NEW YORK STATE OF OPPORTUNITY | Department of Environmental Conservation

VEHICLE DISMANTLING FACILITY, MOTOR VEHICLE REPAIR SHOP AND MOBILE VEHICLE CRUSHER ANNUAL REPORT

Submit the Annual Report no later than March 1, 2022

This annual report is for the year of operation from January 01, 2021 to December 31, 2021

SECTION 1 – FACILITY INFORMATION

FACILITY INFORMATION

FACILITY NAME: INSURANCE AUTO AUCTIONS

FACILITY LOCATION ADDRESS:	FACILITY CITY:	STATE:	ZIP CODE:
1210 KINGS RD	SCHENECTADY	NY	12303

FACILITY TOWN:	FACILITY COUNTY:	FACILITY PHONE NUMBER:
COLONIE	SCHENECTADY	518-347-3810

FACILITY NYS PLANNING UNIT: (A list of NYS Planning Units can be found at the end of this report).
SCHENECTADY COUNTY

NYSDEC REGION #: 4

FACILITY TYPE: ☑ Vehicle Dismantler ☐ Motor Vehicle Repair Shop ☐ Mobile Vehicle Crusher

DMV I.D. # 70809500

NYS DEC ACTIVITY CODE:

FACILITY CONTACT:		CONTACT PHONE NUMBER:	CONTACT FAX NUMBER:
RALPH DENISON	☑ public ☐ private	518-365-6350	518-346-0351

CONTACT EMAIL ADDRESS: RDENISON@IAAI.COM

OWNER INFORMATION

OWNER NAME:	OWNER PHONE NUMBER:	OWNER FAX NUMBER:
INSURANCE AUTO AUCTIONS	708-492-7000	708-492-7078

OWNER ADDRESS:	OWNER CITY:	STATE:	ZIP CODE:
2 Westbrook Corporate Center Suite 500	Westchester	IL	60154

OWNER CONTACT:	OWNER CONTACT EMAIL ADDRESS:

OPERATOR INFORMATION

OPERATOR NAME: ■ *same as owner*

☑ public ☐ private

PREFERENCES

Preferred address to receive correspondence: ☐ *Facility location address* ☐ *Owner address* ☐ *Other (provide):*

Preferred email address: ☐ *Facility Contact* ☐ *Owner Contact* ☐ *Other (provide):*

Preferred individual to receive correspondence: ☐ *Facility Contact* ☐ *Owner Contact* ☐ *Other (provide):*

Did you operate in 2021? ☑ Yes; Complete this form.

☐ No; Complete and submit Sections 1 and 12.

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SECTION 2A VDF/REPAIR SHOPS- END-OF-LIFE VEHICLES (ELVs) PROCESSED

- Provide the number of ELVs received from January 1 to December 31: 9361
- Provide the number of ELVs crushed and/or removed from the facility from January 1 to December 31: 9435
- Provide the number of ELVs stored at the facility as of December 31: 2432
- Provide the highest number of ELVs stored at the facility at any one time from January 1 to December 31: 2600
- Provide the approximate area used for the storage of vehicles (acres): 16 acres
- Provide the names of scrap metal processors to which you sold or sent decommissioned ELVs:

1) All Star Auto Salvage
2) Lake Auto Parts
3) Metro Metals

SECTION 2B MOBILE CRUSHERS - END-OF-LIFE VEHICLES (ELVs) PROCESSED

- Provide the number of ELVs crushed from January 1 to December 3: 0
- Provide the names of each facility where you crushed decommissioned ELVs:

1) N/A
2)
3)
4)
5)
6)

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SECTION 3 - WASTE FLUIDS RECOVERED

Complete this table by reporting volumes of End-of-Life Vehicle (ELV) waste fluids managed at the facility during the reporting period. Qualitative responses (i.e. √'s or X's) are not acceptable. Report only fluids generated from dismantling operations (not general car repair, etc.).

	Fluid Volume				Destination Name & Address
Waste Fluid Recovered	**Used on-site (oil heater, etc.)**	**Stored on-site at year-end**	**Sold/ Recycled off-site**	**Disposed off-site***	*(Indicate permitted facility or permitted Part 364 transporter accepting waste fluids.)*
Refrigerant (pounds)		N/A			
Used Oil** (gallons)					
Diesel Fuel (gallons)					
Gasoline (gallons)					
Engine Coolant/ Antifreeze (gallons)					
Window Washing Fluid (gallons)	We are a Auto Salvage Pool				
Other (specify)	No Dismantling is done				

* Any fluids disposed must undergo a hazardous waste determination and proper handling, storage, and disposal, if hazardous.

** Includes Engine Oil, Transmission Fluid, Axle Fluids, Hydraulic Fluid, Power Steering Fluid, Brake Fluid, etc.

SECTION 4 – SCRAP METAL

Complete this table by reporting the amount of metal received, stored and sent off site, by the facility, during the reporting period.

Material Types	Received (tons)	Stored On Site (tons)	Sent Off Site (tons)	Destination		
				NYS Planning Unit (or state if other than New York)	To Scrap Metal Processor	
Ferrous Scrap Metal		N/A			☐Yes	☐No
Aluminum Scrap Metal					☐Yes	☐No
Lead Weights					☐Yes	☐No
Non – Ferrous Scrap Metal		Auto Salvage Pool			☐Yes	☐No
Other (specify):		No Dismantling Done			☐Yes	☐No
					☐Yes	☐No

SECTION 5 – MERCURY SWITCHES COLLECTED

Provide the number of mercury-containing devices recovered. Including but not limited to hood & trunk lighting switches (H&TS) and antilock brake assemblies (ABS).

H&TS 0 (Number)

ABS 0 (Number)

Indicate permitted facility or permitted transporter accepting mercury containing devices:

SECTION 6 – AIR BAGS COLLECTED

Provide the number of air bags recovered.

Number of Air Bags Removed: 0

Number of Air Bags Deployed: 0

Indicate permitted facility or permitted transporter accepting air bags:

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SECTION 7 – LEAD-ACID BATTERIES COLLECTED

Provide the number of lead-acid batteries recovered and their disposition.

Number of Lead-Acid Batteries collected from ELVs: 0

Indicate permitted facility or permitted transporter accepting lead-acid batteries:

Any materials disposed must undergo a hazardous waste determination and proper handling, storage and disposal, if hazardous.

SECTION 8 – WASTE TIRES COLLECTED

Number of waste tires stored on-site: 0 as of December 31

Number of used tires available for sale on-site: 0 as of December 31

Number of used tires sold: 0 during operating year

Number of waste tires shipped off-site for recycling, disposal, other: 0 during operating year

Indicate name of facility(ies) accepting waste tires:

SECTION 9 – SELF INSPECTIONS

Number of self-inspections conducted for the year: 12

Are self-inspection records up-to-date with inspector name, what was inspected, time and date of inspection?
☑ Yes ☐ No

At a minimum, are fluid storage areas, vehicles, vehicle storage areas inspected for leaks/spills?
☑ Yes ☐ No

SECTION 10 – PROBLEMS

Were any problems encountered during the reporting period (e.g., specific occurrences which have led to changes in facility procedures)?

☐ Yes ☑ No If yes, attach additional sheets identifying each problem and the methods for resolution of the problem

SECTION 11 – CHANGES

Were there any changes from approved reports, plans, specifications, and permit conditions?

☐ Yes ☑ No If yes, attach additional sheets identifying changes with a justification for each change.

SECTION 12 – COMPLIANCE CERTIFICATION

As of December 31, 2021:

Waste Management Compliance Checklist	NA	Yes	No	Date of Return to Compliance
1. If your facility stores LESS THAN 1,000 tires, check NA. If your facility stores MORE THAN 1,000 tires, do you have a PART 360 permit for tire storage?	☑	☐	☐	
2. Is a system in place to control vegetation and prevent it from encroaching onto fire access lanes or driveways?	☐	☑	☐	
3. Have you recorded the date of receipt for all end-of-life vehicles received?	☐	☑	☐	
4. Are the end-of-life vehicle records available on-site?	☐	☑	☐	
5. Have all end-of-life vehicles been inspected, upon arrival, for leaking fluids and unauthorized wastes?	☐	☑	☐	
6. Have all observed leaks been remedied or contained?	☐	☑	☐	
7. Does your facility have a written Contingency Plan?	☐	☑	☐	
8. Are facility personnel trained to implement the Contingency Plan?	☐	☑	☐	
9. Does your Contingency Plan include actions to be taken in the event of the following?				
9a. Fire.	☐	☑	☐	
9b. Spill or release of vehicle waste fluids.	☐	☑	☐	
9c. Unauthorized material received at facility.	☑	☐	☐	
10. Are spills of waste fluids, if any occur, reported to the NYSDEC Spills Hotline within two hours of detection?	☐	☑	☐	
11. Are all vehicle residues prevented from migrating from or running off your property?	☐	☑	☐	
12. Is dust controlled to prevent interference with facility operations or from leaving facility site?	☐	☑	☐	
13. Are vectors (mosquitoes, rats, mice, etc.) controlled to prevent interference with facility operations?	☐	☑	☐	
14. Are waste fluids kept from being discharged onto the ground or into surface waters?	☐	☑	☐	
15. Is access to your facility controlled by: fences, gates, sign and/or natural barriers (not vehicles)?	☐	☑	☐	
15a. Are the access controls working (i.e. controlling access)?	☐	☑	☐	
16. Are fluids drained from end-of-life vehicles on a pad constructed of concrete or equivalent material?	☑	☐	☐	No Dismantling
17. Are you doing the following with your concrete (or equivalent surface) pad that is used for vehicle dismantling, fluid draining, crushing, etc.?				
17a. Cleaning daily.	☑	☐	☐	No Dismantling
17b. Cleaning spills as they occur.	☑	☐	☐	No Dismantling
17c. Collecting and properly disposing of absorbent materials.	☑	☐	☐	No Dismantling

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Waste Management Compliance Checklist	NA	Yes	No	Date of Return to Compliance
18. Have the following wastes been drained, removed, deployed, collected and/or stored following best management practices, prior to vehicle crushing or shredding?				
18a. Fluids (including engine oil, transmission fluid, transaxle fluid, front and rear axle fluid, brake fluid, power steering fluid, coolant, and fuel).	☑	☐	☐	No Dismantling
18b. Lead acid batteries.	☑	☐	☐	
18c. Mercury switches or other mercury containing devices, if any.	☑	☐	☐	
18d. Refrigerants, if any.	☑	☐	☐	
18e. Air bags.	☑	☐	☐	
18f. PCB capacitors, if any.	☑	☐	☐	
19. Are fluids stored separately & in containers that are compatible with their contents?	☑	☐	☐	
20. Are fluids stored in closed containers?	☐	☑	☐	
21. Are containers which contain waste fluids in good condition and not visibly leaking?	☐	☑	☐	
22. Are containers clearly and legibly labeled to describe their contents?	☐	☑	☐	
23. Are containers stored on a bermed pad constructed of concrete or equivalent material?	☑	☐	☐	No Dismantling
24. Are lead-acid batteries stored upright and off the ground?	☑	☐	☐	
25. Are lead-acid batteries covered to protect them from precipitation?	☑	☐	☐	
26. Are all lead-acid batteries sent for recycling within one-year of receipt?	☑	☐	☐	
27. Are leaking lead-acid batteries, if any are encountered, stored in leak-proof containers separated from intact batteries?	☑	☐	☐	
27a. Are provisions in place to absorb any acid leakage?	☑	☐	☐	
28. Are mercury switches and other mercury containing devices stored in appropriate, labeled containers and then sent for recycling?	☑	☐	☐	
29. Are PCB capacitors, if any are encountered, removed and stored in appropriate, labeled containers for recycling or disposal?	☑	☐	☐	
30. Is used oil stored in accordance with local building codes, local fire codes, and the NYS Uniform Fire Prevention & Building Code?	☑	☐	☐	
31. If sent off-site, is used oil transported via a permitted hauler?	☑	☐	☐	
32. If you do not burn used oil onsite check NA for 32a., 32b., 32c. If you do, then answer 32a., 32b., 32c:				
32a. Is used oil burned in a used oil space heating unit, with a maximum capacity of 0.5 million BTU's per hour or less?	☑	☐	☐	
32b. Do on-site space heaters burn only used oil that is generated on-site or received from household do-it-yourself generators?	☑	☐	☐	
32c. Are combustion gases from used oil space heaters vented to the outside ambient air?	☑	☐	☐	

Waste Management Compliance Checklist	NA	Yes	No	Date of Return to Compliance
33. Is waste oil kept from being mixed with brake cleaner, carb cleaner, antifreeze, solvents, gasoline, or degreasers?	☑	☐	☐	No Dismantling
34. Are sludges from sumps and oil/water separators stored in covered, closed and labeled containers?	☑	☐	☐	
35. Are sludges properly recycled or disposed?	☑	☐	☐	
36. Are used oil filters properly drained, crushed or dismantled?	☑	☐	☐	
37. Are drained oil filters properly recycled or disposed?	☑	☐	☐	
38. If your facility does not require an SPDES Multi-Sector General Permit (MSGP) for Stormwater Discharge, check NA for 38a, 38b, 38c. If your facility requires an SPDES MSGP answer 38a, 38b, 38c:				
38a. If required by the SPDES MSGP, has a Stormwater Pollution Prevention Plan been prepared for this facility?	☑	☐	☐	
38b. Is the information provided in the facility's original Notice of Intent or Termination submission for the SPDES MSGP still accurate and up to date?	☑	☐	☐	
38c. Has the facility's Annual Certification Report for the SPDES MSGP been submitted within the previous year?	☑	☐	☐	
39. If your facility does not handle cleaning solvents, degreasers, battery acids or non-vehicle wastes write NA. If these materials are handled at your facility, what is the maximum amount of this material that your facility generates in any calendar month?	0 pounds 0 gallons			

Do you have any other Environmental Conservation Law or regulatory violations?
(Attach additional sheets as necessary.)

NO

COMMENTS? (Attach additional sheets if necessary)

We are an Automobile Salvage Pool, NOT a Dismantler.

We auction off Wrecked Vehicles for the Automobile Insurance Industry.

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SECTION 12 - SIGNATURE AND DATE BY OWNER OR OPERATOR

Owner or Operator must sign, date and submit one completed form to the appropriate Regional Office (See attachment for Regional Office addresses, email addresses and Materials Management Contacts).

The Owner or Operator must also submit one copy by email, fax or mail to:

New York State Department of Environmental Conservation
Division of Materials Management
Bureau of Solid Waste Management
625 Broadway
Albany, New York 12233-7260
Fax 518-402-9041
Email address: SWMFannualreport@dec.ny.gov

I certify, under penalty of law, that the data and other information identified in this report have been prepared under my direction and supervision in compliance with a system designed to ensure that qualified personnel properly and accurately gather and evaluate this information. I am aware that any false statement I make in such report is punishable pursuant to section 71-2703(2) of the Environmental Conservation Law and section 210.45 of the Penal Law.

Signature	01/05/2022 Date
Ralph Denson Name (Print or Type)	Branch Manager Title (Print or Type)
RDenison@iaai.com Email (Print or Type)	
1210 Kings Rd Address	Schenectady City
NY 12303 State and Zip	(518) 347-3810 Phone Number

ATTACHMENTS: ☐ YES ☑ NO

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