MANDATORY ANNUAL REPORT INCLUDING SELF-CERTIFICATION FOR VEHICLE DISMANTLING FACILITIES

(If you need assistance filling out this form please email swmfannualreport@dec.ny.gov or call 518-402-8678.)

Submit the Annual Report no later than March 1, 2018.

This annual report is for the year of operation from <u>January 01, 2017</u> to <u>December 31, 2017</u>

SECTION 1 – FACILITY INFORMATION

	FACILI	TY INFORMATION			
FACILITY NAME:					
FACILITY LOCATION ADDRESS:	FACILIT	Y CITY:		STATE	E: ZIP CODE:
FACILITY TOWN:	FACILIT	Y COUNTY:	FACIL	ITY PH	ONE NUMBER:
EACH ITY ANY OF ANY INC. UNIT				Ι.	111/0050
FACILITY NYS PLANNING UNIT: (A list of NYS	Planning U	<u>Inits</u> can be found at the end of th	is report)		NYSDEC REGION #:
	T			<u> </u>	
NYS DEPARTMENT OF MOTOR VEHICLE REGISTRATION NUMBER:		:GISTRATION TYPE (Vehicl smantler, Mobile Crusher, e		NYS	DEC ACTIVITY E:
FACILITY CONTACT:	□ public		С	ONTAC	CT FAX NUMBER:
	☐ private	e NUMBER:			
CONTACT EMAIL ADDRESS:			I		
	OWNE	R INFORMATION			
OWNER NAME:		PHONE NUMBER:	OWNE	R FAX	NUMBER:
			_		_
OWNER ADDRESS:	OWNER	CITY:		STATE	E: ZIP CODE:
OWNER CONTACT:	OWNED	CONTACT EMAIL ADDRES	86.		
OWNER CONTACT.	OWNER	CONTACT EMAIL ADDRES	5 3.		
	OPERAT	OR INFORMATION			
OPERATOR NAME: ☐ same as owner	OI LIVAI	OK INI OKWATION		□publi	С
				□priva	te
		EFERENCES			
Preferred address to receive correspondence: ☐ Other (provide):	⊔ Facility	location address	⊔ Ow	ner addre	ess
Preferred email address: ☐ Facility Contact ☐ Other (provide):		Owner Contact			
Preferred individual to receive correspondence ☐ Other (provide):	e: 🗆 Fac	cility Contact	Contact		
					"
Did you operate in 2017? ☐ Yes; Complete	this form.				
☐ No; Complete	and subm	nit Sections 1 and 11.			

Pro	ovide the number of ELVs received from January 1 to December 31:	
	ovide the number of ELVs crushed and/or removed from the facility m January 1 to December 31:	
Pro	ovide the number of ELVs stored at the facility as of December 31:	
	ovide the highest number of ELVs stored at the facility any one time from January 1 to December 31:	_
Pro	ovide the approximate area used for the storage of vehicles (acres):	acres
Pro	ovide the names of scrap metal processors to which you sold or sent decommissio	ned ELVs:
) _		
٠١		
')		
') _		
3) _	If your facility has received 25 or fewer ELVs during the year AND stored	
3) _	If your facility has received 25 or fewer ELVs during the year AND stored 50 ELVs at any one time check this box and complete only sections 3, 4, and	<u>11</u> .
3) _	If your facility has received 25 or fewer ELVs during the year AND stored 50 ELVs at any one time check this box and complete only sections 3, 4, and If not, leave this box blank.	11. acility.
3) _	If your facility has received 25 or fewer ELVs during the year AND stored 50 ELVs at any one time check this box and complete only sections 3, 4, and If not, leave this box blank. → Please, write "Not Applicable" on sections that do not pertain to your facility has not processed or stored ANY ELVs during the year, ch	11. acility.
3) _	If your facility has received 25 or fewer ELVs during the year AND stored 50 ELVs at any one time check this box and complete only sections 3, 4, and If not, leave this box blank. → Please, write "Not Applicable" on sections that do not pertain to your facility has not processed or stored ANY ELVs during the year, checomplete only section 9.	11. acility. neck this box and

SECTION 3 - WASTE FLUIDS RECOVERED

Complete this table by reporting <u>volumes</u> of End-of-Life Vehicle (ELV) waste fluids managed at the facility during the reporting period. <u>Qualitative responses (i.e. \sqrt{s} or X's) are not acceptable</u>. Report only fluids generated from dismantling operations (not general car repair, etc.)

	Fluid Volume				Destination Name & Address		
Waste Fluid Recovered	Used on-site (oil heater, etc.)	Stored on-site at year-end	Sold/ Recycled off-site	Disposed off-site*	(Indicate permitted facility or permitted Part 364 transporter accepting waste fluids.)		
Refrigerant (pounds)							
Used Oil** (gallons)							
Diesel Fuel (gallons)							
Gasoline (gallons)							
Engine Coolant/ Antifreeze (gallons)							
Window Washing Fluid (gallons)							
Other (specify)							

^{*} Any fluids disposed must undergo a hazardous waste determination and proper handling, storage and disposal if hazardous.

^{**} Includes Engine Oil, Transmission Fluid, Axle Fluids, Hydraulic Fluid, Power Steering Fluid, Brake Fluid, etc.

SECTION 4 – SCRAP METAL

Complete this table by reporting the amount of metal received, stored and sent off site, by the facility, during the reporting period.

	Received	Stored On Site	Sent Off Site	Destination		
Material Types	(tons)	(tons)	(tons)	NYS <u>Planning Unit</u> (or state if other than New York)	Me	Scrap etal essor
Ferrous Scrap					Yes	No
Metal						
Aluminum					Yes	No
Scrap Metal						
Load Waighta					Yes	No
Lead Weights						
Non – Ferrous					Yes	No
Scrap Metal						
Other (specify):					Yes	No
					Yes	No
	SECT		CURY SWITC	HES COLLECTED		
Provide the number (H&TS) and antilog			covered. Includir	ng but not limited to hood & trunk li	ghting sv	vitches
	H&TS (Number)			ABS (Number)		
Indicate permitted	facility or permitte	ed transporter acce	epting mercury c	ontaining devices:		

Note: Use additional 8.5" x 11" sheets as needed.

Reprinted (12/17)

SECTION 6 - LEAD-ACID BATTERIES COLLECTED

Provide the number of lead-acid batteries <u>recovered</u> and their disposition.	
Number of Lead-Acid Batteries collected from ELVs	
Indicate permitted facility or permitted transporter accepting lead-acid batterio	es:
Any materials disposed must undergo a hazardous waste determination and hazardous.	proper handling, storage and disposal if
SECTION 7 – WASTE TIRES COL	LECTED
Number of waste tires stored on-site:	as of December 31
Number of used tires available for sale on-site:	as of December 31
Number of used tires sold:	during operating year
Number of waste tires shipped off-site for recycling, disposal, other:	during operating year
Indicate name of facility(ies) accepting waste tires:	
SECTION 8 – PROBLEMS	.
Were any problems encountered during the reporting period (e.g., specific of facility procedures)?	occurrences which have led to changes in
☐ Yes ☐ No If yes, attach additional sheets identifying each problem problem.	and the methods for resolution of the
SECTION 9 – CHANGES	
Were there any changes from approved reports, plans, specifications, and p	permit conditions?
☐ Yes ☐ No If yes, attach additional sheets identifying changes with	a justification for each change.

SECTION 10 – COMPLIANCE CERTIFICATION

As of December 31, 2016:

	Waste Management Compliance Checklist	NA	Yes	No	Date of Return to Compliance
MORE	your facility stores LESS THAN 1,000 tires, check NA. If your facility stores THAN 1,000 tires, do you have a PART 360 permit for tire storage?				
	a system in place to control vegetation and prevent it from encroaching onto fire access lanes or driveways?				
3. H	lave you recorded the date of receipt for all end-of-life vehicles received?				
4. A	re the end-of-life vehicle records available on-site?				
5. H	lave all end-of-life vehicles been inspected, upon arrival, for leaking fluids and unauthorized wastes?				
6. H	lave all observed leaks been remedied or contained?				
7. [Ooes your facility have a written Contingency Plan?				
8. <i>A</i>	are facility personnel trained to implement the Contingency Plan?				
9. [oes your Contingency Plan include actions to be taken in the event of the followi	ng?			
9:	a. Fire.				
9	o. Spill or release of vehicle waste fluids.				
9	c. Unauthorized material received at facility.				
10. A	re spills of waste fluids, if any occur, reported to the NYSDEC Spills Hotline within two hours of detection?				
11. A	re all vehicle residues prevented from migrating from or running off your property?				
	s dust controlled to prevent interference with facility operations or from leaving facility site?				
13. A	re vectors (mosquitoes, rats, mice, etc.) controlled to prevent interference with facility operations?				
14. A	re waste fluids kept from being discharged onto the ground or into surface waters?				
15. Is	s access to your facility controlled by: fences, gates, sign and/or natural barriers (not vehicles)?				
1	5a. Are the access controls working (i.e. controlling access)?				
16. <i>A</i>	are fluids drained from end-of-life vehicles on a pad constructed of concrete or equivalent material?				
17. A	re you doing the following with your concrete (or equivalent surface) pad that is udraining, crushing, etc.?	used fo	r vehicle	e disma	antling, fluid
1	7a. Cleaning daily.				
1	7b. Cleaning spills as they occur.				
1	7c. Collecting and properly disposing of absorbent materials.				

Waste Management Compliance Checklist	NA	Yes	No	Date of Return to Compliance
18. Have the following wastes been drained, removed, deployed, collected and/or sto practices, prior to vehicle crushing or shredding?	red follo	wing be	est mai	nagement
18a. Fluids (including engine oil, transmission fluid, transaxle fluid, front and rear axle fluid, brake fluid, power steering fluid, coolant, and fuel).				
18b. Lead acid batteries.				
18c. Mercury switches or other mercury containing devices, if any.				
18d. Refrigerants, if any.				
18e. Air bags.				
18f. PCB capacitors, if any.				
19. Are fluids stored separately & in containers that are compatible with their contents?				
20. Are fluids stored in closed containers?				
21. Are containers which contain waste fluids in good condition and not visibly leaking?				
22. Are containers clearly and legibly labeled to describe their contents?				
23. Are containers stored on a bermed pad constructed of concrete or equivalent material?				
24. Are lead-acid batteries stored upright and off the ground?				
25. Are lead-acid batteries covered to protect them from precipitation?				
26. Are all lead-acid batteries sent for recycling within one-year of receipt?				
27. Are <u>leaking</u> lead-acid batteries, if any are encountered, stored in leak-proof containers separated from intact batteries?				
27a. Are provisions in place to absorb any acid leakage?				
28. Are mercury switches and other mercury containing devices stored in appropriate, labeled containers and then sent for recycling?				
29. Are PCB capacitors, if any are encountered, removed and stored in appropriate, labeled containers for recycling or disposal?				
30. Is used oil stored in accordance with local building codes, local fire codes, and the NYS Uniform Fire Prevention & Building Code?				
31. If sent off-site, is used oil transported via a permitted hauler?				
32. If you do not burn used oil onsite check NA for 32a., 32b., 32c. If you do, then ans	wer 32a	a., 32b.	, 32c:	
32a. Is used oil burned in a used oil space heating unit, with a maximum capacity of 0.5 million BTU's per hour or less?				
32b. Do on-site space heaters burn only used oil that is generated on-site or received from household do-it-yourself generators?				
32c. Are combustion gases from used oil space heaters vented to the outside ambient air?				

Waste Management Compliance Checklist	NA	Yes	No	Date of Return t
33. Is waste oil kept from being mixed with brake cleaner, carb cleaner, antifreeze, solvents, gasoline, or degreasers?				
34. Are sludges from sumps and oil/water separators stored in covered, closed and labeled containers?				
35. Are sludges properly recycled or disposed?				
36. Are used oil filters properly drained, crushed or dismantled?				
37. Are drained oil filters properly recycled or disposed?				
38. If your facility does not require an SPDES Multi-Sector General Permit (MSGP) for Stormwater Discharge, check NA for 38a, 38b, 38c. If your facility requires an SPDES MSGP answer 38a, 38b, 38c:				
38a. If required by the SPDES MSGP, has a Stormwater Pollution Prevention Plan been prepared for this facility?				
38b. Is the information provided in the facility's original Notice of Intent or Termination submission for the SPDES MSGP still accurate and up to date?				
38c. Has the facility's Annual Certification Report for the SPDES MSGP been submitted within the previous year?				
39. If your facility does not handles cleaning solvents, degreasers, battery acids or non-vehicle wastes write NA. If these materials are handled at your facility, what is the maximum amount of this material that your facility generates in any calendar month?		_		pounds gallons
Do you have any other Environmental Conservation Law or regulatory violations? (Attach additional sheets as necessary.)				
COMMENTS? (Attach additional sheets if necessary)				

SECTION 11 - SIGNATURE AND DATE BY OWNER, OPERATOR, OR RESPONSIBLE REPRESENTATIVE

Owner or Operator must sign, date and submit the completed form by email or mail to the appropriate Regional Office (See attachment for Regional Office email & mailing addresses and Solid Waste Contacts.)

The Owner, Operator, or Responsible Representative must also submit one copy by email, fax or mail to:

New York State Department of Environmental Conservation
Division of Materials Management
Bureau of Permitting and Planning
625 Broadway
Albany, New York 12233-7260
Fax 518-402-9041

Email address: SWMFannualreport@dec.ny.gov

I hereby affirm under penalty of perjury that information provided on this form and attached statements and exhibits was prepared by me or under my supervision and direction and is true to the best of my knowledge and belief, and that I have the authority to sign this report form pursuant to 6 NYCRR Part 360. I am aware that any false statement made herein is punishable as a Class A misdemeanor pursuant to Section 210.45 of the Penal Law.

Signature	Date
Name (Print or Type)	Title (Print or Type)
, ,	, ,,,
	(D:
Email ((Print or Type)
Address	City
	(
State and Zip	Phone Number

ATTACHMENTS: ____ YES ____ NO

Division of Materials Management New York State Department of Environmental Conservation Albany, New York 12233-7260

Forms for all solid waste management facilities can be found at http://www.dec.ny.gov/chemical/52706.html and a brief description of each type of facility can be found at http://www.dec.ny.gov/chemical/8495.html.

MANDATORY ANNUAL REPORT including SELF-CERTIFICATION for VEHICLE DISMANTLING FACILITIES.

Annual Report

Submit the Annual Report no later than March 1, 2018.

On July 26, 2006, ECL Article 27, Title 23: Vehicle Dismantling Facilities was signed into law. This law expands the solid waste management requirements for facilities that dismantle automobiles and generate used vehicle fluids and other materials such as mercury switches, etc. Facilities with operations involving dismantling, storage, transfer, recycling and disposal of automobiles must complete this Annual Report Form. Compliance with Environmental Conservation Law (ECL) Article 27, Chapter 23 is mandatory. Failure to submit the Annual Report Form is a violation of ECL 71-4003 and may result in a penalty of up to \$500 for each day the Annual Report Form is late.

Reporting of the information indicated on this Mandatory Annual Report including Self-Certification for Vehicle Dismantling Facilities fulfills the reporting requirements pursuant to 6 NYCR 360-12.1(c).

Entries on the report forms should be either typewritten or neatly printed in black ink. Attach additional sheets if space on the pages is insufficient or supplementary information is required or appropriate.



New York State Planning Units & Regions

When completing the annual report, please use the <u>Planning Unit</u> listed below that corresponds with the municipality and county. Note: The Planning Unit is not the DEC Region.

DEC Region	Planning Unit	County	Municipality
J	Glen Cove		Glen Cove (City)
	Hempstead		Hempstead (Town)
	Long Beach		Long Beach (City)
	North Hempstead Solid Waste Management Authority	Nassau	North Hempstead (Town), except 10 villages (see below)
	Oyster Bay Solid Waste Disposal District		Oyster Bay (Town), except 17 villages (see below)
	Babylon		Babylon (Town)
,	Brookhaven		Brookhaven (Town)
1	East Hampton		East Hampton (Town)
	Fishers Island Waste Management District		Fishers Island
	Huntington	_	Huntington (Town)
	Islip Resource Recovery Agency	Suffolk	Islip (Town)
	Riverhead	_	Riverhead (Town)
	Shelter Island		Shelter Island (Town)
	Smithtown		Smithtown (Town)
	Southampton	_	Southampton (Town)
	Southold		Southold (Town), except Fishers Island
		Bronx	Bronx
	New York City	Kings	Kings (Brooklyn)
2		New York	New York (Manhattan)
		Queens	Queens
		Richmond	Richmond (Staten Island)
	Dutchess County	Dutchess	
	Orange County	Orange	
	Putnam County	Putnam	
3	Rockland County Solid Waste Management Authority (RCSWMA)	Rockland	
	Sullivan County	Sullivan	
	Ulster County Resource Recovery Agency (UCRRA)	Ulster	
	Westchester County	Westchester	
	•		Cohoes (City)
			Colonie (Town)
	Colonie	Albany	Colonie (Village)
			Menands (Village)
			Watervliet (City)
			Albany (City)
			Altamont (Village)
4			Berne (Town)
4			Bethelehem (Town)
	Canital Danian Calid Wests Management		Green Island (Town/Village)
	Capital Region Solid Waste Management	Albany	Guilderland (Town)
	Partnership		Knox (Town)
			New Scotland (Town)
			Rensselaerville (Town)
			Voorheesville (Village)
			Westerlo (Town)

		Б	East Greenbush (Town)
		Rensselaer	Rensselaer (City)
			Castleton-on-Hudson (Village)
			Hoosick Falls (Village)
			Nassau (Village)
			Pittstown (Town)
			Schaghticoke (Town/Village)
			Stephentown (Town)
	Eastern Rensselaer County Solid Waste	Rensselaer	Valley Falls (Village)
	Management Authority	IVELISSEIAEI	Berlin (Town)
			Grafton (Town)
4			Hoosick (Town) Inactive
			Nassau (Town) Members
			Petersburg (Town)
			Poestenkill (Town)
	Columbia County	Columbia	All, except Town of Canaan
	Delaware County	Delaware	
	Greene County	Greene	
	Montgomery County	Montgomery	
	Otsego County	Otsego	
	Schoharie County	Schoharie	
	Schenectady County	Schenectady	
	Clinton County	Clinton	
	Essex County	Essex	
	County of Franklin Solid Waste Management	Franklin	
	Authority (CFSWMA)		
5	Fulton County	Fulton	
	Hamilton County	Hamilton	
	Saratoga County	Saratoga	
	Warren County	Warren	
	Washington County	Washington	
	Development Authority of the North Country	Jefferson	
	(DANC)	Lewis	
6	(5/1110)	St. Lawrence	
	Oneida-Herkimer Solid Waste Authority	Oneida	
	Choida Fichamor Colla Waste Flathority	Herkimer	
	Broome County	Broome	
	Cayuga County	Cayuga	
	Chenango County	Chenango	
	Cortland County	Cortland	
7	Madison County	Madison	
,	Onondaga County	Onondaga	All municipalities, except Town and Village of Skaneatles (See below)
	Oswego County	Oswego	January (Coo Bolow)
	Tioga County	Tioga	
	Tompkins County	Tompkins	
	Chemung County	Chemung	
	GLOW Region Solid Waste Management	Genesee	
	Committee	Livingston	
8	Monroe County	Monroe	
	Ontario County	Ontario	
	Orleans County	Orleans	
	Schuyler County	Schuyler	
	Seneca County	Seneca	
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Wayne County Yates County Allegany County Cattaraugus County Cattaraugus Wayne Yates Allegany Cattaraugus	
Allegany County Allegany	
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Cattaraugus County Cattaraugus	
Chautauqua County Chautauqua	
GLOW Region Solid Waste Management Committee Wyoming	
Niagara Niagara	
Akron (Village)	
Alden (Town/Village)	
Angola (Village)	
Aurora (Town)	
Blasdell (Village)	
Boston (Town)	
Brant (Town)	
Cheektowaga (Town)	
Clarence (Town)	
Colden (Town)	
Collins (Town)	
Concord (Town)	
Depew (Village)	
East Aurora (Village)	
Eden (Town)	
9 Northeast-Southtowns Solid Waste Erie Elma (Town)	
Management Board (NEST) Evans (Town)	
Farnham (Village)	
Gowanda (Village)	- \
Hamburg (Town/Village	9)
Holland (Town)	
Lackawanna (City)	۵۱
Lancaster (Town/Villag Marilla (Town)	е)
Newstead (Town)	
North Collins (Town/Vil	lane)
Orchard Park (Town/Vi	
Sardinia (Town)	nage)
Sloan (Village)	
Springville (Village)	
Wales (Town)	
West Seneca (Town)	
Amherst (Town)	
Grand Island (Town)	
Northwest Communities Solid Waste Frie Kenmore (Village)	
Management Board (NWCB) Tonawanda (Town/Villa	age)
Williamsville (Village)	

Municipalities Not Currently Affiliated With a Recognized Planning Unit

DEC Region	County	Non-Member Municipality
1	Nassau	Great Neck Estates (Village) Great Neck Plaza (Village) Mineola (Village) New Hyde Park (Village) Old Westbury (Village) (portion) Plandome (Village) Plandome Manor (Village) Roslyn Harbor (Village) Williston Park (Village) Bayville (Village) Bayville (Village) Bayville (Village) Centre Island (Village) Cove Neck (Village) East Hills (Village) East Hills (Village) East Hills (Village) Under Hollow (Village) Muttontown (Village) Muttontown (Village) Old Brookville (Village) Old Westbury (Village) Roslyn Harbor (Village) Upper Brookville (Village)
4	Albany	Coeymans (Town) Ravena (Village)
	Rensselaer	Brunswick (Town) North Greenbush (Town) Sand Lake (Town) Schodack (Town) Troy (City)
	Columbia	Canaan (Town)
7	Onondaga	Skaneatles (Town/Village)
9	Erie	Buffalo (City)

New York State Department of Environmental Conservation Division of Materials Management Bureau of Permitting and Planning

MATERIAL MANAGEMENT PROGRAM CONTACTS

CENTRAL OFFICE

Bureau of Permitting and Planning 625 Broadway Albany, NY 12233-7260 Phone: (518) 402-8678

For Submission of Annual Reports only:

Fax: (518) 402-9041

Email: For solid waste management facilities - swmfannualreport@dec.ny.gov

REGIONAL OFFICE ADDRESSES & LEAD CONTACT PERSON

REGION 1 (Nassau, Suffolk)

Syed Rahman
SUNY @ Stony Brook 50 Circle Road
Stony Brook, NY 11790 Phone: (631) 444-0375
SWMFAnnualReportR1@dec.ny.gov

REGION 2 (Bronx, Kings, New York, Queens, Richmond)

Joseph O'Connell 47-40 21st Street Long Island City, NY 11101-5407 Phone: (718) 482-4896 SWMFAnnualReportR2@dec.ny.gov

REGION 3 (Dutchess, Orange, Putnam, Rockland, Sullivan, Ulster, Westchester)

James Lansing 21 South Putt Corners Road New Paltz, NY 12561 Phone: (845) 256-3123 SWMFAnnualReportR3@dec.ny.gov

REGION 4 (Albany, Columbia, Delaware, Greene, Montgomery, Otsego, Rensselaer, Schenectady, Schoharie)

Victoria Schmitt 1130 North Westcott Road Schenectady, NY 12306 Phone: (518) 357-2243 SWMFAnnualReportR4@dec.ny.gov

REGION 5 (Clinton, Essex, Franklin, Fulton, Hamilton, Saratoga, Warren, Washington)

Kevin Wood 232 Golf Course Road Warrensburg, NY 12885 Phone: (518) 623-1233 SWMFAnnualReportR5@dec.ny.gov

REGION 6 (Herkimer, Jefferson, Lewis, Oneida, St. Lawrence)

Yuan Zeng 317 Washington Street Watertown, NY 13601 Phone: (315) 785-2584 SWMFAnnualReportR6@dec.ny.gov

REGION 7 (Broome, Cayuga, Chenango, Cortland, Madison, Onondaga, Oswego, Tioga, Tompkins)

Thomas Annal 615 Erie Boulevard West Syracuse, NY 13204 Phone: (315) 426-7419 SWMFAnnualReportR7@dec.ny.gov

REGION 8 (Chemung, Genesee, Livingston, Monroe, Ontario, Orleans, Schuyler, Seneca, Steuben, Wayne, Yates)

Greg MacLean 6274 East Avon-Lima Road Avon, NY 14414 Phone: (585) 226-5408 SWMFAnnualReportR8@dec.ny.gov

REGION 9 (Allegany, Cattaraugus, Chautauqua, Erie, Niagara, Wyoming)

Peter Grasso 270 Michigan Avenue Buffalo, NY 14203 Phone: (716) 851-7220 SWMFAnnualReportR9@dec.ny.gov