form may be used for all composting facilities under section 361-3.2 of the Part 360 series except for biosolids composting. Biosolids composting requires the submission of a different annual report form. Forms for all solid waste management facilities can be found at <http://www.dec.ny.gov/chemical/52706.html>. If you have any questions on this form, please e-mail organicrecycling@dec.ny.gov.

Failure to provide the required information requested is a violation of Environmental Conservation Law. Timely submission of a properly completed form to the Department's Regional Office that has jurisdiction over your facility and to the Department's Central Office is required to meet the Annual Report requirements of 6 NYCRR Part 360 series.

Attach additional sheets if space on the pages is insufficient or supplementary information is required or appropriate.

FACILITY NAME: CLARENCE (T) YARD WASTE COMPOST

SW FACILITY ACTIVITY NUMBER(S): (Ex. 02P20099) 15P10043

COUNTY WHERE FACILITY IS LOCATED: ERIE

DEC USE ONLY

Region: SWIMS:

MATRIX:

Date Reviewed:

Reviewed By:

Data Entered:

**COMPOST FACILITY ANNUAL REPORT
SECTION 1 – FACILITY INFORMATION**

FACILITY INFORMATION			
FACILITY NAME: CLARENCE (T) YARD WASTE COMPOST			
FACILITY LOCATION ADDRESS: 9050 SHERIDAN DRIVE	FACILITY CITY: CLARENCE	STATE: NY	ZIP CODE: 14031
FACILITY TOWN: CLARENCE	FACILITY COUNTY: ERIE	FACILITY PHONE NUMBER: (716) 741-3210	
NYSDEC REGION #: 9			
FACILITY CONTACT: JAMES A. DUSSING		CONTACT PHONE NUMBER: (716) 741-3210	
CONTACT EMAIL ADDRESS: Jdussing@clareance.ny.us			
OWNER INFORMATION			
OWNER NAME: TOWN OF CLARENCE	OWNER PHONE NUMBER: (716) 741-3210		
OWNER ADDRESS: 6185 GOODRICH ROAD	OWNER CITY: CLARENCE CENTER	STATE: NY	ZIP CODE: 14032
OWNER CONTACT: JAMES A. DUSSING	OWNER CONTACT EMAIL ADDRESS:		
OPERATOR INFORMATION			
OPERATOR NAME: <input checked="" type="checkbox"/> Same as owner			
PREFERENCES			
Preferred address to receive correspondence: <input type="radio"/> Facility location address <input checked="" type="radio"/> Owner address <input type="radio"/> Other (provide):			
Preferred email address: <input type="radio"/> Facility Contact <input checked="" type="radio"/> Owner Contact <input type="radio"/> Other (provide):			
Preferred individual to receive correspondence: <input type="radio"/> Facility Contact <input checked="" type="radio"/> Owner <input type="radio"/> Owner Contact <input type="radio"/> Other (provide):			
Did you operate in 2020? <input checked="" type="radio"/> Yes; Complete this form. <input type="radio"/> No; Complete and submit Sections 1, 12 and 13. If you no longer plan to operate and wish to relinquish your permit/registration associated with this solid waste management activity, please notify the regional office of your intent. See attachment for Regional Office addresses and contacts.			

SECTION 2 – QUANTITY OF MATERIAL RECEIVED

Please report quantities received from January 01, 2020 to December 31, 2020

	Inputs	Quantity	Unit	Source(s)
YARD WASTE	Leaves only	3,000 +- cy	Choose Units	TOWN OF CLARENCE TOWN OF LANCASTER
	Grass Clippings	NONE	Choose Units	
	Mixture of Grass and Leaves	NONE	Choose Units	
	Brush (Small branches and limbs, <4 inch diameter)	EXEMPT	Choose Units	
SSO	Source Separated Organics (Food scraps, soiled paper products, etc.)	NONE	Choose Units	
	Food Processing Waste (brewery grains, grape pomace, etc.)	NONE	Choose Units	
OTHER	Crop Residues (Corn stalks, etc.)	NONE	Choose Units	
	Manure (including bedding)	NONE	Choose Units	
	Sawdust/Shavings	NONE	Choose Units	
	Animal Carcasses (road-kill, animal mortalities)	NONE	Choose Units	
	Paper Mill Residuals	NONE	Choose Units	
	Digestate	NONE	Choose Units	
	Other: _____		Choose Units	
BULKING AGENT	Woodchips	EXEMPT	Choose Units	
	Sawdust	NONE	Choose Units	
	Other: _____		Choose Units	

SECTION 9 – UNAUTHORIZED WASTE

Has unauthorized solid waste been received at the composting facility during the reporting period?

Yes No

If yes, give information below for each incident (attach additional sheets if necessary):

SECTION 10 – PROBLEMS/COMPLAINTS

Describe any operational problems or neighbor complaints arising from the composting operation and include any methods used to remedy the situations. This should include odor complaints, marketing difficulties, major equipment failure, etc.

NO KNOWN ISSUES

SECTION 11 – QUESTIONS

Please identify any questions or concerns that you would like the Department to answer or consider:

NO QUESTIONS

SECTION 13 - CERTIFICATION

The Owner or Operator must sign, date and submit one completed form with an original signature to the appropriate Regional Office (See attachment for Regional Office addresses and Contacts.)

The Owner or Operator must also submit one copy by email, fax or mail to:

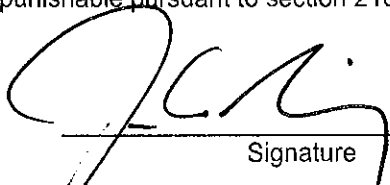
NYS Department of Environmental Conservation
Bureau of Waste Reduction and Recycling – Annual Report
625 Broadway – 9th Floor
Albany, New York 12233-7253

Phone: 518-402-8706

Fax 518-402-9024

Email address: organicrecycling@dec.ny.gov

I certify, under penalty of law, that the information that will be used to determine compliance with the requirements in Subpart 361-3 of 6 NYCRR Part 361 has been prepared under my direction and supervision in accordance with the system designed to ensure that qualified personnel properly gather and evaluate this information. I am aware that false statement made herein are punishable pursuant to section 210.45 of the penal law.



Signature

2/17/21

Date

JAMES A. DUSSING

Name (Print)

Superintendent of Highways

Title (Print)

jdussing@clarence.ny.us

Email (Print)

6185 Goodrich Rd.

Address

Clarence Ctr.

City

New York, 14032

State and Zip

(716) 741-3210

Phone Number

ATTACHMENTS: ○ NO YES (IF YES, LIST ATTACHMENTS)

- MEASUREMENTS
- Bidding Letters
- Town Board minutes

DIVISION OF MATERIALS MANAGEMENT



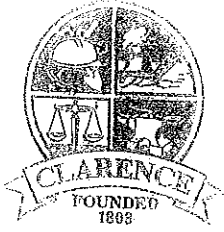
**Department of
Environmental
Conservation**

**REGISTRATION FOR A SOLID WASTE MANAGEMENT FACILITY
THIS IS NOT A UPA PERMIT**

DATE ISSUED: 02/27/2019
DATE EXPIRES: 02/26/2024

1. FACILITY Clarence (T) Yard Waste Compost 9050 Sheridan Drive Clarence Erie (county) (716)741-3210	2. FACILITY OWNER Town of Clarence 6185 Goodrich Road Clarence NY 14031 (716)741-3210						
3. FACILITY OPERATOR James Dussing Town of Clarence - 6185 Goodrich Road Clarence NY 14031 (716)570-4144	4. SITE OWNER Town of Clarence 6185 Goodrich Rd Clarence NY 14031 (716)741-3210						
5. REGISTERED ACTIVITY							
<table border="1" style="width:100%"> <thead> <tr> <th style="width:50%">Types</th> <th style="width:50%">Authorized Waste</th> </tr> </thead> <tbody> <tr> <td data-bbox="159 1056 803 1119"> Composting - yard trimmings - registration (15P10043) [361-3] </td> <td data-bbox="803 1056 1437 1119"> Yard Waste </td> </tr> <tr> <td colspan="2" data-bbox="159 1119 1437 1381" style="height: 125px;"></td> </tr> </tbody> </table>		Types	Authorized Waste	Composting - yard trimmings - registration (15P10043) [361-3]	Yard Waste		
Types	Authorized Waste						
Composting - yard trimmings - registration (15P10043) [361-3]	Yard Waste						
Maximum Throughput Limit: 10000.00 cubic yards/year							
Storage: 10000.00 cubic yards							
6. OPERATIONS SCHEDULE - Normal schedule of operation 7 am - 3 pm, M-F	7. NAME(S) OF ALL MUNICIPALITIES SERVED - Clarence(T), Lancaster(T)						

This registration does not exempt or preclude you from complying with any other applicable federal, state, or local laws, rules or regulations.



6180 Goodrich Road
Clarence Center, New York 14032
Phone: (716) 741-3210 • Fax: (716) 741-8557
www.clarence.ny.us

James A. Dussing
Superintendent of Highways

September 30th, 2020

Supervisor Casilio and Clarence Town Board
1 Town Place
Clarence, NY 14031

RE: Sale of Leaf Compost material

Dear Clarence Town Board,

I would like to put the leaf compost that the Town has accumulated from the past two leaf pick-ups up for public bid. There are two piles totaling 5497 C/Y of leaf compost. The material shall be completely removed by the successful bidder within 60 days from the time of the bid. I am requesting that the Town Board set the bid date at the October 7th work session and that bid date to be October 27th at 10AM in the Town Clerk's office.

The bidder should provide a bid bond of 10% and the bid envelope should be clearly marked LEAF COMPOST BID. All Town of Clarence insurance requirements must be satisfied prior to the removal of any material and payment must be made in full. Should you have any questions about this bid, please do not hesitate to reach out to me directly.

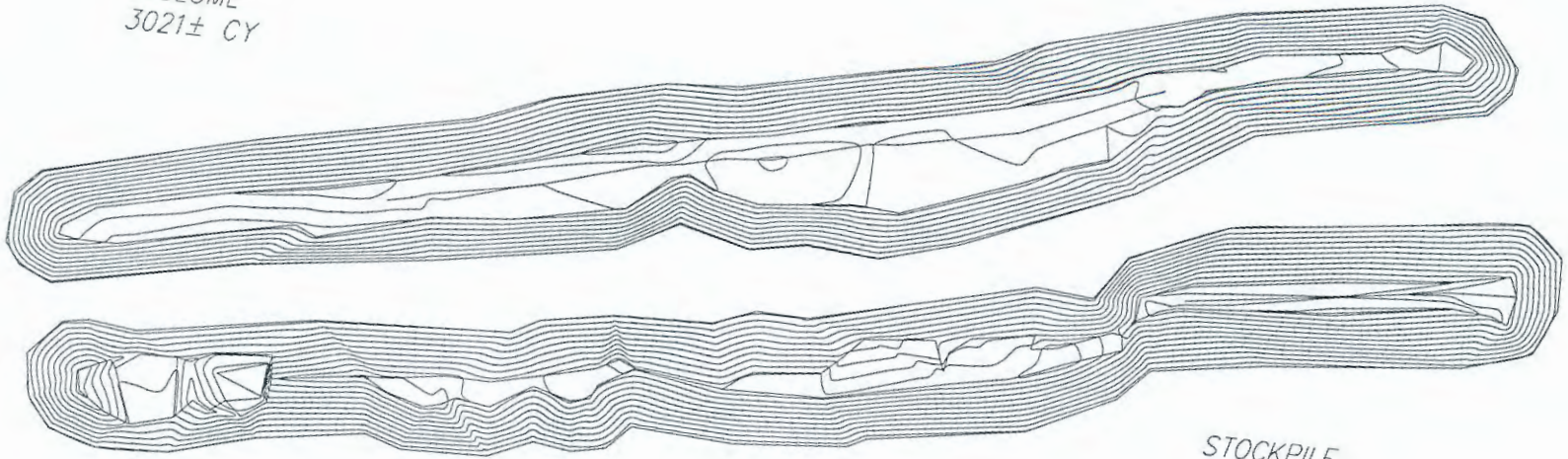
Sincerely,

James A. Dussing

A handwritten signature in black ink, appearing to read "James A. Dussing", written over the typed name.



STOCKPILE
VOLUME
3021± CY



STOCKPILE
VOLUME
2476± CY



TOWN OF CLARENCE
ONE TOWN PLACE, CLARENCE, NEW YORK 14031
PHONE: (716) 741-8938 FAX: (716) 406-2514
nmetzger@clarence.ny.us
Nancy C. Metzger
Town Clerk

RECEIVED

OCT 09 2020

Clarence Highway Dept.

Darcy A. Snyder
1st Deputy Town Clerk

Gayle M. Bracc
Deputy Town Clerk

TOWN OF CLARENCE
NOTICE TO BIDDERS

Sealed bids will be received in the Office of the Clarence Town Clerk, One Town Place, Clarence, New York and opened at a public bid opening on Tuesday, October 27, 2020 at 10:00 A.M. for Removal of Leaf Compost from the Town recycling area on Sheridan Drive.

The materials will be sold, by the Town of Clarence, to the highest bidder per cubic yard of material loaded and hauled offsite by the successful bidder within 60 days from the time of the bid award. The volume of material consists of piles totaling 5,497 cubic yards of Leaf Compost.

The bidder must supply a certificate of insurance and payment must be made in full to the Town of Clarence before any material can be removed from the site.

All bids must be sealed and accompanied with a 10% bid bond and clearly marked Leaf Compost Bid.

The Town of Clarence reserves the right to reject any and all bids.

BY ORDER OF THE CLARENCE TOWN BOARD
Nancy C. Metzger, Town Clerk
October 14, 2020



6185 Goodrich Road
Clarence Center, New York 14032
Phone: (716) 741-3210 • Fax: (716) 741-8557
www.clarence.ny.us

James A. Dussing
Superintendent of Highways

October 21, 2020

Town Supervisor, Patrick Casilio
Town Board Members
One Town Place
Clarence, NY 14031

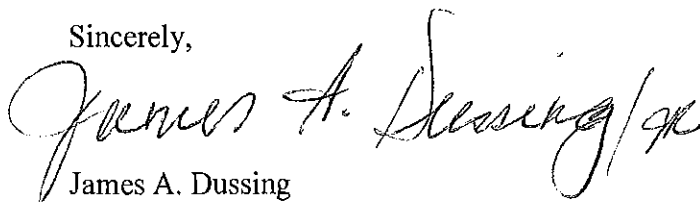
Dear Supervisor Casilio & Town Board Members,

I would like to request Town Board approval to the highest bidder for the removal of 5,497 cubic yards of leaf compost from our Sheridan Drive recycling site.

The bidder must supply a certificate of insurance and payment must be made in full before any material can be removed from the site. The successful bidder must remove the material with 60 days from the time of the award.

Thank you for your attention with this matter.

Sincerely,


James A. Dussing

JAD/jr

Clarence Highway Dept.

A meeting of the Town Board of the Town of Clarence was held on Wednesday, October 28, 2020 at the Clarence Town Hall, One Town Place, Clarence, New York. The meeting was also available on zoom.

Supervisor Patrick Casilio called the meeting to order at 9:05 a.m. Councilman Paul Shear led in the pledge to the flag.

Members of the Town Board present were Councilmembers J. Paul Shear, Christopher Greene, Robert Geiger, Peter DiCostanzo and Supervisor Casilio. Other Town officials present were Highway Supt. James Dussing, Director of Community Development Jonathan Bleuer, Town Attorney Lawrence Meckler, and Town Engineer Timothy Lavocat.

Motion by Councilman DiCostanzo, seconded by Councilman Greene to accept the minutes of the meeting held October 7, 2020. Upon roll call – Ayes: All; Noes: None. Motion carried.

Motion by Councilman DiCostanzo, seconded by Councilman Greene to accept the minutes of the meeting held October 14, 2020. Upon roll call – Ayes: All; Noes: None. Motion carried.

Supervisor Casilio said they have not been doing roll call votes due to COVID, but will do them for any land use motions. We will also go back to it when we are back to fully attended in-house meetings.

Motion by Supervisor Casilio, seconded by Councilman Geiger that upon the recommendation of Highway Superintendent, the bid for Purchase and Removal of Leaf Compost from the Sheridan Drive site is awarded to F. Cimato Topsoil and Grading Inc. at their bid of \$1.67 per cubic yard, subject to payment in full and submittal of a certificate of insurance.

On the question, Supervisor Casilio said it is required that F. Cimato Topsoil and Grading Inc. remove the material within 60 days from the time of the bid.

Upon roll call – Ayes: All; Noes: None. Motion carried.

Motion by Supervisor Casilio, seconded by Councilman Greene to set a public hearing for Wednesday, November 4, 2020 at 9:20 a.m. to consider the Preliminary Budget and Special Districts Assessment Roll for the Town of Clarence for the year 2021. Upon roll call – Ayes: All; Noes: None. Motion carried.

Motion by Supervisor Casilio, seconded by Councilman DiCostanzo to Allocate Fund Balance in the amount of \$110,000 to the Vehicle/Equipment Replacement account 1.5132.0280. Upon roll call – Ayes: All; Noes: None. Motion carried.

Highway Supt. James Dussing said the money is going to be used to start taking care of the sidewalks on Route 5 (Main Street) from Our Lady of Peace Church to Transit Road. All of the details will be worked out, but it starts with the purchase of a piece of equipment.

Supervisor Casilio added that we may do some on Goodrich Road and we have had to do the Sheridan Drive Bridge over Transit Road.

James Dussing said according to the DOT, the Sheridan Drive overpass is our responsibility.

He tested the equipment last year and we will see how it goes.

Supervisor Casilio said we are not creating a sidewalk district at this time. We are going to see how it goes and if it does not work out, we will sell the equipment. Leasing was more