

EMAILED TO KEVIN WOOD AT

NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION

DEC 12/20/17

Division of Materials Management, Bureau of Permitting and Planning  
625 Broadway, 9th Floor, Albany, New York 12233-7260  
P: (518) 402-8678 | F: (518) 402-9041  
www.dec.ny.gov

KEVIN WOOD @ DEC.NY.GOV

December 12, 2017

Dear Facility Owner/Operator:

**Re: Annual Reporting for Facilities Regulated Under 6 NYCRR Part 360 and/or ECL 27-2303:**

- **Construction and Demolition Debris Processing Facilities;**
- **Household Hazardous Waste Collection & Storage Facilities;**
- **Landfills;**
- **Municipal Waste Combustion Facilities;**
- **Recyclables Handling and Recovery Facilities;**
- **Regulated Medical Waste Facilities;**
- **Transfer Stations;**
- **Used Cooking Oil Processing Facilities;**
- **Vehicle Dismantler Facilities\*;**
- **Waste Oil Storage, Reprocessing or Rerefining Facilities; and**
- **Waste Tire Storage Facilities.**

This letter is to remind you that your 2017 Annual Report is due no later than March 1, 2018, in accordance with 6 NYCRR Part 360 and/or ECL 27-2303. Submission of the completed form does not relieve you from any additional reporting responsibilities that are identified as special conditions in your 6 NYCRR Part 360 permit or that may be required for inactive or closed facilities, or other types of solid waste management facilities not referenced above.

For facilities at which multiple activities or operations occur (e.g., transfer stations that are also authorized for construction and demolition debris processing, recyclables handling & recovery, etc.) please complete the forms for each of these activities. If you have any questions about which forms to use, please contact the DEC Regional Office for the Region in which your facility is located or contact the Central Office at (518) 402-8678.

To complete the annual report submission process:

1. The 2017 annual report forms are available online at <http://www.dec.ny.gov/chemical/52706.html>. A brief description of each type of solid waste management facility can be found at <http://www.dec.ny.gov/chemical/8495.html>.
2. Complete the fillable pdf form(s) applicable to your facility or facilities, OR Download the forms applicable to your facility or facilities, and fill out the form(s) by hand.
3. Print the forms double-sided.
4. Sign the form(s).
5. Make a copy for your records.
6. Fax the completed annual report form(s) to the DEC Central Office at (518) 402-9041 or e-mail it to [SWMFannualreport@dec.ny.gov](mailto:SWMFannualreport@dec.ny.gov) (If you cannot fax or e-mail the form(s) or if there are lengthy attachments to the annual report(s), save the document onto a CD and mail to the Central Office at the address on the top of this letter.)



Department of  
Environmental  
Conservation

7. E-mail the completed form(s) to the DEC Regional Office that has jurisdiction over your facility. (If you cannot e-mail the form(s) or if there are lengthy attachments to the annual report(s), mail the original completed form to your respective DEC Regional Office.) Contact information for the DEC Regional Offices can be found enclosed with this letter.

Further instructions can be found on the annual report forms. Should you have any questions regarding the use of the forms, or would like a hard copy or an electronic copy of the forms, please contact Jay Garrity at (518) 402-8678, or via e-mail at [SWMFannualreport@dec.ny.gov](mailto:SWMFannualreport@dec.ny.gov). Other questions regarding your reporting responsibilities should be directed to your respective DEC Regional Office.

Failure to submit the Annual Report Form is a violation of 6 NYCRR Part 360 and can result in a penalty of up to \$7,500 per violation and an additional penalty of up to \$1,500 per day that the violation continues, as specified in ECL §71-2703. DEC has been actively pursuing facilities that fail to submit annual reports in a timely manner, and expects to issue Notices of Violation soon after the March 1 reporting deadline.

As you may be aware, the revised Part 360 regulations became effective on November 4, 2017 and are available at <http://www.dec.ny.gov/regulations/81768.html>. Please take note of any additional reporting requirements for your facility or facilities as you prepare for the 2018 operating year.

Thank you for your cooperation in this matter.

Sincerely,



Richard Clarkson, P.E.  
Director  
Bureau of Permitting & Planning

Enclosure

\*Please note, if your facility engages in the dismantling or wrecking of used motor vehicles for parts recycling/resale and for scrap, you are also subject to the SPDES Multi-Sector General Permit for Stormwater Discharges Associated with Industrial Activity (MSGP). Activities such as vehicle dismantling have the potential to discharge pollutants directly into nearby waterbodies or indirectly via storm sewer systems, thereby degrading water quality. The MSGP is intended to provide regulatory oversight to industrial facilities to control stormwater runoff and prevent pollutants from reaching waterbodies. To obtain coverage under the MSGP, you must develop a Stormwater Pollution Prevention Plan (SWPPP), which outlines how you intend to prevent pollutants from being discharged from your facility; implement stormwater best management practices; and then submit a Notice of Intent. If your facility is discharging stormwater and fails to obtain MSGP, you could be subject to enforcement actions, including, but not limited to, financial penalties up to \$37,500 per day per violation. If you have questions regarding the MSGP and if your facility is required to obtain coverage, you can contact the NYSDEC Division of Water's MSGP Coordinator, Steven McCague by phone at (518) 402-8244, or by e-mail at [steven.mccague@dec.ny.gov](mailto:steven.mccague@dec.ny.gov). In addition, more information on the MSGP can be found on DEC's website at <http://www.dec.ny.gov/chemical/9009.html>.

New York State Department of Environmental Conservation  
Division of Materials Management  
Bureau of Permitting and Planning

## MATERIAL MANAGEMENT PROGRAM CONTACTS

### CENTRAL OFFICE

Bureau of Permitting and Planning  
625 Broadway  
Albany, NY 12233-7260  
Phone: (518) 402-8678

For Submission of Annual Reports only:

Fax: (518) 402-9041

Email: For solid waste management facilities - [swmfannualreport@dec.ny.gov](mailto:swmfannualreport@dec.ny.gov)

### REGIONAL OFFICE ADDRESSES & LEAD CONTACT PERSON

#### REGION 1 (Nassau, Suffolk)

Syed Rahman  
SUNY @ Stony Brook 50 Circle Road  
Stony Brook, NY 11790 Phone: (631) 444-0375  
[SWMFAnnualReportR1@dec.ny.gov](mailto:SWMFAnnualReportR1@dec.ny.gov)

#### REGION 2 (Bronx, Kings, New York, Queens, Richmond)

Joseph O'Connell  
47-40 21st Street  
Long Island City, NY 11101-5407 Phone:  
(718) 482-4896  
[SWMFAnnualReportR2@dec.ny.gov](mailto:SWMFAnnualReportR2@dec.ny.gov)

#### REGION 3 (Dutchess, Orange, Putnam, Rockland, Sullivan, Ulster, Westchester)

James Lansing  
21 South Putt Corners Road New Paltz, NY  
12561 Phone: (845) 256-3123  
[SWMFAnnualReportR3@dec.ny.gov](mailto:SWMFAnnualReportR3@dec.ny.gov)

#### REGION 4 (Albany, Columbia, Delaware, Greene, Montgomery, Otsego, Rensselaer, Schenectady, Schoharie)

Victoria Schmitt  
1130 North Westcott Road Schenectady, NY  
12306 Phone: (518) 357-2243  
[SWMFAnnualReportR4@dec.ny.gov](mailto:SWMFAnnualReportR4@dec.ny.gov)

#### REGION 5 (Clinton, Essex, Franklin, Fulton, Hamilton, Saratoga, Warren, Washington)

Kevin Wood  
232 Golf Course Road Warrensburg, NY  
12885 Phone: (518) 623-1233  
[SWMFAnnualReportR5@dec.ny.gov](mailto:SWMFAnnualReportR5@dec.ny.gov)

#### REGION 6 (Herkimer, Jefferson, Lewis, Oneida, St. Lawrence)

Yuan Zeng  
317 Washington Street Watertown, NY 13601  
Phone: (315) 785-2584  
[SWMFAnnualReportR6@dec.ny.gov](mailto:SWMFAnnualReportR6@dec.ny.gov)

#### REGION 7 (Broome, Cayuga, Chenango, Cortland, Madison, Onondaga, Oswego, Tioga, Tompkins)

Thomas Annal  
615 Erie Boulevard West Syracuse, NY 13204  
Phone: (315) 426-7419  
[SWMFAnnualReportR7@dec.ny.gov](mailto:SWMFAnnualReportR7@dec.ny.gov)

#### REGION 8 (Chemung, Genesee, Livingston, Monroe, Ontario, Orleans, Schuyler, Seneca, Steuben, Wayne, Yates)

Greg MacLean  
6274 East Avon-Lima Road Avon, NY 14414  
Phone: (585) 226-5408  
[SWMFAnnualReportR8@dec.ny.gov](mailto:SWMFAnnualReportR8@dec.ny.gov)

#### REGION 9 (Allegany, Cattaraugus, Chautauqua, Erie, Niagara, Wyoming)

Peter Grasso  
270 Michigan Avenue Buffalo, NY 14203  
Phone: (716) 851-7220  
[SWMFAnnualReportR9@dec.ny.gov](mailto:SWMFAnnualReportR9@dec.ny.gov)

LAND CLEARING DEBRIS LANDFILL ANNUAL REPORT

Submit the Annual Report no later than March 1, 2018. This

annual report is for the year of operation from January 01, 2017 to December 31, 2017

SECTION 1 - FACILITY INFORMATION

FACILITY INFORMATION			
FACILITY NAME: Newcomb LCD LF			
FACILITY LOCATION ADDRESS: 69 Hudson River RD.	FACILITY CITY:	STATE: NY	ZIP CODE: 12852
FACILITY TOWN: Newcomb	FACILITY COUNTY: Essex	FACILITY PHONE NUMBER: 518-582-2156	
FACILITY NYS PLANNING UNIT: (A list of NYS Planning Units can be found at the end of this report). Essex			NYSDEC REGION #: 5
360 REGISTRATION DATE ISSUED:		NYS DEC ACTIVITY CODE OR REGISTRATION NUMBER: 16D08	
FACILITY CONTACT: Robin DeLoria	<input checked="" type="checkbox"/> public <input type="checkbox"/> private	CONTACT PHONE NUMBER: 518-582-3211	CONTACT FAX NUMBER: 518-582-2061
CONTACT EMAIL ADDRESS:			
OWNER INFORMATION			
OWNER NAME: Town of Newcomb	OWNER PHONE NUMBER: 518-582-3211	OWNER FAX NUMBER: 518-582-2061	
OWNER ADDRESS: 5839 State Rt. 28N	OWNER CITY: Newcomb	STATE: NY	ZIP CODE: 12852
OWNER CONTACT: Robin DeLoria	OWNER CONTACT EMAIL ADDRESS: mrdeloria@newcombny.com		
OPERATOR INFORMATION			
OPERATOR NAME: <input checked="" type="checkbox"/> same as owner		<input checked="" type="checkbox"/> public <input type="checkbox"/> private	
PREFERENCES			
Preferred address to receive correspondence: <input type="checkbox"/> Facility location address <input checked="" type="checkbox"/> Owner address <input type="checkbox"/> Other (provide):			
Preferred email address: <input type="checkbox"/> Facility Contact <input checked="" type="checkbox"/> Owner Contact <input type="checkbox"/> Other (provide):			
Preferred individual to receive correspondence: <input checked="" type="checkbox"/> Facility Contact <input type="checkbox"/> Owner Contact <input type="checkbox"/> Other (provide):			

Did you operate in 2017?  Yes; Complete this form.

No; Complete and submit Sections 1 and 7. If you no longer plan to operate and wish to relinquish your permit/registration associated with this solid waste management activity, also complete the "Inactive Solid Waste Management Facility or Activity Notification Form" located at: <http://www.dec.ny.gov/chemical/52706.html>.

## SECTION 2 – LAND CLEARING DEBRIS (LCD) DISPOSED

Provide the tonnages of land clearing debris disposed. DO NOT REPORT IN CUBIC YARDS!

Specify the methods used to measure the quantities disposed and the percentages measured by each method:

\_\_\_\_\_ % Scale Weight

100 % Estimated

\_\_\_\_\_ % Truck Count

\_\_\_\_\_ % Other (Specify: \_\_\_\_\_)

Land Clearing Debris	Weight (tons)
January	
February	
March	
April	
May	
June	3.5
July	2.5
August	1.0
September	.5
October	
November	
December	
<b>Total Disposed For Year</b>	<b>7.5</b>
<b>Daily Average (Tons)</b>	<b>n/a</b>

### SECTION 3 – SERVICE AREA OF MATERIAL RECEIVED

Identify the service area of the material. The Total Tons Received reported below should equal the Total Tons Received in Section 2 (LAND CLEARING DEBRIS (LCD) DISPOSED). DO NOT REPORT IN CUBIC YARDS!

1) Direct hauled from the generator of the material. In the case where the material is hauled to your facility from the generator (i.e. hauled from residences, job sites, commercial establishments, etc.), "Direct Haul" is the appropriate response in Column 2 under "Service Area." Please report the tonnage by material type and identify the state, county and planning unit where it was generated; or

2) Sent to your facility from another solid waste management facility. Material may be sent to your facility from another solid waste management facility. In this case, please report the tonnage by material type from each sending solid waste management facility, as well as the sending facility's name, address, county, and the planning unit where the sending facility is located.

Specify transport method and percentages of total waste transported by each:

100 % Road                      \_\_\_\_\_ % Rail  
 \_\_\_\_\_ % Water              \_\_\_\_\_ % Other (specify: \_\_\_\_\_)

Explain which waste types and service areas below are included in these transport methods \_\_\_\_\_

SERVICE AREA OF MATERIAL RECEIVED					
TYPE OF SOLID WASTE	SOLID WASTE MANAGEMENT FACILITY FROM WHICH IT WAS RECEIVED (Name & Address) OR "Direct Haul"	SERVICE AREA STATE OR COUNTRY	SERVICE AREA COUNTY OR PROVINCE	SERVICE AREA NYS PLANNING UNIT (See Attached List of NYS Planning Units)	TONS RECEIVED
Land Clearing Debris	Direct Haul	NY	Essex		7.5
Other (specify)					
<b>TOTAL RECEIVED (tons):</b>					<u>7.5</u>

### SECTION 4 - OPERATIONS

Estimated time remaining before closure <sup>10</sup> \_\_\_\_\_ years

Does this facility accept exempt materials (i.e. recognizable uncontaminated concrete and concrete products, asphalt pavement, brick, glass, soil or rock)? \_\_\_\_\_ Yes  No

### SECTION 5 – UNAUTHORIZED SOLID WASTE

Has unauthorized solid waste been received at the facility during the reporting period?

Yes  No If yes, give information below for each incident (attach additional sheets if necessary):

Date Received	Type Received	Date Disposed	Disposal Method & Location

### SECTION 6 – PROBLEMS

Were any problems encountered during the reporting period (e.g., specific occurrences which have led to changes in facility procedures)?

Yes  No If yes, attach additional sheets identifying each problem and the methods for resolution of the problem.

**SECTION 7 - SIGNATURE AND DATE BY OWNER OR OPERATOR**

Owner or Operator must sign, date and submit the completed form by email or mail to the appropriate Regional Office (See attachment for Regional Office email & mailing addresses and Solid Waste Contacts.)

The Owner or Operator must also submit one copy by email, fax or mail to:

**New York State Department of Environmental Conservation  
Division of Materials Management  
Bureau of Permitting and Planning  
625 Broadway  
Albany, New York 12233-7260  
Fax 518-402-9041  
Email address: SWMFannualreport@dec.ny.gov**

I hereby affirm under penalty of perjury that information provided on this form and attached statements and exhibits was prepared by me or under my supervision and direction and is true to the best of my knowledge and belief, and that I have the authority to sign this report form pursuant to 6 NYCRR Part 360. I am aware that any false statement made herein is punishable as a Class A misdemeanor pursuant to Section 210.45 of the Penal Law.

*Robin G. DeLoria*  
Signature

20 Dec. 2017  
Date

Robin DeLoria  
Name (Print or Type)

Deputy Superv.  
Title (Print or Type)

mrdeloria@newcombny.com  
Email (Print or Type)

5639 State Route 28N  
Address

Newcomb  
City

New York 12852  
State and Zip

518 582 3211  
Phone Number

ATTACHMENTS:  YES  NO  
(Please check appropriate line)