



Department of  
Environmental  
Conservation

# RECYCLABLES HANDLING & RECOVERY FACILITY ANNUAL REPORT

(If you need assistance filling out this form please email [swmfannualreport@dec.ny.gov](mailto:swmfannualreport@dec.ny.gov) or call 518-402-8678.)

Complete and submit this form by March 1, 2021.

This annual report is for the year of operation from January 01, 2020 to December 31, 2020

## SECTION 1 - GENERAL INFORMATION

| FACILITY INFORMATION  |  |   |   |
|---|--|---|---|
| FACILITY NAME:<br><i>Town of Spafford Transfer Station</i>  |  |   |   |
| FACILITY LOCATION ADDRESS:<br><i>Spafford Rd</i>  | FACILITY CITY:<br><i>Silvanetates</i>  | STATE:<br><i>NY</i>                               | ZIP CODE:<br><i>13152</i>   |
| FACILITY TOWN:<br><i>Spafford</i>   | FACILITY COUNTY:<br><i>Oranogoga</i>   | FACILITY PHONE NUMBER:<br><i>315 673 4144</i>     |   |
| FACILITY NYS PLANNING UNIT: (A list of NYS Planning Units can be found at the end of this report).  |  |   | NYSDEC REGION #:  |
| 360 PERMIT #: (Refer to DEC Permit)   | DATE ISSUED:   | DATE EXPIRES:                                     | NYS DEC ACTIVITY CODE OR REGISTRATION NUMBER: (Refer to DEC Registration)<br><i>24703</i> |
| FACILITY CONTACT:<br><i>Judy Fisher</i>   | <input type="checkbox"/> public<br><input type="checkbox"/> private            | CONTACT PHONE NUMBER:<br><i>315 730 6747</i>      | CONTACT FAX NUMBER:   |
| CONTACT EMAIL ADDRESS:  |  |   |   |
| OWNER INFORMATION   |  |   |   |
| OWNER NAME:<br><i>Town of Spafford</i>  | OWNER PHONE NUMBER:<br><i>315 673 4144</i>                                     | OWNER FAX NUMBER:<br><i>315 673 9835</i>          |   |
| OWNER ADDRESS:<br><i>1984 RT 174</i>  | OWNER CITY:<br><i>Silvanetates</i>   | STATE:<br><i>NY</i>                               | ZIP CODE:<br><i>13152</i>   |
| OWNER CONTACT:  | OWNER CONTACT EMAIL ADDRESS:   |   |   |
| OPERATOR INFORMATION  |  |   |   |
| OPERATOR NAME:<br><input checked="" type="checkbox"/> same as owner   | <input checked="" type="checkbox"/> public<br><input type="checkbox"/> private |   |   |
| PREFERENCES   |  |   |   |
| Preferred address to receive correspondence: <input type="checkbox"/> Facility location address<br><input type="checkbox"/> Other (provide):      |  | <input checked="" type="checkbox"/> Owner address |   |
| Preferred email address: <input checked="" type="checkbox"/> Facility Contact<br><input type="checkbox"/> Other (provide):                        |  | <input type="checkbox"/> Owner Contact            |   |
| Preferred individual to receive correspondence: <input checked="" type="checkbox"/> Facility Contact<br><input type="checkbox"/> Other (provide): |  | <input type="checkbox"/> Owner Contact            |   |

Did you operate in 2020?  Yes; Complete this form.

No; Complete and submit Sections 1 and 11. If you no longer plan to operate and wish to relinquish your permit/registration associated with this solid waste management activity, also complete the "Inactive Solid Waste Management Facility or Activity Notification Form" located at: <http://www.dec.ny.gov/chemical/52706.html>.



### SECTION 3 – SERVICE AREA OF MATERIAL RECEIVED

Please identify where the material is coming from. The total tons received reported below should equal the total tons received in Section 2 (Solid Waste Received). DO NOT REPORT IN CUBIC YARDS!

- If the material **WAS** received from another solid waste management facility, please write in the name and address of the facility along with the appropriate state, county and planning unit/municipality.
- If the material **WAS NOT** received from another solid waste management facility, please write in "Direct Haul" along with the appropriate state, county and planning unit/municipality where the material was generated.

Specify transport method, list type of material(s) and percentages of total material transported by each:

100% Road: Material(s): \_\_\_\_\_ % Rail: Material(s): \_\_\_\_\_  
 % Water: Material(s): \_\_\_\_\_ % Other (specify): \_\_\_\_\_ Material(s): \_\_\_\_\_

| SERVICE AREA OF MATERIAL RECEIVED (where the material is coming from) |  |                               |                                 |  |               |
|---|--|-------------------------------|---------------------------------|--|---------------|
| MATERIAL  | SOLID WASTE MANAGEMENT FACILITY FROM WHICH IT WAS RECEIVED (Name & Address) OR "Direct Haul" | SERVICE AREA STATE OR COUNTRY | SERVICE AREA COUNTY OR PROVINCE | SERVICE AREA NYS PLANNING UNIT<br><small>(See Attached List of NYS Planning Units)</small> | TONS RECEIVED |
| Commingled Containers (metal, glass, plastic)                         |  |                               |                                 |  |               |
| Commingled Paper (all grades)   |  |                               |                                 |  |               |
| Single Stream (total)   | Direct Haul  | NY                            | Oneida                          | Oneida   | 142.49        |
| Other (specify)   |  |                               |                                 |  |               |
|   |  |                               |                                 |  |               |
|   |  |                               |                                 |  |               |
|   |  |                               |                                 |  |               |
|   |  |                               |                                 |  |               |
| <b>TOTAL MATERIAL RECEIVED (tons):</b>                                |  |                               |                                 |  |               |

If the material type is not listed, use one of the "Other" lines and fill in the name of the material. If more "Other" lines are needed, cross out an unused type and fill in the other materials name. If still more "Other" lines are needed, attached another copy of this page, cross out an unused type, and fill in the other materials

**SECTION 4 – RESIDUE**

Total residue (tons) = \_\_\_\_\_ Residue destination (Name & Address) \_\_\_\_\_  
 Percent Residue Calculation: Total tons residue/Total tons material received x 100 = \_\_\_\_\_

**SECTION 5 – RECYCLABLES & RECOVERED MATERIALS**

Please identify destination of recyclable materials. Indicate the name of the facility, address, corresponding State/Country, County/Province, Destination Planning Unit/Municipality and the amount of material recovered. **DO NOT REPORT IN CUBIC YARDS!**

Specify transport method, list type of material(s) and percentages of total material transported by each:  
 \_\_\_\_\_ % Road: Material(s): \_\_\_\_\_ % Rail: Material(s): \_\_\_\_\_  
 \_\_\_\_\_ % Water: Material(s): \_\_\_\_\_ % Other (specify: \_\_\_\_\_): Material(s): \_\_\_\_\_

| PAPER RECOVERED                      |                              |                              |                                |   |                                  |
|--------------------------------------|------------------------------|------------------------------|--------------------------------|---|----------------------------------|
| RECOVERED MATERIAL                   | DESTINATION (Name & Address) | DESTINATION STATE OR COUNTRY | DESTINATION COUNTY OR PROVINCE | DESTINATION NYS PLANNING UNIT (See Attached List of NYS Planning Units) | TONS RECOVERED (out of facility) |
| Commingled Paper (all grades)        |                              |                              |                                |   |                                  |
| Corrugated Cardboard                 |                              |                              |                                |   |                                  |
| Junk Mail                            |                              |                              |                                |   |                                  |
| Magazines                            |                              |                              |                                |   |                                  |
| Newspaper                            |                              |                              |                                |   |                                  |
| Office Paper                         |                              |                              |                                |   |                                  |
| Paperboard / Boxboard                |                              |                              |                                |   |                                  |
| Other Paper (specify)                |                              |                              |                                |   |                                  |
| <b>TOTAL PAPER RECOVERED (tons):</b> |                              |                              |                                |   |                                  |

If the material type is not listed, use one of the "Other" lines and fill in the name of the material. If more "Other" lines are needed, cross out an unused type and fill in the other materials name. If still more "Other" lines are needed, attached another copy of this page, cross out an unused type, and fill in the other materials name.

**SECTION 5 – RECYCLABLES & RECOVERED MATERIALS** (continued)

| GLASS RECOVERED                      |                                 |                              |                                |  |                                     |  |
|--------------------------------------|---------------------------------|------------------------------|--------------------------------|--|-------------------------------------|--|
| RECOVERED MATERIAL                   | DESTINATION<br>(Name & Address) | DESTINATION STATE OR COUNTRY | DESTINATION COUNTY OR PROVINCE | DESTINATION NYS PLANNING UNIT<br>(See Attached List of NYS Planning Units) | TONS RECOVERED<br>(out of facility) |  |
| Container Glass                      |                                 |                              |                                |  |                                     |  |
| Industrial Scrap Glass               |                                 |                              |                                |  |                                     |  |
| Other Glass (specify)                |                                 |                              |                                |  |                                     |  |
|                                      |                                 |                              |                                |  |                                     |  |
| <b>TOTAL GLASS RECOVERED (tons):</b> |                                 |                              |                                |  |                                     |  |
| METAL RECOVERED                      |                                 |                              |                                |  |                                     |  |
| RECOVERED MATERIAL                   | DESTINATION<br>(Name & Address) | DESTINATION STATE OR COUNTRY | DESTINATION COUNTY OR PROVINCE | DESTINATION NYS PLANNING UNIT<br>(See Attached List of NYS Planning Units) | TONS RECOVERED<br>(out of facility) |  |
| Aluminum Foil / Trays                |                                 |                              |                                |  |                                     |  |
| Bulk Metal                           |                                 |                              |                                |  |                                     |  |
| Enameled Appliances / White Goods    |                                 |                              |                                |  |                                     |  |
| Industrial Scrap Metal               |                                 |                              |                                |  |                                     |  |
| Tin & Aluminum Containers            |                                 |                              |                                |  |                                     |  |
| Other Metal (specify)                |                                 |                              |                                |  |                                     |  |
|                                      |                                 |                              |                                |  |                                     |  |
| <b>TOTAL METAL RECOVERED (tons):</b> |                                 |                              |                                |  |                                     |  |

If the material type is not listed, use one of the "Other" lines and fill in the name of the material. If more "Other" lines are needed, cross out an unused type and fill in the other materials name. If still more "Other" lines are needed, attached another copy of this page, cross out an unused type, and fill in the other materials name.

SECTION 5 – RECYCLABLES & RECOVERED MATERIALS (continued)

| PLASTIC RECOVERED                      |                              |                              |                                |   |                                  |  |
|--|------------------------------|------------------------------|--------------------------------|---|----------------------------------|--|
| RECOVERED MATERIAL                     | DESTINATION (Name & Address) | DESTINATION STATE OR COUNTRY | DESTINATION COUNTY OR PROVINCE | DESTINATION NYS PLANNING UNIT (See Attached List of NYS Planning Units) | TONS RECOVERED (out of facility) |  |
| Commingled Plastic (#1 - #7)           |                              |                              |                                |   |                                  |  |
| PET (plastic #1)                       |                              |                              |                                |   |                                  |  |
| HDPE (plastic #2)                      |                              |                              |                                |   |                                  |  |
| Other Rigid Plastics (#3 - #7)         |                              |                              |                                |   |                                  |  |
| Industrial Scrap Plastic               |                              |                              |                                |   |                                  |  |
| Plastic Film & Bags                    |                              |                              |                                |   |                                  |  |
| Other Plastics (specify)               |                              |                              |                                |   |                                  |  |
| <b>TOTAL PLASTIC RECOVERED (tons):</b> |                              |                              |                                |   |                                  |  |

If the material type is not listed, use one of the "Other" lines and fill in the name of the material. If more "Other" lines are needed, cross out an unused type and fill in the other materials name. If still more "Other" lines are needed, attached another copy of this page, cross out an unused type, and fill in the other materials name.

VOLUME TO WEIGHT CONVERSION FACTORS

| MATERIAL                 | EQUIVALENT   | MATERIAL                       | EQUIVALENT     | MATERIAL                    | EQUIVALENT   |
|--------------------------|--------------|--------------------------------|----------------|-----------------------------|--------------|
| GLASS - w hole bottles   | 1 cubic yard | GLASS - crushed mechanically   | 1 cubic yard   | ALUMINUM - cans - w hole    | 1 cubic yard |
| GLASS - semi crushed     | 1 cubic yard | GLASS - uncrushed manually     | 55 gallon drum | ALUMINUM - cans - flattened | 1 cubic yard |
| PAPER - high grade loose | 1 cubic yard | PLASTIC - PET - w hole         | 1 cubic yard   |                             |              |
| PAPER - high grade baled | 1 cubic yard | PLASTIC - PET - flattened      | 1 cubic yard   |                             |              |
| PAPER - mixed loose      | 1 cubic yard | PLASTIC - PET - baled          | 1 cubic yard   | WHITE GOODS - uncompacted   | 1 cubic yard |
| NEWSPRINT - loose        | 1 cubic yard | PLASTIC - styrofoam            | 1 cubic yard   | WHITE GOODS - compacted     | 1 cubic yard |
| NEWSPRINT - compacted    | 1 cubic yard | PLASTIC - HDPE - w hole        | 1 cubic yard   |                             |              |
| CORRUGATED - loose       | 1 cubic yard | PLASTIC - HDPE - flattened 1   | 1 cubic yard   |                             |              |
| CORRUGATED - baled       | 1 cubic yard | PLASTIC - HDPE - baled         | 1 cubic yard   | FERROUS METAL - cans w hole | 1 cubic yard |
|                          |              | PLASTIC - mixed (grocery bags) | 45 gallon bag  | FERROUS METAL - cans        | 1 cubic yard |

**SECTION 5 – RECYCLABLES & RECOVERED MATERIALS** (continued)

| MIXED MATERIAL RECOVERED                              |                              |                              |                                |   |                                  |  |
|---|------------------------------|------------------------------|--------------------------------|---|----------------------------------|--|
| RECOVERED MATERIAL                                    | DESTINATION (Name & Address) | DESTINATION STATE OR COUNTRY | DESTINATION COUNTY OR PROVINCE | DESTINATION NYS PLANNING UNIT (See Attached List of NYS Planning Units) | TONS RECOVERED (out of facility) |  |
| Commingled Containers (metal, glass, plastic)         |                              |                              |                                |   |                                  |  |
| Commingled Paper & Containers                         |                              |                              |                                |   |                                  |  |
| Single Stream (total)                                 | Direct Haul                  | NY                           | Oneida                         | Oneida  | 172.49                           |  |
| Other (specify)                                       |                              |                              |                                |   |                                  |  |
|   |                              |                              |                                |   |                                  |  |
| <b>TOTAL MIXED MATERIAL RECOVERED (tons):</b>         |                              |                              |                                |   |                                  |  |
| MISCELLANEOUS MATERIAL RECOVERED                      |                              |                              |                                |   |                                  |  |
| RECOVERED MATERIAL                                    | DESTINATION (Name & Address) | DESTINATION STATE OR COUNTRY | DESTINATION COUNTY OR PROVINCE | DESTINATION NYS PLANNING UNIT (See Attached List of NYS Planning Units) | TONS RECOVERED (out of facility) |  |
| Electronics   |                              |                              |                                |   |                                  |  |
| Textiles  |                              |                              |                                |   |                                  |  |
| Other (specify)                                       |                              |                              |                                |   |                                  |  |
|   |                              |                              |                                |   |                                  |  |
| <b>TOTAL MISCELLANEOUS MATERIAL RECOVERED (tons):</b> |                              |                              |                                |   |                                  |  |

If the material type is not listed, use one of the "Other" lines and fill in the name of the material. If more "Other" lines are needed, cross out an unused type and fill in the other materials name. If still more "Other" lines are needed, attached another copy of this page, cross out an unused type, and fill in the other materials name.

### SECTION 6 – UNAUTHORIZED SOLID WASTE

Has unauthorized solid waste been received at the facility during the reporting period?

Yes  No If yes, give information below for each incident (attach additional sheets if necessary):

| Date Received | Type Received | Date Disposed | Disposal Method & Location |
|---------------|---------------|---------------|----------------------------|
|               |               |               |                            |
|               |               |               |                            |
|               |               |               |                            |
|               |               |               |                            |

### SECTION 7 - COST ESTIMATES AND FINANCIAL ASSURANCE DOCUMENTS

Are there required cost estimates and financial assurance documents for closure?

Yes  No If yes, attach additional sheets reflecting annual adjustments for inflation and any changes to the Closure Plan?

### SECTION 8 – PROBLEMS

Were any problems encountered during the reporting period (e.g., specific occurrences which have led to changes in facility procedures)?

Yes  No If yes, attach additional sheets identifying each problem and the methods for resolution of the problem.

### SECTION 9 – CHANGES

Were there any changes from approved reports, plans, specifications, and permit conditions?

Yes  No If yes, attach additional sheets identifying changes with a justification for each change.

### SECTION 10 - PERMIT/CONSENT ORDER REPORTING REQUIREMENTS

Are there any additional permit/consent order reporting requirements not covered by the previous sections of this form?

Yes  No If yes, attach additional sheets identifying the reporting requirements with their respective responses.



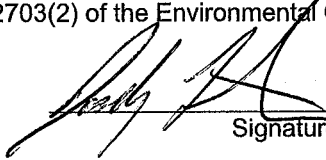
**SECTION 11 - SIGNATURE AND DATE BY OWNER OR OPERATOR**

Owner or Operator must sign, date and submit one completed form to the appropriate Regional Office (See attachment for Regional Office addresses, email addresses and Materials Management Contacts).

The Owner or Operator must also submit one copy by email, fax or mail to:

**New York State Department of Environmental  
Conservation Division of Materials Management  
Bureau of Solid Waste Management  
625 Broadway  
Albany, New York 12233-  
7260 Fax 518-402-9041  
Email address: SWMFannualreport@dec.ny.gov**

I certify, under penalty of law, that the data and other information identified in this report have been prepared under my direction and supervision in compliance with a system designed to ensure that qualified personnel properly and accurately gather and evaluate this information. I am aware that any false statement I make in such report is punishable pursuant to section 71-2703(2) of the Environmental Conservation Law and section 210.45 of the Penal Law.

 Signature      4/9/21 Date  
Jody FISHER Name (Print or Type)      Manager Title (Print or Type)  
Jody @ townofSpaford.com Email (Print or Type)  
1984 RT 174 Address      Skaneateles City  
NY 13152 State and Zip      (315) 730-6747 Phone Number

ATTACHMENTS:  YES  NO

\*This page for reference only. Please do not return with submittal.\*

**Division of Materials Management  
New York State Department of Environmental Conservation  
Albany, New York 12233-7260**

**RECYCLABLES HANDLING & RECOVERY FACILITY**

A Recyclable Handling and Recovery Facility is a facility that receives source-separated recyclables. Further information and a listing of the recyclable handling and recovery facilities are available online at <http://www.dec.ny.gov/chemical/50793.html>.

If your facility is authorized to operate a construction and demolition debris handling and recovery facility you need to submit a Construction and Demolition Debris Handling and Recovery Facility Annual Report.

If your facility is authorized to operate as a transfer facility you need to submit a Transfer Facility Annual. If your facility is authorized to operate as a recyclables handling & recovery facility and a transfer facility you must submit both annual reports.

Forms for all solid waste management facilities can be found at <http://www.dec.ny.gov/chemical/52706.html> and a brief description of each type of facility can be found at <http://www.dec.ny.gov/chemical/8495.html>.

**Annual Report**

**Submit the Annual Report no later than March 1, 2021.**

Reporting of the information indicated on this Recyclables Handling and Recovery Facility Annual Report form is required pursuant to 6 NYCRR Part 360. Failure to provide the required information requested is a violation of Environmental Conservation Law. Timely submission of a properly completed form to the Department's Regional Office that has jurisdiction over your facility and to the Department's Central Office is required to meet the Annual/Quarterly Report requirements of 6 NYCRR Part 360.

Where the Annual Report requirements have been modified, appropriate Sections (as necessary to reflect the modification) must be completed and submitted with a copy of the Department's written notification which allows the modification.

Entries on the report forms should be either typewritten or neatly printed in black ink. Attach additional sheets if space on the pages is insufficient or supplementary information is required or appropriate.

**SECTION 3 – SERVICE AREA OF MATERIAL RECEIVED**

Identify the facility's service area by indicating the type and amount of material received, the Solid Waste Management facility (SWMF) from which it was received by your facility (or Direct Haul), the corresponding State/Country, the County/Province, and the NYS Planning Unit from which waste was received. **Refer to the list of NYS Planning Units that can be found at the end of this report.** The Total Tons Received reported below should equal the Total Tons Received in Section 2. **DO NOT REPORT IN CUBIC YARDS!**

**Additional Service Area Guidance:**

1) Direct hauled from the generator of the recyclables. In the case where the recyclables are hauled to your recycling facility from the generator (i.e., hauled from residences, commercial establishments, etc.), "Direct Haul" would be the appropriate response in Column 2 under "Service Area". Please report the tonnage by material type and identify the state, county and planning unit where it was generated; or

2) Sent to your recycling facility from another solid waste management facility. Recyclables may be sent to your recycling facility from another solid waste management facility. In this case, please report the tonnage by material type from each sending solid waste management facility, as well as the sending facility's name, address, county, and the planning unit where the sending facility is located.